

**REGULAR SESSION APRIL 27, 2022**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Mike Goff (Treasurer), John Harsch (EMA), Jim Shaw (Atty General’s office), Joe Jakubick (First Energy), Pam Porter (Village of Chesterville) and Don Glosser (Engineer).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Siegfried, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF APRIL 25, 2022: 22-R-367**

Mr. Whiston made a motion to approve the minutes of regular session of April 25, 2022, as recorded in the Commissioners Journal # 49.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 22-R-368**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 76 submitted by the Morrow County Auditor’s office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
PAY-INS: 22-R-369**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Receipt Batch #2579 Payments received from Chesterville customers for sewer fund 5159 \$1,475.05  
 Payments received from Johnsville customers for sewer fund 5100 \$518.46  
 Payments received from Ketterman customers for sewer fund 5121 \$56.00  
 Payments received from Somoco customers for sewer fund 5110 \$8,102.23

Receipt# 221084 Payment from DKMM for electronics collection 2006-1050-450545 \$1,000.00

Receipt# 221089 Payment from Delaware Health Department for WIC rent for May 2022 2072-1070-470802 \$650.00

Receipt Batch #2583 Payments received from Chesterville customers for sewer fund 5159 \$585.31

Receipt# 221106 Payment from Morrow County Prosecutor for reimbursement of storage and disposal cost for 2021 1000-1020-420250 \$703.83

**IN THE MATTER OF  
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2111 PUBLIC  
ASSISTANCE: 22-T-037**

At the request of Denise Sayre-Rogers, Fiscal Officer, a motion was made by Mr. Abraham to approve the following transfer of funds:

\*\*Reason – need appropriation for client employment incentive program

From 2111-1051-530335 PA NET Program Services to 2111-1048-530335 PA Income Maint Program Services in the amount of \$5,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
PROCLAMATION FOR MICHAEL BACHELDER: 22-R-370**

Mr. Abraham made a motion to approve the following Proclamation:

**PROCLAMATION FOR MICHAEL BACHELDER**

**Whereas**, Michael Bachelder has been employed by the County since June 1, 2009; and

**Whereas**, Mike is the Morrow County Municipal Court’s Bailiff and Chief Probation Officer and in these capacities he has provided extraordinary service for those individuals having cases pending before Judge Lee W. McClelland (retired) and Judge Jenifer Murphy Burnaugh; and

**Whereas**, Mike’s sense of humor, reliability and teamwork will be greatly missed by all.

**Therefore, Be it resolved by the Morrow County Commissioners** that a heartfelt Thank You and a deep sense of gratitude for his many years of service; and

**Therefore, Be it resolved** on this day that we extend our appreciation for his dedication and commitment to the betterment of Morrow County.

Approved and signed by,

**BOARD OF MORROW COUNTY COMMISSIONERS**

s/Tom E. Whiston

s/Tim D. Abraham

s/Timothy R. Siegfried

Adopted: April 27, 2022

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF TITLE IV-D CONTRACT BETWEEN MORROW COUNTY CHILD  
SUPPORT ENFORCEMENT AGENCY AND THE MORROW COUNTY CLERK OF  
COURTS: 22-R-371**

Mr. Siegfried made a motion to approve IV-D contract between Morrow County Support Enforcement Agency and the Morrow County Clerk of Courts, as submitted by Sundie Brown, Director Job and Family Services. The contract will be effective April 1, 2022 through December 31, 2022, unless terminated according to the terms of the contract.

Payment for all services provided in accordance with the provision of this contract are contingent upon the availability of the non-federal share and FFP reimbursement as follows:

	AMOUNT	SOURCE
Non-Federal Share	\$15,246.45	Local Sources
FFP Reimbursement	\$29,596.05	
Total IV-D Contract Cost	\$44,842.50	

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF ANNEX I MEDICAL OF THE MORROW COUNTY EMERGENCY  
OPERATIONS PLAN AND APPROVAL FOR CHAIRMAN TO SIGN: 22-R-372**

Mr. Whiston made a motion to approve Annex I Medical of the Morrow County Emergency Operations Plan and approval for Chairman Timothy R. Siegfried to sign:

**Medical  
Annex I of the Morrow County  
Emergency Operations Plan  
April 15, 2022**

I. INTRODUCTION

A. Purpose

The purpose of this annex is to identify the responding medical provider’s roles and responsibilities in an emergency to aid in life safety operations.

B. Scope

This plan applies to all participating agencies and organizations operating within the geographic boundaries of Morrow County.

C. Policy

It is the policy of Morrow County to develop plans and procedures which incorporate the concepts of the National Incident Management System (NIMS), the Incident Command System (ICS) and the National Preparedness Goal.

D. Core Capabilities:

This annex addresses the following Core Capability as defined in the National Preparedness Goal.

- Public Health, Healthcare and Medical Services

XI. AUTHENTICATION

s/Stephanie Bragg, Health Commissioner, Morrow County Health District

s/Ashley Hughes, Emergency Planner, Morrow County Hospital

s/Jeff Sparks, Chief, Morrow County EMS

s/Timothy R. Siegfried, President, Morrow County Board of Commissioners

s/John Harsch, Director, Morrow County Emergency Management Agency

\*\*A complete copy of this Annex will be on file with the Morrow County Commissioner’s office

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried..., “yea”

**IN THE MATTER OF  
APPROVAL OF ANNEX H PUBLIC HEALTH OF THE MORROW COUNTY EMERGENCY  
OPERATIONS PLAN AND APPROVAL FOR CHAIRMAN TO SIGN: 22-R-373**

Mr. Whiston made a motion to approve Annex H Public Health of the Morrow County Emergency Operations Plan and approval for Chairman Timothy R. Siegfried to sign:

**Public Health  
Annex H of the Morrow County  
Emergency Operations Plan  
April 15, 2022**

I. INTRODUCTION

A. Purpose

This annex discussed the provision for public health services during emergency situations. Factors such as disease control, water quality and sanitation are considered in the annex.

B. Scope

This plan applies to all participating agencies and organizations operating within the geographic boundaries of Morrow County.

C. Policy

It is the policy of Morrow County to develop plans and procedures which incorporate the concepts of the National Incident Management System (NIMS), the Incident Command System (ICS) and the National Preparedness Goal.

D. Core Capabilities:

This annex addresses the following Core Capability as defined in the National Preparedness Goal.

- Environmental Response/Health and Safety
- Logistics and Supply Chain Management
- Operational Coordination
- Public Health, Healthcare and Medical Services

XI. AUTHENTICATION

s/Timothy R. Siegfried, Chairperson, Morrow County Board of Commissioners

s/Stephanie Bragg, Health Commissioner, Morrow County Health District

s/John Harsch, Director, Morrow County Emergency Management Agency

\*\*A complete copy of this Annex will be on file with the Morrow County Commissioner's office

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF ANNEX M RADIOLOGICAL PROTECTION OF THE MORROW COUNTY  
EMERGENCY OPERATIONS PLAN AND APPROVAL FOR CHAIRMAN TO SIGN: 22-R-  
374**

Mr. Whiston made a motion to approve Annex M Radiological Protection of the Morrow County Emergency Operations Plan and approval for Chairman Timothy R. Siegfried to sign:

**Radiological Protection  
Annex M of the Morrow County  
Emergency Operations Plan  
April 20, 2022**

I. INTRODUCTION

A. Purpose

The purpose of this annex is to identify the aspects, concepts, organizational responsibilities, and resources which will be used to reduce the potential impacts of radiological or nuclear incidents in Morrow County.

B. Scope

This plan applies to all participating agencies and organizations operating within the geographic boundaries of Morrow County.

C. Policy

It is the policy of Morrow County to develop plans and procedures which incorporate the concepts of the National Incident Management System (NIMS), the Incident Command System (ICS) and the National Preparedness Goal.

D. Core Capabilities:

This annex addresses the following Core Capability as defined in the National Preparedness Goal.

- On-Scene Security, Protection and Law Enforcement

XI. AUTHENTICATION

s/Timothy R. Siegfried, President, Morrow County Board of Commissioners

s/John Harsch, Director, Morrow County Emergency Management Agency

s/Keith Acker, President, Morrow County Firefighters and Squads'mens'

s/Stephanie Bragg, Health Commissioner, Morrow County Health District

s/John Hinton, Sheriff, Morrow County Sheriff's Office

\*\*A complete copy of this Annex will be on file with the Morrow County Commissioner's office

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF ANNEX P PREVENTION AND PROTECTION OF THE MORROW  
COUNTY EMERGENCY OPERATIONS PLAN AND APPROVAL FOR CHAIRMAN TO  
SIGN: 22-R-375**

Mr. Abraham made a motion to approve Annex P Prevention and Protection of the Morrow County Emergency Operations Plan and approval for Chairman Timothy R. Siegfried to sign:

**Prevention and Protection  
Annex P of the Morrow County  
Emergency Operations Plan  
April 20, 2022**

I. INTRODUCTION

A. Purpose

This annex is to establish general guidelines for the prevention, protection, and if required the effective coordination in response to a terrorism incident in Morrow County.

B. Scope

This plan applies to all participating agencies and organizations operating within the geographic boundaries of Morrow County.

C. Policy

It is the policy of Morrow County to develop plans and procedures which incorporate the concepts of the National Incident Management System (NIMS), the Incident Command System (ICS) and the National Preparedness Goal.

D. Core Capabilities:

This annex addresses the following Core Capability as defined in the National Preparedness Goal.

- Access Control & Identity Verification
- Cybersecurity
- Forensics & Attributes
- Intelligence & Information Sharing
- Interdiction & Disruption
- Operational Coordination
- Physical Protective Measures
- Planning
- Public Information & Warning
- Risk Management for Protection Programs & Activities
- Screening, Search & Detection

XI. AUTHENTICATION

s/Timothy R. Siegfried, President, Morrow County Board of Commissioners

s/John Hinton, Sheriff, Morrow County Sheriff's Office

s/John Harsch, Director, Morrow County Emergency Management Agency

\*\*A complete copy of this Annex will be on file with the Morrow County Commissioner's office

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., "yea" ..,Mr. Abraham..., "yea" .., Mr. Siegfried.., "yea"

**IN THE MATTER OF  
APPROVAL OF MORROW COUNTY OFFICE OF HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT PROMULGATION STATEMENT: 22-R-376**

Mr. Whiston made a motion to approve the following Morrow County Office of Homeland Security and Emergency Management Promulgation Statement:

**MORROW COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY  
MANAGEMENT  
Promulgation Statement**

Preparedness to cope with the effects of a disaster include many diverse but interrelated elements which must be fashioned into an integrated emergency management system involving all entities of local government, private support agencies, and individual citizens.

Disasters require a sudden escalation in the material needs of the community and a reorganization of resources and personnel to address emergency response. Many lives can be lost in the confusion and disorganization which accompanies a lack of a full planning effort. Therefore, failure to develop an integrated disaster preparedness plan encourages salvage type activities instead of an effective coordinated response.

Planning for population protection must be a coordinated effort to avert or minimize the effect of natural, technological, including hazardous materials, civil, and/or attack related disasters. With the goal of protecting lives and property and restoring the stricken area to its pre-disaster state with a minimum of social and economic disruption.

This plan is a statement of policy regarding emergency management. It assigns tasks and responsibility to county officials and department heads, jurisdictional elected officials, and other partners specifying their roles during an emergency or disaster situation. It has been developed pursuant to sections 3750, 5502.26, 5502.27, and 5502.271 of the Ohio Revised Code using the concepts of the National Incident Management System and the National Preparedness Goal.

This plan was adopted by the Morrow County Commissioners, Resolution 22-R-376 on April 27, 2022.

s/Tom E. Whiston, Morrow County Commissioner

s/Tim D. Abraham, Morrow County Commissioner

s/Timothy R. Siegfried, Morrow County Commissioner

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVAL FOR ANDY WARE, DEVELOPMENT DIRECTOR, TO APPLY FOR AN ODOT  
AIRPORT GRANT: 22-R-377**

Mr. Siegfried made a motion to give approval to Andy Ware, Morrow County Economic Development Director, to apply for an ODOT Airport Obstruction grant.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
BID OPENING – MORROW COUNTY ENGINEER, CR 146 BOX CULVERT  
(WES#1): 22-R-378**

**WHEREAS**, on April 6, 2022 the Morrow County Commissioners approved the Morrow County Engineer to advertise for bids for project known as Morrow County CR 146 Box Culvert (WES #1); and

**WHEREAS**, a bid opening was held this day with the following bids received:

Scioto Valley PreCast	\$61,919.00
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**THEREFORE**, Mr. Whiston made a motion to hold the bids for review and recommendation by the Morrow County Engineer.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 22-R-379**

Mr. Siegfried made a motion to recess session at 9:32 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 22-R-380**

Mr. Siegfried made a motion to return to regular session at 2:01 p.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVING THE MORROW COUNTY AREA TRANSIT COMPENSATION PLAN  
STRUCTURE AND ADMINISTRATION: 22-R-381**

**WHEREAS**, the Morrow County Area transit has made an amendment to the compensation plan structure and administration for the Agency; and

**WHEREAS**, the Dispatcher position be moved from Pay Range 4 to Pay Range 5, effective May 2, 2022; and

**WHEREAS**, the Unit Support Worker 2 position be moved from Pay Range 6 to Pay Range 7, effective May 2, 2022; and

**WHEREAS**, the Auto Mechanic position be moved from Pay Range 5 to Pay Range 7, effective May 2, 2022; and

**WHEREAS**, the Lead Mechanic position be moved from Pay Range 7 to Pay Range 8.5, effective May 2, 2022; and

**WHEREAS**, the Transit Coordinator and Fiscal Supervisor positions be moved from Pay Range 8 to Pay Range 8.5, effective May 2, 2022; and

**WHEREAS**, the Driver position be moved to a separate wage schedule, effective May 2, 2022; and

**WHEREAS**, a Market Adjustment be made to the current Transit Director’s salary to step 5, \$24.75, effective May 2, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, Mr. Whiston made a motion that the Morrow County Board of Commissioners, having reviewed said plan, now desires to approve the amendment of the compensation plan structure and administration.

Adopted at a regularly scheduled meeting of the Board of County Commissioners of Morrow County, Ohio, this 27<sup>th</sup> day of April, 2022.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
APPROVAL OF ALLOCATION TO PROVIDE DUMPSTERS AT HIDDEN  
LAKES CAMPGROUND ASSOCIATION: 22-R-382**

Mr. Siegfried made a motion to approve an allocation of \$5,000.00 from the General Fund to provide dumpsters at Hidden Lakes Campground Association.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

**IN THE MATTER OF  
AUTHORIZATION FOR DEVELOPMENT DIRECTOR, ANDY WARE, TO SUBMIT  
BROWNFIELD GRANT APPLICATION: 22-R-383**

Mr. Abraham made a motion to authorize Development Director, Andy Ware to submit Brownfield grant application.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Siegfried and duly seconded by Mr. Abraham.

Roll Call Vote: ..,Mr. Whiston..., “yea” ..,Mr. Abraham..., “yea” .., Mr. Siegfried.., “yea”

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS