

MECOSTA COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2024

UNAPPROVED

CP 3-1

Chair Ray Steinke called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Ray Steinke, Randy Vetter, Jerrilynn Strong, Linda Howard, Tom O'Neil, William Routley and Chris Jane.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

C. Jane moved to approve the Agenda as presented. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the February 1, 2024 Board Minutes as presented. J. Strong seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

6.1 CHIEF DEPUTY SCALE FOR ELECTED OFFICIALS' MEMO

J. Strong moved to approve Paul Bullock's request to formulate a policy in regard to Chief Deputies of Elected Officials and the scale in our budget documents. W. Routley seconded; motion carried.

FINANCIAL MATTERS:

DHD #10 Proposal Opioid Settlement Fund Administration – Administrator

W. Routley moved that the DHD #10 proposal to administer the Opioid Settlement funds disbursement be placed on the March 7th Agenda and DHD #10 invited to present the proposal at that time. J. Strong seconded; motion carried.

Parks – MDNR Trust Fund Grant – Administrator

W. Routley moved that the Parks' request to submit an MDNR Trust Fund Grant Application for the 2025 funding cycle be placed on the March 7th Agenda with the Parks Commission Chair and Superintendent invited to present the proposal at that time. C. Jane seconded; motion carried.

Fixed Millage Renewal – Administrator

W. Routley moved that the Fixed Millage Renewal timeline and proposed Resolution of Intent be placed on the March 7th Agenda. J. Strong seconded; motion carried.

Financial Reports – Finance Officer

W. Routley moved that the December 2023 Financial Reports be accepted and placed on file. C. Jane seconded; motion carried.

Listed Bills:

W. Routley moved to pay the pre-approved vouchers in the amount of \$480,225.51 and approve and pay non-approved vouchers in the amount of \$141,083.92. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

C. Jane reported attending Employee Recognition Awards, Finance Committee and today's Commission Meeting.

Building & Zoning:

C. Jane moved that Ms. Coles be authorized to commence the abatement proceedings for 22867 230th Avenue. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Vetter reported attending Employee Recognition Awards, Sheriff & Jail Committee, Security Committee, Grant Township Meeting, Green Township Meeting, Building & Zoning Committee and today's Commission Meeting.

L. Howard reported attending Employee Recognition Awards, Morton Township Meeting, Village of Mecosta, Materials Management Meeting, Sheriff & Jail Committee, Michigan Works Meeting and today's Commission Meeting.

Sheriff & Jail:

L. Howard moved to approve the Sheriff's request to apply for and accept various grants from Walmart, People Fund, MC Community Foundation and TC Energy for 2024. C. Jane seconded; motion carried.

T. O'Neil reported attending Employee Recognition Awards, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

J. Strong reported attending Employee Recognition Awards, Chippewa Township Meeting, Area Agency on Aging Meeting, EMS Committee, Employee Recognition Awards and today's Commission Meeting.

EMS:

J. Strong moved to approve the January 2024 write-offs of \$136,174.59, non-contractual write-offs of \$5,614.96 and collections write-offs of \$16,267.24. W. Routley seconded; motion carried.

J. Strong moved to approve Mr. Johnson's request to utilize Payspan when appropriate for direct deposits. W. Routley seconded; motion carried.

J. Strong moved to approve Mr. Johnson's request to utilize a Mecosta County Foundation grant to purchase 4 adult and 8 infant CPR manikins with feedback modules at a cost of \$1,700.

C. Jane seconded; motion carried.

J. Strong moved to approve Mr. Maddox's request to apply for an MDNR grant of up to \$45,000 for creation of a wildfire protection plan. C. Jane seconded; motion carried.

W. Routley reported attending Area Agency on Aging W. Michigan Personnel Meeting, Planning/Zoning Meeting, Central Dispatch Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending Employee Recognition Awards, Millbrook Township Meeting, Hinton Township Meeting, Aetna Township Meeting, Deerfield Township Meeting, Central Dispatch Meeting, MOTA Meeting, Finance Committee, EMS Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

No Report

PUBLIC MATTERS & COMMENTS:

None

SCHEDULED APPEARANCE:

Judge Kimberly Booher – appeared before the Board to re-introduce herself and advise it is her turn to be Chief Judge for Mecosta/Osceola Counties. Judge Booher further invited the Board to observe the courts, noting the changes since COVID, particularly with the use of Zoom. Thanked the Board for all the cooperation they have given the courts over the years.

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Minutes & Reports #1-3. C. Jane seconded; motion carried.

ADJOURNMENT:

R. Vetter moved to adjourn to the next regular scheduled meeting or call of the Chair at 3:23 P.M. C. Jane seconded; motion carried.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Ray Steinke, Chair
Mecosta County Board of Commissioners