

**REGULAR SESSION OCTOBER 3, 2022**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Matt Stooksbury (Soil/Water), Andy Ware (Development) and Jamie Brucker (Director of Operations).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Siegfried, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF SEPTEMBER 28, 2022: 22-R-789**

Mr. Whiston made a motion to approve the minutes of regular session of September 28, 2022, as recorded in the Commissioners Journal # 50.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 22-R-790**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 51 submitted by the Morrow County Auditor's office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
PAY-INS: 22-R-791**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2943 Payments received from Chesterville customers for sewer fund 5159 \$315.00  
 Payments received from Johnsville customers for sewer fund 5100 \$276.91  
 Payments received from Ketterman customers for sewer fund 5121 \$56.00  
 Payments received from Somoco customers for sewer fund 5110 \$52.71

Receipt Batch #2948 Payments received from Chesterville customers for sewer fund 5159 \$1265.40  
 Payments received from Johnsville customers for sewer fund 5100 \$410.14  
 Payments received from Ketterman customers for sewer fund 5121 \$246.20  
 Payments received from Somoco customers for sewer fund 5110 \$49.78

Receipt Batch #2951 Payments received from Chesterville customers for sewer fund 5159 \$405.50  
 Payments received from Johnsville customers for sewer fund 5100 \$531.76  
 Payments received from Ketterman customers for sewer fund 5121 \$162.40  
 Payments received from Somoco customers for sewer fund 5110 \$52.71

Receipt# 222465 Payment from State of Ohio for Development grant reimbursement (Lincoln Ave) 1000-0150-450561 \$15,000.00

Receipt# 222466 Payment from MCAT for October 2022 rent 3173-1070-470802 \$1,665.67

Receipt# 222471 Payment from JFS for October 2022 rent 2072-1070-470802 \$36,331.10

**IN THE MATTER OF  
APPROVAL TO AMEND RESOLUTION 22-T-055, TRANSFER OF FUNDS (CASH) FOR  
PARK DISTRICT: 22-T-131**

**WHEREAS**, on June 8, 2022, the Morrow County Commissioners approved Resolution# 22-T-005, Transfer of Funds (Cash) for Park District for Master Planning Services agreement; and

**WHEREAS**, the transfer should be amended as follows:

From 1000-0101-590910 General Fund Transfer Out to 8026-1090-490931 Flying Squirrel Transfer in (instead of 8025-1090-490931 Park District Transfer In) in the amount of \$15,000.00

**THEREFORE**, Mr. Siegfried made a motion to approve amending Resolution# 22-T-055 as presented.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
UNAPPROPRIATION OF APPROPRIATED CERTIFIED MONIES – PARK DISTRICT  
FUND 8025: 22-A-148**

Mr. Whiston made a motion to unappropriate from the following account (due to \$ put into wrong Park District Fund):

8025-0026-530310	Professional Services	\$15,000.00
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Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – PARK DISTRICT  
FUND 8026 (FLYING SQUIRREL): 22-A-149**

Mr. Abraham made a motion to appropriate from the unappropriated certified monies to the following account (correction due to # in wrong Park District Fund):

8026-0029-530310	Professional Services	\$15,000.00
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Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2121 COUNCIL FOR  
GOVERNMENT: 22-T-132**

At the request of Sundie Brown, Director, a motion was made by Mr. Abraham to approve the following transfer of funds:

**\*\*Reason – additional appropriation for anticipated SFY23 contract expenses**

From 2121-1053-530335 COG-SFSC Program Services to 2121-1111-530310 COG-FCFC Professional & Technical Services in the amount of \$2,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2135 HELP ME GROW  
EARLY INTERVENTION: 22-T-133**

At the request of Sundie Brown, Director, a motion was made by Mr. Whiston to approve the following transfer of funds:

**\*\*Reason – additional appropriation for anticipated SFY23 contract expenses**

From 2135-1138-530335 Early Intervention-Outreach Program Services to 2135-1134-530310 Early Intervention-ARPA Professional & Technical Services in the amount of \$1,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2111 PUBLIC  
ASSISTANCE: 22-T-134**

At the request of Sundie Brown, Director, a motion was made by Mr. Abraham to approve the following transfer of funds:

\*\*Reason – additional appropriation for anticipated expenses through year-end

From 2111-1044-550740 PA-Admin Equipment/Computers/Furniture to 2111-1044-540420 PA-Admin Operating Supplies (Fuel) in the amount of \$1,000.00

From 2111-1044-550745 PA-Admin Computer Software to 2111-1046-530335 PA-Social Services Program Services in the amount of \$1,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, LAW ENFORCEMENT: 22-T-135**

At the request of Melissa Caldwell, Office Administrator, a motion was made by Mr. Siegfried to approve the following transfer of funds:

\*\*Reason – no reason submitted

From 1000-9019-510122 Cert Wages to 1000-9019-510211 OPERS in the amount of \$40,000.00

From 1000-9019-510122 Cert Wages to 1000-9019-510190 OT in the amount of \$15,000.00

From 1000-9019-530310 Pro Services to 1000-9019-510190 OT in the amount of \$1,000.00

From 1000-9019-530323 Facility Repairs to 1000-9019-510190 OT in the amount of \$500.00

From 1000-9019-530324 Scanning/Shred to 1000-9019-510190 OT in the amount of \$1,884.35

From 1000-9019-530346 Copier Lease to 1000-9019-510190 OT in the amount of \$1,354.44

From 1000-9019-530371 Towing to 1000-9019-510190 OT in the amount of \$700.00

From 1000-9019-550740 Equipment to 1000-9019-510190 OT in the amount of \$5,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, JAIL: 22-T-136**

At the request of Melissa Caldwell, Office Administrator, a motion was made by Mr. Whiston to approve the following transfer of funds:

\*\*Reason – no reason submitted

From 1000-9119-530310 Pro Services to 1000-9119-520330 Travel in the amount of \$1,260.00

From 1000-9119-530335 SORN to 1000-9119-520330 Travel in the amount of \$500.00

From 1000-9119-550740 Equipment to 1000-9119-530322 Trash in the amount of \$360.00

From 1000-9119-550740 Equipment to 1000-9119-530359 Other Utilities in the amount of \$50.00

From 1000-9119-550740 Equipment to 1000-9119-510129 Wages in the amount of \$8,776.40

From 1000-9119-510190 OT to 1000-9119-510211 OPERS in the amount of \$5,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, DETECTIVE: 22-T-137**

At the request of Melissa Caldwell, Office Administrator, a motion was made by Mr. Siegfried to approve the following transfer of funds:

\*\*Reason – no reason submitted

- From 1000-9219-550740 Equipment to 1000-9219-520330 Travel in the amount of \$2,448.17
- From 1000-9219-530341 Phones to 1000-9219-530359 Other Utilities in the amount of \$50.00
- From 1000-9219-530341 Phones to 1000-9219-540422 Uniforms in the amount of \$650.00
- From 1000-9219-530346 Copier to 1000-9219-510190 OT in the amount of \$2,634.53

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried., “yea”

**IN THE MATTER OF  
TRANSFER OF FUNDS – SOMOCO SEWER FUND: 22-T-138**

At the request of Whitney Padgett, Assistant Clerk, a motion was made by Mr. Abraham to approve the following transfer of funds:

\*\*Reason – to cover operator expenses over budget due to diesel fuel and mowing being more than expected

- From 5110-5101-530323 Repairs/Maintenance to 5110-5101-530360 Somoco Operator in the amount of \$20,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “nay” ..,Mr. Abraham..., “yea” .., Mr. Siegfried., “yea”

**IN THE MATTER OF  
TRANSFER OF FUNDS – ENGINEER FUND 2202: 22-T-139**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Whiston to approve the following transfer of funds:

\*\*Reason – additional funds are needed to make a purchase

- From 2202-2243-540440 Material Bridge to 2202-2002-550741 Heavy Equipment in the amount of \$22,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried., “yea”

**JOURNAL ENTRY – IN THE MATTER OF  
RE-APPOINTMENT OF MORROW COUNTY PARK COMMISSIONER – CATHIE  
ROBINSON: 22-R-792**

**WHEREAS**, the term of Park Commissioner Cathie Robinson expired as of September 12, 2022, and whereas, Cathie Robinson is willing to serve another term as Park Commissioner for a three-year term;

**It is therefore**, pursuant to Section 1545.05 of the Ohio Revised Code, that Cathie Robinson, 5240 St. Rt. 42, Mt. Gilead, OH 43338 is hereby appointed by this Court to serve a three (3) year term on the Morrow County Park District Board of Commissioners, upon taking the appropriate oath and being properly bonded. Said term shall commence on September 13, 2022, and shall conclude on December 12, 2025.

s/Tom C. Elkin, Probate Judge

9/27/2022

s/Robert C. Hickson, Jr., Probate Judge

September 27, 2022

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**IN THE MATTER OF  
APPROVAL OF ADVERTISEMENT FOR BIDS – SOMOCO WASTEWATER TREATMENT  
PLANT AND OUTFALL SEWER IMPROVEMENTS MORROW COUNTY, OHIO: 22-R-793**

Mr. Whiston made a motion to approve the following Advertisement For Bids:

ADVERTISEMENT FOR BIDS

SEALED BIDS for the furnishing of the necessary materials and construction of the

**SOMOCO WASTEWATER TREATMENT PLANT AND OUTFALL SEWER  
IMPROVEMENTS  
MORROW COUNTY, OHIO**

will be received by Morrow County, 80 North Walnut Street, Suite A, Mt. Gilead, Ohio 43338 until

1:30 p.m. (Local Time)  
Wednesday, November 2, 2022

and at that time and place will be publicly opened and read aloud.

The scope of this project consists of the construction of a nitrox ammonia removal system, cloth media filtration, chemical feed equipment, ultraviolet disinfection, wood frame Filter Building, effluent pump station, force mains, electrical, miscellaneous piping, and site work.

The contract documents, including plans and specifications, are on file at the office of Morrow County, Ohio and the Architect/Engineer – Poggemeyer Design Group, Inc. (PDG). The documents may be viewed and ordered online or obtained from Becker Impressions, 4646 Angola Road, Toledo, Ohio 43615, Telephone 419-385-5303, [www.pdgplanroom.com](http://www.pdgplanroom.com) for the cost of printing to be paid to the printing company at the time the documents are picked up. Shipping and tax charges are the bidder's responsibility and payable directly to Becker Impressions.

The Engineer for the Project is Poggemeyer Design Group, Inc., 1168 North Main Street, Bowling Green, Ohio 43402.

All bids must be signed and submitted on the blanks which are bound in this booklet. Bids must state the unit prices in the blanks provided and be enclosed in a sealed envelope marked – **SOMOCO WASTEWATER TREATMENT PLANT AND OUTFALL SEWER IMPROVEMENTS** --- and addressed to Morrow County, 80 North Walnut Street, Suite A, Mt. Gilead, Ohio 43338.

The bid guaranty may be of two forms:

1. A Bid Guaranty and Contract Bond using the form in the Contract Documents. (The amount of the bid does NOT have to appear on this form.)
2. A certified check, cashier's check or letter of credit in favor of Morrow County, Ohio in the amount of 10% of the bid. If the contract is awarded, a Contract Bond will be required, which is a 100% payment and performance bond.

This procurement is subject to the EPA policy of encouraging the participation of small businesses in rural areas (SBRAs).

After the award of the contract let by competitive bid and prior to the time the contract is entered into, bidders shall submit the affidavit required under the Ohio Revised Code, Section 5719.042 that the bidder was not charged with any delinquent personal property taxes in Morrow County, Ohio.

The successful bidder will be required to pay not less than the highest applicable minimum wage rates as established by the federal Davis-Bacon Wage Determinations issued by the U.S. Department of Labor.

Morrow County, Ohio reserves the right to reject any and all bids and to waive any irregularity in any bid and to determine the lowest and best bidder.

No bidder may withdraw his bid for a period of 90 days after the scheduled closing time for the receipt of bids. This project is being partially funded with American Rescue Plan Act (ARPA), Water Pollution Control Loan Fund (WPCLF), and House Bill 168 (HB 168) monies.

The estimated cost of construction is \$3,000,000 to \$3,500,000

By Order of  
 Tim Siegfried, President of the Board of Commissioner

Advertise: October 5, 2022  
 October 12, 2022

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
 RESOLUTION IN SUPPORT OF SOIL AND WATER CONSERVATION DISTRICT  
 BECOMING A CERTIFIED LOCAL SPONSOR FOR THE OHIO DEPARTMENT OF  
 AGRICULTURE FARMLAND PRESERVATION PROGRAM FOR 2023: 22-R-794**

**WHEREAS**, the Morrow Soil and Water Conservation District Board of Supervisors are requesting the Morrow County Commissioners support in becoming a Certified Local Sponsor for the Ohio Department of Agriculture (ODA) Farmland Preservation Program; and

**WHEREAS**, as a local sponsor they will be able to work with landowners who are interested in seeing their farmlands preserved; and

**WHEREAS**, local sponsors selected for certification will receive funds from the Ohio Department of Agriculture to manage a grant application process in their communities using ODA’s online landowner application and landowners may then apply to the Certified Local Sponsors through a competitive process to sell an agricultural easement on their land to ODA; and

**WHEREAS**, Morrow County currently has 11 closed easements through Farmland Preservation which account for more than 1,700 acres and Morrow Soil and Water Conservation District has been performing yearly monitoring checks on these easements for the past 16 years;

**THEREFORE**, Mr. Abraham made a motion that the Morrow County Board of Commissioner wholly support the Morrow County Soil and Water Conservation District Board becoming a Certified Local Sponsor for the Ohio Department of Agriculture Farmland Preservation Program to assist landowners who are interested in seeing their farmlands preserved.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
 APPROVAL TO RECESS SESSION: 22-R-795**

Mr. Siegfried made a motion to recess session at 9:32 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
 APPROVAL TO RETURN TO REGULAR SESSION: 22-R-796**

Mr. Siegfried made a motion to return to regular session at 2:06 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
 APPROVAL TO ALLOCATE MONEY TO AIRPORT: 22-R-797**

Mr. Whiston made a motion to allocate \$30,000 from the General Fund for the Airport to purchase snow plow truck. This money will be reimbursed from a grant the Airport is receiving.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Siegfried and duly seconded by Mr. Abraham.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS