

MECOSTA COUNTY BOARD OF COMMISSIONERS**DECEMBER 16, 2021****UNAPPROVED**

Chair Marilyn Bradstrom called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilyn Bradstrom, Jerrilyn Strong, Tom O'Neil, Wendy Nystrom and William Routley; Linda Howard present via Zoom and Ray Steinke not present.

Others present: Paul Bullock - County Administrator, Mindy Taylor - Finance Officer and Marcee Purcell - Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

J. Strong moved to approve the Agenda with the addition of New Business 6.3 – Prosecuting Attorney's Office Vacancy. W. Nystrom seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the December 2, 2021 Budget Hearing and Board Minutes as presented. W. Routley seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:**6.1 BOARD APPOINTMENTS 2022****Area Agency on Aging – 1 position, 2-year term**

J. Strong moved to appoint Sharon Bongard to the Area Agency Board for a 2-year term. W. Routley seconded; motion carried.

Public Works Department – 3 positions, 3-year terms

J. Strong moved to appoint John Currie and Joe Bechaz to the Dept. of Public Works Board for 3-year terms. Further the 3rd position be tabled to seek further interest. W. Routley seconded; motion carried.

Planning Commission – 3 positions, 3-year terms

J. Strong moved to appoint Richard Hatkowski, William Routley and Bill Stanek to the Planning Commission for 3-year terms. W. Nystrom seconded; motion carried.

Building Authority – 2 positions, 3-year terms

J. Strong moved to appoint Paul Bullock and Mindy Taylor to the Dept. of Public Works Board for 3-year terms. L. Howard seconded; motion carried.

Brownfield Re-Dev Authority – 2 positions, 3-year terms; 1 partial-term position

J. Strong moved to appoint John Currie and Marilynn Bradstrom to the Brownfield Re-Dev Authority for 3-year terms. Further, the partial-term position, ending 12/31/22, be tabled to seek further interest. W. Routley seconded; motion carried.

Commission on Aging – 5 positions, 3-year terms

W. Routley moved to appoint Glenn Norton, Linda LaLonde, Jerrilynn Strong, Mary Bechaz and Sharon Bongard to the Commission on Aging Board for 3-year terms. J. Strong seconded; motion carried.

Zoning Appeal Board – 1 position, 3-year term

W. Routley moved to appoint Roger Carroll to the Zoning Appeal Board for a 3-year term. J. Strong seconded; motion carried.

Building Board of Appeals – 1 position, 2-year term

W. Routley moved to appoint Roger Carroll to the Building Board of Appeals for a 2-year term. J. Strong seconded; motion carried.

Parks Commission - 2 positions, 3-year terms

Upon roll call vote, Bill Stanek received 5 votes, Randy Maxwell received 2 votes, Dan Farrow received 4 votes and Jerrilynn Strong received 1 vote; Bill Stanek and Dan Farrow to serve on the Parks Commission for 3-year terms.

Veterans Affairs Board – 1 position, 4-year term

This board vacancy is tabled to seek further interest.

6.2 PER DIEM CHANGE PROPOSAL

J. Strong moved to adopt the proposed Per Diem Policy Revision, raising the per diem to \$50/per meeting with a maximum of 3 per diems in any one 24-hour period, effective January 1, 2022. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.3 PROSECUTING ATTORNEY'S OFFICE VACANCY

J. Strong moved to approve the Prosecuting Attorney's request to fill the vacancy of Senior Legal Assistant – Child Support Specialist. W. Routley seconded; motion carried.

FINANCIAL MATTERS:

Investment Recommendation – County Treasurer

J. Strong reported the Finance Committee concurred with the County Treasurer's recommendation to invest \$10,000,000 in ladder investments.

Equipment Request/Sheriff Office – Sheriff

J. Strong moved that a request from Sheriff Miller to equip 2 Detective cars and 2 Admin cars with 800 Mhz radios at a total cost of \$19,239 from Fund 405 Capital Equipment be approved in the 2022 Budget. W. Routley seconded; motion carried.

Drain Committee Recommendation – Drain Commissioner

J. Strong moved that the Treasurer be authorized to transfer \$50,000 from the General Fund to the Revolving Drain Fund as requested by the Drain Commissioner/Drain Committee. W. Nystrom seconded; motion carried.

MI VA Grant Amendment – Finance Officer

J. Strong moved that the MI VA grant amendment, advertising contract, and letter of intent be approved as requested with the Finance Officer having final approval on expenditures. L. Howard seconded; motion carried.

Budget Alterations/Various – Finance Officer

J. Strong moved to approve budget alteration requests for the following budgets: 101 101 Board of Commissioners, 101 131 Circuit Court, 101 136 District Court, 101 149 Probate Ct. Juvenile, 101 153 District Ct. Probation, 101 215 County Clerk, 101 248 Central Services, 101 265 Building & Grounds, 101 267 Prosecuting Attorney, 101 301 Sheriff, 101 302 Road Patrol, 101 430 Animal Control, 101 999 Appropriations, SR 215 Friend of the Court, SR 234 Housing Rehab, SR 259 Concealed Pistol License, R 264 Jail Maintenance Fund, SR 274 COA. W. Routley seconded; motion carried.

Budget Amendment Request/101 253 Treasurer – Finance Officer

J. Strong moved to approve a budget amendment request for 101 253 Treasurer and 101 890 Unreserved Contingency to allow the transfer of \$7,760 to cover the increase. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 211 MFR – Finance Officer

J. Strong moved to approve a budget amendment request for SR 211 to increase revenue and expenditures by \$10,000 to reflect the actual amount of property tax allocated for Medical First Responder Subsidy and the amount distributed. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 263 K-9 Fund – Finance Officer

J. Strong moved to approve a budget amendment request to increase revenue and expenditures by \$1,875 to reflect a donation received for the K-9 program. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 268 Prosecutor's Deferral – Finance Officer

J. Strong moved to approve a budget amendment request to increase revenue and expenditures by \$2,429, to reflect the actual amount of funding received from the State, and movement of other items with the overall budget. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 405 Capital Equipment – Finance Officer

J. Strong moved to approve a budget amendment request to increase revenue by \$14,500 and expenditures by \$200,000 with the funds being reallocated from SR 405 to cover previously approved expenditures. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Financial Reports/October 2021 – Finance Officer

J. Strong moved to adopt and place on file the October Financial Reports. W. Routley seconded; motion carried.

Other Business:

J. Strong reported the next Finance Committee Meeting will be December 30, 2021 at 10:00 a.m. in Conference Room F at the Services Building.

Listed Bills:

J. Strong moved to pay the pre-approved vouchers in the amount of \$421,322.91 and approve and pay non-approved vouchers in the amount of \$291,399.78. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

J. Strong reported attending Finance Committee, Area Agency on Aging Meeting, Sheridan Township Meeting, EMS Committee, COA Meeting and today's Commission Meeting.

EMS:

J. Strong moved that the November 2021 contractual write-offs of \$221,697.10, non-contractual write-offs of \$1,634.08 and collections write-offs of \$6,855.23 be approved. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Nystrom reported attending Drain Committee, WISE Meeting, MOTA Meeting, City/Planning/Housing Joint Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

T. O'Neil reported attending Drain Committee, Mecosta Township Meeting, Austin Township Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

W. Routley reported attending Central Dispatch Meeting, Finance Committee, COA Meeting and today's Commission Meeting.

L. Howard reported attending Drain Committee, YAC Meeting, Building & Zoning Committee and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee, Parks Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- MI Indigent Defense Commission update of future meetings.
- Have received 5 resumes for the EMS Director position; would like to set-up dates for interviews.

PUBLIC MATTERS & COMMENTS:

Zack Knox – appeared via Zoom and thanked the Board for their hard work this year; wished all happy holidays.

MISCELLANEOUS & ANNOUNCEMENTS:

Effective January 1st – members of a board must be physically present if they wish to participate in a public meeting; the only exception is someone deployed by the military. We will continue to accept public participation/comment via Zoom.

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Minutes & Reports #1-3 and Resolutions #1-5.

W. Nystrom seconded; motion carried.

ADJOURNMENT:

W. Routley adjourned to the next regular scheduled meeting or call of the Chair at 3:56 p.m.



Marcee M. Purcell, Mecosta County Clerk and
Clerk to the Mecosta County Board of Commissioners

Marilynn Bradstrom, Chair
Mecosta County Board of Commissioners

