



## **Project Application**

Please provide as much information as possible at this time. Unknown project details can be left blank.

### **I. Type of Assistance Desired**

- |  |  |
|--|--|
| <input type="checkbox"/> Bond Fund                             | <input type="checkbox"/> Stand-Alone Project Financing |
| <input type="checkbox"/> Property Assessed Clean Energy (PACE) | <input type="checkbox"/> Tax Abatement (CRA or EZA)    |
| <input type="checkbox"/> Sales Tax Exemption Program (STEP)    | <input type="checkbox"/> Tax Increment Financing (TIF) |

### **II. Applicant Company/User**

Name of Company/User \_\_\_\_\_

Name of Borrower (if different from user) \_\_\_\_\_

Relationship of Borrower to Company/User \_\_\_\_\_

Street Address for Company \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Federal Tax Identification Number (company/user) \_\_\_\_\_

Federal Tax Identification Number (borrower, if different) \_\_\_\_\_

### **III. Information on Existing Business**

Type of Business \_\_\_\_\_

Principal Product/Service \_\_\_\_\_

Date Established \_\_\_\_\_ Number of Current Employees \_\_\_\_\_

Four Digit SIC #/NAICS Code \_\_\_\_\_

Bank(s) in which business has existing accounts:

Bank Name \_\_\_\_\_

Phone \_\_\_\_\_

Bank Name \_\_\_\_\_

Phone \_\_\_\_\_

**IV. Description of Proposed Project**

Location \_\_\_\_\_

Street Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Taxing School District \_\_\_\_\_ Township \_\_\_\_\_

If relocation, indicate from where/number of jobs relocated \_\_\_\_\_

New jobs created: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_

Jobs Retained: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_

Construction Jobs Generated \_\_\_\_\_ Total new payroll \_\_\_\_\_

Full Project Description (attach additional pages if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Product/Services to be provided \_\_\_\_\_

\_\_\_\_\_

**Site planning and environmental assessments obtained:**

Engineer-stamped drawings: \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable \_\_\_ In Progress

Phase 1 Environmental: \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable \_\_\_ In Progress

Phase 2 Environmental: \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable \_\_\_ In Progress

Wetlands Delineation: \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable \_\_\_ In Progress

US Army Corps Permits \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable \_\_\_ In Progress

Ohio Dept. of Commerce \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable \_\_\_ In Progress

**V. Time Frame**

Project Start Date \_\_\_\_\_

Completion Date \_\_\_\_\_

Requested Financing needed by \_\_\_\_\_

**VI. Project Budget**

**Project Costs:**

Land \$ \_\_\_\_\_  
Building \$ \_\_\_\_\_  
Machinery/Equipment \$ \_\_\_\_\_  
Other (if applicable) \$ \_\_\_\_\_  
Total Project Costs \$ \_\_\_\_\_

**Project Funding:**

Owner Equity \$ \_\_\_\_\_  
Other (if applicable) \$ \_\_\_\_\_  
Development Authority Funding Desired \$ \_\_\_\_\_  
Total Project Funding \$ \_\_\_\_\_

**VII. Participating Lender(s)**

Will other lenders be involved in the project financing? If so, list contact information.

Lender Name \_\_\_\_\_ Phone \_\_\_\_\_  
Lender Name \_\_\_\_\_ Phone \_\_\_\_\_  
Lender Name \_\_\_\_\_ Phone \_\_\_\_\_

**VIII. Principal Officers/Owners (10% or more ownership)**

Name \_\_\_\_\_ Title \_\_\_\_\_  
Percent Ownership \_\_\_\_\_ SSN \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Percent Ownership \_\_\_\_\_ SSN \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Percent Ownership \_\_\_\_\_ SSN \_\_\_\_\_

**IX. Please attach the following information, if applicable, to assist in our review:**

1. Three years each of historical financial statements and financial projections (balance sheet, P&L)
2. Most current interim financial statements (no older than 90 days)
3. Narrative history of existing business (annual reports, brochures, newsletters, etc.)
4. Site plan or expansion plan
5. Contact information of officers and key management personnel
6. Any other information you deem important for our review of the project

**X. Signage**

Construction projects financed by the Development Authority must agree to place signage (provided by the Development Authority) at their facilities.

**XI. Fees**

An application fee of \$500 will apply for the Development Authority’s application review. Additionally, the Development Authority charges a closing fee and annual servicing fee.

The company has the right to terminate its participation in the application process and withdraw its acceptance prior to the closing date of the bonds. However, in the event of termination by the company, the company agrees to pay the Development Authority all reasonable out-of-pocket fees and professional fees incurred by the Development Authority.

**XII. Submission Acknowledgement**

As authorized agent of the applicant company, I hereby submit this project application. All information submitted on or with this project application is accurate to the best of my knowledge. I understand that additional information may be required. I also understand that this document in no way constitutes a commitment of funds by the Morrow County Development Authority or any of its financing programs.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_