

**REGULAR SESSION APRIL 12, 2023**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Mason and Mr. Siegfried

County Staff: Jamie Brucker, Director of Operations

Public in attendance:

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Abraham who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF APRIL 10, 2023: 23-R-308**

Mr. Siegfried made a motion to approve the minutes of regular session of April 10, 2023, as recorded in the Commissioners Journal # 50.

Mr. Mason duly seconded this motion

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 23-R-309**

Mr. Abraham made a motion to approve payment of bills numbered 1 through 47 submitted by the Morrow County Auditor's office.

Mr. Mason duly seconded this motion

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF  
PAY-INS: 23-R-310**

The following pay-ins were made to Conni McChesney, Morrow County Auditor:

- Receipt Batch #3383 Payments received from Chesterville customers for sewer fund 5159 \$ 240.00
- Payments received from Johnsville customers for sewer fund 5100 \$318.00
- Payments received from Somoco customers for sewer fund 5110 \$200.04
- Receipt Batch #3391 Payments received from Chesterville customers for sewer fund 5159 \$54.00
- Payments received from Somoco customers for sewer fund 5110 \$5.89

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – VEHICLE  
MAINTENANCE: 23-A-059**

At the request of Whitney Smith, a motion was made by Mr. Abraham to appropriate from the unappropriated certified monies to the following account:

1000-0119-530325	Vehicle Maintenance & Repair	\$1,000.00
1000-0117-530325	Vehicle Maintenance & Repair	\$1,000.00
1000-0118-530325	Vehicle Maintenance & Repair	\$1,000.00
2072-0172-530325	Vehicle Maintenance & Repair	\$1,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., "yea" ..,Mr. Mason..., "yea" .., Mr. Abraham..., "yea"

**IN THE MATTER OF  
APPROVAL FOR JUDGE BURNAUGH, MORROW COUNTY MUNICIPAL COURT JUDGE,  
TO OBTAIN A COUNTY CREDIT CARD: 23-R-311**

WHEREAS, per the Morrow County Personnel Policy and Procedures Manual, Section 5.14 Credit Card Use reads as follows:

Policy

A. Authorization: Any Morrow County Appointing Authority may apply to the Board of County Commissioners for authorization to have an employee of the Appointing Authority use a credit card properly held by that Appointing Authority. Such authorization request shall state the name of the employee but the credit card shall be issued in the name of the office of the Appointing Authority. The County Commissioners shall in writing authorize the County Treasurer to issue an approved County Credit Card and furthermore shall maintain a listing of issued and active credit cards.

**WHEREAS**, per the policy, Judge Burnaugh, is requesting for the Board of County Commissioners to authorize her to obtain a county credit card pursuant to R.C. 301.27(B) and further requests that Judge Jenifer Murphy Burnaugh and Clerk Amy Braddock be the designated employees authorized to use this card at this time.

**THEREFORE**, Mr. Siegfried made a motion to approve the request from Judge Burnaugh, Morrow County Municipal Court Judge to obtain a county credit and will forward this authorization to the Morrow County Treasurer.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

**IN THE MATTER OF  
APPROVAL OF PRELIMINARY LEGISLATION FOR ODOT PROJECT MRW-CR23-1.116,  
MORROW COUNTY ENGINEER: 23-R-312**

Mr. Abraham made a motion to approve the Preliminary Legislation for ODOT project MRW-CR23-1.116:

**PID Number 117458**

**PRELIMINARY LEGISLATION**

RC 5521.01

Resolution Number 23-R-312

PID Number 117458

MRW-CR23-1.116

ODOT Agreement Number 37997

The following is a Resolution enacted by the Board of Commissioners of MORROW County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the described project.

**SECTION I – Project Description**

WHEREAS, Morrow County has identified the need for the described project:

This project proposes to rehabilitate the structure on Cardington-Chesterville Road (Morrow County Road 23) over Big Walnut Creek.

NOW THEREFORE, be it resolved by the Board of Commissioners of Morrow County, Ohio;

**SECTION II – Cooperation Statement**

The LPA shall cooperate with the Director of Transportation in the described project.

**SECTION III – Authority to Sign**

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: April 12, 2023

Attested: s/Cheryl Heacock, Clerk

**MORROW COUNTY COMMISSIONERS**

s/Jon Mason

s/Tim Abraham

s/Timothy Siegfried

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL OF REVISED MORROW COUNTY PROCUREMENT POLICY: 23-R-313**

Mr. Abraham made a motion to approve the proposed 2023-04 Morrow County Procurement Policy effective 4/12/2023 as presented.

Mr. Mason duly seconded this motion.

\*\*A complete copy of this policy will be on file with the Morrow County Commissioner’s office

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 23-R-314**

Mr. Abraham made a motion to recess session at 9:08 a.m.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-315**

Mr. Abraham made a motion to return to regular session at 2:11 p.m.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL OF QUOTE FOR CONSTRUCTION OF WALL IN THE ZONING  
OFFICE: 23-R-316**

Mr. Siegfried made a motion to approve the quote from Adkins Construction for the construction of a wall in the Zoning office in the amount of \$3,870.00.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL OF QUOTE TO REPLACE CEILING TILES IN THE COURTHOUSE: 23-R-317**

**WHEREAS**, 2 quotes were received to replace ceiling tiles in the Courthouse (North Court area):

Adkins Construction	\$13,680.00
Osborne Energy Builders LLC	\$15,810.00

**THEREFORE**, Mr. Abraham made a motion to approve the quote from Adkins Construction in the amount of \$13,680.00.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “yea”

**IN THE MATTER OF  
APPROVAL OF QUOTE FOR THE CONSTRUCTION OF WALL IN THE IT  
AREA AT THE COURTHOUSE: 23-R-318**

Mr. Mason made a motion to approve the quote from Osborne Energy Builders LLC in the amount of \$5,100.00 for the construction of the wall in the IT area at the Courthouse.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Siegfried.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham.., “yea”

We hereby certify the foregoing to be true and correct.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_

\_\_\_\_\_  
CLERK

\_\_\_\_\_

\_\_\_\_\_  
ASSISTANT CLERK

\_\_\_\_\_  
MORROW COUNTY COMMISSIONERS