

REGULAR SESSION OCTOBER 4, 2023

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Mason and Mr. Siegfried.

County Staff: Jamie Brucker, Director of Operations

Public in attendance:

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Abraham, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF OCTOBER 2, 2023: 23-R-754**

Mr. Mason made a motion to approve the minutes of regular session of October 2, 2023, as recorded in the Commissioners Journal # 50.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 23-R-755**

Mr. Abraham made a motion to approve payment of bills numbered 1 through 70 submitted by the Morrow County Auditor's office.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
PAY-INS: 23-R-756**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

Receipt# 232734 Payment from Morrow Co Services for Older Citizens October insurance premium 7222-7777-740100 \$4,655.74.

Receipt Batch #3790 Payments received from Chesterville customers for sewer fund 5159 \$180.00
Payments received from Johnsville customers for sewer fund 5100 \$360.00
Payments received from Ketterman customers for sewer fund 5121 \$56.00
Payments received from Somoco customers for sewer fund 5110 \$2,799.65

Receipt# 232763 Payment from Mid-Ohio for events the sheriff office worked security 1000-1030-430309 \$1,500.00

Receipt Batch #3793 Payments received from Chesterville customers for sewer fund 5159 \$574.02
Payments received from Johnsville customers for sewer fund 5100 \$120.00
Payments received from Ketterman customers for sewer fund 5121 \$56.00

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – SOMOCO SEWER
FUND 5110: 23-A-140**

At the request of Whitney Smith, Assistant Clerk, Mr. Mason made a motion to appropriate from the unappropriated certified monies to the following account:

5110-5101-530350 Utilities \$2,700.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – ENGINEER'S FUND
2202: 23-A-141**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account for the end of the year salary/expenses:

2202-2002-510120	Salary – Admin Support	\$5,000.00
2202-2002-510127	Salary – Administration	\$10,000.00
2202-2002-510122	Salary – Road Crew	\$175,000.00
2202-2002-510220	Health Insurance	\$110,000.00
2202-2002-530321	Leases and Rents	\$20,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – PROSECUTOR’S FUND 2447 DRETAC: 23-T-129**

At the request of Thomas J. Smith, Prosecutor, a motion was made by Mr. Abraham to approve the following transfer of funds:

**Reason – to completely use the money appropriated

From 2447-4402-550740 Equipment/computer to 2447-4402-530345 Legal Advertising in the amount of \$1,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 23-T-130**

At the request of Bart Dennison, Engineer, a motion was made by Mr. Abraham to approve the following transfer of funds:

**Reason – additional funds needed

From 2202-2202-540441 Asphalt/Paving to 2202-2002-520330 Travel/Training in the amount of \$16,305.00

**Reason – additional funds are needed for end of year salary/benefits

From 2202-2002-510121 Salary – Tax Map to 2202-2002-510230 Workers Compensation in the amount of \$2,000.00

From 2202-2002-510121 Salary – Tax Map to 2202-2002-510110 Salary – Engineer in the amount of \$2,000.00

From 2202-2002-510121 Salary – Tax Map to 2202-2002-510213 Medicare in the amount of \$2,000.00

From 2202-2002-510121 Salary – Tax Map to 2202-2002-510125 Salary – Mechanics in the amount of \$24,000.00

From 2202-2002-510121 Salary – Tax Map to 2202-2002-510211 OPERs in the amount of \$19,000.00

**Reason – additional funds needed

From 2202-2002-550740 Equipment, computer and furniture to 2202-2002-540420 Operating Supplies in the amount of \$2,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – RECYCLING FUND 2006: 23-T-131**

At the request of Kristin Ruth, Recycling & Litter Prevention, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – for transportation of van to and from events, recycling bins, and other recycling, outreach and educational activities

From 2006-2006-510220 Health Insurance to 2006-2006-530365 Contracted Services in the amount of \$250.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

IN THE MATTER OF APPROVAL FOR THE MORROW COUNTY AUDITOR TO ESTABLISH A NEW FUND AND ACCOUNTS FOR DELAWARE, KNOX, MARION, MORROW JOINT SOLID WASTE DISTRICT (DKMM): 23-R-757

Mr. Mason made a motion to approve the Morrow County Auditor to establish new fund 8030 and accounts for the Delaware, Knox, Marion, Morrow Joint Solid Waste District (DKMM) per the Administrative Agreement approved by Resolution# 23-R-714 on September 13, 2023.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

IN THE MATTER OF APPROVAL OF PAY REQUEST #6 FOR PROJECT MRW-CR23-1.12, PID 117458 AND APPROVAL FOR CHAIRMAN TO SIGN: 23-R-758

Mr. Siegfried made a motion to approve Pay Request#6 for the project MRW-CR23-1.12, PID 117458 for structure replacement of CR 23 (Cardington-Chesterville Rd) over Big Walnut Creek and approval for Chairman Tim D. Abraham to sign:

Pay Request

Estimate No. 6
Date: 9/19/2023
Invoice No. 241098

Project: MRW-CR23-1.12, PID 117458

Owner Address: Morrow County Commissioner's
80 North Walnut Street
Mt. Gilead, Ohio 43338

Consultant Address: E.L. Robinson Engineering of Ohio Co.
950 Goodale Boulevard, Ste 180
Columbus, Ohio 43212

Engineers Address: Morrow County Engineer
50 East High Street
Mount Gilead, Ohio 43338

Original Contract:	\$176,292.00
Change Order To Date	\$ 0.00
Total Contract Amount	\$176,292.00
Amount completed to-date	\$128,914.91
Less Previous Payments	\$110,007.31
Total Amount Due This Request	\$ 18,907.60

s/Consultant
s/Bart Dennison 9/19/2023
s/Tim D. Abraham 10/4/2023

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
RESOLUTION IN SUPPORT OF SOIL AND WATER CONSERVATION DISTRICT
BECOMING A CERTIFIED LOCAL SPONSOR FOR THE OHIO DEPARTMENT OF
AGRICULTURE FARMLAND PRESERVATION PROGRAM: 23-R-759**

WHEREAS, the Morrow Soil and Water Conservation District Board of Supervisors are requesting the Morrow County Commissioners support in becoming a Certified Local Sponsor for the Ohio Department of Agriculture (ODA) Farmland Preservation Program; and

WHEREAS, as a local sponsor they will be able to work with landowners who are interested in seeing their farmlands preserved; and

WHEREAS, local sponsors selected for certification will receive funds from the Ohio Department of Agriculture to manage a grant application process in their communities using ODA's online landowner application and landowners may then apply to the Certified Local Sponsors through a competitive process to sell an agricultural easement on their land to ODA; and

WHEREAS, Morrow County currently has 11 closed easements through Farmland Preservation which account for more than 1,700 acres and Morrow Soil and Water Conservation District has been performing yearly monitoring checks on these easements for the past 17 years;

THEREFORE, Mr. Abraham made a motion that the Morrow County Board of Commissioner wholly support the Morrow County Soil and Water Conservation District Board becoming a Certified Local Sponsor for the Ohio Department of Agriculture Farmland Preservation Program to assist landowners who are interested in seeing their farmlands preserved.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL TO SET TIME AND DATE FOR PUBLIC HEARING ON PROPOSED
AMENDMENT TO THE MORROW COUNTY SUBDIVISION RULES AND
REGULATIONS: 23-R-760**

WHEREAS, on October 27, 2023, the Morrow County Regional Planning Commission voted unanimously to amend Table 1: Minimum Lot Areas and Width Requirements within the Morrow County Subdivision Rules & Regulations; and

THEREFORE, Mr. Abraham made a motion to set the date of October 23 at 10:00 a.m. to hold a public hearing on the proposed amendment to the Morrow County Subdivision Rules & Regulations and to advertise notice in newspaper of general circulation.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF REVISED MORROW COUNTY PROCUREMENT POLICY: 23-R-761**

Mr. Siegfried made a motion to approve the revised Procurement Policy to reflect the state bid threshold which is now \$75,000 effective 10/4/2023 as presented.

Mr. Mason duly seconded this motion.

**A complete copy of this policy will be on file with the Morrow County Commissioner's office

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 23-R-762**

Mr. Abraham made a motion to recess session at 9:08 a.m.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-763**

Mr. Abraham made a motion to return to regular session at 3:08 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT #2: 23-R-764**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 30 submitted by the Morrow County Auditor’s office.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF
APPROVAL OF QUOTE FOR COURTHOUSE PARKING LOT PAVING
PROJECT: 23-R-765**

Mr. Abraham made a motion to approve the following quote for the Courthouse parking lot paving:

Mid Ohio Paving \$59,400.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – CAPTIAL
IMPROVEMENT FUND 4111 (COURTHOUSE): 23-A-142**

Mr. Siegfried made a motion to appropriate from the unappropriated certified monies to the following account for the Courthouse parking lot paving project:

4111-0118-550730 Improvement of Sites (courthouse) \$59,400.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF
APPROVAL TO AMEND RESOLUTION# 23-R-289, APPROVAL TO PROMOTE
SHANE SMITH TO JANITORIAL SUPERVISOR: 23-R-766**

WHEREAS, on April 4, 2023, the Morrow County Commissioners passed Resolution# 23-R-289 to promote Shane Smith to Janitorial Supervisor; and

WHEREAS, the resolution stated that Shane’s annual performance review date would be adjusted to April 9 and that was a clerical error, Shane’s review date should remain as October 20;

THEREFORE, Mr. Abraham made a motion to amend Resolution# 23-R-289 with Shane’s annual review date remaining as October 20.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, COMMISSIONERS: 23-T-132**

Mr. Mason made a motion to approve the following transfer of funds:

**Reason – upgrade the Clerks computer system

From 1000-0101-530310 Professional Services to 1000-0101-550740 Equipment/Computers/Furniture in the amount of \$1,500.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

IN THE MATTER OF APPROVAL TO PROCEED WITH COUNTY BENEFITS +: 23-R-767

Mr. Siegfried made a motion to move forward with County Benefits + for Group Life and Supplemental Benefit options for employees.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Mason.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS