

REGULAR SESSION DECEMBER 29, 2021

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Andy Ware (Development)

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Whiston, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF DECEMBER 27, 2021: 21-R-917**

Mr. Siegfried made a motion to approve the minutes of regular session of December 27, 2021, as recorded in the Commissioners Journal # 49.

Mr. Abraham duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
PAY-INS: 21-R-918**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Receipt Batch #2300 Payments received from Chesterville customers for sewer fund 5159 \$190.00
- Payments received from Johnsville customers for sewer fund 5100 \$118.00
- Payments received from Ketterman customers for sewer fund 5121 \$55.84
- Payments received from Somoco customers for sewer fund 5110 \$3,332.62

- Receipt Batch #2304 Payments received from Chesterville customers for sewer fund 5159 \$495.00
- Payments received from Johnsville customers for sewer fund 5100 \$236.00
- Payments received from Ketterman customers for sewer fund 5121 \$111.84
- Payments received from Somoco customers for sewer fund 5110 \$1,328.38

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – SEWER ADMIN FUND
5450: 21-A-217**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account for negative medicare account:

5450-5450-510213	Medicare Employer Share	\$1.91
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Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – ENGINEER FUND 2222
ENGINEER ROAD IMPROVEMENT: 21-A-218**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Abraham to appropriate from the unappropriated certified monies to the following accounts:

2222-7001-530372	Auditor Treasurers Fees from settlement	\$17,035.62
2222-7001-530373	Dretac fees from settlement	\$1,120.73

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
TRANSFER OF FUNDS – AUDITOR’S FUND 2706 REA: 21-T-184**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Siegfried to approve the following transfer of funds:

From 2706-7006-510230 Workers Compensation to 2706-7006-510213 Medicare employer share in the amount of \$44.69

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPROVAL TO OBSERVE THE JUNETEENTH HOLIDAY ON JUNE 19TH AND ADD TO THE HOLIDAY SCHEDULE IN THE MORROW COUNTY PERSONNEL POLICY MANUAL SECTION 6.11: 21-R-919**

WHEREAS, the Commissioners passed Resolution# 21-R-481 on July 7, 2021, Approval to amend Section 6.11 Holiday Schedule of the Morrow County Personnel Policy Manual to include Juneteenth as a floating holiday effective with calendar year 2021;

WHEREAS, after much discussion with Elected Officials, the Morrow County Commissioners have decided to amend the Holiday schedule to observe Juneteenth on June 19 as a County holiday effective in 2022;

THEREFORE, Mr. Whiston made a motion to change Juneteenth from a floating holiday to being observed on June 19 and to amend the Holiday schedule Section 6.11 in the Morrow County Personnel Policy manual effective 1-1-2022 to reflect this change.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 21-R-920**

Mr. Whiston made a motion to recess session at 9:07 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 21-R-921**

Mr. Whiston made a motion to return to regular session at 1:56 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
RESOLUTION APPROVING ANNUAL OPERATING BUDGET FOR THE MORROW COUNTY HOSPITAL: 21-R-922**

WHEREAS, Ohio Revised Code, Section 339.06 requires the Morrow County Hospital Board of Trustees to submit its proposed budget for fiscal year 2022 no later than November 1, 2021; and

WHEREAS, on October 27, 2021, the Morrow County Hospital forwarded the proposed budget for fiscal year 2022 for their review and approval via email.

THEREFORE, Mr. Whiston made a motion to approve the Annual Operating Budget for fiscal year 2022 for the Morrow County Hospital with the expectation that the Morrow County Hospital will provide a 2021 copy of the annual ORC 339.07 (B) complete financial statement showing the receipts,

revenues, and expenditures in detail for the entire fiscal year; and pass a resolution, approving within their 2022 budget, use of a joint purchasing arrangement sponsored by a nonprofit organization for services, supplies, and equipment that are routinely used in the operation of the hospital and that cost in excess of the amount specified in section 307.86 of the Revised Code as the amount above which purchases must be competitively bid. The Morrow County Hospital is to confirm, within the next 30 days, that these steps have been completed.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
TRANSFER OF FUNDS – PROSECUTOR’S FUND 2447 DRETAC: 21-T-185**

Mr. Abraham made a motion to approve the following transfer of funds for a negative account:

From 2447-4402-510211 OPERS to 2447-4402-510230 Workers Compensation in the amount of \$7.83

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
TRANSFER OF FUNDS – PROSECUTOR’S FUND 2446 SVAA: 21-T-186**

Mr. Siegfried made a motion to approve the following transfer of funds for a negative account:

From 2446-4496-510130 Employee Wages to 2446-4496-510220 Health Insurance in the amount of \$599.49

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
TRANSFER OF FUNDS – LITTER & RECYCLING FUND 2006: 21-T-187**

Mr. Siegfried made a motion to approve the following transfer of funds for a negative accounts:

From 2006-2006-550745 Computer Software to 2006-2006-510220 Health Insurance in the amount of \$480.00

From 2006-2006-540490 Other Supplies to 2006-2006-510220 Health Insurance in the amount of \$250.13

From 2006-2006-540410 Office Supplies to 2006-2006-510220 Health Insurance in the amount of \$264.82

From 2006-2006-530325 Vehicle Services to 2006-2006-510220 Health Insurance in the amount of \$190.35

From 2006-2006-530349 Other Communications to 2006-2006-510220 Health Insurance in the amount of \$150.00

From 2006-2006-510230 Workers Compensation to 2006-2006-510220 Health Insurance in the amount of \$165.87

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPROVAL TO ADVERTISE FOR REQUEST FOR QUALIFICATIONS FOR
WASTEWATER MANAGEMENT CONSULTANT SERVICE FOR COUNTY
SEWER SYSTEMS: 21-R-923**

Mr. Siegfried made a motion to approve the following Request For Qualifications for Wastewater Management Consultant Service for County sewer systems:

PUBLIC ANNOUNCEMENT
REQUEST FOR QUALIFICATIONS FOR
WASTEWATER MANAGEMENT CONSULTANT SERVICE

Issued December 29, 2021
Deadline January 26, 2022 at Noon

The Morrow County Commissioners are responsible for the SoMoCo, Chesterville, and Johnsville sanitary sewer systems.

- SoMoCo Land Application Management Plan
- Chesterville Class 1 NPDES Permit
- Johnsville Class 1 NPDES Permit

The Commissioners currently seek qualification statements for an experienced wastewater management consultant to provide oversight of all three facilities for a one-year period following the awarded contract.

Provide services to meet all of the Morrow County Commissioners' sanitary sewer permit requirements, customer service requirements, non-commercial tap fee determinations, and inspection services for the Chesterville, Johnsville and SoMoCo Sanitary Sewer systems.

Submission Requirements and Consultant Selection Criteria

Four (4) copies of a qualifications statement, including a letter of interest, shall be submitted in 8 ½" x 11" bound format containing no more than 20 pages, not including separation or index pages or cover sheet, and also an electronic copy in PDF format on a standard flash drive. The statements shall contain the following information in the order listed below.

Statements of qualifications will be evaluated on the below criteria:

- Familiarity with Ohio EPA Land Application Management Plans (LAMPs) and experience operating a center pivot irrigation system (20%); and
- Experience overseeing OEPA Class 1 and Class 2 wastewater permit operators (20%); and
- Ability to manage multiple facilities simultaneously (10%); and
- Familiarity working with Ohio EPA regulators (10%); and
- Experience working with county government business practices (10%); and
- Setting tap fees (10%); and
- Understanding and familiarity with the Ohio Ethics Law and Ohio Sunshine laws (10%).

The qualification statement shall be received by Morrow County Development Director Andy Ware, 80 North Walnut Street, Mount Gilead, Ohio 43338 no later than Noon EST, January 26, 2022.

The Morrow County Commissioners reserve the right to accept or reject any or all Requests for Qualifications (RFQ) responses without further action. Questions concerning the RFQ shall be submitted in writing/email to:

Andy Ware, Development Director
80 North Walnut Street, Suite B
Mt. Gilead, Ohio 43338
andy.ware@co.morrow.oh.us

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Siegfried.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS