

**REGULAR SESSION MARCH 8, 2023**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Mason and Mr. Siegfried

County Staff: Jamie Brucker, Director of Operations and Whitney Smith, Assistant Clerk

Public in attendance: Carolyn Beck, Congressman Jordan's office

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Abraham, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF MARCH 6, 2023: 23-R-195**

Mr. Mason made a motion to approve the minutes of regular session of March 6, 2023, as recorded in the Commissioners Journal # 50.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham.., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 23-R-196**

Mr. Abraham made a motion to approve payment of bills numbered 1 through 118 submitted by the Morrow County Auditor's office.

Mr. Mason duly seconded this motion

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham.., "yea"

**IN THE MATTER OF  
PAY-INS: 23-R-197**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Receipt Batch #3308 Payments received from Chesterville customers for sewer fund 5159 \$352.50
- Payments received from Johnsville customers for sewer fund 5100 \$60.00
- Payments received from Ketterman customers for sewer fund 5121 \$173.60
- Payments received from Somoco customers for sewer fund 5110 \$222.27
- Receipt Batch #3310 Payments received from Chesterville customers for sewer fund 5159 \$60.00
- Payments received from Johnsville customers for sewer fund 5100 \$174.60
- Payments received from Ketterman customers for sewer fund 5121 \$56.00

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES –GENERAL FUND  
COMMISSIONERS: 23-A-036**

At the request of Whitney Smith, Assistant Clerk, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account to pay for new office chairs:

1000-0117-550740	Equipment/Computers/Furniture	\$216.41
------------------	-------------------------------	----------

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham.., "yea"

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES –SOIL AND  
WATER: 23-A-037**

Mr. Abraham made a motion to appropriate from the unappropriated certified monies to the following account to pay invoices for CAUV inspections for January-February 2023:

1000-0022-530397	Soil/Water	\$75.00
------------------	------------	---------

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – ECONOMIC  
DEVELOPMENT: 23-A-038**

Mr. Abraham made a motion to appropriate from the unappropriated certified monies to the following accounts to encumber money for Montrose Group invoice for Economic Development planning (\$5,000), Morrow County Convention and Visitor Bureau filing fee (\$25), and Legal Advertising for the CDBG Publication:

2043-0043-530310	Professional Services	\$5,000.00
2043-0043-530310	Professional Services	\$25.00
2043-0043-530345	Legal Advertising	\$300.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER  
FOR GAP SHEET AS OF THE CLOSE OF BUSINESS ON FEBRUARY 28, 2023: 23-R-198**

Mr. Mason made a motion to journalize receipt of the Gap sheet 2/28/23 report from the Morrow County Treasurer, Jim Jahn and acknowledged and signed by the Morrow County Auditor, Pat Davies and the Board of County Commissioners as presented:

Receipts/Disbursements balance close of business			
Recon. Items	\$0.00		
Vault	\$3,000.00		
Checking Account	\$4,092,100.77		
Sweep ICS	\$25,297,828.12		
Star Ohio	\$550,841.10		
CDARS 4	\$2,005,821.73		
CDARS 5	\$1,037,581.13		
PARK ICS 0603	\$228.18		
R459	\$9,106,210.29		
Wire	\$23.88		
Fifth Third	\$13,745,494.47		
Point N Pay	\$21,531.52		
Warrant	\$0.00		
Balance	\$55,860,661.19		
Monthly Investments Balance		Interest pd in	
Star Ohio	\$550,841.10	\$2,009.23	
Fifth Third	\$13,745,494.47	\$8,231.19	
CDARS 4	\$2,005,821.73	\$307.39	
CDARS 5	\$1,037,581.13	\$159.01	
R459	\$9,106,210.29	\$4,550.04	
PARK ICS 0603	\$228.18	\$0.45	
Daily Investments Balance	\$26,446,176.90		
Checking Account	\$4,092,100.77		
Vault	\$3,000	Bank Balance	
Wire Acct	\$23.88		
FKNB Sweep ICS	\$25,297,828.12	\$31,135.53	
Warrant	\$0.00		
Recon. Issue	\$0.00		
Point N Pay	\$21,531.52	\$46,392.84	Interest this month

	\$55,860,661.19	Funds and Banks VIP	
--	-----------------	------------------------	--

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL OF AGREEMENT WITH BURGESS & NIPLE, PROFESSIONAL  
ENVIRONMENTAL SERVICES – ODOB BROWNFIELD ASSESSMENT GRANT-MORROW  
COUNTY-BENNETT DISTRIBUTING PROPERTY PROJECT AND APPROVAL FOR THE  
CHAIRMAN TO SIGN: 23-R-199**

Mr. Siegfried made a motion to approve the following agreement between Burgess & Niple-Brownfield Assessment Program- Morrow County- Bennett Distributing Property (project) and approval for Chairman Tim Abraham to sign:

Burgess & Niple, Inc. (B&N) is pleased to submit this Proposal to the Morrow County Commissioners (County/Client) for professional services necessary to conduct an Ohio Environmental Protection Agency (EPA) Voluntary Action Program (VAP) Phase I Property Assessment (PA), Phase II PA, removal of eight underground storage tanks (USTs), and completion of Bureau of Underground Storage Tank Regulations (BUSTR) closure report at a property owned by Bennett Distributing, Inc. (Bennett) located at 38 East Williams Street, Marengo, Ohio (Property).

County’s Project, of which B&N’s services under this agreement are a part, is generally as follows:

- ODOB Brownfield Assessment Program- Morrow County- Bennett Distributing Property (project).
- 

This is an agreement effective as of March 8, 2023 (“Effective Date”) between the County and B&N. Your signature indicated acceptance of our Proposal and serves as notice to proceed with this instrument as an Agreement between County and B&N.

Using the Scope Of Work outlined in Section 1.01 and procedures set forth, County shall pay B&N as follows:

1. A lump Sum amount of \$238,950.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is March 8, 2023.

MORROW COUNTY  
BOARD OF COMMISSIONERS

s/Tim Abraham

BURGESS & NIPLE, INC.

s/Vice President

s/Michael Akins, Project Manager

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL FOR CHAIRMAN TO SIGN REQUEST FOR RELEASE OF FUNDS (RROF)  
AND CERTIFICATION FOR FEDERALLY FUNDED STATE PROJECTS AND  
CERTIFICATION OF EXEMPT PROJECT: 23-R-200**

Mr. Siegfried made a motion to approve to approve Chairman Tim Abraham to sign the Request For Release of Funds (RROF) and Certification For Federally Funded State Projects as well as Certification of Exempt Project form as presented:

**REQUEST FOR RELEASE OF FUNDS (RROF) AND CERTIFICATION  
FOR FEDERALLY FUNDED STATE PROJECTS**

Grant Agreement# B-F-22-1CB-1

Name of Project and Activity: Cardington Storm Sewer: Flood & Drainage Facilities

Federal Funds: \$150,000.00

Location: Village of Cardington, OH

Describe the entire (aggregated) project:

Morrow County and Village of Cardington propose to use \$150,000 of CDBG funds for video inspection (CCTV) and cleaning of existing storm sewer; replacement of approximately 12 catch basins along South Marion Street; and installation of two (2) manholes. Approx. 115 LF of areas of failing sewer to be repaired in-kind. Storm sewer located along the east side of South Marion Street from East 2<sup>nd</sup> Street to approximately 534 South Marion Street; and includes work across from Nichols Street west of South Marion Street, toward Lowenstein Lane and then southwest and parallel to South Marion Street to Midland Street in the Village of Cardington Project locations within public rights-of-way (ROW) or areas of existing storm sewer infrastructure. Single-Year Project. Village of Cardington. Village Match: \$136,210. Estimated Total Project Activity Cost: \$287,210.

Notice of Intent to Request Release of Funds Publication Date: 3/1/2023

Last Date of Local Comment Period: 3/8/2023

Date certification signed and submitted: 3/9/2023

Estimated last date of state objection period: 3/27/23

s/Tim Abraham

Chairman, Morrow County Board of Commissioners

**CERTIFICATION OF EXEMPT PROJECT**

The Morrow County Board of Commissioners requests that the State of Ohio release Federal funds under Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended; Section 288 of Title II of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended; to be used for the following projects:

Project Name: Fair Housing

Location: Morrow County

Activity Amount: \$5,000

Grant Agreement#: CDBG Economic Development Revolving Loan Fund (EDRLF)

Exemption#: 3

An environmental evaluation has been conducted for each of the projects listed above by the Morrow County Board of Commissioners. Pursuant to the review, it is the finding of the Morrow County Board of Commissioners that the above listed projects comply with the applicable requirements of 24 CFR 58.6, and the projects consist solely of activities listed at 24 CFR 58.34 (a) (1 – 11), Exempt activities. Therefore, per 24 CFR 58.34, the responsible entity does not have to undertake any environmental review, consultation, or other action under NEPA, and the other provisions of law or authorities cited in 24 CFR 58.5 for these projects.

The environmental review was conducted by:

Gayle Flaczynski, Sr. Administrative Specialist  
 Kleinfelder, Inc., 1168 North Main Street, Bowling Green, OH 43402

I, as certifying officer, certify the accuracy of these statements:

Tim Abraham, Chairman  
 Morrow County Board of Commissioners  
 80 North Walnut Street, Suite A, Mount Gilead, OH 43338

s/Tim Abraham

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
 APPROVAL TO RECESS SESSION: 23-R-201**

Mr. Abraham made a motion to recess session at 9:05 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

Commissioner Abraham is out of the office

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-202**

Mr. Mason made a motion to return to regular session at 2:10 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – JOHNSVILLE  
SEWER FUND 5100: 23-A-039**

Mr. Siegfried made a motion to appropriate from the unappropriated certified monies to the following account for the NPDES permit renewal for Johnsville:

5100-5101-530302	Program Administration	\$291.06
------------------	------------------------	----------

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROVAL OF QUOTE FROM MY FLOORS FOR FLOORING AT 480  
DOUGLAS STREET – MAINTENANCE AREA: 23-R-203**

Mr. Mason made a motion to approve the quote from My Floors for flooring for the maintenance area at 480 Douglas Street in the amount of \$2,992.52.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – CAPITAL  
IMPROVEMENTS FUND 4111: 23-A-040**

Mr. Mason made a motion to appropriate from the unappropriated certified monies to the following account for the flooring at 480 Douglas Street:

4111-0114-550730	Improvement of Sites	\$2,992.52
------------------	----------------------	------------

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Mason and duly seconded by Mr. Siegfried

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

We hereby certify the foregoing to be true and correct.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_

\_\_\_\_\_  
CLERK

\_\_\_\_\_

\_\_\_\_\_  
ASSISTANT CLERK

\_\_\_\_\_  
MORROW COUNTY COMMISSIONERS