

MECOSTA COUNTY BOARD OF COMMISSIONERS

MARCH 7, 2024

CP 3-1

UNAPPROVED

Chair Ray Steinke called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Ray Steinke, Randy Vetter, Jerrilynn Strong, Linda Howard, Tom O'Neil, Chris Jane and William Routley.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

J. Strong moved to approve the Agenda as presented. R. Vetter seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the February 15, 2024 Board Minutes as presented. R. Vetter seconded; motion carried.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

6.1 OPIOID SETTLEMENT

Sarah Oleniczak, Deputy Health Officer for District 10 Health Department, appeared before the Board and presented the Opioid Settlement Fund Administration Proposal. Paul Bullock gave a further explanation of the need to have assistance with the administration of the settlement.

J. Strong moved to enter into a contract with District Health Department #10 for administration of the Opioid Settlement for a 2-year period. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 MECOSTA COUNTY RESOLUTION #2024-04

MDNR TRUST FUND APPLICATION APPROVAL

Jeff Abel, Parks Director, appeared before the Board to explain the re-submission of this grant application titled "School Section Lake Restroom and Playground Renovation" and the need for a county resolution.

L. Howard moved to adopt and place on file Mecosta County Resolution 2024-03 – MDNR Trust Fund Grant Application Approval. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 911 SURCHARGE LEVY

Paul Bullock addressed the Board on the need to submit 2 documents to the State to continue the voter-approved 911 surcharge at the current rate of \$3.00/month, effective July 1, 2024 through June 30, 2025.

C. Jane moved to approve submission of a Letter of Intent to Levy, signed by the County Clerk, and SNC-500 to the Michigan State Police. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

Karla Miller, Mecosta County Drain Commissioner, appeared before the Board to present the Mecosta County Drain Commissioner 2023 Annual Report.

W. Routley moved to accept and place on file the 2023 Annual Report. R. Vetter seconded; motion carried. J. Strong commended Ms. Miller for her accomplishments during her tenure.

6.4 MECOSTA COUNTY RESOLUTION #2024-04 – RESOLUTION OF INTENT TO ALTER OR EXTEND THE SEPARATE TAX LIMITATIONS OF THE COUNTY, TOWNSHIPS AND INTERMEDIATE SCHOOL DISTRICTS

Paul discussed and presented a timeline on the Tax Limitation Committee that must meet to review, and present to voters, the separate tax limitations for the county, townships and intermediate school districts within the county.

J. Strong moved to adopt and place on file Mecosta County Resolution 2024-04 – Resolution of Intent to Alter or Extend the Separate Tax Limitations of the County and the Townships and Intermediate School Districts in the County. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

UNFINISHED BUSINESS:

None

FINANCIAL MATTERS:

Veterans Affairs Grant – Finance Officer

W. Routley moved that the Finance Officer be authorized to sign and submit the FY25 Veteran Service Fund Grant Letter of Intent to Apply. C. Jane seconded; motion carried.

Bulk Paper Purchase Proposal – Administrator

W. Routley moved to approve the proposal to pre-purchase 240 cases of copy paper at a cost of \$34.19/case. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

MidState Health Network Contract – Administrator

W. Routley moved that the proposed MidState Health Network Intergovernmental Agreement be placed on the March 21st Agenda. L. Howard seconded; motion carried.

Listed Bills:

W. Routley moved to pay the pre-approved vouchers in the amount of \$1,157,132.70 and approve and pay non-approved vouchers in the amount of \$189,275.40. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

L. Howard reported attending Morton Township Meeting, Morton Township Planning Meeting, DHHS Meeting and today's Commission Meeting.

Sheriff & Jail:

L. Howard moved that the Sheriff be authorized to apply for and accept the Marine Patrol Grant for 2024. R. Vetter seconded; motion carried.

C. Jane reported attending MAC DHHS Meeting, Big Rapids City Commission, Personnel Committee, Finance Committee, Big Rapids Township Meeting and today's Commission Meeting.

R. Vetter reported attending Colfax Township Meeting, Sheriff & Jail Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, Personnel Committee and today's Commission Meeting.

W. Routley reported attending COA Meeting, Older American's Act Proposal Review Meeting, Area Agency on Aging West Michigan, AAA Board of Directors Meeting, Personnel Committee, Finance Committee, Sheriff & Jail Committee and today's Commission Meeting.

Personnel:

W. Routley moved to approve a request from Friend of the Court to separate the 2 job descriptions for Enforcement Officer and Establishment Specialist and to fill the vacancies at the Level 6 Non-Union Scale. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong reported attending Sheriff & Jail Committee, Fork Township Meeting, Road Commission Meeting, Substance Abuse Meeting, Parks Meeting, Chippewa Township Meeting and today's Commission Meeting.

R. Steinke reported attending District 10 Health Meeting, Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- COA – shortage of Meals on Wheels drivers – need to hire 2 casual part-time positions to fill in; request permission to hire. W. Routley so moved. J. Strong seconded; motion carried.
- Reported on the MMRMA Meeting in Lansing last week that he and Mindy attended.

PUBLIC MATTERS & COMMENTS:

Marcee Purcell, County Clerk reported on the February 27th Election and 9 days of Early Voting.

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Minutes & Reports #1-3. C. Jane seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 11:00 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Ray Steinke, Chair
Mecosta County Board of Commissioners