

REGULAR SESSION SEPTEMBER 25, 2023

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Mason and Mr. Siegfried

Absent: Mr. Abraham

County Staff: Jamie Brucker, Director of Operations and John Harsch, EMA

Public in attendance: Alberta Stojkovic, Sentinel

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Mason who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF SEPTEMBER 18, 2023: 23-R-726**

Mr. Siegfried made a motion to approve the minutes of regular session of September 18, 2023, as recorded in the Commissioners Journal # 50.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "absent"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 23-R-727**

Mr. Mason made a motion to approve payment of bills numbered 1 through 121 submitted by the Morrow County Auditor's office.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "absent"

**IN THE MATTER OF
PAY-INS: 23-R-728**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

Receipt Batch #3762 Payments received from Chesterville customers for sewer fund 5159 \$1,117.85
Payments received from Johnsville customers for sewer fund 5100 \$485.40
Payments received from Ketterman customers for sewer fund 5121 \$112.00
Payments received from Somoco customers for sewer fund 5110 \$54.76

Receipt Batch #3767 Payments received from Chesterville customers for sewer fund 5159 \$1,838.15
Payments received from Johnsville customers for sewer fund 5100 \$378.00
Payments received from Ketterman customers for sewer fund 5121 \$453.60
Payments received from Somoco customers for sewer fund 5110 \$2,163.94

Receipt # 232624 Payment from MCAT for September shop lease 3173-1070-470802 \$1,690.10

Receipt # 232637 Payment from Inmate Calling Solutions for July inmate phone commissary 2901-1020-420204 \$2,195.98 and 1000-1020-420204 \$387.52

Receipt Batch #3769 Payments received from Chesterville customers for sewer fund 5159 \$60.00
Payments received from Johnsville customers for sewer fund 5100 \$220.68

Receipt Batch #3771 Payments received from Chesterville customers for sewer fund 5159 \$673.75
Payments received from Johnsville customers for sewer fund 5100 420.00
Payments received from Ketterman customers for sewer fund 5121 \$168.00
Payments received from Somoco customers for sewer fund 5110 \$57.98

Receipt Batch #3773 Payments received from Chesterville customers for sewer fund 5159 \$1,339.96
Payments received from Johnsville customers for sewer fund 5100 \$990.00
Payments received from Ketterman customers for sewer fund 5121 \$224.00
Payments received from Somoco customers for sewer fund 5110 \$2,937.67

**IN THE MATTER OF
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
 COMMISSIONERS: 23-A-136**

Mr. Siegfried made a motion to appropriate from the unappropriated certified monies to the following account as the price increased for the new 3 year agreement:

1000-0134-530313	Cost Allocation	\$1,500.00
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Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
 TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 23-T-114**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – additional funds needed

From 2202-2202-540441 Asphalt/Paving to 2202-2002-530330 Program Support Services in the amount of \$10,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
 TRANSFER OF FUNDS – COMMON PLEAS FUND 2628 PROBATION SERVICES: 23-T-115**

At the request of Darlene Morehart, Fiscal Coordinator, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – the grant ends December 31, 2023 and we are adjusting the budget to utilize the remaining funds

From 2628-6100-530330 Training and Travel to 2628-6100-540400 Supplies & Materials in the amount of \$1,100.00

From 2628-6100-530330 Training and Travel to 2628-6100-550740 Equipment/Computers/Furniture in the amount of \$1,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
 TRANSFER OF FUNDS – MCAT FUND 2061: 23-T-116**

At the request of Megan Spaulding, Fiscal Supervisor, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – need appropriation for payment of bills until end of the year

From 2061-0163-530345 Legal Advertising to 2061-0163-540422 Uniforms in the amount of \$600.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
 TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2121 COUNCIL FOR
 GOVERNMENT: 23-T-117**

At the request of Sundie Brown, Director, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – additional appropriation needed based on Council approval of increased contract services

From 2121-1053-530310 COG – Strong Families Professional & Technical Services to 2121-1111-530310 COG – FCFC Professional & Technical Services in the amount of \$5,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
TRANSFER OF FUNDS – PROSECUTOR’S FUND 2446 S.V.A.A.: 23-T-118**

At the request of Tom Smith, Prosecutor, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – to completely use the money appropriated

From 2446-4496-540400 Supplies and Materials to 2446-4496-510130 Employee Wages in the amount of \$250.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
TRANSFER OF FUNDS – PROSECUTOR’S FUND 2448 VICTIM WITNESS VOCA GRANT:
23-T-119**

At the request of Tom Smith, Prosecutor, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – to completely use the money appropriated

From 2448-4447-520330 Training and Travel to 2448-4447-510120 Employee Wages in the amount of \$250.00

From 2448-4447-530335 Program Services to 2448-4447-510120 Employee Wages in the amount of \$2,000.00

From 2448-4447-530344 Printing to 2448-4447-510120 Employee Wages in the amount of \$250.00

From 2448-4447-540400 Supplies and Materials to 2448-4447-510120 Employee Wages in the amount of \$250.00

From 2448-4447-540410 Office Supplies to 2448-4447-510120 Employee Wages in the amount of \$250.00

From 2448-4447-550740 Equipment/Comp/Furn to 2448-4447-510120 Employee Wages in the amount of \$1,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, PROSECUTOR: 23-T-120**

At the request of Tom Smith, Prosecutor, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – to completely use the money appropriated

From 1000-4447-520330 Training and Travel to 1000-4447-510120 Employee Wages in the amount of \$1,000.00

From 1000-4447-530335 Program Services to 1000-4447-510120 Employee Wages in the amount of \$1,500.00

From 1000-4447-530346 Copier Lease/Payments to 1000-4447-510120 Employee Wages in the amount of \$1,524.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF
MOUNT GILEAD AND THE MORROW COUNTY BOARD OF COMMISSIONERS, OHIO,
FOR WATER AND SEWER LINES: 23-R-729**

Mr. Siegfried made a motion to approve the following Memorandum of Understanding:

**Memorandum of Understanding Between the Village of Mount Gilead and the
Morrow County Board of Commissioners, Ohio, For Water and Sewer Lines**

This **Memorandum of Understanding** is entered into between the Village of Mount Gilead (the "Village") and the Morrow County Board of Commissioners (the "Board").

Whereas, the Board wishes to complete a new County Garage on county owned land within the Village limits. And,

Whereas, the Village wishes to provide engineering, materials, and installation services of water and sewer to the proposed site. And,

Whereas, the Board wishes to provide consideration for the Village's contributions, the parties hereby agree as follows

- 1. Memorandum Term.**
The MOU is hereby effective as of the date of execution by both parties and shall continue until all conditions have been completed.
- 2. Contributions of the Village**
The village agrees to provide water and sewer lines including engineering, materials, and installation services to the proposed site of the new Morrow County Garage.
- 3. Contributions of the Board.**
The Board agrees to transfer parcel G20-504-00-040-00 to the Village in consideration for the contributions of the Village.
- 4. Transfer Terms.**
The Board will transfer parcel G20-504-00-040-00 to the Village once the new County Garage is operational.

Now, Therefore, the undersigned agree to this Memorandum of Understanding.

Board of County Commissioners:

s/Tim Abraham, Chairman s/Jon Mason, Vice-Chairman s/Tim Siegfried

Date signed by the Board of Commissioners: 9/25/23

s/Donna J. Carver, Mayor of Mount Gilead 9/19/2023

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "absent"

**IN THE MATTER OF
APPROVAL OF CONTRACT BETWEEN THE BOARD OF COUNTY COMMISSIONERS
AND KOKOSING CONSTRUCTION COMPANY, INC. FOR MRW-VAR CR PAVING FY 24
ENGINEER'S PROJECT: 23-R-730**

Mr. Mason made a motion to approve the following contract:

**CONTRACT WITH COUNTY COMMISSIONERS FOR LABOR AND MATERIALS
(PID 111254 MRW-VAR CR Paving FY24 – Paving Various County Roads)**

This contract made and entered into on the 25th day of September 2023, by and between the Board of County Commissioners of Morrow County, Ohio, and hereinafter designated as "County", and Kokosing Construction Company, Inc. of 606 N. Main Street, Mansfield, Ohio 44902 hereinafter designated as "Contractor".

Witnesseth, that said Contractor, for and in consideration of the payment of the unit price bid, to be paid as hereinafter specified, hereby, agrees to furnish unto said County all the materials and services to wit: All Gradations of Type I Asphalt and Paving Work as Bid to be used, where, when and as directed for the improvement of the county highway road system, in accordance with plans, drawings, specifications, and photo copy of your bid proposal hereto attached, which plans, drawings,

specifications and bid proposal are hereby incorporated herein and declared to be a part of this contract. County shall pay for said services and materials in an amount up to \$2,774,359.84 and not to exceed \$2,774,359.84 unless a change order or extra work contract is entered into all of which is consistent with the bid proposal terms and specifications.

Said Contractor further agrees to furnish said materials and to do the said work promptly, upon request of the County Engineer.

All unit prices bid for such material and work shall not be subject to price change through October 31, 2023.

And said County, for and in consideration of the true and faithful performance of said work and furnishing of said materials as aforesaid, hereby agrees to pay unto said Contractor all sums due on the unit price bid upon the certificate of County Engineer by requisition as follows. Thirty (30) days after aforesaid materials and/or labor shall all have been furnished and said labor shall have been completed and accepted, and the County has been billed for such material and work.

This contract shall be in effect through October 31, 2023.

It is mutually agreed that no extra work, or materials shall be charged for unless ordered in writing by said county.

PERFORMANCE BOND: 100 Percent Required

Witness our hands, this 25th day of September, 2023.

BOARD OF MORROW COUNTY COMMISSIONERS

s/Jon Mason

s/Tim D. Abraham

s/Timothy R. Siegfried

Witness:

s/Kokosing Construction Company, Inc.

s/Conni McChesney, Auditor

s/Thomas Smith, Prosecutor

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
RESOLUTION AUTHORIZING PAYMENT TO TURNING POINT
CONCERNED CITIZENS AGAINST VIOLENCE AGAINST WOMEN, INC.: 23-R-731**

Mr. Siegfried made a motion to approve the following action in regards to payment of funds to Turning Point (Concerned Citizens Against Violence Against Women, Inc.) for fiscal year 2024:

RESOLUTION

WHEREAS, Section 3113.34 of the Ohio Revised Code specifies that the marriage license and divorce dissolution fees collected in the county, pursuant to this legislation, are available to be released to agencies for programs protecting women from violence; and

WHEREAS, Turning Point, Concerned Citizens Against Violence Against Women, Inc. has pursuant to the provision of the Ohio Revised Code made application for those funds collected during calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board of Morrow County Commissioners have authorized monies to be paid from the Marriage License Special Fund 2037 to Turning Point, Concerned Citizens Against Violence Against Women, Inc., P.O. Box 875, Marion, Ohio 43301-0875 for fiscal year 2024.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
 APPROVAL OF ANNEX O HAZARDOUS MATERIALS TO THE MORROW COUNTY
 EMERGENCY OPERATIONS PLAN AND APPROVAL FOR VICE CHAIRMAN TO SIGN:
 23-R-732**

Mr. Siegfried made a motion to approve Annex O Hazardous Materials of the Morrow County Emergency Operations Plan 2023 and approval for Vice Chairman Jon Mason to sign:

**Hazardous Materials Annex O
 to the
 Morrow County Emergency Operations Plan
 2023**

**Revisions
 2023**

- Deleted “Beginning in October 1993, these facilities were also asked to provide transportation routes to the facility. Attachment 8 is a sample questionnaire sent to reporting facilities.” on page 5
- Adjusted the number of EHS facilities from 16 to 17 on pages 3, 7&8
- Changed Tab 2 to Tab A on page 7
- Updated spill history; deleted 1996-2014 added 2016-2022 at less than 5 per year on page 8
- Updated transportation spill history; deleted 1996-2014, added 2016-2022, changed 102 spills to 11, deleted data from ODOT, added EPA on page 9
- Deleted “along with weather patterns.” Added “Adverse weather conditions may also hinder response time.” on page 9
- Added “known as the Ohio Fire Chiefs Emergency Response Plan” on page 10
- Added “LEPC” and changed program to guidance on page 11
- Changed “To have all fire first response personnel” on page 11
- Deleted “Hazardous Materials Incident Commander and National Incident Management System” from Law Enforcement training on page 11.
- Changed Spiller to Responsible Party on page 15
- Added Dollar Tree DC15 to the Hazardous Analysis Summary in Tab B pages 127 & 128

I. INTRODUCTION

A. Purpose of the Plan

1. Morrow County Local Emergency Planning Committee

Since 1985 the official Local Emergency Planning Committee (LEPC) for Morrow County has been the Chemical Emergency Preparedness Advisory Council (CEPA).

Note: In this document the acronym LEPC will be used to identify the Local Emergency Planning Committee instead of the usual CEPA.

LEPC exercises the powers and performs the duties delegated by Title III (Emergency Planning and Community Right-to-Know Act) of the Superfund Amendments and Reauthorization Act (SARA) and Chapter 3750 of the Ohio Revised Code. These powers and duties enable LEPC to perform the following:

- Develop a comprehensive emergency response plan for the county.
- Receive and maintain a database of reports and chemical inventory information per SARA Title III.
- Receive and process requests for chemical inventory and emergency response information from the public.
- Establish procedures for providing public information
- Notify the public of committee activities and public meetings.
- Handle and respond to public comments on the emergency plan.

With the information and reports received LEPC will:

- Perform hazard analyses.
- Build and maintain a database of hazardous material locations and quantities in the county.
- Establish and maintain a computer system for hazardous material emergency responders.

These activities will be coordinated by the LEPC members and the EMA Director.

The yearly mandated March 1st facility reports are filed in the EMA office. From these files the LEPC produces various summaries, which are used in preplanning, prevention, emergency response, and post-incident activities. Risk assessments are performed on facilities reporting Extremely Hazardous Substances.

XI. AUTHENTICATION

Promulgation Document

A hazardous material incident response consists of many interrelated elements. All local government departments private support agencies, and the individual citizen could and would be involved.

A hazardous material response in many instances merely requires an extension of daily activities. There is however an escalation of human need during a major incident. This annex is based on the expertise acquired routinely each day and training procedures to enhance agency response during an unusual occurrence.

Many lives can be lost in the confusion and disorganization that accompanies the lack of a full planning effort. Therefore, an integrated approach to hazardous material response is required.

Planning must be a cooperative effort to avert or minimize the effects of a hazardous material incident. Two primary planning goals are to protect lives and property and to restore the stricken area to pre-incident status with a minimum of social and economic disruption.

This annex is a statement of policy about emergency response and assigns tasks and responsibilities to response agencies, specifying roles during a hazardous material situation. The document was developed pursuant to the Superfund Amendment and Reauthorization Act, 1986; Ohio Revised Code, sections 3750 and 5502; and the 1988 Morrow County Emergency Management Agency's County - Wide Agreement.

s/Chairman, Local Emergency Planning Committee – Emergency Management Director

s/Jon Mason, Vice Chairman, Morrow County Board of Commissioners

**A complete copy of this document will be on file with the Morrow County Commissioner's office

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "absent"

IN THE MATTER OF APPROVAL TO RECESS SESSION: 23-R-733

Mr. Mason made a motion to recess session at 9:15 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "absent"

IN THE MATTER OF APPROVAL TO RETURN TO REGULAR SESSION: 23-R-734

Mr. Mason made a motion to return to regular session at 11:02 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "absent"

11:00 a.m. Sundie Brown

IN THE MATTER OF APPROVAL TO AMEND IV-D CONTRACT BETWEEN MORROW COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA) AND MORROW COUNTY CLERK OF COURTS: 23-R-735

Mr. Siegfried made a motion to approve amending IV-D contract as contained in the JFS 07018 and other JFS contract forms which are incorporated by reference into the contract between the Morrow County Child Support Enforcement Agency (CSEA) and Morrow County Clerk of Courts which became effective on the 1st day of January, 2023, containing the ODJFS Contract Number 59230101. Changes to the contract costs and availability of funds as identified in Clerk's budget shown on JFS

07037.

Payment for all services provided in accordance with the provision of this contract are contingent upon the availability of the non-federal share and FFP reimbursement as follows:

	AMOUNT	SOURCE
Non-Federal Share	\$26,318.04	Local Sources
FFP Reimbursement	\$51,087.96	
Total IV-D Contract Cost	\$77,406.00	

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 23-R-736**

Mr. Mason made a motion to recess session at 11:24 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-737**

Mr. Mason made a motion to return to regular session at 1:32 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Mason and duly seconded by Mr. Siegfried.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS