

REGULAR SESSION DECEMBER 11, 2023

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Mason and Mr. Siegfried.

County Staff: Jamie Brucker, Director of Operations

Public in attendance: Joe Carroll, Airport

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Abraham who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF DECEMBER 6, 2023: 23-R-933**

Mr. Siegfried made a motion to approve the minutes of regular session of December 6, 2023, as recorded in the Commissioners Journal # 50.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 23-R-934**

Mr. Abraham made a motion to approve payment of bills numbered 1 through 151 submitted by the Morrow County Auditor’s office.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
PAY-INS: 23-R-935**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

Receipt Batch #3936 Payments received from Chesterville customers for sewer fund 5159 \$240.00
 Payments received from Johnsville customers for sewer fund 5100 \$186.00
 Payments received from Ketterman customers for sewer fund 5121 \$98.00

Receipt Batch #3938 Payments received from Chesterville customers for sewer fund 5159 \$120.00
 Payments received from Johnsville customers for sewer fund 5100 \$579.00
 Payments received from Ketterman customers for sewer fund 5121 \$358.40
 Payments received from Somoco customers for sewer fund 5110 \$115.00

Receipt Batch #3943 Payments received from Chesterville customers for sewer fund 5159 \$201.00
 Payments received from Johnsville customers for sewer fund 5100 \$120.00
 Payments received from Ketterman customers for sewer fund 5121 \$55.84

Receipt #233446 Payment from Delaware County Health Department for December WIC rent 2072-1070-470802 \$650.00

Receipt#233447 Payment from Consolidated Electric for capital credits refund 5159-1030-430355 \$188.73 5110-1030-430355 \$141.55

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
MAINTENANCE: 23-A-183**

At the request of Whitney Smith, Assistant Clerk, a motion was made by Mr. Mason to appropriate from the unappropriated certified monies to the following account:

1000-0119-530323	Facility Repairs and Maintenance (Jail)	\$2,000.00
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Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, PUBLIC DEFENDER: 23-T-198**

Mr. Abraham made a motion to approve the following transfer of funds:

**Reason – need more appropriations

From 1000-0133-510230 Workers comp to 1000-0635-530311 Public Defender in the amount of \$25,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – SOCIAL SERVICES FUND 2072: 23-T-199**

Mr. Abraham made a motion to approve the following transfer of funds:

**Reason – need more appropriations for payroll accounts

From 2072-0172-590910 Transfer Out to 2072-0172-510130 Employee Wages in the amount of \$5,072.40

From 2072-0172-590910 Transfer Out to 2072-0172-510211 OPERS in the amount of \$1,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, BOARD OF ELECTIONS: 23-T-200**

At the request of April Baker, Deputy Director, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – shortage in account

From 1000-0016-530315 Pollworkers to 1000-0016-510120 Employee Wages in the amount of \$2,877.81

From 1000-0016-540410 Office Supplies to 1000-0016-510120 Employee Wages in the amount of \$1,054.36

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 23-T-201**

At the request of Bart Dennison, Engineer, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – additional funds needed for billing

From 2202-2002-530329 Other-Property Services to 2202-2002-540420 Operating Supplies in the amount of \$72.08

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR: 23-T-202**

At the request of Conni McChesney, Auditor, a motion was made by Mr. Mason to approve the following transfer of funds:

**Reason – for accounts payable checks

From 1000-7002-530325 Vehicle Maintenance & Repair to 1000-7002-540400 Supplies & Materials in the amount of \$500.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – JOHNSVILLE SEWER FUND 5100: 23-T-203**

At the request of Whitney Smith, Assistant Clerk, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – to pay Dynegy through end of year

From 5100-5101-530323 Facility Repairs and Maintenance to 5100-5101-530350 Utilities in the amount of \$438.85

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, LAW ENFORCEMENT: 23-T-204**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Abraham to approve the following transfer of funds:

**Reason – equipment, wages and open bills

From 1000-9019-550792 Public Safety Gear to 1000-9019-550740 Equipment in the amount of \$1,734.06

From 1000-9019-550750 Replacement Vehicle to 1000-9019-550740 Equipment in the amount of \$7,879.00

From 1000-9019-530343 Postage Rental to 1000-9019-550740 Equipment in the amount of \$234.00

From 1000-9019-530325 Vehicle Maintenance to 1000-9019-550740 Equipment in the amount of \$370.44

From 1000-9019-510122 Cert Wages to 1000-9019-510120 Employee Wages in the amount of \$3,000.00

From 1000-9019-510122 Cert Wages to 1000-9019-550740 Equipment in the amount of \$36,012.81

From 1000-9019-530310 Professional Services to 1000-9019-530319 IT Services in the amount of \$2,969.30

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, JAIL: 23-T-205**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – equipment, wages and open bills

From 1000-9119-530342 Postage to 1000-9119-510213 Medicare in the amount of \$100.00

From 1000-9119-530323 Facility Repairs to 1000-9119-510213 Medicare in the amount of \$46.56

From 1000-9119-530318 Health/Wellness to 1000-9119-510213 Medicare in the amount of \$486.00

From 1000-9119-530339 Inmate Food to 1000-9119-550740 Equipment in the amount of \$4,969.00

From 1000-9119-530339 Inmate Food to 1000-9119-530319 IT Services in the amount of \$10,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – SHERIFF FUND 2902 TCAP: 23-T-206**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – equipment, wages and open bills

From 2902-9019-550750 Vehicles to 2902-9019-550740 Equipment in the amount of \$50,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – SHERIFF’S FUND 2919 CONCEALED CARRY: 23-T-207**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – equipment, wages and open bills

From 2919-9319-530335 Program Services to 2919-9319-530346 Copier Lease in the amount of \$758.56

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – SHERIFF’S FUND 2983 FED FORFEITURE: 23-T-208**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Abraham to approve the following transfer of funds:

**Reason – equipment, wages and open bills

From 2983-9083-550750 Motor Vehicle to 2983-9083-540400 Supplies in the amount of \$6,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF
APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER
FOR GAP SHEET AS OF THE CLOSE OF BUSINESS ON NOVEMBER 30, 2023: 23-R-936**

Mr. Siegfried made a motion to journalize receipt of the Gap sheet 11302023 report from the Morrow County Treasurer, Jim Jahn and acknowledged and signed by the Morrow County Auditor, Connie McChesney and the Board of County Commissioners as presented:

Receipts/Disbursements balance close of business			
Recon. Items	\$0.00		
Vault	\$3,000.00		
Checking Account	\$2,935,761.59		
Sweep ICS	\$1,134.88		
Star Ohio	\$5,059,700.55		
MEEDER	\$14,406,689.01		
PARK ICS 0603	\$233.28		
R459	\$10,935,277.79		
Wire	\$43,124.14		
Point N Pay	\$9,340.05		
Warrant	\$0.00		
Balance	\$33,394,261.29		
Monthly Investments Balance		Interest pd in	
Star Ohio	\$5,059,700.55	\$23,910.26	
MEEDER	\$14,406,689.01	\$28,758.06	
R459	\$10,935,277.79	\$48,686.19	
PARK ICS 0603	\$233.28	\$.58	
Daily Investments Balance	\$30,401,900.63		
Checking Account	\$2,935,761.59		
Vault	\$3,000.00		
Wire Acct	\$43,124.14		

FKNB Sweep ICS	\$1,134.88	\$1,134.88	
Warrant	\$0.00		
Recon. Issue	\$0.00		
Point N Pay	\$9,340.05	\$102,489.97	Interest this month
	\$33,394,261.29	GRAND TOTAL	

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

IN THE MATTER OF APPROVAL OF QUOTE FOR WORK IN BOARD OF ELECTIONS: 23-R-937

Mr. Abraham made a motion to approve the following quote:

Adkins Construction – cut opening through wall in Board of Elections, install metal wrap to finish opening, install carpet strip and base and install corner protectors on opening from break room - \$950.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

IN THE MATTER OF RESOLUTION APPROVING SUNDIE BROWN, DIRECTOR, THE DISCRETION TO APPROVE MCAT STAFF’S ATTENDANCE TO TRAINING, CONFERENCES, MEETINGS, ETC. DURING 2024: 23-R-938

WHEREAS, it is necessary for staff of Morrow County Area Transit (MCAT) to attend training, conferences, meetings, etc. to learn and gain job knowledge and keep up-to-date on policies and procedures to perform their job duties appropriately;

THEREFORE BE IT RESOLVED, Mr. Mason made a motion that Sundie Brown, Director of Morrow County Area Transit, is authorized to determine appropriate attendance, mode of travel and lodging for MCAT staff as deemed necessary and beneficial to the Agency.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

IN THE MATTER OF RESOLUTION APPROVING PRE-RETIREMENT VACATION LEAVE CONVERSION FOR EMPLOYEES OF MORROW COUNTY AREA TRANSIT: 23-R-939

WHEREAS, the Morrow County Area Transit established a pre-retirement vacation leave conversion plan, a copy of which is hereto attached. Whereby, the cost for such conversion plan is borne entirely by the Morrow County Area Transit.

NOW, THEREFORE, it is resolved, Mr. Abraham made a motion that the Board of County Commissioners of Morrow County, Ohio upon review of the Morrow County Area Transit pre-retirement vacation leave conversion plan, does hereby grant approval for the adoption of the Plan and instructs the Director to notify the Ohio Public Employees Retirement System of the adoption of the Plan for the Morrow County Area Transit for 2024.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

IN THE MATTER OF RESOLUTION APPROVING SUNDIE BROWN, DIRECTOR OF MORROW COUNTY JOB AND FAMILY SERVICES TO ACT ON BEHALF OF THE COMMISSIONERS DURING INTER-COUNTY TRANSFER OF ALLOCATED FUNDS: 23-R-940

WHEREAS, changes in Ohio Administrative Code Section 5101:9-6-82 in which permits a County Department of Job and Family Services Director to accept and release funds between counties; and

WHEREAS, in accordance with the current changes in the Ohio Administrative Code Section 5101:9-6-82 has now granted the Board of Commissioners the authority to assign to the Director of the County Family Service Agency (CFSA) to serve as their designee, thereby granting the Director the authority to sign the inter-county adjustment agreement on behalf of the County.

WHEREAS, with the changing of the allocated funding this authority will allow the Director to act on opportunities to utilize other funding, while releasing funding to other counties that our county is not able to utilize to ensure that each CDJFS will be able to serve the people of their county to the fullest extent possible.

NOW, THEREFORE, BE IT RESOLVED, Mr. Siegfried made a motion that by the Board of Morrow County Commissioners that: Pursuant to 5101:9-6-82 (Inter-County Adjustment of Allocations) of the Administrative Code publicized by the Ohio Department of Job and Family Services; the Director (Sundie Brown) of the Morrow County Department of Job and Family Service, [aka the County Family Service Agency, (CFSA)], is the authorized designee to sign the inter-county adjustment of allocations form for, all funds handled through said agency, on behalf of the county. Mrs. Brown is required to provide written notification to the Commission President, each time this specific designated authority is utilized. Said designation is in effect January 1, 2024 through December 31, 2024 and cannot be further designated without prior approval of the Commissioners.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
RESOLUTION APPROVING TRAVEL & OVERNIGHT LODGING FOR SUNDIE BROWN,
DIRECTOR, MCJFS DURING 2024: 23-R-941**

WHEREAS, travel is necessary for the person holding the position of Director of Morrow County Job and Family Services in order to attend trainings, conferences and committee meetings. At times, overnight lodging is needed as it is not cost effective to travel to and from home in an overnight situation.

THEREFORE, BE IT RESOLVED, Mr. Abraham made a motion that Sundie Brown, Director of Morrow County Job and Family Services, is authorized to determine appropriate attendance, mode of travel and lodging as deemed necessary and beneficial to the Agency.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
RESOLUTION APPROVING SUNDIE BROWN, DIRECTOR, THE DISCRETION TO
APPROVE MCJFS STAFF'S ATTENDANCE TO TRAINING, CONFERENCES, MEETINGS,
ETC. DURING 2024: 23-R-942**

WHEREAS, it is necessary for staff of Morrow County Job and Family Services to attend training, conferences, meetings, etc. to learn and gain job knowledge and keep up-to-date on policies and procedures to perform their job duties appropriately;

THEREFORE BE IT RESOLVED, Mr. Abraham made a motion that Sundie Brown, Director of Morrow Job and Family Services, is authorized to determine appropriate attendance, mode of travel and lodging for MCJFS staff as deemed necessary and beneficial to the Agency.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
RESOLUTION APPROVING PRE-RETIREMENT VACATION LEAVE CONVERSION FOR
EMPLOYEES OF THE MORROW COUNTY JOB & FAMILY SERVICES: 23-R-943**

WHEREAS, the Morrow County Job & Family Services established a pre-retirement vacation leave conversion plan, a copy of which is hereto attached. Whereby, the cost for such conversion plan is borne entirely by the Morrow County Job and Family Services.

NOW, THEREFORE, it is resolved, Mr. Siegfried made a motion that the Board of County Commissioners of Morrow County, Ohio upon review of the Morrow County Job and Family Services pre-retirement vacation leave conversion plan, does hereby grant approval for the adoption of the Plan

and instructs the Director to notify the Ohio Public Employees Retirement System of the adoption of the Plan for the Morrow County Department of Job and Family Services for 2024.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF THE AUGUST, SEPTEMBER AND OCTOBER 2023 PERFORMANCE
QUALITY IMPROVEMENT (PQI) COMMITTEE REPORT FOR JOB AND FAMILY
SERVICES: 23-R-944**

Mr. Abraham made a motion to approve the August, September & October Performance Quality Improvement (PQI) Committee Report from Job and Family Services to the Commissioners including Departmental Tracking, Statistics in Newsletter, Safety Committee Report, Children in Custody and Monthly Risk Review Report.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 23-R-945**

Mr. Abraham made a motion to recess session at 9:11 a.m.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-946**

Mr. Abraham made a motion to return to regular session at 3:00 p.m.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL OF REPEALING AND REPLACING RESOLUTION 23-R-922 AMENDING
MORROW COUNTY FLOOD DAMAGE REDUCTION REGULATIONS: 23-R-947**

WHEREAS, the Board of Morrow County Commissioners passed resolution number 23-R-922 on December 4, 2023 after holding open hearings in accordance with R.C. 307.67 on November 27, 2023 and December 4, 2023; and

WHEREAS, it was the Commissioners' intent in passing 23-R-922 to adopt a model resolution regarding flood damage reduction regulations promulgated by Ohio Department of Natural Resources; and

WHEREAS, it was brought to the attention of the Commissioners that 23-R-922 as written omitted certain regulations contained in the model regulations and it was not the intent of the Commissioners in discussing and voting on 23-R-922 to vary those sections; and

WHEREAS, the intended amendments are contained in the attached Ohio Model Flood Damage Reduction Regulations, as updated, including Section 1.6A Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for Morrow County, Ohio and incorporated Areas, Effective January 11th, 2024.

THEREFORE, Mr. Siegfried made a motion to approve this day, December 11, 2023, repealing Resolution 23-R-922, and amending the Morrow County Flood Plain Reduction Regulations, adopted September 29, 2004, Resolution 04-R-455, amending sections as requested by the Ohio Department of Natural Resources.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF
APPROVAL FOR CHAIRMAN TO SIGN PRE-AWARD CONDITION FORMS -
SHERIFF OFFICE GRANT: 23-R-948**

Mr. Mason made a motion to approve Chairman Tim Abraham to sign Pre-Award Condition Forms for the Sheriff office grant, Extradition Transport Reimbursement.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Siegfried.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham.., "yea"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS