

MECOSTA COUNTY BOARD OF COMMISSIONERS

JANUARY 4, 2024

UNAPPROVED
CP 3-1

County Clerk, Marcee Purcell, called the Organizational Meeting of the Mecosta County Board of Commissioners to order at 10:00 A.M. at the County Services Building in Conference Room F. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Randy Vetter, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer, and Marcee Purcell, Mecosta County Clerk.

ANNUAL ORGANIZATION

2.1 ELECTION OF CHAIRPERSON

J. Strong nominated Ray Steinke for the 2024 Board Chair.

With no further nominations from the floor, J. Strong moved to close nominations for Board Chair and cast a unanimous ballot for Ray Steinke. W. Routley seconded; motion carried.

2.2 ELECTION OF VICE CHAIRPERSON

J. Strong nominated William Routley for the 2024 Vice Chair.

With no further nominations from the floor, C. Jane moved to close nominations for Board Vice Chair and cast a unanimous ballot for William Routley. R. Vetter seconded; motion carried.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

J. Strong moved to approve the Agenda as presented. C. Jane seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the December 21, 2023 Commission Minutes as presented.

R. Vetter seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:**9.1 MECOSTA COUNTY RESOLUTION #2024-01 AMENDING EMS FEE SCHEDULE**

J. Strong moved to adopt and place on file Mecosta County Resolution #2024-01 – Amending EMS Fee Schedule. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

FINANCIAL MATTERS:**Salary and Per Diem Request/Road Commission – Superintendent**

W. Routley moved to approve a request from the Road Commission for a 6% increase in the Road Commissioner and Chairperson salaries, to \$6,847 and \$7,065 respectively, and increase the per diem rate for Commissioners from \$25 to \$50 for 2024. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

IRS Mileage Rate – Finance Officer

W. Routley moved to adopt the IRS Mileage rate for 2024 from \$0.65½ to \$0.67/mile by resolution. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Vouchers – Finance Officer

W. Routley moved to pay the pre-approved vouchers in the amount of \$997,481.15 and approve and pay non-approved vouchers in the amount of \$71,703.87. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

R. Vetter reported attending Building & Grounds Committee, Sheriff & Jail Committee and today's Commission Meeting.

L. Howard reported attending Wheatland Township Meeting, DHHS Meeting, Sheriff & Jail Committee and today's Commission Meeting.

Sheriff & Jail:

L. Howard moved that the Sheriff be authorized to order 1 Tahoe from Berger Chevrolet at a cost of \$52,138. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley reported attending Building & Grounds Committee, Finance Committee and today's Commission Meeting.

Building & Grounds:

W. Routley moved to approve Mr. Cassidy's request to purchase/install security cameras for the Services Building at a cost of approximately \$6,000 from the Building Improvement fund. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve Mr. Cassidy's request to seek bids for re-roofing the North and South cell blocks of the Jail, which was included in the 2024 Budget. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

C. Jane reported attending Building & Grounds Committee, Sheriff & Jail Committee and today's Commission Meeting.

T. O'Neil reported attending Finance Committee and today's Commission Meeting.

J. Strong reported attending Finance Committee and today's Commission Meeting.

R. Steinke reported attending MOTA Meeting, Finance Committee and today's Commission Meeting.

SCHEDULED APPEARANCE:

None

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Prosecuting Attorney is seeking a Legal Assistant and requesting to have the individual start as soon as possible, with conceivable overlap. J. Strong moved to approve the Prosecutor's request. T. O'Neil seconded; motion carried.
- Informed the Board that future civil matters for the County will be referred to civil counsel versus the Prosecuting Attorney's office.

PUBLIC MATTERS & COMMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Communications #1-3 and Minutes & Reports #1-3.
C. Jane seconded; motion carried.

MISCELLANEOUS & ANNOUNCEMENTS:

L. Howard gave an update on Materials Management.

R. Steinke announced he will have Committee Assignments by the end of the month.

ADJOURNMENT:

C. Jane moved to adjourn to the next regular scheduled meeting or call of the Chair; meeting adjourned at 10:37 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk of the Mecosta County Board of Commissioners

Ray Steinke, Chair
Mecosta County Board of Commissioners