

REGULAR SESSION DECEMBER 27, 2021

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Andy Ware (Development)

Appropriations hearing: Pat Davies (Auditor), Sundie Brown (JFS), Jaime Zeger (MCAT), Kaylynn Cockrell (Probation), Matt Stooksbury (Soil/Water), Mike Goff (Treasurer), Dixie Shinaberry (Recorder), Tom Smith (Prosecutor) and Andy Ware (Development).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Whiston, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF DECEMBER 22, 2021: 21-R-906**

Mr. Siegfried made a motion to approve the minutes of regular session of December 22, 2021, as recorded in the Commissioners Journal # 49.

Mr. Abraham duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 21-R-907**

Mr. Whiston made a motion to approve payment of bills numbered 1 through 32 submitted by the Morrow County Auditor's office.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
PAY-INS: 21-R-908**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2294 Payments received from Chesterville customers for sewer fund 5159 \$1,558.62
 Payments received from Johnsville customers for sewer fund 5100 \$171.10
 Payments received from Somoco customers for sewer fund 5110 \$93.17

Pay-in Receipt# 213385 Payment from North Bloomfield Township for EMA services 2012-1050-450525 \$1,397.25

Pay-in Receipt# 213386 Payment from Morrow County Auditor for CAUV inspection reimbursement 1000-1020-420250 \$3,600.00

Receipt Batch #2297 Payments received from Chesterville customers for sewer fund 5159 \$3,107.82
 Payments received from Johnsville customers for sewer fund 5100 \$174.00
 Payments received from Ketterman customers for sewer fund 5121 \$402.04
 Payments received from Somoco customers for sewer fund 5110 \$88.65

Pay-in Receipt# 213405 Payment from Cardington Township for EMA services 2012-1050-450525 \$786.00

**IN THE MATTER OF
TRANSFER OF FUNDS – RECYCLING FUND 2006: 21-T-180**

At the request of Lindsey Grimm, Recycling & Litter Prevention, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – negative for payroll 12/24/21

From 2006-2006-510213 Medicare Employer Share to 2006-2006-510120 Employee Wages in the amount of \$.01

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, CORRECTIONS: 21-T-181**

Mr. Siegfried made a motion to approve the following transfer of funds:

**Reason – negative in payroll 12/24/21

From 1000-9119-510211 OPERS to 1000-9119-510129 Employee Wages – Correction in the amount of \$744.66

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – EMA FUND 2013 CHEMICAL EMERGENCY: 21-T-182**

Mr. Whiston made a motion to approve the following transfer of funds:

**Reason – negative in payroll 12/24/21

From 2013-0212-530310 Professional Services to 2013-0212-510130 Employee Wages in the amount of \$1,384.93

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 21-R-909**

Mr. Siegfried made a motion to recess session at 9:07 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 21-R-910**

Mr. Siegfried made a motion to return to regular session at 11:00 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
APPROVAL OF FINAL GENERAL FUND AND ALL FUNDS OUTSIDE GENERAL FUND
BUDGET APPROPRIATIONS FOR 2022: 20-A-215**

WHEREAS, the Board of Morrow County Commissioners must approve budget appropriations each year pursuant to Ohio Revised Code 5705.38; and

WHEREAS, the Board of Commissioners held a public hearing this day, December 27, 2021 to discuss the final general fund budget appropriations;

THEREFORE, Mr. Siegfried made a motion to approve the Final General Fund Appropriations in the amount of \$12,963,042.50 for fiscal year 2022 and the 2022 Budget Appropriations for all funds outside the general fund.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 21-R-911**

Mr. Whiston made a motion to recess session at 11:28 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

Comm Whiston left the office

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 21-R-912**

Mr. Siegfried made a motion to return to regular session at 2:52 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “absent”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT #2: 21-R-913**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 6 submitted by the Morrow County Auditor’s office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “absent”

**IN THE MATTER OF
APPROVAL OF ELECTRICAL ENGINEERING PROPOSAL FOR NEW
GENERATORS AND APPROVAL FOR CHAIRMAN TO SIGN: 21-R-914**

Mr. Abraham made a motion to approve the following proposal for Electrical Engineering – new generators AJB #21-M-37.

AJB ENGINEERING CONSULTANTS, LLC

The following services will be provided for this project:

1. Meet with you to review and better understand the project scope of work.
2. Prepare preliminary drawings for your review and approval. I understand that you want each building to be totally backed-up by its own generator, as opposed to partial building loads on the generator, and that each generator shall be natural gas fueled. I will submit the preliminary construction documents (CD’s) to you for your acceptance.
3. Work with my mechanical engineer to address the natural gas supply design issues. I have allocated \$1,500 in fees for this task.
4. Modify the preliminary CD’s to meet your review comments and finalize them along with the specifications to allow this project to be publicly advertised and bid.
5. Assist you to seeking plan approvals with the State of Ohio. Plan approval fees shall be reimbursable.
6. Assist you in advertising the project for bidding. Administer a pre-bid conference for the potential bidders. Address any questions raised by issuing addendum(s) to the CD’s.
7. Assist you in taking bids, review them for being responsive and for conformance to the CD’s. If requested to verify bidders as being responsible, additional fees may be required.

- 8. Upon your selection of the successful bidder, I will prepare the agreement between the County and the contractor for review by your legal counsel.

These services are proposed for the fixed fees of \$13,450.00 plus reimbursables. I will invoice monthly as a time is accrued with payment expected within 20 days. Changes in the project scope of work may require adjustments in the fees. (estimate of reimbursables not to exceed \$1,500). I will not proceed with scope changes without prior written approval.

Also proposed to provide the following construction administration (CA) services to you as you need them. In summary, this includes:

- 1. Visit the site at intervals appropriate to the stage of the contractor's operations or as requested by you.
- 2. Become generally familiar with the construction and keep you informed about the progress and quality of the work, or as requested by you.
- 3. Provide onsite observations to verify that the work is in conformance with the CD's, or as requested by you.
- 4. Revise and execute the contractor's certificates or requests for payment.
- 5. Review and take appropriate actions on shop drawings.
- 6. Prepare any necessary change orders and/or construction change directives.
- 7. Perform a final review, prepare punch list, and administer the contract close out process.

The construction administration services on an hourly basis estimated not to exceed \$3,000.00.

s/Alvin J. Berger PE, AJB Engineering Consultants LLC

s/Tom E. Whiston, Commissioners

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "absent"

**IN THE MATTER OF
 APPROPRIATIONS OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
 CAPITAL, RETIREMENT RESOURCES: 21-A-216**

Mr. Siegfried made a motion to appropriate from the unappropriated certified monies to the following account:

1000-0101-590910	General Fund Transfer Out	\$540,000.00
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Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "absent"

**IN THE MATTER OF
 TRANSFER OF FUNDS (CASH) TO CAPITAL AND EMPLOYER RETIREMENT: 21-T-183**

Mr. Abraham made a motion to approve the following transfer of funds (cash) to capital improvements, employer retirement resources and veterans capital:

From 1000-0101-590910 General Fund Transfer out to 4111-1090-490931 Capital Improvements Transfer In in the amount of \$500,000.00

From 1000-0101-590910 General Fund Transfer out to 4027-1090-490931 Veterans Capital Improvements Transfer In in the amount of \$30,000.00

From 1000-0101-590910 General Fund Transfer out to 3777-1090-490931 Employer Retirement Resources Transfer In in the amount of \$10,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston..., "absent"

**IN THE MATTER OF
APPROVAL TO USE AMERICAN RESCUE PLAN FUNDS TO UPGRADE COURTVIEW
CASE MANAGEMENT SYSTEM IN COMMON PLEAS AND MUNICIPAL
COURT: 21-R-915**

Mr. Abraham made a motion approve the use of American Rescue Plan funds to upgrade the Courtview Case Management System in Common Pleas and Municipal as requested:

Morrow County Municipal Court

- \$198,757.00 - CourtView Case Management System
- \$12,455.00 - Courtview First Year Maintenance
- \$37,465.00 - Computer Hardware and Software
- \$7,300.00 - Website design and first year maintenance
- \$1,100.00 - Employee portal with secure login and onetime setup fee

Morrow County Court of Common Pleas

- \$85,425.00 - CourtView Justice Filing and ePayment
- \$11,058.00 - CourtView First Year Maintenance
- \$30,950.00 - Computer Hardware and Software

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “absent”

Comm Whiston returned to session

**IN THE MATTER OF
APPROVAL TO AWARD BID FOR MOUNT GILEAD LINCOLN AVENUE PAVEMENT
IMPROVEMENT PROJECT: 21-R-916**

WHEREAS, on December 20, 2021 a bid opening was held for the Mt. Gilead Lincoln Avenue Pavement Improvements project; and

WHEREAS, the following submitted bids:

Dirt Dawg Excavating, LLC	\$382,871.00
R.A. Bores Excavating, Inc.	\$421,285.00

THEREFORE, Mr. Abraham made a motion that upon the recommendation by Poggemeyer Design Group to award the bid to Dirt Dawg Excavating, LLC in the amount of \$382,871.00 as the best and lowest bid.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Whiston.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS