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**REGULAR SESSION JANUARY 24, 2024**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Mason, Mr. Siegfried and Mr. Abraham

County Staff: Jamie Brucker, Director of Operations and Sundie Brown, Job and Family Services

Public in attendance: Alberta Stojkovic

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Mason who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF JANUARY 22, 2024: 24-R-063**

Mr. Siegfried made a motion to approve the minutes of regular session of January 22, 2024, as recorded in the Commissioners Journal # 51.

Mr. Abraham duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 24-R-064**

Mr. Mason made a motion to approve payment of bills numbered 1 through 61 submitted by the Morrow County Auditor's office.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
PAY-INS: 24-R-065**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

Receipt Batch #4048 Payments received from Chesterville customers for sewer fund 5159 \$599.04  
Payments received from Johnsville customers for sewer fund 5100 \$127.50  
Payments received from Ketterman customers for sewer fund 5121 \$540.00  
Payments received from Somoco customers for sewer fund 5110 \$136.20

Receipt# 240230 Payment from Westfield Township for EMA services 2012-1050-450525 \$919.50

Receipt# 240231 Payment from Treasurer, Sheriff and Health District for storage reimbursement 1000-1020-420250 \$1,034.39

Receipt Batch #4051 Payments received from Chesterville customers for sewer fund 5159 \$313.50  
Payments received from Ketterman customers for sewer fund 5121 \$120.00

**IN THE MATTER OF  
TRANSFER OF FUNDS – DOG & KENNEL FUND 2005: 24-T-006**

Mr. Abraham made a motion to approve the following transfer of funds:

\*\*Reason – to pay invoice for printing

From 2005-0105-540400 Supplies and Materials to 2005-0105-530340  
Communications/Printing/Advertising in the amount of \$190.50

Mr. Mason duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
APPROVAL OF AGREEMENT FOR COUNTY WELLNESS PROGRAM SERVICES  
WITH THE MORROW COUNTY HEALTH DEPARTMENT BOARD OF HEALTH FOR  
2024 AND APPROVAL FOR CHAIRMAN TO SIGN: 23-R-066**

Mr. Abraham made a motion to approve the following and approval for Chairman Jon Mason to sign:

**Agreement for County Wellness Program Services**

This agreement is entered into by the Morrow County Commissioners (“Commissioners”), located at 80 North Walnut Street, Mt. Gilead, Ohio 43338, and the Morrow County Health Department Board of Health (“Service Provider”), and located at 619 West Marion Road, Mt. Gilead, Ohio 43338.

**Whereas**, the Commissioners desire to contract for wellness program services through the Service Provider as specified in the CEBCO grant;

**Whereas**, the Service Provider will provide wellness program services to the Commissioners as described in the attached “Exhibit A”;

**Therefore**, both parties agree as follows:

**Terms and Amendment**

This Agreement shall be in effect for a term of 12 months from January 1, 2024 through December 31, 2024. This Agreement shall not be amended, except by written document signed by all parties. Either party will terminate this Agreement, with or without cause, upon giving the other party a thirty (30) day written notice.

**Service Provider**

The Service Provider agrees to provide wellness program services to the Commissioners within the parameters established by the CEBCO grant, as described in “Exhibit A” attached hereto. The point of contact for the project will be the Morrow County Commissioners who will approve the program plan.

**Contract limitations/Considerations**

The Commissioners shall pay to the Service Provider the sum of Administrative Funds (\$4000).

The relationship of employer and employee is not created by this Agreement between the Service Provider and the Commissioners. The services provided by the Service Provider do not confer any legal relationship between the Commissioners and the Service Provider. The Service Provider does not have any claim against the Commissioners for any benefit, insurance or taxes of any kind not paid to it.

**Insurance**

The Service Provider shall maintain and provide evidence of comprehensive general liability insurance. The Health Services Provider shall provide a copy of this insurance policy to the Commissioners, with the Certificate of Insurance, upon the signing of this agreement.

**Civil Rights Compliance**

Acceptance of this contract/agreement of authorization is evidence of your intent to comply with Title VI-VII of the 1964 Civil Rights Act, because RACE, COLOR, NATIONAL ORIGIN, HANDICAP, (AGE, SEX, and/or RELIGION where applicable), and Title IX of the 1972 Education Amendments in any facet of your operation where such discrimination is a bona fide documented business necessity.

By witness whereof, each of the parties has signed this Agreement, intending to be bound by it.

Morrow County Health Department  
s/ \_\_\_\_\_

Morrow County Commissioners  
s/Jon Mason

Approved as to Form:  
s/Thomas Smith, Morrow County Prosecutor

Mr. Siegfried duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., “yea” .., Mr. Siegfried..., “yea”.., Mr. Mason..., “yea”

**IN THE MATTER OF  
APPROVAL OF AGREEMENT FOR MORROW COUNTY WELLNESS PROGRAM  
SERVICES WITH GILEAD FITNESS AND APPROVAL FOR CHAIRMAN TO  
SIGN: 24-R-067**

Mr. Siegfried made a motion to approve the following agreement for Morrow County Wellness Program Services with Gilead Fitness and approval for Chairman Jon Mason to sign.

**Agreement for Morrow County Wellness Program Services**

This agreement is entered into by the Morrow County Commissioners (“Commissioners”) and Gilead Fitness (“Health Services Provider”).

Whereas, the Commissioners desire to contract for wellness program services through the Health Services Provider as specified in the CEBCO grant;

Whereas, the Health Services provider will provide wellness program services to the Commissioners as described in the attached “Exhibit A”;

Therefore, both parties agree as follows:

**Terms and Amendment**

This Agreement shall be in effect for a term of 12 months from January 1, 2024 through December 31, 2024. This Agreement shall not be amended, except by written document signed by all parties. Either party may NOT terminate this Agreement.

**Service Provider**

The Health Services Provider agrees to provide wellness program services to the Commissioners within the parameters established by the CEBCO grant, as described in “Exhibit A” attached hereto. The point of contact for the project will be the Morrow County Commissioners who will approve the program plan.

**Contract Limitations/Considerations**

The Commissioners shall pay to the Health Services Provider the sum of Two Thousand Dollars (\$2000) payable by February 28, 2024. Payment will be made for discounts on all memberships for all County Employees.

The relationship of employer and employee is not created by this Agreement between the Health Services Provider and the Commissioners. The services provided by the Health Services Provider do not confer any legal relationship between the Commissioners and the Health Services Provider. The Health Services Provider does not have any claim against the Commissioners for any benefit, insurance or taxes of any kind not paid to it.

**Insurance**

The Health Services Provider shall maintain and provide evidence of comprehensive general liability insurance. The Health Services Provider shall provide a copy of this insurance policy to the Commissioners, with the Certificate of Insurance, upon the signing of this agreement.

**Civil Rights Compliance**

Acceptance of this contract/agreement of authorization is evidence of your intent to comply with Title VI-VII of the 1964 Civil Rights Act, because RACE, COLOR, NATIONAL ORIGIN, HANDICAP, (AGE, SEX, and/or RELIGION where applicable), and Title IX of the 1972 Education Amendments in any facet of your operation where such discrimination is a bona fide documented business necessity.

By witness whereof, each of the parties has signed this Agreement, intending to be bound by it.

Morrow County Community Center

Morrow County Commissioners

s/Chairman Gilead Fitness

s/Jon Mason

**Approved as to Form:**

s/Thomas Smith, Morrow County Prosecutor

Mr. Abraham duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., “yea” .., Mr. Siegfried..., “yea”.., Mr. Mason..., “yea”

**IN THE MATTER OF  
APPROVING THE MORROW COUNTY JOB AND FAMILY SERVICES COMPENSATION  
PLAN STRUCTURE AND ADMINISTRATION BY THE BOARD: 24-R-068**

**WHEREAS**, the Morrow County Job & Family Services have made amendments to the compensation plan structure and administration for the Agency; and

**WHEREAS**, the Eligibility Referral Specialist 3 position be added to the Salary Schedule in Pay Range 7, effective January 29, 2024; and

**NOW, THEREFORE, BE IT RESOLVED**, Mr. Abraham made a motion that the Morrow County Board of Commissioners, having reviewed said plan, now desires to approve the amendments of the compensation plan structure and administration.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

Adopted at a regularly scheduled meeting of the Board of County Commissioners of Morrow County, Ohio, this 24<sup>th</sup> day of January 2024.

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 24-R-069**

Mr. Mason made a motion to recess session at 9:22 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 24-R-070**

Mr. Mason made a motion to return to regular session at 3:14 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
APPROVAL FOR JOHN HARSCH, EMA DIRECTOR TO SUBMIT THE SFY 2024 LEPC  
GRANT: 24-R-071**

Mr. Mason made a motion to approve John Harsch, EMA Director to submit the SFY 2024 LEPC grant in the approximate amount of \$12,000.00 (amount subject to change).

Mr. Siegfried duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
APPROVAL FOR JOHN HARSCH, EMA DIRECTOR, TO SIGN GRANT AGREEMENT FOR  
THE FY 2023 EMPG: 24-R-072**

Mr. Abraham made a motion to approve John Harsch, EMA Director, to sign the Ohio Emergency Management Agency Grant Agreement:

FY2023 Emergency Management Performance Grant Program

Total Award: \$33,788.00

Performance Period: 10/1/2022 – 12/31/2024

s/John Harsch, EMA Director  
Morrow County Emergency Management Agency

s/Sima S. Merick, Executive Director           12/18/2023  
Ohio Emergency Management Agency, State Administering Agency

Mr. Mason duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

**IN THE MATTER OF  
APPROVAL TO HIRE ALLY KAUTZ AS ASSISTANT CLERK TO THE MORROW  
COUNTY BOARD OF COMMISSIONERS: 24-R-073**

Mr. Siegfried made a motion to approve hiring Ally Kautz as Assistant Clerk to the Morrow County Board of Commissioners, full time, \$17.50 per hour, effective January 29, 2024. She will receive 2 personal days upon hire with sick leave and vacation time as per the Morrow County Personnel Policy Manual as well as offered health insurance and upon positive results of a background check.

Mr. Mason duly seconded this motion.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Mason and duly seconded by Mr. Abraham.

Roll Call Vote: .., Mr. Abraham..., "yea" .., Mr. Siegfried..., "yea".., Mr. Mason..., "yea"

We hereby certify the foregoing to be true and correct.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_

\_\_\_\_\_  
CLERK

\_\_\_\_\_

\_\_\_\_\_  
ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS