

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**JANUARY 18, 2024**

**CP 3-1**

**UNAPPROVED**

Chair Ray Steinke called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Ray Steinke, Randy Vetter, Jerrilynn Strong, Linda Howard, Tom O'Neil and William Routley; Chris Jane not present.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

J. Strong moved to approve the Agenda as presented. R. Vetter seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the January 4, 2024 Board Minutes as presented. R. Vetter seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

None

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**6.1 TITLE VI UPDATE – COMMISSION ON AGING**

W. Routley moved to approve the Mecosta County Commission on Aging Title VI Plan updates, which reflect the 4-factor analysis now required. J. Strong seconded; roll call vote: 6 years, 0 nays; motion carried.

**6.2 2024 FUNDRAISING OPPORTUNITIES – COMMISSION ON AGING**

J. Strong moved to approve the request from Commission on Aging to participate in 2024 fundraising activities with United Way, Mecosta County Fair, MCCOA/Center and Wheatland Festival. L. Howard seconded; motion carried.

**FINANCIAL MATTERS:**

**Legal Opinion Regarding Chief Deputies of Elected Officials - Administrator**

W. Routley moved that the Chief Deputy Treasurer salary be increased to the 3-year rate for 2024 with retro-active payment of the 2023 difference between the start rate and the 4-year rate

beginning September 1, 2023 [note: the 2024 budget removed the 4-year rate and made the 3-year top of scale]. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**Listed Bills:**

W. Routley moved to pay the pre-approved vouchers in the amount of \$968,830.90 and approve and pay non-approved vouchers in the amount of \$165,466.21. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**COMMITTEE REPORTS:**

R. Vetter reported attending Building & Zoning Committee, Grant Township Meeting, Green Township Meeting, Colfax Township Meeting and today's Commission Meeting.

L. Howard reported attending Wheatland Township Meeting, Materials Management Meeting/Mt. Pleasant and today's Commission Meeting.

Linda discussed current happenings with the Materials Management Program.

T. O'Neil reported attending Mecosta Township Meeting, Austin Township Meeting, Aetna Township Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

T. O'Neil moved that the Chair be authorized to sign a Letter of Intent to participate in the Materials Management Program with Isabella County. L. Howard seconded; roll call vote: 6 yeas, 0 nays; motion carried.

J. Strong reported attending Sheridan Township Meeting, Fork Township Meeting, EMS Committee and today's Commission Meeting.

**EMS:**

J. Strong moved to approve the December 2023 write-offs of \$95,327.32, non-contractual write-offs of \$3,867.19 and collections write-offs of \$4,734.99. T. O'Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Routley reported attending Central Dispatch Meeting, City Meeting, Dial-a-Ride Meeting, Finance Committee, COA Meeting, City/County/Ferris Meeting and today's Commission Meeting.

R. Steinke reported attending Central Dispatch Meeting, Millbrook Township Meeting, Hinton Township Meeting, Deerfield Township Meeting, Emergency Management Meeting, Finance Committee, MOTA Meeting, EMS Meeting and today's Commission Meeting.

**ADMINISTRATOR'S REPORT:**

P. Bullock reported on the following:

- Requesting permission for EMS to move a PT EMT to FT due to a EMT-P resignation. J. Strong moved. L. Howard seconded; motion carried.
- Requesting permission for Sobriety/Treatment Court to fill the Field Services Worker vacancy. J. Strong moved. R. Vetter seconded; motion carried.
- Closed the buildings at 3:00 p.m. last Friday due to the snowstorm.

**PUBLIC MATTERS & COMMENTS:**

None

**SCHEDULED APPEARANCE:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

J. Strong moved to accept and place on file Communication #1 and Minutes & Reports #1-3.  
W. Routley seconded; motion carried.

**ADJOURNMENT:**

R. Vetter moved to adjourn to the next regular scheduled meeting or call of the Chair at 3:37 P.M. J. Strong seconded; motion carried.



---

Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

---

Ray Steinke, Chair  
Mecosta County Board of Commissioners