

REGULAR SESSION OCTOBER 12, 2022

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Whiston and Mr. Siegfried

Absent: Mr. Abraham

Commissioners Staff: Jamie Brucker, Director of Operations, Mark Mathews, Maintenance and Sundie Brown, JFS.

Public in attendance: Mike Goff (Treasurer), Dixie Shinaberry (Recorder) and Pat Davies (Auditor).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Siegfried, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF OCTOBER 5, 2022: 22-R-807**

Mr. Whiston made a motion to approve the minutes of regular session of October 5, 2022, as recorded in the Commissioners Journal # 50.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "absent" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 22-R-808**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 156 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "absent" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF
PAY-INS: 22-R-809**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2963 Payments received from Chesterville customers for sewer fund 5159 \$360.00
Payments received from Johnsville customers for sewer fund 5100 \$60.00
Payments received from Ketterman customers for sewer fund 5121 \$56.00
Payments received from Somoco customers for sewer fund 5110 \$0.00

Receipt Batch #2964 Payments received from Chesterville customers for sewer fund 5159 \$263.00
Payments received from Johnsville customers for sewer fund 5100 \$244.00
Payments received from Somoco customers for sewer fund 5110 \$2108.68

Receipt Batch #2973 Payments received from Johnsville customers for sewer fund 5100 \$126.00

Receipt Batch #2974 Payments received from Chesterville customers for sewer fund 5159 \$60.00
Payments received from Johnsville customers for sewer fund 5100 \$120.00

Receipt Batch #2978 Payments received from Chesterville customers for sewer fund 5159 \$120.00
Payments received from Johnsville customers for sewer fund 5100 \$180.00

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – PROSECUTOR’S
FUND 2424 CSEA: 22-A-155**

At the request of Thomas Smith, Prosecutor, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following accounts:

| | | |
|------------------|----------------|----------|
| 2424-4414-510120 | Employee Wages | \$450.00 |
| 2424-4414-510211 | OPERS | \$100.00 |
| 2424-4414-510213 | Medicare | \$50.58 |

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – MCAT FUND
 2061: 22-A-156**

At the request of Megan Spaulding, Fiscal Supervisor, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following accounts:

| | | |
|------------------|-------------------------|-------------|
| 2061-0160-510131 | Driver Wages | \$30,000.00 |
| 2061-0160-510211 | OPERS | \$2,000.00 |
| 2061-0160-510213 | Medicare | \$500.00 |
| 2061-0160-510230 | Workers Compensation | \$500.00 |
| 2061-0162-510220 | Health Insurance | \$1,000.00 |
| 2061-0163-510120 | Employee Wages | \$5,000.00 |
| 2061-0163-530341 | Telephone/Cellphones | \$5,000.00 |
| 2061-0164-540430 | Vehicle Materials/Parts | \$5,000.00 |

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – COMMON PLEAS
 FUND 2641 MCSAC COURT SUPPORT SERVICES: 22-A-157**

At the request of Darlene Morehart, Fiscal Coordinator, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following account:

| | | |
|------------------|----------------|------------|
| 2641-6500-510120 | Employee Wages | \$8,000.00 |
|------------------|----------------|------------|

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – JOB AND FAMILY
 SERVICES FUND 2141 CHILDREN SERVICE: 22-A-158**

At the request of Sundie Brown, Director, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account:

| | | |
|------------------|--|-------------|
| 2141-1181-530334 | Children Service Shared/Indirect Costs | \$75,796.73 |
|------------------|--|-------------|

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
 TRANSFER OF FUNDS – GENERAL FUND, BOARD OF ELECTIONS: 22-T-147**

At the request of April Brown, Deputy Director, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – to cover postage for the Absentee Ballots for the November General Election

From 1000-0016-550740 Equipment/Furniture/Computers to 1000-0016-530342 Postage in the amount of \$600.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – PROSECUTOR’S FUND 2448, VICTIM WITNESS VOCA
GRANT: 22-T-148**

At the request of Thomas Smith, Prosecutor, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – to more completely use the money appropriated

From 2448-4447-510220 Health Insurance to 2448-4447-510120 Employee Wages in the amount of \$1,700.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, BOARD OF ELECTIONS: 22-T-149**

At the request of April Brown, Deputy Director, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – all unused grant money needs to be returned to the Secretary of State

- From 1000-0115-510120 Employee Wages to 1000-0115-530490 Reimburse Grants in the amount of \$18,299.65
- From 1000-0115-510211 OPERS to 1000-0115-530490 Reimburse Grants in the amount of \$1,001.44
- From 1000-0115-510213 Medicare to 1000-0115-530490 Reimburse Grants in the amount of \$393.93
- From 1000-0115-520330 Training and Travel to 1000-0115-530490 Reimburse Grants in the amount of \$840.96
- From 1000-0115-530315 Poll Workers to 1000-0115-530490 Reimburse Grants in the amount of \$12,185.00
- From 1000-0115-530319 Professional Services to 1000-0115-530490 Reimburse Grants in the amount of \$31,644.53
- From 1000-0115-530342 Postage to 1000-0115-530490 Reimburse Grants in the amount of \$1,500.00
- From 1000-0115-530345 Advertising to 1000-0115-530490 Reimburse Grants in the amount of \$1,285.00
- From 1000-0115-540410 Office Supplies to 1000-0115-530490 Reimburse Grants in the amount of \$15,342.20
- From 1000-0115-550740 Equipment/Computers/Furniture to 1000-0115-530490 Reimburse Grants in the amount of \$8,956.07

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2141 CHILDREN
SERVICE: 22-T-150**

At the request of Sundie Brown, Director, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – additional appropriation for anticipated 4th quarter 2022 Social Service Shared Cost reimbursement to the PA fund

From 2141-1181-550740 Children Service Equipment/Computer/Furniture to 2141-1181-530334 Children Service Shared/Indirect Costs in the amount of \$40,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR: 22-T-151**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – to cover lease payment for the balance of the year

From 1000-7002-520350 Professional Organization Dues and Fees to 1000-7002-530346 Copier lease/payments in the amount of \$1,400.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, MAINTENANCE/CUSTODIAL: 22-T-152**

Mr. Siegfried made a motion to approve the following transfer of funds:

**Reason – to pay for background check of new custodian hire

From 1000-0118-530310 CH Professional Services to 1000-0118-530300 CH Purchased Services in the amount of \$25.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL OF PAY REQUEST #6 FOR PROJECT MRW-CR11-2.86, PID 106653 AND
APPROVAL FOR CHAIRMAN TO SIGN: 22-R-810**

Mr. Whiston made a motion to approve Pay Request#6 for the project MRW-CR11-2.86, PID 106653 and approval for Chairman Timothy R. Siegfried to sign:

Pay Request

Estimate No. #6
Date: 10/7/2022
Invoice No. 65092

Project: MRW-CR11-2.86, PID 106653

Owner Address: Morrow County Commissioner’s
80 North Walnut Street
Mt. Gilead, Ohio 43338

Contractor Address: DLZ
6121 Huntley Road
Columbus, Ohio 43229

Engineers Address: Morrow County Engineer
50 East High Street
Mount Gilead, Ohio 43338

Original Contract: \$227,250.00
Change Order To Date \$ 0.00

| | |
|-------------------------------|--------------|
| Total Contract Amount | \$227,250.00 |
| Amount completed to-date | \$ 94,867.78 |
| Less Previous Payments | \$ 71,434.82 |
| Total Amount Due This Request | \$ 23,432.96 |

| | |
|------------------------|------------|
| s/Consultant | 9/28/2022 |
| s/Bart Dennison | 10/7/2022 |
| s/Timothy R. Siegfried | 10/12/2022 |

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
 APPROVAL OF PAY REQUEST #4 FOR PROJECT MRW-CR11-2.86, PID 106653 AND
 APPROVAL FOR CHAIRMAN TO SIGN: 22-R-811**

Mr. Siegfried made a motion to approve Pay Request#4 for the project MRW-CR11-2.86, PID 106653 and approval for Chairman Timothy R. Siegfried to sign:

Pay Request

Estimate No. #4
 Date: 10/7/2022
 Invoice No. NA

Project: MRW-CR11-2.86, PID 106653

Owner Address: Morrow County Commissioner’s
 80 North Walnut Street
 Mt. Gilead, Ohio 43338

Contractor Address: R & I Construction, Inc.
 2931 S. State Route 67
 Tiffin, Ohio 44883

Engineers Address: Morrow County Engineer
 50 East High Street
 Mount Gilead, Ohio 43338

| | |
|-------------------------------|----------------|
| Original Contract: | \$2,305,621.00 |
| Change Order To Date | \$ 2,320.00 |
| Total Contract Amount | \$2,307,941.00 |
| Amount completed to-date | \$1,782,908.78 |
| Less Previous Payments | \$1,337,753.73 |
| Total Amount Due This Request | \$ 445,155.05 |

| | |
|------------------------|------------|
| s/Contractor | 10/7/2022 |
| s/Bart Dennison | 10/7/2022 |
| s/Timothy R. Siegfried | 10/12/2022 |

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
 APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER
 FOR GAP SHEET AS OF THE CLOSE OF BUSINESS ON SEPTEMBER 30, 2022: 22-R-812**

Mr. Siegfried made a motion to journalize receipt of the Gap sheet 9/30/2022 report from the Morrow County Treasurer, Michael Goff and acknowledged and signed by the Morrow County Auditor, Pat Davies and the Board of County Commissioners as presented:

| | | | |
|---|-----------------|------------------------|--|
| Receipts/Disbursements balance close of business | | | |
| Recon. Items | \$0.01 | | |
| Vault | \$3,000.00 | | |
| Checking Account | \$3,523,633.18 | | |
| Sweep ICS | \$3,181,068.47 | | |
| Star Ohio | \$541,733.64 | | |
| CDARS 3 | \$0.00 | | |
| CDARS 4 | \$2,004,164.54 | | |
| CDARS 5 | \$1,036,723.87 | | |
| CDARS 6 | \$2,003,473.52 | | |
| PARK ICS 0603 | \$226.22 | | |
| R459 | \$7,006,332.24 | | |
| Wire | \$0.00 | | |
| Fifth Third | \$13,665,990.95 | | |
| Engineer Note | \$105,781.63 | | |
| Commissioners | \$168,011.85 | | |
| Point N Pay | \$4,115.22 | | |
| Warrant | \$0.00 | | |
| Balance | \$33,244,255.34 | | |
| | | | |
| Monthly Investments Balance | | Interest pd in | |
| Star Ohio | \$541,733.64 | \$1,126.65 | |
| Fifth Third | \$13,665,990.95 | \$11,314.95 | |
| CDARS 4 | \$2,004,164.54 | \$329.10 | |
| CDARS 5 | \$1,036,723.87 | \$170.24 | |
| CDARS 3 | \$0.00 | \$1,431.16 | |
| CDARS 6 | \$2,003,473.52 | \$328.96 | |
| PARK ICS 0603 | \$226.22 | \$0.21 | |
| Morrow Co Managing Agency R459 | \$7,006,332.24 | \$153.39 | |
| Engineer Note | \$105,781.63 | \$452.51 | |
| Commissioners Note | \$168,011.85 | \$0.00 | |
| | | | |
| Daily Investments Balance | \$26,532,438.46 | | |
| Checking Account | \$3,523,633.18 | Bank Balance | |
| Vault | \$3,000.00 | | |
| Wire Acct | \$0.00 | | |
| FKNB Sweep ICS | \$3,181,068.47 | \$2,638.89 | |
| Warrant | \$0.00 | | |
| Recon. Issue | \$0.01 | | |
| Point N Pay | \$4,115.22 | | |
| | | | |
| | \$33,244,255.34 | Funds and Banks VIP | |

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Abraham..., “absent” ..., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL TO AWARD GENERATOR PROJECTS BID: 22-R-813**

WHEREAS, on September 28, 2022, the Morrow County Commissioners accepted bids for 2 possible generator projects and the following bids were received:

| | Base Bid#1 | Base Bid#2 |
|-----------------|--------------|--------------|
| Owens Electric | \$420,000.00 | \$368,000.00 |
| Peak Power | \$411,432.00 | \$403,174.00 |
| Spring Electric | \$368,595.00 | \$336,515.00 |
| BCU Electric | \$382,718.00 | \$332,734.00 |

THEREFORE, after recommendations from our Engineering consultant and Maintenance supervisor, Mr. Siegfried made a motion to approve Base Bid#2 from BCU Electric in the amount of \$332,734.00 and approval for AJB Engineering Consultants to proceed with the preparation of the Owner-Contractor agreements for the County Prosecutor to review and approval by the Board of Morrow County Commissioners.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 22-R-814**

Mr. Siegfried made a motion to recess session at 9:17 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 22-R-815**

Mr. Siegfried made a motion to return to regular session at 2:02 p.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL FOR JOB AND FAMILY SERVICES TO APPLY FOR FUNDING FOR
SIGNAGE: 22-R-816**

Mr. Whiston made a motion to approve Job and Family Services to apply for funding to replace the sign out front at the Community Service Building with approximate cost being \$30,000.00.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “absent” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
RESOLUTION APPROVING VACATION LEAVE CONVERSION FOR SUNDIE BROWN,
LISA PEAKE AND JANEEN WERT OF MORROW COUNTY JOB AND FAMILY
SERVICE: 22-R-817**

WHEREAS, the Board of County Commissioners authorizes a one-time leave conversion to Sundie Brown, Lisa Peake and Janeen Wert; and

WHEREAS, payment in the equivalent of up to eighty (80) hours vacation shall be made before the last pay period of the year, as well as corresponding debits to the Employee’s leave total; and

WHEREAS, vacation pay for such conversion is borne entirely by the Morrow County Job and Family Services; and

WHEREAS, such payment under this Resolution is not to be considered “earnable salary” by OPERS; and

NOW, THEREFORE, it is resolved Mr. Siegfried made a motion that the Board of County Commissioners of Morrow County, Ohio does hereby grant approval for the above-referenced conversion.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "absent" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF
RESOLUTION APPROVING VACATION LEAVE CONVERSION FOR MIKE HAYES OF
MORROW COUNTY AREA TRANSIT: 22-R-818**

WHEREAS, the Board of County Commissioners authorizes a one-time leave conversion to Mike Hayes; and

WHEREAS, payment in the equivalent of up to eighty (80) hours vacation shall be made before the last pay period of the year, as well as corresponding debits to the Employee's leave total; and

WHEREAS, vacation pay for such conversion is borne entirely by the Morrow County Area Transit; and

WHEREAS, such payment under this Resolution is not to be considered "earnable salary" by OPERS; and

NOW, THEREFORE, it is resolved Mr. Whiston made a motion that the Board of County Commissioners of Morrow County, Ohio does hereby grant approval for the above-referenced conversion.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "absent" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF
APPROVAL TO AMEND APPOINTMENTS TO REGIONAL 18 OPIATE BOARD FOR
MORROW COUNTY: 22-R-819**

WHEREAS, on March 7, 2022 the Morrow County Commissioners approved Resolution# 22-R-193 for the approval of the following appointments to Region 18 Opiate Board for Morrow County:

- Tim Hack (Trustee)
- Jamie Brucker (Village)
- Tom Whiston (County)

THEREFORE, due to the change in Mayor for the Village of Mount Gilead, Mr. Whiston made a motion to appoint Donna Carver in place of Jamie Brucker for the Village effective October 1, 2022.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "absent" .., Mr. Siegfried.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Siegfried and duly seconded by Mr. Whiston.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "absent" .., Mr. Siegfried.., "yea"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS