

REGULAR SESSION JUNE 14, 2023

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Mason, Mr. Siegfried

County Staff: Jamie Brucker, Director of Operations, Brent Russell (Planning-Zoning)

Public in attendance:

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Abraham who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF JUNE 12, 2023: 23-R-478**

Mr. Siegfried made a motion to approve the minutes of regular session of June 12, 2023, as recorded in the Commissioners Journal # 50.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 23-R-479**

Mr. Abraham made a motion to approve payment of bills numbered 1 through 121 submitted by the Morrow County Auditor’s office.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
PAY-INS: 23-R-480**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

Receipt Batch #3532 Payments received from Chesterville customers for sewer fund 5159 \$175.00
Receipt Batch #3538 Payments received from Chesterville customers for sewer fund 5159 \$130.00
Payments received from Ketterman customers for sewer fund 5121 \$61.60
Payments received from Somoco customers for sewer fund 5110 \$1,608.43

Receipt # 231618 Payment from Kristin Ruth, Recycling Director, for reimbursement for color copies 1000-1020-420250 \$76.84

Receipt # 231619 Payment from the Village of Mt Gilead for EMA reimbursement 2012-1020-420250 \$83.96

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – DEVELOPMENT
FUND 2043 SPECIAL PROJECTS: 23-A-088**

Mr. Abraham made a motion to appropriate from the unappropriated certified monies to the following account:

2043-0043-530345	Legal Advertising	\$6.00
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Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – EMA FUND
2011: 23-A-089**

Mr. Siegfried made a motion to appropriate from the unappropriated certified monies to the following account to transfer \$ to Disaster Services to pay HyperReach invoice:

2011-0212-590910

Transfer Out

\$8,910.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS (CASH) EMA FUND 2011 / FUND 2012: 23-T-061**

Mr. Siegfried made a motion to approve the following transfer of funds (cash) from Fund 2011 to Fund 2012:

From 2011-0212-590910 Transfer Out to 2012-1090-490931 Transfer In in the amount of \$8,910.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AIRPORT: 23-T-062**

Mr. Abraham made a motion to approve the following transfer of funds:

**Reason – to pay for legal ads for airport bid openings

From 1000-0018-530323 Facility Repair/Maintenance to 1000-0018-530345 Legal Advertising in the amount of \$462.75

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 23-T-063**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – additional funds needed to pay for tree trimming

From 2202-2202-540448 Salt to 2202-2202-540450 Tree Trimming in the amount of \$20,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL TO PAY FINANCE CHARGES TO AIM MEDIA MIDWEST: 23-R-481**

At the request of Jamie Brucker, Director of Operations, Mr. Abraham made a motion to approve the payment of finance charges to Aim Media Midwest in the amount of \$18.75 due to a billing mix up.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL OF 1st QUARTER 2023 INVESTMENT REPORT: 23-R-482**

Mr. Abraham made a motion to approve the 1st Quarter 2023 Investment Report as submitted:

**INVESTMENT ADVISORY REPORT
2023 1st QUARTER STATUS – March 31, 2023**

ACCOUNT	BALANCE 12/31/22	BALANCE 3/31/23	+/-
Fifth Third	\$13,721,959.18	\$13,762,055.41	\$40,096.23
Star Ohio	\$546,715.40	\$553,116.96	\$6,401.56

CD #824	\$2,005,174.07	\$2,006,162.15	\$988.08
CD #976	\$1,037,246.10	\$1,037,757.23	\$511.13
Park ICS	\$227.25	\$228.70	\$1.45
Park R459	\$9,094,133.78	\$9,110,120.22	\$15,986.44
Total	\$26,405,455.78	\$26,469,440.67	\$63,984.89

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
 APPROVAL OF OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
 SUBGRANT AGREEMENT: 23-R-483**

Mr. Abraham made a motion to approve the following Ohio Department of Job and Family Services Subgrant Agreement G-2425-11-6178 as presented:

**OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
 SUBGRANT AGREEMENT
 G-2425-11-6178**

RECITALS:

This Subgrant Agreement is entered into between the Ohio Department of Job and Family Services (hereinafter referred to as “ODJFS”), the Ohio Department of Medicaid (hereinafter referred to as “ODM”) and the Morrow County Board of County Commissioners (hereinafter referred to as “Board”), in accordance with Ohio Revised Code (ORC) Sections 307.98, 5101.21, and 5160.30.

The intent of this Subgrant Agreement is to establish between ODJFS, ODM and the Board the relationship of two “pass-through entities” and a “subrecipient” as those terms are used in 2 CFR 200, promulgated by the United States Office of Management and Budget (OMB).

This Subgrant Agreement is applicable to all subawards by ODJFS and ODM to Morrow County for the operation of the Morrow county department of job and family services (CDJFS) that is a combined agency and performs all CDJFS duties set forth in ORC Section 329.04, and all public children services agency (PCSA) duties and all child support enforcement agency (CSEA) duties. It is not applicable to subawards funded or authorized by the Workforce Innovation and Opportunity Act (WIOA), ORC Chapter 4141, the Wagner-Peyser Act, or any other funds for which the United States Department of Labor is responsible for direct or indirect oversight. Subawards subject to this Subgrant Agreement include all subawards of grant awards to the State of Ohio by the United States Department of Health and Human Services (DHHS) and the United States Department of Agriculture (USDA). Subawards subject to this Subgrant Agreement are not for research and development purposes.

THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS SUBGRANT AGREEMENT, THE PARTIES AGREE AS FOLLOWS:

**ARTICLE I. PURPOSE OF THE
 SUBGRANT/SUBGRANT DUTIES**

- A. The purpose of the Subgrant and this Subgrant Agreement is to establish the terms, conditions, and requirements governing the administration and use of the financial assistance received by or used by the Morrow CDJFS/CSEA/PCSA.
- B. This Subgrant Agreement is entered into by the Board on behalf of Morrow County and of the Morrow CDJFS/CSEA/PCSA (hereinafter collectively referred to as “Subgrantee”).

This Subgrant Agreement will be in effect from July 1, 2023, through June 30, 2025, unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.

In addition to Article IV-A, above, it is expressly understood by the Departments and Subgrantee that this Subgrant Agreement will not be valid and enforceable until, pursuant to ORC Section 126.07, the State of Ohio Director of the Office of Budget and Management, first certifies, that there is a balance in the appropriation not already allocated to pay current obligations.

The Parties have executed this Subgrant Agreement as of the date of the signature of the Director of the Ohio Department of Job and Family Services.

s/Sundie Brown, CDJFS/PCSA/CSEA Director

s/Matthew Damschroder, ODJFS Director

s/Tim Abraham

s/Maureen Corcoran, Director

s/Jon Mason

s/Tim Siegfried

**A complete copy of this agreement will be on file with the Morrow County Commissioners' Office

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF CHANGE ORDER – GENERATOR PROJECT – COURTHOUSE
FACILITIES: 23-R-484**

Mr. Siegfried made a motion to approve the following change order from BCU Electric, Inc. to move the generator to its new location at the Courthouse:

**MORROW CO. GENERATORS
DIVISION 26 ELECTRICAL
CHANGE ORDER SUMMARY**

CHANGE ORDER: Generator Relocation Change

Labor:	\$2,152.88
Deduct to not move Condensing Unit	(\$1,200.00)
OH&PROFIT 5% of \$952.88	\$47.64
MATERIAL	\$5,202.00
OH&PROFIT 10% of \$6,202.52	\$620.25
SUBCONTRACTOR 10% of (\$1,200.00)	(\$120.00)
BOND	\$74.00
TOTAL THIS CHANGE ORDER	\$6,776.77

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF CHANGE ORDER – GENERATOR PROJECT – COURTHOUSE
FACILITIES: 23-R-485**

Mr. Abraham made a motion to approve the following change order from BCU Electric, Inc. for fiber installation for the generator project:

**MORROW CO. GENERATORS
DIVISION 26 ELECTRICAL
CHANGE ORDER SUMMARY**

CHANGE ORDER: Fiber Install

Labor:	\$1,304.00
OH&PROFIT 5% of \$1,304.00	\$65.20
MATERIAL	\$1,868.83
OH&PROFIT 10% of \$3,238.03	\$323.80
BOND	\$74.00
TOTAL THIS CHANGE ORDER	\$3,635.83

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF CENTRAL OHIO YOUTH CENTER AGREEMENT FOR SERVICES
TO YOUTH: 23-R-486**

Mr. Abraham made a motion to approve the Central Ohio Youth Center Agreement For Services to Youth:

**Central Ohio Youth Center
Agreement for Services to Youth**

The Joint District Juvenile Detention Board of Champaign, Delaware, Madison and Union Counties, DBA Central Ohio Youth Center Community Residential Center (hereinafter referred to as "COYC/CRC"), 18100 State Route 4, Marysville, Ohio 43040 and Morrow County Juvenile Court, 48 East High Street, Mt. Gilead, Ohio 43338 (hereinafter referred to as "Morrow County") do hereby enter into this Memorandum of Understanding in order to provide a secure correctional treatment program for chronic juvenile offenders.

THEREFORE, Morrow County and COYC/CRC, in consideration of the mutual benefits accruing to them and the juvenile, do hereby covenant and agree as follows:

1. COYC/CRC, shall receive juveniles from Morrow County for the secure correctional treatment program. During his/her placement the juvenile will participate in Programs, and receive Intervention and Educational Services.
2. For any child placed in the COYC/CRC, Morrow County agrees to pay Two Hundred Dollars and 00/100 (\$200.00) per day. Morrow County shall pay for juveniles placed in the CRC the end of each month upon presentation of properly itemized invoices for such month.
3. Morrow County agrees to provide on admission of a child to the CRC a copy of the court order under which the child is placed. This court order shall include the name of the school district responsible for the child's education. In addition, Morrow County will provide a brief medical history, a copy of Insurance/Medicaid card (if applicable) and any medications and prescriptions for refills.
4. The consideration provided for under this agreement shall be in payment of all services rendered by the COYC/CRC and actual cost incurred by the COYC/CRC for receiving, maintaining, and safely keeping such juveniles. However, should it become necessary in the judgment of the COYC staff, mental health professional and/or on-site physician for any such juveniles to be hospitalized or to receive off-site medical and/or mental health treatment and/or services by reason of illness or injury (including injury that is self inflicted by such juvenile), the cost of such hospitalization or medical/mental health treatment/services shall forwarded to Morrow County at the end of the month along with invoices for any bed space used.
5. Should it become necessary to remove a juvenile from the program, Morrow County will be given ten (10) calendar days to find an alternate placement.
6. All charges under this agreement shall be fully paid within thirty (30) days of receipt of the invoice for all services rendered during the immediate preceding month.
7. This agreement shall not be modified or changed unless it is done so in writing and by agreement of all parties hereto.
8. Morrow County agrees that during the time covered by this agreement, it shall and will abide and be governed by any and all rules and regulations, which are now or at any time in the future, may be in force at the COYC/CRC.
9. This agreement shall become effective on July 1, 2023 and shall run until and through June 30, 2024.

WHEREUPON, the parties have signed this document on the dates indicated below. Signatures indicate agreement to all Terms and Conditions listed herein.

Morrow County:

s/Robert C. Hickson, Jr., Judge
6/12/2023

s/Central Ohio Youth Center:

Approved as to form:
s/Pete Nevada, Attorney

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF
 APPROVAL OF CENTRAL OHIO YOUTH CENTER AGREEMENT BETWEEN THE
 COUNTY OF MORROW, OHIO AND CENTRAL OHIO YOUTH CENTER FOR STANDARD
 DETENTION OF JUVENILE OFFENDERS AND APPROVAL FOR CHAIRMAN TO SIGN:
 23-R-487**

Mr. Siegfried made a motion to approve the Central Ohio Youth Center agreement between the County of Morrow, Ohio and Central Ohio Youth Center for standard detention of juvenile offenders and approval for Chairman Tim Abraham to sign:

**CENTRAL OHIO YOUTH CENTER
 AGREEMENT**

Between the County of Morrow, Ohio

And

Central Ohio Youth Center

For Standard Detention of Juvenile Offenders

The Joint District Juvenile Detention Board of Champaign, Delaware, Madison and Union Counties, DBA Central Ohio Youth Center (hereinafter referred to as “COYC”), 18100 State Route 4, Marysville, Ohio 43040 and Morrow County Juvenile Court 48 East High Street, Mount Gilead, Ohio 43338 (hereinafter referred to as Morrow County) do hereby enter into this Memorandum of Understanding in order to provide a secure standard detention placement for juvenile offenders.

THEREFORE, Morrow County and COYC, in consideration of mutual benefits accruing to them and the juvenile, do hereby covenant and agree as follows:

1. COYC for the consideration hereinafter proved to be paid by Morrow County, shall receive, maintain, and provide Educational Services, feed and keep as provided by law and subject to the order of the Morrow County Juvenile Court, Ohio in its detention facility. Such juveniles committed hereto by the juvenile authority of Morrow County will be authorized up to (2) bed spaces in COYC’s standard detention unit.
2. For (2) bed spaces in COYC’s standard detention unit, Morrow County agrees to pay for (2) standard detention beds at a rate of One Hundred Fifteen Dollars 00/100 (\$115.00) per bed space per day for 1 year. Morrow County shall pay for juveniles placed in the standard detention unit the end of each month upon presentation of properly itemized invoices for such month. In the event that COYC reaches maximum capacity of youth COYC reserves the right to remove Morrow County youth due to Champaign, Madison, Delaware and Union counties taking precedence. If COYC removes a Morrow County youth due to spacing needs, Morrow County will not be charged for that bed space.
3. Morrow County agrees to provide on admission of a juvenile into the standard detention unit a copy of the court order under which the juvenile is placed. This court order shall include the name of the school district responsible for the juvenile’s education. In addition, Morrow County will provide a copy of Insurance/Medicaid card (if applicable) and any medications and prescriptions for refills.
4. The consideration provided for under this agreement shall be payment of all services rendered by COYC and actual cost incurred by COYC for receiving, maintaining, and safely keeping such juveniles. However, should it become necessary in the judgment of the COYC staff, mental health professional and/or on-site physician for any such juveniles to be hospitalized or to receive offsite medical and/or mental health treatment and/or services by reason of illness or injury (including injury that is self-inflicted by such juvenile), the cost of such hospitalization or medical/mental health treatment/services shall be forwarded to Morrow County at the end of the month along with invoices for contracted detention bed spaces. If in patient hospitalization is required for medical and/or mental health reasons, COYC staff will contact Morrow County and request the resident be released (per court order) from COYC’s custody.
5. All charges under this agreement shall be paid within (30) days of receipt of the invoice for all services rendered during the immediately preceding month.

- 6. This agreement shall not be modified or changed unless it is done so in writing and by agreement of all parties hereto.
- 7. Morrow County agrees that during the time covered by the agreement, it shall and will abide and be governed by any and all rules and regulations, which are now or at any time in the future, may be enforced at COYC.
- 8. This agreement shall become effective on July 1, 2023 and shall run until and through June 30, 2024.

WHEREUPON, the parties have signed this document on the dates indicated below. Signatures indicate agreement to all Terms and Conditions listed herein.

For Morrow County:

s/Robert C. Hickson, Jr. Judge
6/12/2023

s/Tim Abraham, Commissioner
6/14/2023

s/Central Ohio Youth Center:

Approved as to Form:

s/Pete Nevada, Attorney

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

DISCUSSION THIS AFTERNOON REGARDING PASSING AN RESOLUTION FOR A RFQ FOR ARCHITECTURAL SERVICES

IN THE MATTER OF APPROVAL TO RECESS SESSION: 23-R-488

Mr. Abraham made a motion to recess session at 9:11 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

IN THE MATTER OF APPROVAL TO RETURN TO REGULAR SESSION: 23-R-489

Mr. Abraham made a motion to return to regular session at 12:35 p.m.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

IN THE MATTER OF APPROVAL OF BILLS FOR PAYMENT #2: 23-R-490

Mr. Mason made a motion to approve payment of bills numbered 1 through 23 submitted by the Morrow County Auditor’s office.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

IN THE MATTER OF APPROVAL OF TITLE IV-D CONTRACT BETWEEN MORROW COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND MICHAEL MCBETH: 23-R-491

Mr. Abraham made a motion to approve IV-D contract between Morrow County Support Enforcement Agency and Michael McBeth, as submitted by Sundie Brown, Director Job and Family Services. The contract will be effective April 1, 2023 through March 31, 2024, unless terminated according to the terms of the contract.

Payment for all services provided in accordance with the provision of this contract are contingent upon the availability of the non-federal share and FFP reimbursement as follows:

	AMOUNT	SOURCE
Non-Federal Share	\$6,800.00	Local Sources
FFP Reimbursement	\$13,200.00	
Total IV-D Contract Cost	\$20,000.00	

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL TO ADVERTISE REQUEST FOR QUALIFICATIONS FOR
ARCHITECTURAL/DESIGN SERVICES FOR 480 DOUGLAS STREET: 23-R-492**

Mr. Abraham made a motion to approve the following RFQ to be advertised:

**REQUEST FOR QUALIFICATIONS FOR
ARCHITECTURAL/DESIGN SERVICES
MORROW COUNTY, OHIO PROFESSIONAL OFFICE SPACE
Dated June 14, 2023**

Project Owner: The Board of Morrow County Commissioners

Project Name: Administrative Offices at 480 Douglas

Project Location: 480 Douglas Street, Mount Gilead, OH 43338

Deadline to Submit Qualifications: 2:00 p.m. local time, Friday, July 14, 2023

Introduction:

The Board of Morrow County Commissioners (the Owner) intends to contract for Architectural and Design Services in connection with its Administrative Offices at 480 Douglas (the Project). The Owner requests statements of qualifications from experienced firms to provide architectural and design services to the Owner in connection with the work for the Project. This Request for Qualifications (RFQ) includes criteria against which qualifications submitted will be reviewed and evaluated to develop the short-list of firms from which proposals will be requested in the second phase of the selection process. The short-listed firms will be asked to provide both pricing and technical proposals, which will be reviewed and evaluated to determine the firm that will provide the best value to the Owner for the Project.

****A complete copy of this RFQ will be on file with the Morrow County Commissioners' office**

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Mason.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS