



**Town of Middletown**  
653 Locust Street  
Middletown, IN 47356  
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MIDDLETOWN TOWN COUNCIL MEETING MINUTES  
APRIL 5, 2016

The Middletown Town Council met for its regularly scheduled meeting on April 5, 2016 in the Public Meeting Room at 653 Locust Street, Middletown, Indiana at 7:00 P.M. The meeting was opened by Town Council President Jake Smith leading those present in the pledge to the flag. Clerk-Treasurer Drew Cooper noted that Council Members Jake Smith, Donita Chambless, Dave Wagner, Gary Kendall, and Betty Riley were present. Town Attorney Joel Harvey was present.

1. Donita Chambless moved to authorize the Town Council President to sign a contract with the Henry County Human Society to pick up stray dogs for \$150 per trip to Middletown, pending review of the contract by the town attorney. Gary Kendall seconded. The motion passed unanimously.
2. Dave Wagner moved to authorize the Utility Superintendent to purchase a new pump controller for the sewage treatment plant from Peerless Midwest for \$7,044. Donita Chambless seconded. The motion passed unanimously.
3. Betty Riley moved to authorize the Utility Superintendent to renew the service & maintenance agreement with W.W. Williams for the two diesel back-up generators. Donita Chambless seconded. The motion passed unanimously.
4. Dave Wagner moved to authorize the Clerk-Treasurer to release OCRA funds to pay CONTRACTOR'S PROGRESS ESTIMATE NUMBER ONE for \$218,610.50 to Graves Plumbing for the first month's work on construction of the new water treatment plant. Donita Chambless seconded. The motion passed unanimously.
5. Dave Wagner moved to authorize EMS Deputy Chief Shane Maple to purchase 120 new fobs and a new computer for the Municipal Building's keyless entry system from Scott's Computers for \$2,210.00. Betty Riley seconded. The motion passed unanimously.
6. The Town Attorney reported that the owner of the property at the north end of 14<sup>th</sup> Street near the old railroad tracks has responded to the letter sent asking them to clean up their property. The property owner said they will clean the property but would need some time to complete the work. The Town Council President directed the Town Attorney to send a letter to the property owner informing them they have 30 days.
7. Matt Spidel, of Butler-Fairman-Seufert, recommended that the town's accounting firm, Umbaugh & Associates, be consulted in regards to a tap fee and other requirements for connecting to the town's storm sewer system. Discussion on this subject was tabled until the next meeting.
8. A public hearing was held on the annexation of the parcel owned by Joey and Carrie Cooper at 8749 West State Road 236. The Clerk-Treasurer presented the fiscal plan, which determined that the capital & non-capital services will be provided to the annexation area within 3 years at no additional cost to the town. The Clerk-Treasurer also introduced Ordinance 2016-1 AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS TERRITORY TO THE TOWN OF MIDDLETOWN, INDIANA. The public had no comment on the annexation. A vote on the fiscal plan and annexation ordinance is scheduled for the May 3 town council meeting.



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10. Dave Wagner presented proposed changes to the town employment policy:

1. Prospective employees are first interviewed by the department head, then by any member of the town council. If both the department head and council member agree, then a conditional offer of employment may be extended, subject to ratification by the town council at the next regularly scheduled council meeting, in keeping with the established hiring policy governing vacancies.
2. Beginning their first day of employment, a newly hired employee will fill out all employment paperwork with the Clerk-Treasurer, and then be given a thorough orientation to town employment. Once that is completed the department head may orient the new employee to the department and begin on the job training.

Dave Wagner moved to approve this change to the town's employment policy. Donita Chambless seconded. The motion passed unanimously.

There being nothing further to come before council, the meeting was adjourned.

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Clerk-Treasurer