

REGULAR SESSION MARCH 21, 2022

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Mike Goff (Treasurer) and Brent Russell (Planning/Zoning)

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Siegfried, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF MARCH 16, 2022: 22-R-236**

Mr. Whiston made a motion to approve the minutes of regular session of March 16, 2022, as recorded in the Commissioners Journal # 49.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 22-R-237**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 77 submitted by the Morrow County Auditor’s office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
PAY-INS: 22-R-238**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2484 Payments received from Chesterville customers for sewer fund 5159 \$312.00
Payments received from Johnsville customers for sewer fund 5100 \$300.00
Payments received from Ketterman customers for sewer fund 5121 \$280.00
Payments received from Somoco customers for sewer fund 5110 \$168.67

Receipt Batch #2489 Payments received from Chesterville customers for sewer fund 5159 \$734.64
Payments received from Johnsville customers for sewer fund 5100 \$480.00
Payments received from Ketterman customers for sewer fund 5121 \$112.00
Payments received from Somoco customers for sewer fund 5110 \$1,432.17

Receipt #220727 Payment received from Sims Bros Recycling for Scrap Metal fund 1000-1070-480830 \$171.62

Receipt Batch #2491 Payments received from Chesterville customers for sewer fund 5159 \$180.00
Payments received from Ketterman customers for sewer fund 5121 \$240.00

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – FUND 4121
AMERICAN RESCUE PLAN: 22-A-035**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account for the Geo Technical Engineering for Somoco WWTP Improvements:

4121-0101-530310 Professional Services – Sewer \$7,465.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – JOB AND FAMILY
SERVICES FUND 2111 PUBLIC ASSISTANCE: 22-A-036**

At the request of Sundie Brown, Director, a motion was made by Mr. Abraham to appropriate from the unappropriated certified monies to the following accounts:

2111-1044-530326	PA-Admin-Vehicle Leases	\$10,000.00
2111-1046-530310	PA-Social Services-Professional Services	\$30,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
CLERK OF COURTS: 22-A-037**

At the request of Kimberly Bood, Clerk of Courts, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account for postage costs that get charged to the Clerk’s credit card for cases:

1000-4313-530342	Postage	\$300.00
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Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 22-T-025**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – additional funds needed to pay for stone

From 2202-2002-550751 Heavy Equipment to 2202-2202-540442 Stone in the amount of \$30,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL TO REAPPOINT KEITH SPARKS TO THE MORROW COUNTY
AIRPORT AUTHORITY: 22-R-239**

WHEREAS, the term for Keith Sparks on the Morrow County Airport Authority board will expire on March 31, 2022; and

WHEREAS, the Morrow County Airport Authority has recommended the reappointment of Keith Sparks, 5489 Township Road 103, Mount Gilead, Ohio 43338 to an additional term on the board;

THEREFORE, Mr. Siegfried made a motion to approve the reappointment of Keith Sparks effective 4/1/2022 through March 31, 2026.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL OF REAPPOINTMENTS TO THE MORROW COUNTY REGIONAL
PLANNING COMMISSION: 22-R-240**

WHEREAS, the terms of Dan Rogers (Village of Mt. Gilead Rep), David Gentile (Community At Large Rep) and Ben Lovell (Fire & Safety Rep) will expire on March 25, 2022; and

WHEREAS, Brent Russell, Planning & Zoning Director, has recommended the reappointment of all 3 for another 2 year term on the Regional Planning Commission;

THEREFORE, Mr. Siegfried made a motion to approve the reappointment of Dan Rogers, David Gentile and Ben Lovell effective March 26, 2022 through March 25, 2024.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF
APPROVAL OF ASSISTANT ZONING INSPECTOR JOB DESCRIPTION: 22-R-241**

Mr. Abraham made a motion to approve the Assistant Zoning Inspector Job Description as presented:

**MORROW COUNTY
BOARD OF COUNTY COMMISSIONERS**

Job Description

Job Title:	Assistant Zoning Inspector	
Job Location:	Morrow County Zoning Office	
Reports to:	Planning & Zoning Director	Department: Zoning
Date:	March 14, 2022	Approved: March 21, 2022

Job Summary

The approved applicant would be under the general director of the Morrow County Commissioners, and the direct supervision of the Planning & Zoning Director. The Assistant Zoning Inspector would be required to do zoning inspections, and must be able to work without direct supervision. This is an as needed position, most weeks the Assistant Zoning Inspector would work 2 days, possibly 3 days, it would depend on the number of inspections needing done.

Additional Responsibilities

- Drive to properties and confirm the use of the proposed building(s), measure from the outside corners (staked) of the proposed building to property lines to confirm the setbacks, and measure the size of the building, and convert to square footage.
- Keep mileage and documentation of every property that he/she inspected.

Qualifications/Skills/Education

- High School Diploma, or equivalent
- Current Ohio Driver's License
- Clean driving record
- Ability to operate a Morrow County Vehicle, check the fluids regularly maintain a clean vehicle, and report any needed repairs to Planning & Zoning Director.
- Ability to read a tape measure, and measuring wheel.
- Ability to read surveys, and legal descriptions.
- Ability to learn and understand the Morrow County Zoning Resolution.
- Ability to work and drive in all weather conditions.
- Ability to read blue prints
- Ability to interact directly with the public.

Note: This position description in no manner states or implies that these are the only duties and responsibilities to be performed.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR IT: 22-T-026**

At the request of Patricia Davies, Auditor, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – to cover training for NACo Enterprise/cybersecurity

From 1000-7007-530310 Professional Services to 1000-7007-520330 Travel and Training in the amount of \$1,500.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 22-R-242**

Mr. Abraham made a motion to recess session at 9:08 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 22-R-243**

Mr. Siegfried made a motion to return to regular session at 2:08 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Whiston.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS