

MECOSTA COUNTY BOARD OF COMMISSIONERS

DECEMBER 7, 2023

CP 3-1

UNAPPROVED

Vice Chair Ray Steinke called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Ray Steinke, Randy Vetter, Linda Howard, Tom O'Neil, Chris Jane and William Routley; Jerrilynn Strong not present.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Vetter moved to approve the Agenda as presented. C. Jane seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the November 16, 2023 Board Minutes as presented. C. Jane seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Theresa Ventocilla – appeared before the Board to discuss Mark/Steve Hanford's zoning amendment request; gave handout; requests the Board make a decision today so additional fees are not needed.

UNFINISHED BUSINESS:

None

FINANCIAL MATTERS:

Animal Shelter - Administrator

W. Routley moved that the current kennel contractor be given 60 days notice of suspension of the contract, and upon confirmation that ARC will provide 45 days notice of any future closures, the resumption of the ARC contract be approved on a monthly payment basis with a pro-rated payment for December. T. O'Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Routley further moved if ARC provides the County with 45 days notice of a future closure, the Administrator is authorized to re-open the current kennel contract. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Salary Request/Undersheriff – Sheriff Miller

W. Routley moved to approve a request to start the Undersheriff at the 4-year step, retroactive to November 20, 2023. T. O'Neil seconded; roll call vote: 5 yeas, 1 nay [Steinke]; motion carried.

Multi Year Draws/MET and CI Funds - Administrator

W. Routley moved that upon receipt of a report detailing use of the previous year's funding, the Administrator may process requests for the subsequent year draws as pre-approved expenditures and advise the Committee of those releases at their next meeting. T. O'Neil seconded; motion carried.

At 10:16 a.m. L. Howard moved to recess the Board Meeting for the purpose of the scheduled Budget Hearing. W. Routley seconded; motion carried.

10:21 a.m. – return to regular meeting.

NEW BUSINESS:**6.1 MECOSTA COUNTY RESOLUTION #2023-15 – 2024 BUDGET ADOPTION**

W. Routley moved to adopt and place on file Mecosta County Resolution 2023-15 – 2024 Budget Adoption. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

FINANCIAL MATTERS CON'T:**ME Scene Investigator Scale - Administrator**

W. Routley moved that the 2024 increase in the ME Scene Investigator Scale on a per case basis be approved. T. O'Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Community Corrections Fee Schedule – Angie Gray

W. Routley moved to approve the Community Corrections Fee Schedule for implementation January 1, 2024. L. Howard seconded; motion carried.

Budget Alterations/Various – Finance Officer

W. Routley moved to approve the various budget alterations for 101 136 District Court, 101 153 District Ct Probation, 101 682 Veterans Affairs, SR 264 Jail Maintenance, SR 265 Drug Law Enforcement, SR 273 COA Meals Program and SR 292 Child Care Fund. T. O'Neil seconded; motion carried.

Budget Amendment Request 101 253 Treasurer – Finance Officer

W. Routley moved to approve a budget amendment request from 101 253 Treasurer to cover a retirement payout utilizing \$10,350 from 101 890 700.000 Unreserved Contingency. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request 101 426 Emergency Management – Finance Officer

W. Routley moved to approve a budget amendment request from 101 426 Emergency Management to cover a retirement payout utilizing \$11,000 from 101 890 700.000 Unreserved Contingency. T. O'Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request SR 254 Emergency Management – Finance Officer

W. Routley moved to approve a budget amendment request from SR 254 Emergency Management to increase grant revenues 254 000 507.020 by an additional \$10,124, due to an increase in funding available, and an increase to expenditures of the same amount in 254 000 980.000 Equipment Furniture. T. O'Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request SR 287 Law Enforcement Training – Finance Officer

W. Routley moved to approve a budget amendment request to increase grant revenues 287 000 539.000 by an additional \$1,750, due to an increase in the funding available, and an increase to expenditures of the same amount in 287 000 811.000 Training Expenses. L. Howard seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Listed Bills:

W. Routley moved to pay the pre-approved vouchers in the amount of \$1,456,254.49 and approve and pay non-approved vouchers in the amount of \$77,591.62. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Other Business

W. Routley moved to concur with the District Court in filling a Deputy Civil Clerk vacancy with a new employee effective January 2, 2024 at the 1 year Non-Union Level 3 rate, based on previous work experience. Further, to concur on a transfer, effective January 1, 2024, of Corrections Officer Jada Green to the vacant Deputy Criminal Clerk vacancy, with Green transferred from the 2-year Corrections step to the 2-year Non-Union Level 3 rate and maintaining her anniversary date of 1/10/2022. T. O'Neil seconded; motion carried.

SCHEDULED APPEARANCE:

Drain Commissioner – Karla Miller - appeared before the Board and gave an update on the Ives Drain report and played drone footage of the drain.

COMMITTEE REPORTS:

C. Jane reported attending MAC/DHHS Meeting and today's Commission Meeting.

L. Howard reported attending DHHS Meeting, Community Mental Health Meeting, Sheriff & Jail Committee, Giving Day Event and today's Commission Meeting.

Sheriff & Jail:

L. Howard moved to approve the Sheriff's request to dispose of an old, obsolete, radar antenna to the Barryton PD. C. Jane seconded; motion carried.

R. Vetter reported attending Green Township Meeting, Sheriff & Jail Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health, Finance Committee and today's Commission Meeting.

W. Routley reported attending Finance Committee and today's Commission Meeting.

W. Routley moved to appoint Rick Hatkowski to the Commission on Aging Board to replace Glenn Norton, who's term expires 12/31/2024.

R. Steinke reported attending District 10 Health Meeting, Region 8 Meeting, Millbrook Township Meeting, Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- MMRMA Winter Meeting will be 2/28 and 29; will attend with Mindy.
- Mindy requested per diems and mileage be turned in for the end of the year.

PUBLIC MATTERS & COMMENTS:

Marcee Purcell – County Clerk – appeared before the Board and spoke regarding starting wage inequities among departments.

Karen Hahn – Register of Deeds – appeared before the Board and spoke regarding starting wages. Also discussed the movement called AxeMItax, which is trying to get a ballot proposal in 2024 to remove property taxes.

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

C. Jane moved to accept and place on file Communications #1-3, Minutes & Reports #1-3 and Resolutions #1-5. R. Vetter seconded; motion carried.

NEW BUSINESS:**6.2 MECOSTA COUNTY RESOLUTION #2023-16 SALARY & WAGE SCALES
FOR ELECTED OFFICIALS AND NON-UNION EMPLOYEES**

W. Routley moved to adopt and place on file Mecosta County Resolution 32023-16 – Salary and Wage Scales for Elected Officials and Non-Union Employees. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 10:58 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Ray Steinke, Vice Chair
Mecosta County Board of Commissioners