

## **Mecosta County Medical Examiner's Office**

Mid Michigan Medical Examiner Group  
Dr. Paul Wagner

PH 231-510-6205

### **FUNERAL HOME PROCEDURES**

**DEATH CERTIFICATE REQUESTS**- Please send requests through the State of Michigan Electronic Death Registration(EDRS) to Dr. Paul Wagner.

**RECORDS REQUESTS & Supplementals** - Please email: [records@mmmeg.org](mailto:records@mmmeg.org)

**CREMATION PERMIT REQUESTS** -Mecosta County policy is a \$50 permit fee. Fees are to be paid in advance as detailed below.

1. Primary Care Physician Death Certificates signed for Medical Examiner Cremation Permit Request:
  - a. Please Obtain Signature of Primary Care Physician on the Death Certificate
  - b. Please Pay Fee for cremation permit at:  
<https://client.pointandpay.net/web/MecostaCountyCommunityCorrections>
  - c. Or Call Point & Pay at 888-891-6064
    - i. Cremation Permits
    - ii. Name of Client(Funeral Home)
    - iii. Amount (\$50)
    - iv. Payment Type (credit card information)
    - v. Customer Information (Include email address)
  - d. You may also visit the Treasurer's Office to prepay and then send us the receipt.
  - e. Please Use EDRS (Electronic Death Registration System)for the Official Cremation Permit Request to Dr. Paul Wagner.
  - f. Please Send Receipt of Payment with Name of Decedent to the Medical Examiner's office at [main@mmmeg.org](mailto:main@mmmeg.org) or fax 231-440-0806. Be sure to include your email address.
  - g. A cremation permit review will be conducted and requests fulfilled via EDRS. Our Policy is a 24hr turnaround period. Please call if you have an extenuating circumstance or email the Medical Examiner office [main@mmmeg.org](mailto:main@mmmeg.org)
2. Medical Examiner signed Death Certificates for Cremation Permit Requests:
  - a. All of section one above with the addition of including a request for a Death Certificate via EDRS (Electronic Death Registration System) for the Medical Examiner to complete and sign via EDRS.

Our staff is available to monitor this process on a continual basis. Please email or call with any and all questions.