
REGULAR SESSION DECEMBER 18, 2023

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Siegfried and Mr. Mason

County Staff: Dixie Shinaberry, Recorder and Collin Sanders, Morrow Board of DD

Public in attendance:

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Abraham, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF DECEMBER 13, 2023: 23-R-955**

Mr. Siegfried made a motion to approve the minutes of regular session of December 13, 2023, as recorded in the Commissioners Journal # 51.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 23-R-956**

Mr. Abraham made a motion to approve payment of bills numbered 1 through 176 submitted by the Morrow County Auditor's office.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
PAY-INS: 23-R-957**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

Receipt Batch #3961 Payments received from Chesterville customers for sewer fund 5159 \$477.00
Payments received from Johnsville customers for sewer fund 5100 \$60.00
Payments received from Ketterman customers for sewer fund 5121 \$162.40
Payments received from Somoco customers for sewer fund 5110 \$382.69

Receipt #233529 Payment from DKMM for Splashtop reimbursement 1000-1020-420250 \$83.54

Receipt Batch #3964 Payments received from Chesterville customers for sewer fund 5159 \$60.00
Payments received from Johnsville customers for sewer fund 5100 \$60.00

Receipt # 233540 Payment from Morrow County Recycling for copies reimbursement 1000-1020420250 \$59.67

Receipt # 233542 Payment from the Ohio Builds Grant 5113-1050-450561 \$1,123,365.06

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – DEVELOPMENT
FUND 2043: 23-A-192**

Mr. Mason made a motion to appropriate from the unappropriated certified monies to the following account for Burgess and Niple invoice for HPM 1 Brownfield cleanup:

2043-0043-530310 Professional Services \$4,590.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
COMM: 23-A-193**

Mr. Abraham made a motion to appropriate from the unappropriated certified monies to the following account to move cash to Fund 2006 Recycling:

1000-0101-590910	Transfer Out (General Fund)	\$6,889.70
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Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND TO RECYCLING FUND: 23-T-211**

Mr. Siegfried made a motion to approve the following transfer of funds (cash):

This transfer includes the amount of \$2,889.70 which is owed Fund 2006 for a payout, so the amount of \$4,000.00 will need paid back to the General fund from the Recycling fund before the end of 2024. From 1000-0101-590910 Transfer Out (General Fund) to 2006-1090-490931 Transfer In (Recycling) in the amount of \$6,889.70

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2111: 23-T-212**

At the request of Sundie Brown, Director, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – appropriation needed for contracted NET expenses through year-end

From 2111-1057-530335 PA PRC Program Services to 2111-1051-530335 PA NET Program Services in the amount of \$67,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 23-T-213**

At the request of Bart Dennison, Engineer, a motion was made by Mr. Abraham to approve the following transfer of funds:

**Reason – needed for change order increase

From 2202-2243-540440 Bridge Materials to 2202-2243-530399 OPWC project in the amount of \$2,610.00

From 2202-2002-530384 Damage and Compensation to 2202-2002-530330 Program Client in the amount of \$7,150.00

From 2202-2002-530384 Damage and Compensation to 2202-2002-540430 Small Tools & Equipment in the amount of \$2,677.72

From 2202-2002-530384 Damage and Compensation to 2202-2002-540420 Operating Supplies in the amount of \$298.64

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – BOARD OF DD FUND 2010: 23-T-214**

At the request of Collin Sanders, Board of DD, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – final payroll of the year

From 2010-0500-530400 Grant Match to 2010-0500-510120 Employee Wages in the amount of \$20,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL TO JOURNALIZE AND AMEND RESOLUTION 22-T-188 AND APPROVE
CASH TRANSFER FOR 2023: 23-R-958**

WHEREAS, on November 9, 2022, the Morrow County Commissioner’s approved a cash transfer from the General Fund to Fund 2006 Recycling in the amount of \$7,100.00; and

WHEREAS, this shortage was due to a vacation/time payout of the previous Director and should of come from the General Fund not Fund 2006; and

WHEREAS, it is deemed appropriate that the amount of \$9,989.70 should have been paid from the General, therefore the General Fund owes Fund 2006 \$2,889.70 and this amount will not be paid back to the General Fund.

THEREFORE, Mr. Abraham made a motion to approve journalizing and amending Resolution# 22-T-188 in regards to the cash transfer for Recycling Fund 2006 completed in 2022.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL OF CHANGE ORDER #1 – ENGINEER’S PROJECT MRW-CAR01-CR 28 AND
APPROVAL FOR CHAIRMAN TO SIGN: 23-R-959**

Mr. Siegfried made a motion to approve the following Change Order#1 with contractor Crawford Construction as presented and approval for Chairman Tim D. Abraham to sign:

**Change Order
No. 1**

Date of Issuance: 11/30/23

Project: MRW-CAR01-CR28

Owner: Morrow County Commissioner’s

Contractor: Crawford Construction

Description: Labor and material to install approx.. 800 Sq. Ft. of site drain drainage board on backs of both abutments per approval with Don Glosser.

Purpose of Change Order: To enhance subsurface drainage behind abutments

Original Contract Price: \$558,686.70

Previous Change orders: \$ 0.00

Contract Price to date: \$558,686.70

Net **increase** this Change order: \$ 2,610.00

Contract Price with change order: \$561,296.70

s/Bart Dennison, Owner s/Contractor Crawford Construction s/Tim D. Abraham, Commissioner

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL FOR CHAIRMAN TO SIGN AUTHORIZED CERTIFICATIONS FOR OPWC
DISBURSEMENTS FOR THE MORROW COUNTY ENGINEER FOR PROJECT DQ205: 23-
R-960**

Mr. Mason made a motion to approve Chairman Tim Abraham to sign Authorized Certifications for OPWC Disbursements for Engineer project DQ205.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
JOURNAL ENTRY – APPOINTMENT OF JOSEPH MILLER TO MORROW
COUNTY BOARD OF DEVELOPMENTAL DISABILITIES BY JUDGE ROBERT C.
HICKSON, JR: 23-R-961**

WHEREAS, Kimberly Howard, a member of the Morrow County Board of Developmental Disabilities has tendered her resignation as a Board Member as of December 31, 2023, and Joseph Miller has been recommended as a replacement on the Board; and

WHEREAS, Joseph Miller is a qualified resident of Morrow County who has indicated his willingness to serve as a member of the Morrow County Board of Developmental Disabilities;

IT IS THEREFORE ORDERED that Joseph Miller, 1570 St. Rt. 314, Marengo, Oh 43334 shall be, and is hereby appointed by this Court, to fulfill the unexpired term of Kimberly Howard, beginning January 1, 2024 and to conclude on December 31, 2026.

s/Robert C. Hickson, Jr., Probate Judge Senior in Service
Dated: December 14, 2023

**IN THE MATTER OF
APPROVAL TO PUBLISH LEGAL ADVERTISEMENT TO REBID – S. MARION STREET
STORMWATER IMPROVEMENTS PROJECT: 23-R-962**

Mr. Abraham made a motion to approve advertising to rebid the S. Marion Street Stormwater Improvements Project:

Legal Advertisement

Sealed bids will be received by the Morrow County Board of Commissioners (“*Owner*”), at the office of the Morrow County Commissioners at 80 N. Walnut St. Suite A Mt. Gilead, Ohio 43338 on the 29th day of January, 2024 until 10:00 am current local time for the:

“Rebid - S. Marion Street Stormwater Improvements”

and will be publicly opened and read immediately thereafter in the Commissioner’s Hearing Room. Each bid must contain the full names of the party or parties making the same, with an affidavit as to interested parties, and in the case of a corporation not chartered in Ohio, with a proper certificate that such corporation is authorized to do business in Ohio, and shall be accompanied by a Bid Guaranty Bond for the full amount (100%) of the Bid, in favor of the “*Owner*” or a certified check, cashier’s check, or letter of credit pursuant to Chapter 1305 of the Ohio Revised Code, in the amount of 10% of the Bid, payable to the “*Owner*”.

It is agreed that the bid guaranty shall be for the benefit of the “*Owner*” pursuant to Section 153.54 of the Ohio Revised Code if the undersigned fails to execute the Contract in conformity with the Form of Contract incorporated in the contract documents and furnish Bond and insurance certificates within ten (10) days after the notification of the award of the Contract to the undersigned.

1. Copies of the Contract Documents are on file at SE Blueprint, Plan Room and may be obtained at cost (1) online at www.ohm-bidderplanroom.plancycle.com, (2) in person at the SE Blueprint Akron Office, 520 South Main Street, Akron, OH 44311 or at the SE Blueprint Cleveland Office 2035 Hamilton Avenue, Cleveland, OH 44114, or (3) via phone SE Blueprint Cleveland (216) 241-2250.

Rebid - S. Marion Street Stormwater Improvements is to be known as the “Project”, Federal Prevailing

wages apply to this project for all bidding purpose and construction purposes, and is funded by PY2022 CDBG Allocation Funds (Community Development Block Grant).

Please note that in order to be considered as a “**responsive bidder**” for this project, you must purchase a set of plans and bid documents, and follow all instructions provided. Bids from contractors who are not on the **Plan Holders List** will be disqualified. The Engineer’s Official Estimate of Probable Cost for this Base Bid Project is \$167,973.00.

The “*Owner*” reserves the right to reject any and all bids, to waive any informalities in the bids received, and to accept any bid which it deems most favorable.

The “*Owner*” is an Equal Opportunity Employer and does not discriminate against the handicapped.

Notice to Bidders is posted on the Morrow County Board of Commissioners’ website and can be accessed under Public Notices: www.morrowcountyohio.gov and the Village of Cardington website at www.cardington.org.

Morrow County Board of Commissioners

Publish Dates: Morrow County Sentinel

Week of December 20th, 2023

Week of December 27th, 2023

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 23-R-963**

Mr. Abraham made a motion to recess session at 9:09am

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-964**

Mr. Abraham made a motion to return to regular session at 1:19 PM

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

1:15 p.m. Sundie Brown

**IN THE MATTER OF
APPROVAL OF A MEMORANDUM OF UNDERSTANDING TO ADDRESS CHILD
ABUSE AND NEGLECT: 23-R-965**

Approval of a Memorandum of Understanding (hereinafter MOU) to address child abuse and neglect required by sections 2151.4220, 2151.4221, 2151.4222, 2151.4223, 2151.4225, 2151.4226, 2151.4228, 2151.4229, 2151.4230, 2151.4231, 2151.4232, 2151.4233, and 2151.4234 of the Ohio Revised Code and section 5101:2-33-26 of the Ohio Administrative Code. It is an agreement between the Morrow County Department of Job and Family Services, Family and Children Services Division (hereinafter MCJFS) and community partners that delineates roles and responsibilities for referring, reporting, investigating, and prosecuting child abuse and neglect cases. The MOU also identifies procedures for collaborative service provisions needed to ensure child safety, permanence, and well-being, and the minimum requirements of screening, assessment/investigation, and service planning, to meet mandates included in child protective services (CPS) legislation passed by the 134th Ohio General Assembly. Two primary goals of this MOU are:

- The elimination of all unnecessary interviews of children who are the subject of reports of child abuse or neglect;
- When feasible, conducting only one interview of a child who is the subject of a report of child abuse or neglect.

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS