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**REGULAR SESSION AUGUST 10, 2022**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Mike Goff (Treasurer), John Harsch (EMA) and Andy Ware (Development).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Siegfried, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF AUGUST 8, 2022: 22-R-653**

Mr. Whiston made a motion to approve the minutes of regular session of August 8, 2022, as recorded in the Commissioners Journal # 50.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 22-R-654**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 113 submitted by the Morrow County Auditor's office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
PAY-INS: 22-R-655**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2817 Payments received from Chesterville customers for sewer fund 5159 \$120.00  
Payments received from Ketterman customers for sewer fund 5121 \$117.50

Receipt #222025 Payment from The State of Ohio for Out of County Medical Reimbursement for the Coroner fund 1000-1050-420202 \$197.32.

Receipt Batch #2819 Payments received from Chesterville customers for sewer fund 5159 \$303.30

**IN THE MATTER OF  
TRANSFER OF FUNDS – KETTERMAN SEWER FUND 5121: 22-T-087**

At the request of Windy Tennant, Assistant Clerk, a motion was made by Mr. Siegfried to approve the following transfer of funds:

\*\*Reason – Refund on property that was sold in Ketterman Sewer with Credit Balance on Account.

From 5121-5101-540420 Supplies/Ketterman to 5121-5101-590941 Misc Reimbursement in the amount of \$5.60

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – ENGINEER'S FUND 2202: 22-T-088**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Abraham to approve the following transfer of funds:

\*\*Reason – additional funds are needed to pay invoices

From 2202-2202-540441 Asphalt Materials to 2202-2202-540442 Stone in the amount of \$10,000.00

From 2202-2202-540444 Patching Material to 2202-2202-540442 Stone in the amount of \$12,300.11

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
PROCLAMATION TO HONOR CHARLES A. JONES – APPOINTMENT TO OHIO STATE  
HIGHWAY PATROL SUPERINTENDENT: 22-R-656**

Mr. Siegfried made a motion to approve the following Proclamation to honor Charles A. Jones on his appointment to the Ohio State Highway Patrol Superintendent:

Proclamation of Appointment to Ohio State Highway Patrol Superintendent

Whereas, Lieutenant Colonel Charles A. Jones has served with distinction since beginning his career with the Highway Patrol in 1994; and

Whereas, He has risen through the ranks of the Ohio Highway Patrol starting with his first commission and being assigned to the Marion Post; and

Whereas, Lieutenant Colonel Jones was promoted to Lieutenant in 2004 and served at the Patrol’s Training Academy; and

Whereas, Lieutenant Colonel Jones was promoted to Captain in 2018 and returned back to the Patrol’s Training Academy; and

Whereas, “Chuck” Jones has been a valued Morrow County resident and involved in his community, therefore,

Be it resolved that the Morrow County Commissioners extend their heartfelt congratulations and best wishes upon the appointment to be the Ohio State Highway Patrol Superintendent, and, therefore,

Be it resolved that on August 12, 2022 the Morrow County Commissioners declare a day of celebration and recognition for Colonel Charles A. Jones upon his becoming the new Superintendent, and therefore,

We, the Morrow County Commissioners do hereby approve and pass this proclamation in honor of Morrow County’s own, Colonel Charles A. Jones, hereto signed this the 10<sup>th</sup> day of August 2022.

BOARD OF MORROW COUNTY COMMISSIONERS

s/Tom E. Whiston

s/Tim D. Abraham

s/Timothy R. Siegfried

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVAL OF CONSULTANT AGREEMENT BETWEEN MORROW COUNTY AND  
BURTON PLANNING SERVICES TO ASSIST WITH UPDATING THE COUNTY’S HAZARD  
MITIGATION PLAN AND APPROVAL FOR CHAIRMAN TO SIGN: 22-R-657**

Mr. Abraham made a motion to approve the following consultant agreement between Morrow County and Burton Planning Services to assist with updating the County’s Hazard Mitigation Plan and approval for Chairman Timothy R. Siegfried to sign:

**CONSULTANT AGREEMENT**

**THIS CONSULTANT AGREEMENT** (“Agreement”) is made and entered into as of August 10, 2022 by and between MORROW COUNTY (“Client”), and Burton Planning Services (“Consultant”) (each a “Party” and collectively the “Parties”).

RECITALS

**WHEREAS**, Client may desire Consultant to provide, and Consultant wishes to provide, certain professional services regarding the MORROW COUNTY HAZARD MITIGATION PLAN (“Project”) for Client, and in return Client agrees to pay Consultant compensation as set forth herein; and

**WHEREAS**, the Parties desire to establish the terms and conditions that will apply to Project services issued by Client to Consultant;

**NOW, THEREFORE**, in consideration of the mutual promises and obligations of the parties hereunder, the Parties agree as follows:

ARTICLES

1. SERVICES

A. Project. Consultant shall provide services as requested by Client set forth on the Scope of Work which is attached hereto as Schedule A and incorporated herein by this reference.

**SCHEDULE A – SCOPE OF WORK**

The BPS team will prepare a Hazard Mitigation Plan for the County, following 44 CFR 201.6 and utilizing Ohio EMA and FEMA guidance for developing local mitigation plans. The team will update and assess existing information, develop GIS mapping, run Hazus, prepare all components of the Plan, prepare for and facilitate the public meetings, and help guide the Plan through adoption.

**Milestone 1: Organize Planning Team and Kick-off Process**

Timeline: Months 1-2                      Budget \$4,000

- Identify team members
- Address mandate for plan with kickoff notice to Core Planning Team
- Review local demographic, climatologic, topographic overview information for county and local communities in order to update community profile
- Build GIS base mapping
- Gather data for critical facilities – replacement costs, location, numbers of people within, impact

**Milestone 2: Planning Team Meeting 2**

Timeline: Months 3-4                      Budget \$3,700

- Set of 5-6 planning meetings across the County
- Review draft of demographic, climatologic, topographic and general opening statements for the plan
- Update historic hazard information and documentation
- Prioritize hazards

**Milestone 3: Prepare Risk Information for Dissemination**

Timeline: Months 5-6                      Budget \$5,600

- Update Hazard Vulnerability Analysis with best available data

**Milestone 4: Planning Team Meeting 3**

Timeline: Months 7-8                      Budget \$3,900

- Host public meeting/s to discuss hazards facing community
- Solicit public input into development of goals for plan and community priorities

**Milestone 5: Review of Draft and Edits**

Timeline: Months 9-10                      Budget \$1,800

- Prepare final draft of plan for submission to Ohio EMA to review
- Prepare Local Hazard Mitigation Plan (LHMP) review tool
- Submit plan for State review

**Milestone 6: Review at Region V**

Timeline: Months 11-12 Budget \$400

- Submit plan to FEMA for review
- Make changes, edits, and additions as required by FEMA review
- Resubmit for FEMA review and approval pending adoption.

**Milestone 7: Adoption of the Plan**

Timeline: Months 13-14 Budget \$200

- Create a county resolution for adoption of the federally approved county hazard mitigation plan
- Submit county resolution of adoption to FEMA for Final Federal Approval
- Obtain resolutions of adoption by incorporated cities and villages
- Entry of approved plan, HIRA summary, and mitigation actions into the State Hazard Analysis and Resource Planning Portal (SHARPP)/MIP

**Milestone 8: Close out**

Timeline: Month 14 Budget \$200

- Close out project

**Total Time: 14 months; Total Budget: \$19,800**

\*\*A complete copy of this agreement will be on file with the Morrow County Commissioner's office

\*\*This agreement has been "approved as to form" by the Morrow County Prosecutor

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 22-R-658**

Mr. Siegfried made a motion to recess session at 9:12 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 22-R-659**

Mr. Siegfried made a motion to return to regular session at 3:29 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL TO ENTER INTO EXECUTIVE SESSION: 22-R-660**

Mr. Siegfried made a motion to enter into Executive Session at 3:30 p.m. per Ohio Revised Code 121.22 (G)(1) for Personnel matters in regards to employment. The 3 Commissioners and Andy Ware, Development Director will be in attendance.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 22-R-661**

Mr. Siegfried made a motion to return to regular session at 3:46 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL TO PURCHASE PROPERTY/BUILDING FOR THE COUNTY: 22-R-662**

Mr. Whiston made a motion to purchase what was originally the Soytein Building on Douglas Street, we have reached an agreement with the realtor on this property.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Siegfried and duly seconded by Mr. Abraham.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS