

**REGULAR SESSION JANUARY 10, 2022
RE-ORGANIZATIONAL MEETING**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Joe Carroll (Airport), Andy Ware (Development) and Mike Goff (Treasurer).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Whiston, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF JANUARY 5, 2022: 22-R-017**

Mr. Abraham made a motion to approve the minutes of regular session of January 5, 2022, as recorded in the Commissioners Journal # 49.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 22-R-018**

Mr. Whiston made a motion to approve payment of bills numbered 1 through 193 submitted by the Morrow County Auditor's office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
PAY-INS: 22-R-019**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2314 Payments received from Chesterville customers for sewer fund 5159 \$753.95
 Payments received from Johnsville customers for sewer fund 5100 \$359.60
 Payments received from Ketterman customers for sewer fund 5121 \$217.78
 Payments received from Somoco customers for sewer fund 5110 \$1,376.35

Pay-in receipt#220009 Payment from Bennington, Chester, Gilead and Troy Townships for EMA services 2012-1050-450525 \$5,661.00

Receipt Batch #2320 Payments received from Chesterville customers for sewer fund 5159 \$201.92
 Payments received from Johnsville customers for sewer fund 5100 \$236.00
 Payments received from Somoco customers for sewer fund 5110 \$147.92

Pay-in receipt#220039 Payment from Morrow County Commissioners for EMA services county match 2012-1050-450525 \$26,120.25

Pay-in receipt#220040 Payment from Morrow County Auditor for cost allocation (REA) 1000-1020-420210 \$9,005.00

Pay-in receipt#220043 Payment from Westfield Township for EMA services 2012-1050-450525 \$888.75

Receipt Batch #2324 Payments received from Chesterville customers for sewer fund 5159 \$462.45
 Payments received from Johnsville customers for sewer fund 5100 \$224.20
 Payments received from Ketterman customers for sewer fund 5121 \$240.10

**IN THE MATTER OF
RESIGNATION OF CHAIRMAN OF MORROW COUNTY
BOARD OF COMMISSIONERS: 22-R-020**

WHEREAS, pursuant to O.R.C. 305.05, the Board of Commissioners reorganizes each year on the second Monday of January;

THEREFORE, Mr. Whiston offered his resignation as chairman of the Morrow County Board of Commissioners.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
RESIGNATION OF VICE-CHAIRMAN OF MORROW COUNTY
BOARD OF COMMISSIONERS: 22-R-021**

WHEREAS, pursuant to O.R. C. 305.05, the Board of Commissioners reorganizes each year on the second Monday of January;

THEREFORE, Mr. Siegfried offered his resignation as chairman of the Morrow County Board of Commissioners.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPOINTMENT OF CHAIRMAN OF MORROW COUNTY
BOARD OF COMMISSIONERS FOR 2022: 22-R-022**

Mr. Whiston made a motion to appoint Mr. Siegfried as chairman of the Board of Morrow County Commissioners for 2022.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPOINTMENT OF VICE-CHAIRMAN OF MORROW COUNTY
BOARD OF COMMISSIONERS FOR 2022: 22-R-023**

Mr. Siegfried made a motion to appoint Mr. Abraham as vice-chairman of the Board of Morrow County Commissioners for the year 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPOINTMENT OF REPRESENTATIVE TO THE
DKMM SOLID WASTE POLICY COMMITTEE FOR 2022: 21-R-024**

Mr. Siegfried made a motion to appoint Mr. Abraham as the representative to the DKMM Solid Waste Policy Committee for 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPOINTMENT OF REPRESENTATIVE TO THE
DKMM SOLID WASTE BUDGET COMMITTEE FOR 2022: 22-R-025**

Mr. Abraham made a motion to appoint Mr. Siegfried as the representative to the DKMM Solid Waste Budget Committee for 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPOINTMENT OF REPRESENTATIVE TO SERVE ON
DKMM SOLID WASTE EXECUTIVE COMMITTEE FOR 2022: 22-R-026**

Mr. Siegfried made a motion to appoint Mr. Whiston to the DKMM Solid Waste Executive Committee for 2022.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPOINTMENT OF REPRESENTATIVE TO 911 COMMITTEE, LEPC COMMITTEE,
HOMELAND SECURITY & EMERGENCY MANAGEMENT AGENCY FOR 2022: 22-R-027**

Mr. Whiston made a motion to approve the appointment of Mr. Abraham as Commissioners' representative on the 911 Committee, LEPC Committee, Homeland Security and Emergency Management Agency for 2022.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPOINTMENT OF REPRESENTATIVE TO
THE BOARD OF TRUSTEES COUNCIL ON AGING FOR 2022: 22-R-028**

Mr. Abraham made a motion to appoint Mr. Siegfried as representative to the Board of Trustees Council on Aging for 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPOINTMENT OF COMMISSIONERS' REPRESENTATIVE
TO THE FAMILY & CHILDREN FIRST COUNCIL FOR 2022: 22-R-029**

Mr. Siegfried made a motion to approve the appointment of Mr. Abraham as the Commissioners' representative on the Family & Children's First Council for 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPOINTMENT OF COMMISSIONERS' REPRESENTATIVE
TO ATTEND SOIL AND WATER CONSERVATION DISTRICT MEETINGS IN 2022: 22-R-030**

Mr. Siegfried made a motion to approve the appointment of Mr. Abraham to represent the Board of Commissioners at the Morrow County Soil and Water Conservation District meetings in 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPOINTMENT TO RECORD'S COMMISSION FOR 2022: 22-R-031**

Mr. Abraham made a motion to approve the appointment of Mr. Whiston to serve on the records commission for 2022.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPOINTMENT OF COMMISSIONERS' REPRESENTATIVE
TO ATTEND CORSA INSURANCE MEETINGS IN 2022: 22-R032-**

Mr. Abraham made a motion to approve the appointment of Mr. Siegfried to serve as the Commissioners' representative to CORSA for 2022.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE
FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY
COMMISSIONERS' ASSOCIATION OF OHIO IN 2022: 22-R-033**

Mr. Abraham moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the Board of County Commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the Board of County Commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE, BE IT RESOLVED, THAT Mr. Whiston, Commissioner, is designated as the Official Voting Representative of Morrow County.

BE IT FURTHER RESOLVED that Mr. Siegfried, Commissioner, is designated as the Alternate Voting Representative of Morrow County.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
RESOLUTION OF THE BOARD OF MORROW COUNTY COMMISSIONERS FOR THE
PURPOSE OF SETTING REGULAR AND SPECIAL SESSIONS, AND ESTABLISHING
RULES FOR THE MEETINGS OF THE BOARD FOR 2022: 22-R-034**

Mr. Siegfried introduced the following resolution and moved its adoption:

RESOLUTION

WHEREAS, per O.R.C. Section 121.22, concerning open public meetings, it is required that this Board adopt rules relative to scheduling regular and special Board Meetings and providing notice of these meetings: **NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MORROW COUNTY, OHIO:**

THAT, this Board hereby establishes the following rules as to the meetings of the Morrow County Board of Commissioners and providing sufficient notice of these meetings to the media and other interested parties as follows:

1. The annual organizational meeting of the Board shall be held in accordance with O.R.C. 305.05 on the second Monday of January of each year, at 9:00 a.m.
2. This Board will hold regularly scheduled sessions at the Morrow County Commissioners Office, 80 North Walnut Street, Mt. Gilead, Ohio, on Monday mornings at 9:00 a.m., and

Wednesday mornings at 9:00 a.m., with the exception of a holiday occurring on a Monday or Wednesday.

3. Fifty such regular sessions will be held each year in accordance with O.R.C. Section 305.06
4. Special and emergency sessions will be held at the call of the Board.
5. The Clerk of the Board shall give notice to the media of the date, time, location and purpose of a special session no later than twenty-four hours before the meeting is to start, or, if not possible, as soon as the special session has been called.
6. Any person may request the time and place of all regularly scheduled meetings by submitting a request to the Clerk of the Board.
7. Any person, upon written request, and as provided herein, may obtain reasonable advance notification of all meetings at which any specific item appears on the agenda. Each such person shall file, with the Clerk, a written request specifying the person's name, address, telephone number and/or email address, along with the specific type of public business that is of interest, and the amount of time this request covers (not to exceed three months).
8. Any information or necessary action that an elected official or Commissioners' department head wishes to be reviewed or considered by the Board shall be submitted to the Clerk of the Board by 3:00 p.m. on the preceding work day before the next meeting.
9. Public comment is welcomed by the Board. A fifteen-minute session will be allotted to those who wish to speak to the Board, providing that information on the topic to be discussed is presented to the Clerk of the Board by 3:00 p.m. the day preceding the meeting. If this is not provided, public comment will be limited to three minutes per person,

THAT, this Board of Morrow County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

Public Notice Posting: Morrow County Sentinel
 County Website: www.morrowcountyohio.gov
 Bulletin Board 80 N. Walnut St., Mt. Gilead

**IN THE MATTER OF
 APPROVAL TO APPOINT DESIGNEE TO REPRESENT THE MORROW COUNTY
 COMMISSIONERS FOR TRAINING PURPOSES: 21-R-035**

WHEREAS, during the course of a Commissioner's term there are training sessions that must be attended or a designee is assigned to attend on the Commissioner's behalf; and

THEREFORE, Mr. Whiston made a motion to appoint Cheryl Heacock, Clerk as the Morrow County Commissioner's designee to attend trainings as needed on their behalf for 2022.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – FUND 4111 CAPITAL
 IMPROVEMENTS – ENGINEERING FOR GENERATORS: 22-A-006**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account:

4111-0118-550720	Capital – Courthouse Buildings	\$13,450.00
------------------	--------------------------------	-------------

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – COMMON PLEAS FUND 2654 SPECIAL PROJECTS: 22-T-003**

At the request of Darlene Morehart, Fiscal Coordinator, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – need funds transferred to pay the principal payment due on debt

From 2654-4454-530300 Purchased Services to 2654-4454-560810 Principal Payments-Bond in the amount of \$30,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – DEVELOPMENT FUND 2043 SPECIAL PROJECTS: 22-T-004**

Mr. Whiston made a motion to approve the following transfer of funds:

**Reason – to pay invoice for help wanted ad

From 2043-0043-540410 Office Supplies to 2043-0043-530345 Legal Advertising in the amount of \$372.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL OF SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING BETWEEN
JUVENILE COURT OF RICHLAND COUNTY, OHIO AND THE JUVENILE COURT OF
MORROW COUNTY, OHIO: 22-R-036**

Mr. Abraham made a motion to approve the Supplemental Memorandum of Understanding between Juvenile Court of Richland County, Ohio and the Juvenile Court of Morrow County, Ohio:

SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING

THIS SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING entered into this 10th day of January, 2022, by and between the JUVENILE COURT OF RICHLAND COUNTY, OHIO, and the JUVENILE COURT OF MORROW COUNTY, OHIO for the sole purpose of establishing the DETENTION FACILITY per diem rate:

WITNESSETH that;

WHEREAS, the BOARD OF COUNTY COMMISSIONERS OF RICHLAND COUNTY, OHIO, and the BOARD OF COUNTY COMMISSIONERS OF MORROW COUNTY, OHIO, have entered into an agreement for the purchase of detention services, and

WHEREAS, MORROW COUNTY JUVENILE COURT is desirous of purchasing detention services for the secure detainment of alleged or adjudicated delinquent youth by the MORROW COUNTY JUVENILE COURT at the RICHLAND COUNTY JUVENILE DETENTION FACILITY, 411 South Diamond Street, Mansfield, Ohio 44902, at a fixed per diem rate of \$100.00 per day during calendar year 2022 for each youth committed and

WHEREAS, RICHLAND COUNTY is willing to receive youth committed to the aforesaid facility from MORROW COUNTY, subject to bed space availability, at a fixed per diem rate of \$100.00 during calendar year 2022 and

NOW, THEREFORE, the JUVENILE COURT OF RICHLAND COUNTY, OHIO, and the JUVENILE COURT OF MORROW COUNTY, OHIO agree as follows:

THE CALENDAR YEAR 2022 PER DIEM FOR EACH YOUTH COMMITTED SHALL BE FIXED AT \$100.00.

THE TRANSPORTATION COSTS FOR THE OCCASIONAL TRANSPORT OF JUVENILES TO AND FROM THE FACILITY, WHILE THE PRIMARY RESPONSIBILITY OF MORROW COUNTY, SHALL BE AT THE RATE OF 56 ¢ PER MILE AND \$18.50 PER HOUR, PER TRIP, PER COURT EMPLOYEE.

s/Steve McKinley 12/7/21
Judge, Richland County Juvenile Court

s/Robert C. Hickson Jr., 12/31/21
Judge, Morrow County Common Pleas Court

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR: 22-R-037**

The Board of County Commissioners of Morrow County, Ohio, met in Regular Session on the 10th day of January, 2022 at the office of the Commissioners with the following members present:

Mr. Whiston

Mr. Siegfried

Mr. Abraham

Mr. Whiston moved the adoption of the following Resolution:

WHEREAS, this Board of County Commissioners of Morrow County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2022; and

WHEREAS, the Budget Commission of Morrow County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore be it

RESOLVED, by the Board of Commissioners, of Morrow County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certifications, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to be derived from levying outside 10 M. limitation	Amount approved by Budget Commission inside 10 M. limitation	County Auditors Estimate of Tax Rate to Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
General Fund		\$2,961,227.00	3.20	
Hospital	\$1,558,972.00			2.50

Senior Citizen	\$435,428.00			0.50
Health	\$398,357.00			0.50
Ambulance & EMS	\$1,582,288.00			3.00
Board of DD	\$2,390,144.00			3.00
OSU Extension Service	\$395,572.00			0.50
Del/Mor Mental Health	\$742,797.00			1.00
County Roads	1,741,712.00			2.00
TOTAL	\$9,245,269.00	\$2,961,227.00	3.20	13.00

SCHEDULE B <i>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</i>				
<i>FUND</i>			<i>Maximum Rate Authorized to be levied</i>	<i>County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)</i>
SPECIAL LEVY FUNDS:	Effective Rate			
	Ag/Res.	Other		
2001 County Hospital levy authorized by voters on Nov 2, 2021 - for not to exceed 5 years - expires 2025 Renewal	1.563062	2.437767	2.50	\$1,558,972.00
2017 Senior Citizens levy authorized by voters on Nov 8, 2016 - for not to exceed 5 years - expires 2021 Replacement	0.46779	0.487553	0.50	\$435,428.00
2013 Health Department levy authorized by voters on Nov 5, 2013 - for not to exceed 10 years - expires 2022 Replacement	0.421261	0.487553	0.50	\$398,357.00
2010 Ambulance and EMS levy authorized by voters on Nov 5, 2019 for not to exceed 5 years - expires 2024 Renewal	1.67106	1.950214	2.00	\$1,582,288.00
2020 Ambulance and EMS levy authorized by voters on Nov 5, 2019 for not to exceed 5 years – expires 2024 Additional	0.936189	0.99246	1.00	\$873,574.00
2014 MRDD levy authorized by voters on May 6, 2014 cont. years replacement with increase	2.527566	2.925321	3.00	\$2,390,144.00
2009 OSU Extension levy authorized by voters on November 5, 2019 for not to exceed 5 years - expires 2023 Renewal	0.417765	0.487553	0.50	\$395,572.00
2016 County Roads – Engineer levy authorized by voters on Nov 2, 2021 for not to exceed 5 years – expires 2025 Additional	1.87116	1.950214	2.00	\$1,741,712.00
2007 Delaware Morrow Mental Health authorized by voters on Nov 8, 2016 for not to exceed 5 years - expires 2021 Renewal	0.781405	0.934501	1.00	\$742,797.00

and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Siegfried duly seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO APPOINT FRANK HICKMAN TO THE MORROW COUNTY REGIONAL
PLANNING COMMISSION: 22-R-038**

WHEREAS, Brent Russell, Planning/Zoning Director and Westfield Township Trustees are recommending the appointment of Frank Hickson to fulfill the unexpired term of Molly Barnes on the Morrow County Regional Planning Commission; and

THEREFORE, Mr. Siegfried made a motion to approve the appointment of Frank Hickman to the Morrow County Regional Planning Commission for the unexpired term through March 25, 2023.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL OF MORROW COUNTY AIRPORT AUTHORITY’S RANKING OF
QUALIFICATION STATEMENTS FOR ENGINEERING SERVICES: 22-R-039**

WHEREAS, the Development Office requests that the Commissioners accept the Morrow County Airport Authority’s ranking of qualification statements for engineering services as follows and then authorize the Development Office to begin negotiations for contract services based on that ranking:

- CMT – 100
- Michael Baker – 89
- Woolpert – 81.3
- Brandstetter – 79

THEREFORE, Mr. Whiston made a motion to accept the ranking of qualification statements for engineering services and authorize the Development office to begin negotiations for contract services based on the ranking.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL OF MASTER SERVICE AGREEMENT BETWEEN VITAL RECORDS
CONTROL AND THE MORROW COUNTY COMMISSIONERS AND APPROVAL FOR
COMMISSIONER TIM SIEGFRIED TO SIGN: 22-R-040**

Mr. Whiston made a motion to approve the following Master Service Agreement along with Exhibit A – Records Storage and Services for a 36 month term, January 1, 2022 – December 31, 2024.

Vital Records Control
Master Service Agreement

VRC Region:
CMH1-Grove City
VRC Regional Office Address:
3827 Brookham Drive, Grove City, OH 43123

Agreement Effective Date:
January 1, 2022
Customer Account #:
13017701

“Customer” Business Name:
Morrow County Commissioners
80 N. Walnut Street, Ste A
Mount Gilead, OH 43338
Email: tim.siegfried@co.morrow.oh.us

Terms and Conditions

FOR GOOD AND VALUABLE consideration, and intending to be legally bound hereby, VRC and Customer covenant and agree as follows:

VRC Companies, LLC., doing business as Vital Records Control ("VRC"), shall provide storage ("Storage") and or various records management related services ("Services") as outlined herein and as detailed in the addendum(s) attached hereto (cumulatively the "Master Service Agreement" or "Agreement"), to "Customer" identified above. Each addendum identifying a specific product or service line to be provided by VRC to Customer, is identified herein as an Exhibit. The following marked Exhibits are attached hereto and incorporated by reference into this Agreement. Customer and VRC may execute additional Exhibits which shall be incorporated into this Agreement by reference to the (i) the Effective Date of this Agreement, and or (ii) MSA Number above.

Exhibit A
Record Storage and Services
Specifications and Pricing

2.0 Storage

2.1 Standard Monthly Fee: \$610.00

The charge for Storage shall be demonstrated as the standard monthly fee ("Standard Monthly Fee") as set forth above, which shall be subject to change from time to time in accordance with the terms and conditions as set forth in the Agreement to which this Exhibit is incorporated by reference. Storage shall be comprised of, including but not limited to, the following components:

1. Storage consisting of up to 2710 cubic feet
2. Monthly destruction reports
3. Supply of VitalRF barcode labels
4. Access to the VitalWeb system that may be used by Customer for viewing, printing, researching, ordering, and other various applications resident to the system, subject to the terms and conditions of that certain VitalWeb User/Software License Agreement.

2.2 Additional Storage:

Any Storage provided by VRC above the quantity of cubic feet as demonstrated above shall be charged at a rate of Forty Cents per cubic foot, per month. In the absence of any Standard Monthly Fee demonstrated, above or such fee demonstrated as zero dollars (\$0.00), VRC shall charge this rate for any Deposits tendered to VRC for Storage, which shall be applied per cubic foot, per month, subject to a minimum monthly Storage fee calculated using an average of the volume of Deposits stored by VRC in the most recent twelve months. VRC charges an industry standard 10'x12"x16" carton as one point three (1.3) cubic feet for Storage. Extrapolations for varying carton sizes shall apply, respectively.

3.0 Services

The Services identified below may be performed by VRC upon request by Customer, or as reasonably determined necessary by VRC, to effectuate the specifications as set forth in this Exhibit, and the Agreement to which this Exhibit is incorporated by reference. Services shall be charged in addition to the Standard Monthly Fee and or Additional Storage, and in accordance with the Fees and application instructions, as set forth below:

3.1 A transportation Fee of Nineteen Dollars shall apply for any regular delivery or pick-up:

3.2 A Fee for any priority delivery shall be Thirty-Five Dollars.

3.3 A Fee for an emergency delivery shall be Sixty-Five Dollars.

3.4 VitalScan services, ten cents per page

3.5 PERFORMANCE REQUIREMENT – In the event VRC Companies fails to meet the delivery requirements detailed under Sections 3.1, 3.2, 3.3, or 3.4 of this Exhibit A, the delivery or scan charge, as applicable, will be waived for the service transaction in question.

3.6 Fees for other normal and customary services shall apply in accordance with the application instructions below:

(a) A charge for each box accessed shall be Three Dollars per box, in or out

(b) A charge for induction (new storage) shall be Two Dollars per box

(c) A charge for destruction/permanent removal shall be Three Dollars and Ninety-Five Cents per box

(d) A charge for repackaging boxes shall be Three Dollars per box

(e) A charge for the purchase of 1.3 cubic foot flat box shall be Two Dollars and Ninety-Five Cents per box. A charge for the purchase of a 2.7 cubic foot flat box shall be Five Dollars and Fifty Cents per box.

- (f) A charge for Compliance Reporting shall be Nineteen Dollars and Fifty Cents per month.

s/Tim Siegfried, Commissioner

s/Omar Thomas, VRC

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER
FOR GAP SHEET AS OF THE CLOSE OF BUSINESS ON NOVEMBER 30, 2021: 22-R-041**

Mr. Siegfried made a motion to journalize receipt of the Gap sheet 11/30/2021 report from the Morrow County Treasurer, Michael Goff and acknowledged and signed by the Morrow County Auditor, Pat Davies and the Board of County Commissioners as presented:

Receipts/Disbursements balance close of business			
Recon. Items	\$0.00		
Vault	\$3,000.00		
Checking Account	\$3,518,225.30		
Sweep ICS	\$2,221,830.26		
Star Ohio	\$537,479.89		
CDARS 3	\$1,051,693.91		
CDARS 4	\$2,000,832.27		
CDARS 5	\$1,035,000.11		
CDARS 6	\$2,000,142.32		
PARK ICS 0603	\$3,933,554.36		
Wire	\$97,177.14		
Fifth Third	\$13,547,170.63		
Engineer Note	\$252,427.85		
Commissioners	\$168,011.85		
Adjustment			
Point N Pay	\$2,358.64		
Warrant	\$0.00		
Balance	\$30,368,904.53		
Monthly Investments Balance		Interest pd in	
Star Ohio	\$537,479.89	\$36.15	
Fifth Third	\$13,547,170.63	\$4,402.95	11.04.2021
CDARS 4	\$2,000,832.27	\$328.58	
CDARS 5	\$1,035,000.11	\$169.94	
CDARS 3	\$1,051,693.91	\$2,005.95	
CDARS 6	\$2,000,142.32	\$142.32	
PARK ICS 0603	\$3,933,554.36	\$210.01	
Engineer Note	\$252,427.85	\$889.46	11.09.21
Commissioners Note	\$168,011.85	\$0.00	
Daily Investments Balance	\$24,526,313.19		
Rounding			
Checking Account	\$3,518,225.30	Bank Balance	
Vault	\$3,000.00		
Wire Acct	\$97,177.14		
FKNB Sweep ICS	\$2,221,830.26	\$131.45	
Warrant	\$0.00		
Point N Pay	\$2,358.64		
	\$30,368,904.53	Funds and Banks VIP	

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 22-R-042**

Mr. Abraham made a motion to recess session at 9:19 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 22-R-043**

Mr. Siegfried made a motion to return to regular session at 2:44 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Abraham.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS