

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**AFTERNOON SESSION – 3:00 P.M.**

**November 16, 2023**

**AGENDA**

**1. CALL TO ORDER & QUORUM:**

Jerrilynn Strong \_\_\_\_\_  
District 2

Ray Steinke \_\_\_\_\_  
District 4

Randy Vetter \_\_\_\_\_  
District 1

Linda Howard \_\_\_\_\_  
District 3

Tom O'Neil \_\_\_\_\_  
District 5

Chris Jane \_\_\_\_\_  
District 6

William Routley \_\_\_\_\_  
District 7

**2. REVIEW & APPROVAL OF AGENDA – ADDITIONS**

**3. APPROVAL OF MINUTES**

1. Board Minutes – November 2, 2023

**4. PUBLIC MATTERS & COMMENTS:  
(3 MINUTES PER PERSON LIMIT)**

**5. UNFINISHED BUSINESS:**

**6. NEW BUSINESS:**

1. Victim Rights Grant Requirement – Prosecuting Attorney Office
2. Proposed Zoning Ordinance Amendment #23-010
3. Proposed Zoning Ordinance Amendment #23-012
4. Proposed Zoning Ordinance Amendment #23-013
5. Position Available – Accountant – COA
6. Position Available – Sub Van Driver – COA
7. AAAWM/COA –
  - a. Purchase of Service Agreement
  - b. Business Associate Agreement
8. FY2023 EMPG Grant Agreement – Emergency Management
  - a. FY21 EMPG-ARPA Amendment
9. Revised Apportionment Report

**7. FINANCIAL MATTERS:**

Pre-approved Bills: \$861,716.81  
Non-approved Bills: \$100,762.05

**8. COMMITTEE REPORTS:**

**9. ADMINISTRATORS REPORT:**

**10. PUBLIC MATTERS & COMMENTS:  
(3 MINUTES PER PERSON LIMIT)**

**11. COMMUNICATIONS:**

1. Planning Commission Minutes – March 2, 2023
2. Planning Commission Minutes – April 6, 2023
3. Planning Commission Minutes – May 4, 2023
4. Planning Commission Minutes – July 6, 2023
5. Planning Commission Minutes – August 3, 2023
6. Planning Commission Minutes – September 7, 2023
7. Planning Commission Minutes – October 5, 2023
8. Planning Commission Agenda – November 2, 2023
9. Planning Commission Agenda – December 7, 2023

**12. MINUTES & REPORTS:**

1. Building and Grounds/MSU Extension – October 31, 2023
2. Sheriff & Jail – November 1, 2023
3. Finance

**13. RESOLUTIONS:**

1. Isabella County Resolution #2023-08
2. Eaton County Resolution #23-10-118
3. Wexford County Resolution #23-16
4. Wexford County Resolution #23-17
5. Sanilac County Resolution Dated 11/7/2023
6. Delta County Resolution #23-15

**14. MISCELLANEOUS & ANNOUNCEMENTS:**

**15. ADJOURNMENT:**

**SCHEDULED APPEARANCE**

3:15 – Angels of Action Update

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**NOVEMBER 2, 2023**

**UNAPPROVED**  
**CP 3-1**

Chair Jerrilynn Strong called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

W. Routley moved to approve the Agenda as presented. R. Steinke seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the October 19, 2023 Board Minutes as presented. C. Jane seconded; motion carried.

R. Steinke moved to approve the October 25, 2023 Budget Hearing Minutes as presented. L. Howard seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**6.1 COUNTY BUILDING THREAT POLICY**

Paul Bullock appeared before the Board and presented the proposed policy “Threats to Employees and County Buildings” as adopted by the Security Committee.

R. Steinke moved to adopt the proposed policy/procedures for “Threats to Employees and County Buildings”. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**SCHEDULED APPEARANCE:**

Eric Karbowski and Nikki Bancoft – MSU Extension/4-H Coordinator – appeared before the Board. Nikki introduced herself, gave some background and noted she is looking forward to this new position.

**FINANCIAL MATTERS:**

**Equipment Purchase Request – Administrator/IT**

R. Steinke moved to approve the request from IT and the Administrator to replace several computer items for various departments at \$31,240, and to replace the projector/white boards in Conference Room F with 3 – 85” televisions at \$3,800. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Budget Alteration/Various – Finance Officer**

R. Steinke moved to approve the budget alterations as presented for 101 101 Board of Commissioners and 101 999 Appropriations. W. Routley seconded; motion carried.

**Budget Amendment Request 101 215 Clerk – Finance Officer**

R. Steinke moved to approve the budget amendment request for County Clerk 101 215, increasing the budget by \$10,770 from Unreserved Contingency and moving money within the budget to cover previously approved wage increases. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Budget Amendment Request SR 234 Housing – Finance Officer**

R. Steinke moved to approve the budget amendment request for SR 234 Housing Rehab, increasing expenditures by \$86,746 and moving money within line items to balance the budget. The \$86,746 is a refund to the State of program income that was more than the amount allowed for retention in the program; the money will come from Fund Balance. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Financial Reports/August 2023 - Finance Officer**

R. Steinke moved that the August 2023 Financial Reports be accepted and placed on file. W. Routley seconded; motion carried.

**Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$2,442,813.11 and approve and pay non-approved vouchers in the amount of \$75,510.11. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**COMMITTEE REPORTS:**

C. Jane reported attending MAC/DHHS Meeting, WCMCA Meeting/Fremont, Building & Grounds Committee and today's Commission Meeting.

L. Howard reported attending CMCMH 2-day Conference/Traverse City, Budget Hearing Meeting, Sheriff & Jail Committee, WCMCA Meeting/Fremont, CMCMH Meeting and today's Commission Meeting.

**S/J:**

L. Howard moved to approve a request to sponsor Corrections Officer Jordon Rolston at Westshore Police Academy for a 17-week course beginning in January. The Sheriff Dept will continue to pay his salary as a Corrections Officer, a State grant will cover the tuition, and the Sheriff is authorized to fill the vacancy that will be created. Upon graduation and licensure, Rolston will be placed on the Road Patrol and required to sign a contract calling for salary repayment if he leaves the Mecosta County Sheriff Department within 4 years. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

L. Howard moved to approve a request to fill a recently created Corrections vacancy. C. Jane seconded; motion carried.

R. Vetter reported attending Budget Hearing Meeting, WCMCA Meeting/Fremont, Security Committee and today's Commission Meeting.

T. O'Neil reported attending Budget Hearing Meeting, District 10 Health Meeting, WCMCA Meeting/Fremont, Finance Committee and today's Commission Meeting.

W. Routley reported attending Area Agency on Aging Meeting/W. Michigan, WCMCA Meeting/Fremont, Finance Committee and today's Commission Meeting.

R. Steinke reported attending WMCA Meeting/Fremont, District 10 Health Meeting, Budget Hearing Meeting, Finance Committee and today's Commission Meeting.

J. Strong reported attending Budget Hearing Meeting, Mid-Michigan Community Action Meeting, Finance Committee and today's Commission Meeting.

#### **ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- Leprino Cheese Plant is ceasing production of cheese; will be laying off 114 positions effective January 2<sup>nd</sup>.
- COA Accountant has given notice to resign.
- Thanked the Board for their work on the budget process.
- The Commission Meeting scheduled for July 4<sup>th</sup> is moved to July 3<sup>rd</sup>, due to the holiday.

#### **PUBLIC MATTERS & COMMENTS:**

None



**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

C. Jane moved to accept and place on file Communications #1-3, Minutes & Reports #1-3 and Resolutions #1-5. R. Vetter seconded; motion carried.

**ADJOURNMENT:**

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 10:44 A.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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Jerrilynn Strong, Chair  
Mecosta County Board of Commissioners



**JON PETERSON**

Prosecuting Attorney  
County of Mecosta

Advocates  
Nicole Marshall  
Amy Stout

Mecosta County Building  
400 Elm Street, Room 206  
Big Rapids MI 49307  
Phone: (231) 592-0141  
Fax: (231) 796-3050  
mecostaprosecu CP 6-1  
mecostacounty.org

*Office of the Prosecuting Attorney – Victim Services*

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October 30, 2023

Mecosta County Board of Commissioners  
400 Elm Street  
Big Rapids, MI 49307

RE: Victim Rights Grant Requirement

Dear Commissioners:

The 2024 grant year has brought with it new requirements for agencies receiving grant funds from the MDHHS Victim Rights grant. One of these requirements is the completion of a Policy relating to the use of the Direct Victim Needs Funds. These funds are used for victim's of crime in Mecosta County. The funds have been used for gas cards, food cards, security systems and in extreme cases help with relocation or rent. These funds have also been used to keep things on hand in the victim room for victims in exigent and emergency situations relating to the incident they have been victimized in.

Attached please find the Crime Victim Services Direct Victim Needs Policy and Procedures. If it meets with your approval, please approve at the next available meeting. Once approved by the Board of Commissioners the policy will be forwarded to Lansing for approval.

Thank you for your attention to this request.

Sincerely,

Jonathan Peterson  
Prosecuting Attorney

## **Mecosta County Crime Victim Services**

### **Direct Victim Needs Policy & Procedures**

#### **Business Requirements:**

This procedure provides guidance and direction for the use of the Direct Victim Needs funds.

#### **Stakeholders:**

DHHS Department of Victim Services, Prosecutor, Victim Rights Program Coordinator and the Mecosta County Board of Commissioners.

#### **Purpose:**

In accordance with the Mecosta County Policies: Internal Controls for Federal Grants/Awards as well as the Mecosta County Purchasing Policy.

A specific allocation of monies for direct victim needs. These are costs often essential for crime victims to participate in the criminal justice system or obtain a modicum sense of safety after the criminal event. These costs may include:

- Home security assistance: locks, cameras, motion lights, alarms, etc. This category excludes the monthly costs associated with the installation of a home security system.
- Criminal justice proceedings: transportation, childcare, respite care for dependent adults, food, clothing, and/or lodging.
- Transportation: gas cards, bus vouchers, taxi fare, and Uber/Lyft pre-loaded fare.
- Utility costs: these funds may be used to help the victim restore power to their home.
- Temporary pet housing.
- Victim protection/relocation if the crime victim must move from the area for their immediate safety.
- Needs for victims within the Mecosta County Victim Unit space.

#### **Process for requesting and purchasing ancillary funds:**

1. Purchases made with the County PA Office credit card.
  - a. Requested expense is approved through the Coordinator/ Advocate and Prosecutor via email with "Direct Victim Needs Request" PRIOR to purchase or gift or gas card distribution.
  - b. Once approved by both persons, advocate may obtain the PA Office Credit Card.
  - c. Once purchase is made, the crime victim services coordinator/Advocate will complete a credit card purchase encumbrance form.
  - d. **VA will go into that case and generate Direct Victim Needs Received form.**
    - i. **This makes sure that the victim signs for picking up the item AND we have second confirmation of award to be tracked during grant cycles.**
    - ii. **Originals will be kept within the DVN binder in the victim unit office/room.**
  - e. The prosecutor will sign the **Credit Card Expense Form**

- i. **Copy scanned into Coordinator's Grant vouchers folder.**
- f. The Coordinator/Advocate will submit the form for approval to the County administration office.

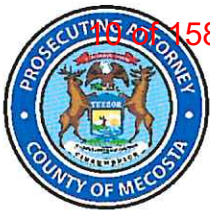
#### **Procedure for Maintaining and Distributing on site gift cards.**

Gift/gas cards are the same as cash and must be handled; accordingly, ensuring adequate controls are in place to safeguard, store, and prevent loss. Authorized individuals and their designees are required to appropriately safeguard, account for, and document all gift cards. Until disbursed, cards should be maintained in a secure, locked device or some other location approved by the Prosecuting Attorney.

1. All gift/gas cards distributed must use the **Direct Victim Needs Log** to control and account for distribution to victims.
  2. **Direct Victim Needs Log** must be completed with each transaction.
  3. A **Direct Victim Needs Log** form must be completed and signed by the recipient and distributor.
  3. A quarterly reconciliation of gift/gas cards must be conducted using the **Direct Victim Needs Log** and reported to DHHS Department of Victim Services via the EGrAMS quarterly reporting system.
- 
2. Purchases must be recorded on the **Direct Victim Needs Log**.  
Log to include date of purchase, item description, vendor, card number (if gift card), amount, recipient first name, case #, identified victim need (i.e., transportation, home security assistance, etc.) date issued, distributed by.







**JON PETERSON**

Prosecuting Attorney  
County of Mecosta

Advocates  
Nicole Marshall  
Amy Stout

Mecosta County Building  
400 Elm Street, Room 206  
Big Rapids MI 49307  
Phone: (231) 592-0141  
[nmarshall@mecostacounty.org](mailto:nmarshall@mecostacounty.org)  
[astout@mecostacounty.org](mailto:astout@mecostacounty.org)

*Office of the Prosecuting Attorney – Victim Services*

Date: \_\_\_\_\_

People vs \_\_\_\_\_

Victim Name: \_\_\_\_\_

I received from Direct Victim Needs funds:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Received from : Nicole Marshall and/or Amy Stout

\_\_\_\_\_  
Victim Signature

\_\_\_\_\_  
Nicole Marshall

\_\_\_\_\_  
Amy Stout

## ZONING AMENDMENT RECOMMENDATION

November 16, 2023

CP 6-2

To: Mecosta County Board of Commissioners

From: Mecosta County Planning Commission

Re: **Proposed Zoning Ordinance Amendment #23-010**

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**Application presented by:**

Mecosta County Planning Commission  
14485 Northland Drive  
Big Rapids MI 49307

**Requested Action:**

**Amend Zoning Ordinance Map** from R-1 (Rural Residential) to AF (Agricultural and Forestry)  
per petition #PPC23-033

**Subject Parcel Numbers: 06 030 001 000**

**Parcel Addresses:** 17099 Sierra Dr, Big Rapids, Colfax Township

**Legal Description of Subject Property:**

SEC 30 T15N R09W COM AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M E 882 FT TH S 89 DEG 18 M W 600 FT TO POB. TH S 89 DEG 18 M W 725.47 FT TH S 2 DEG 12 M W 399.94 FT TH N 89 DEG 32 M E 659.52 FT TH N 2 DEG 0 M E 210.86 FT TH N 12 DEG 39 M E 197 FT TO POB. EXC COM AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M E 882 FT TH S 89 DEG 18 M W 600 FT TO POB TH S 12 DEG 39 M W 57.61 FT TH S 73 DEG 58 M W 80.10 FT TH N 21 DEG 38 M W 82.71 FT TO S LINE PINERIDGE SUB # 2 TH N 89 DEG 18 M E 120.07 FT TO POB.  
SPLIT ON 05/24/2012 INTO 06 030 001 900;

**Date of Public Hearing:** Original hearing held on September 7, 2023, sent back to committee on Sept 21 by BOC, new meeting date held on November 2, 2023

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**Comments From:**

**Township Boards:** None, **Health Department:** None **Others:** none made in November meeting

**Planning Commission:** The Master Plan designates this area to be set for agricultural and residential usage with no expansion of commercial use. This makes the request inconsistent with the Master Plan as the petitioner wishes to continue his contractor's business on the property. This request comes after the petitioner was found to be in violation of the current zoning for his property. There are many factors which must be taken into account.

**Other Information:** After further review, it is believed that there are significant traffic impacts to be considered along with the health, safety, and welfare of the surrounding area. This request could be considered spot zoning as it does not abut to other AF properties. A map amendment is not meant to solve a noncompliance of non-permitted uses when tickets have been issued and petitioner refuses to come into compliance.

**Planning Commission Action:** Rick Hatkowski made a motion to recommend denial of Permit #PPC23-033 for a Map Amendment (Ordinance #23-010) to the Mecosta County Board of Commissioners at their next regularly scheduled meeting. The motion was seconded by Marilynn Bradstrom and it was passed by a roll call vote of 6 Yeah, 0 Nay with Stanek absent.

## ORDINANCE NO. 23-010

### AN ORDINANCE TO AMEND THE MECOSTA COUNTY ZONING ORDINANCE, ADOPTED PURSUANT TO THE PROVISIONS OF PUBLIC ACT 110 OF 2006, AS AMENDED.

The Mecosta County Board of Commissioners, State of Michigan, ordains:

**Section 1.** The Mecosta County Zoning Map, which is part of the Mecosta County Zoning Ordinance, adopted June 20, 2002, and effective August 5, 2002, is amended by the changing the zoning classification of the following described property from **R-1 (rural residential)** to **AF (agricultural and forestry)**.

17099 SIERRA DR, Parcel: 06 030 001 000

SEC 30 T15N R09W COM AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M E 882 FT TH S 89 DEG 18 M W 600 FT TO POB. TH S 89 DEG 18 M W 725.47 FT TH S 2 DEG 12 M W 399.94 FT TH N 89 DEG 32 M E 659.52 FT TH N 2 DEG 0 M E 210.86 FT TH N 12 DEG 39 M E 197 FT TO POB. EXC COM AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M E 882 FT TH S 89 DEG 18 M W 600 FT TO POB TH S 12 DEG 39 M W 57.61 FT TH S 73 DEG 58 M W 80.10 FT TH N 21 DEG 38 M W 82.71 FT TO S LINE PINERIDGE SUB # 2 TH N 89 DEG 18 M E 120.07 FT TO POB.  
SPLIT ON 05/24/2012 INTO 06 030 001 900;

**Section 2.** This ordinance shall become effective 7 days after publication of the notice of adoption as required under MCL 125.3401.

Date Adopted:

Mecosta County Board of Commissioners

Motion By:

Supported By:

ROLL CALL VOTE:

\_\_\_\_\_  
Jerrilynn Strong, Chairman  
MECOSTA COUNTY BOARD OF COMMISSIONERS

I, Marcee M. Purcell, being the Clerk of Mecosta County and Clerk for the Mecosta County Board of Commissioners, do hereby certify that the Board adopted the above amendment to the Mecosta County Zoning Ordinance, at a regular meeting of The Board held on November 16, 2023.

\_\_\_\_\_  
Marcee M. Purcell, Mecosta County Clerk

\_\_\_\_\_  
Date Approved





## Mecosta County GIS

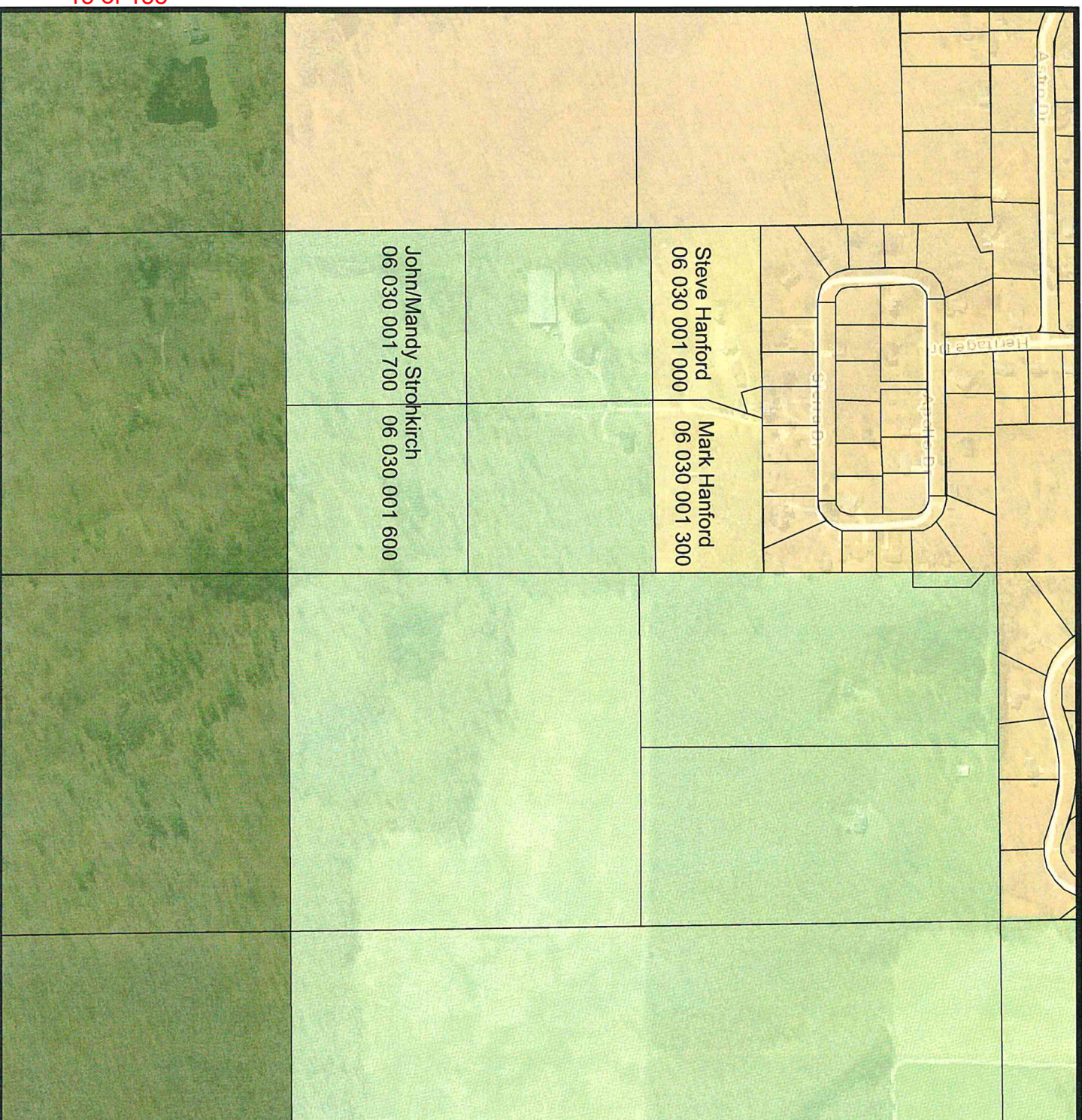


Map Publication:

11/03/2023 9:29 AM



**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. Mecosta County expresses no warranty for the information displayed on this map document.





## ZONING AMENDMENT RECOMMENDATION

November 16, 2023

CP 6-3

To: Mecosta County Board of Commissioners

From: Mecosta County Planning Commission

Re: **Proposed Zoning Ordinance Amendment #23-012**

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**Application presented by:**

Mecosta County Planning Commission  
14485 Northland Drive  
Big Rapids MI 49307

**Requested Action:**

**Amend Zoning Ordinance Map** from AG (Agricultural) to AF (Agricultural and Forestry) per petition # PPC23-039

**Subject Parcel Numbers: 06 030 001 700, 06 030 001 600**

**Parcel Addresses:** 13617 High Sierra Pass, Big Rapids, Colfax Township

**Legal Description of Subject Property:** SEC 30 T15N R09W COM AT NE COR E 1/2 NE 1/4 TH S 01 DEG 16 M E 1960.86 FT TH S 89 DEG 32 M W 654.03 FT TO POB. TH S 1 DEG 44 M E 680 FT TH S 89 DEG 33 M W 648.51 FT TH N 2 DEG 12 M W 680.03 FT TH N 89 DEG 32 M E 654.04 FT TO POB SPLIT ON 03/01/2005 FROM 06 030 001 500; and

SEC 30 T15N R09W BEG AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M W 1960.86 FT TO POB. TH S 1 DEG 16 M E 680 FT TH S 89 DEG 33 M W 648.51 FT TH N 1 DEG 44 M W 680 FT TH N 89 DEG 32 M E 654.03 FT TO POB. SPLIT ON 03/13/2003 FROM 06 030 001 400;

**Date of Public Hearing:** November 2, 2023

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**Comments From:**

**Township Boards:** None

**Health Department:** None

**Others:** Julie and Joe Strohkirch, Greg Buydaert, Louis Kusay, and several letters in opposition were received. The neighbors spoke on the usage of the property, the previous petitions received for zoning changes, safety and traffic impacts this request does and could impose on the area.

**Planning Commission:** The rezoning request is consistent with the Master Plan, however, the usage which the petitioner is requesting for the change in zoning district is already an allowable usage on the property. With changing the petitioner would not gain anything other than open the property for more permitted by right usages under the new district, which has not be requested or mentioned by the petitioner. The petitioner made the request to allow raising and keeping of horses and other farm animal husbandry, forestry preservation, and recreational use. In the current zoning district these are all allowed.

**Other Information:** Currently the property is being used as a horse stable and minimal agricultural uses. There is an agricultural barn on site as well.

**Planning Commission Action:** Marilynn Bradstrom made a motion to recommend denial of Permit #PPC23-039 for a Map Amendment (Ordinance #23-012) to the Mecosta County Board of Commissioners at their next regularly scheduled meeting. The motion was seconded by Lorie Behrens and it was passed by a roll call vote of 6 yea and 0 nay. (Stanek was absent)

## ORDINANCE NO. 23-012

### AN ORDINANCE TO AMEND THE MECOSTA COUNTY ZONING ORDINANCE, ADOPTED PURSUANT TO THE PROVISIONS OF PUBLIC ACT 110 of 2006, AS AMENDED.

The Mecosta County Board of Commissioners, State of Michigan, ordains:

**Section 1.** The Mecosta County Zoning Map, which is part of the Mecosta County Zoning Ordinance, adopted June 20, 2002, and effective August 5, 2002, is amended by the changing the zoning classification of the following described property from **AG (agricultural) to AF (agricultural and Forestry)**.

13617 HIGH SIERRA PASS, Parcel: 06 030 001 700 & 06 030 001 600

SEC 30 T15N R09W COM AT NE COR E 1/2 NE 1/4 TH S 01 DEG 16 M E 1960.86 FT TH S 89 DEG 32 M W 654.03 FT TO POB. TH S 1 DEG 44 M E 680 FT TH S 89 DEG 33 M W 648.51 FT TH N 2 DEG 12 M W 680.03 FT TH N 89 DEG 32 M E 654.04 FT TO POB SPLIT ON 03/01/2005 FROM 06 030 001 500;

SEC 30 T15N R09W BEG AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M W 1960.86 FT TO POB. TH S 1 DEG 16 M E 680 FT TH S 89 DEG 33 M W 648.51 FT TH N 1 DEG 44 M W 680 FT TH N 89 DEG 32 M E 654.03 FT TO POB. SPLIT ON 03/13/2003 FROM 06 030 001 400;

**Section 2.** This ordinance shall become effective 7 days after publication of the notice of adoption as required under MCL 125.3401.

Date Adopted:

Mecosta County Board of Commissioners

Motion By:

Supported By:

ROLL CALL VOTE:

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Jerrilynn Strong, Chairman  
MECOSTA COUNTY BOARD OF COMMISSIONERS

I, Marcee M. Purcell, being the Clerk of Mecosta County and Clerk for the Mecosta County Board of Commissioners, do hereby certify that the Board adopted the above amendment to the Mecosta County Zoning Ordinance, at a regular meeting of The Board held on November 16, 2023.

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Marcee M. Purcell, Mecosta County Clerk

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Date Approved





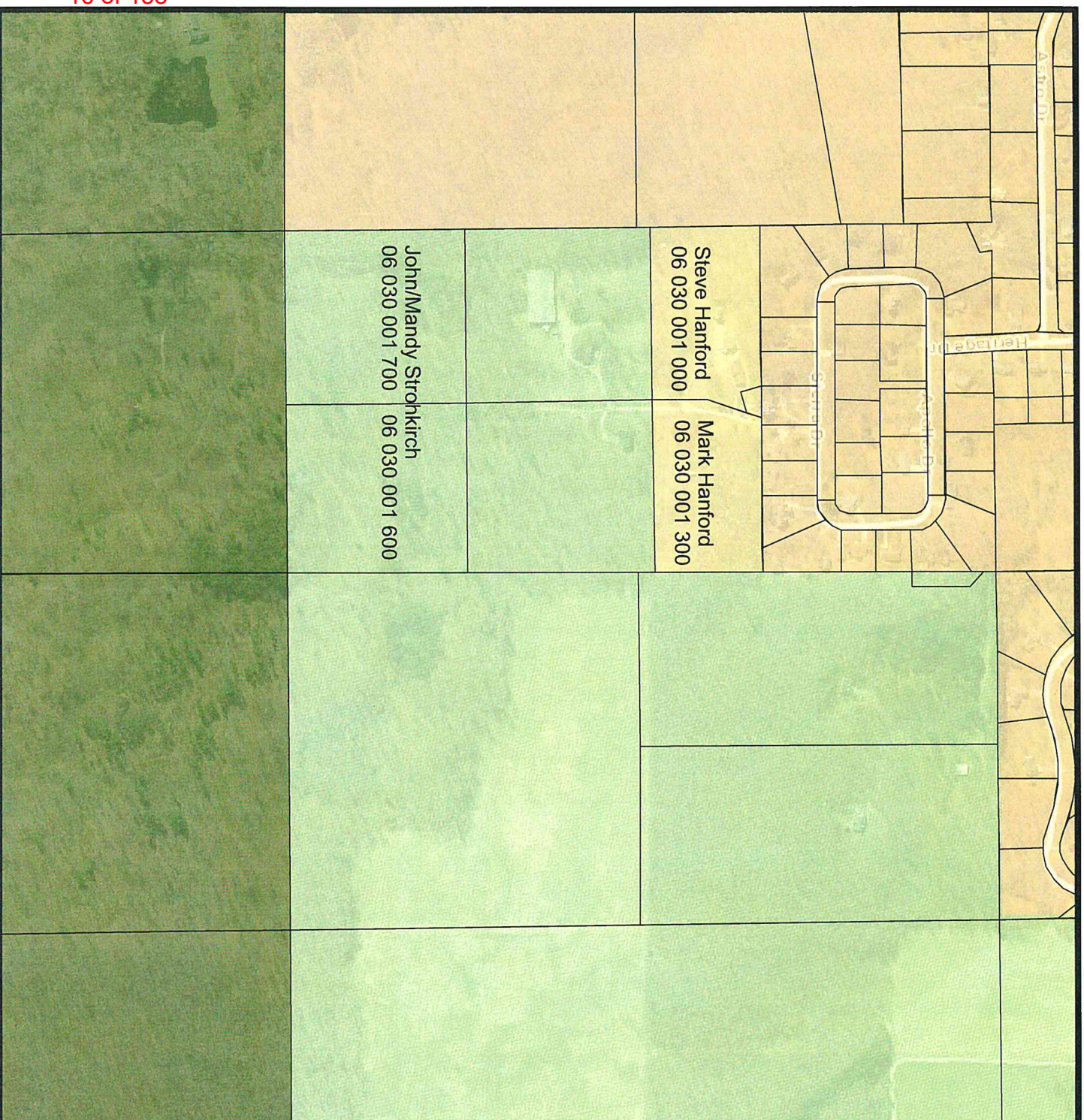
# Mecosta County GIS



Map Publication:  
11/03/2023 9:29 AM



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## ZONING AMENDMENT RECOMMENDATION

November 16, 2023

To: Mecosta County Board of Commissioners

CP 6-4

From: Mecosta County Planning Commission

Re: **Proposed Zoning Ordinance Amendment #23-013**

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**Application presented by:**

Mecosta County Planning Commission  
14485 Northland Drive  
Big Rapids MI 49307

**Requested Action:**

**Amend Zoning Ordinance Map** from R-1 (Rural Residential) to AF (Agricultural and Forestry)  
per petition #PPC23-040

**Subject Parcel Numbers: 06 030 001 300**

**Parcel Addresses:** 17063 Sierra Dr., Big Rapids, Colfax Township

**Legal Description of Subject Property:**

SEC 30 T15N R09W COM AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M E 882 FT TO POB. TH S 1 DEG 16 M E 404.86 FT TH S 89 DEG 32 M W 659.52 FT TH N 2 DEG 0 M E 210.86 FT TH N 12 DEG 39 M E 197 FT TH N 89 DEG 18 M E 600 FT TO POB.

**Date of Public Hearing:** November 2, 2023

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**Comments From:**

**Township Boards:** None

**Health Department:** None

**Others:** Joe, Julie, and Terrie Strohkirch, spoke about the use not being needed and already allowed to do what is requested on property. Believe that this is a ploy to help brother Steve Hanford gain his map amendment request. Other comments were hearsay and rumors.

**Planning Commission:** The rezoning request is not consistent with the Master Plan as the petitioner is already allowed to do what farming he wishes to do in his current zoning district. In addition, the storage of equipment is not allowed in residential areas and a commercial area should be considered for such storage.

**Other Information:** Currently the property is being used for minimal agricultural usage to grow grapes and other foliage. There is a mobile home on site as well.

**Planning Commission Action:** Rick Hatkowski made a motion to recommend denial of Permit #PPC23-040 for a Map Amendment (Ordinance #23-013) to the Mecosta County Board of Commissioners at their next regularly scheduled meeting. The motion was seconded by Bill Routley and it was passed by a roll call vote of 6 Yeah and 0 Nay. (Stanek was absent)

## ORDINANCE NO. 23-013

### AN ORDINANCE TO AMEND THE MECOSTA COUNTY ZONING ORDINANCE, ADOPTED PURSUANT TO THE PROVISIONS OF PUBLIC ACT 110 of 2006, AS AMENDED.

The Mecosta County Board of Commissioners, State of Michigan, ordains:

**Section 1.** The Mecosta County Zoning Map, which is part of the Mecosta County Zoning Ordinance, adopted June 20, 2002, and effective August 5, 2002, is amended by the changing the zoning classification of the following described property from **R-1 (rural residential) to AF, (agricultural and forestry)**

17063 SIERRA DR, Parcel: 06 030 001 300

SEC 30 T15N R09W COM AT NE COR E 1/2 NE 1/4 TH S 1 DEG 16 M E 882 FT TO POB.  
TH S 1 DEG 16 M E 404.86 FT TH S 89 DEG 32 M W 659.52 FT TH N 2 DEG 0 M E 210.86  
FT TH N 12 DEG 39 M E 197 FT TH N 89 DEG 18 M E 600 FT TO POB.

**Section 2.** This ordinance shall become effective 7 days after publication of the notice of adoption as required under MCL 125.3401.

Date Adopted:

Mecosta County Board of Commissioners

Motion By:

Supported By:

ROLL CALL VOTE:

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Jerrilynn Strong, Chairman  
MECOSTA COUNTY BOARD OF COMMISSIONERS

I, Marcee M. Purcell, being the Clerk of Mecosta County and Clerk for the Mecosta County Board of Commissioners, do hereby certify that the Board adopted the above amendment to the Mecosta County Zoning Ordinance, at a regular meeting of The Board held on November 16, 2023.

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Marcee M. Purcell, Mecosta County Clerk

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Date Approved





# Mecosta County GIS

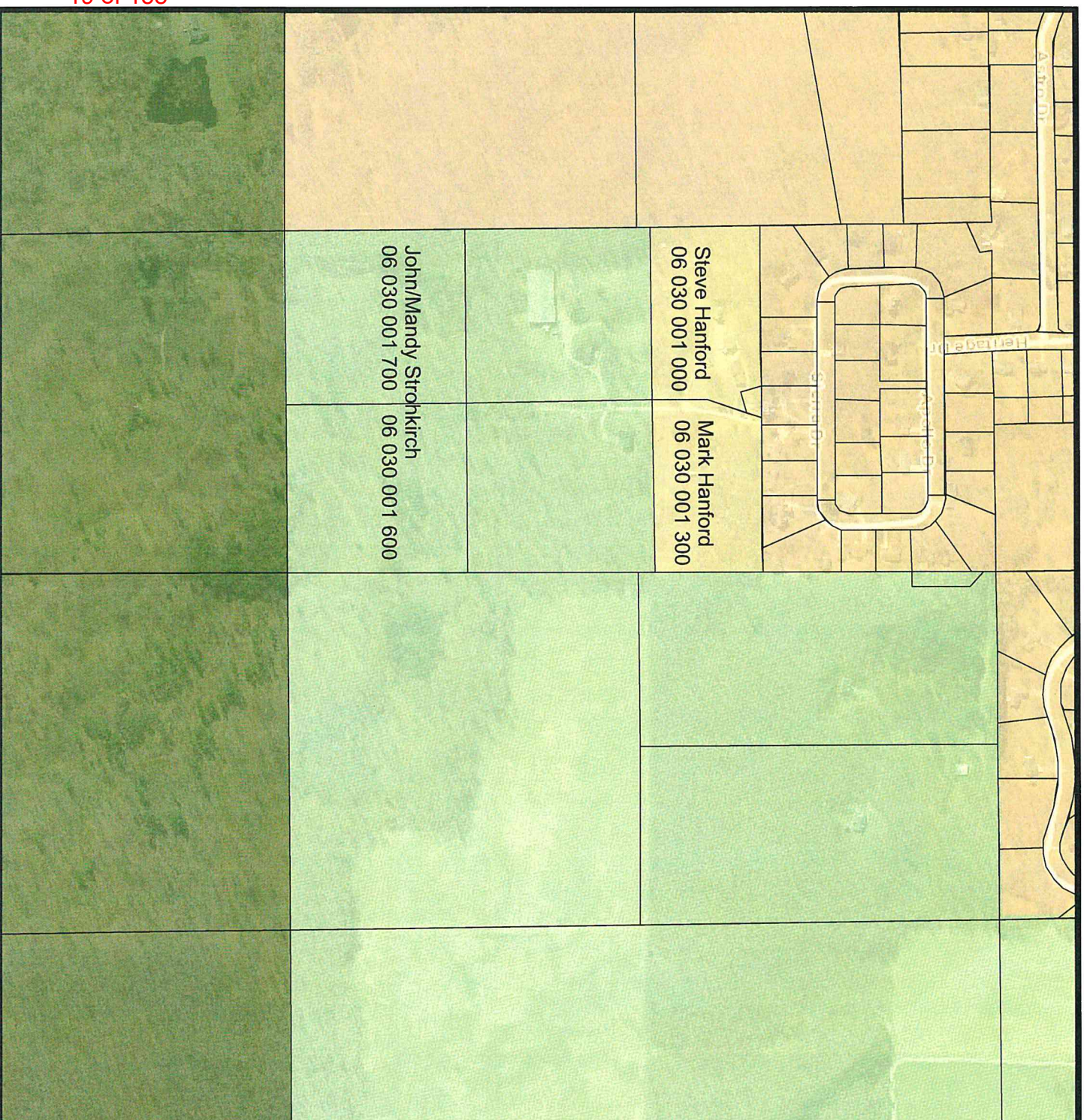


Map Publication:

11/03/2023 9:29 AM



**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. Mecosta County expresses no warranty for the information displayed on this map document.







**MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**

12954 80<sup>TH</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoac](http://www.mecostacounty.org/mccoac)

CP 6-5

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners  
**From:** Cynthia Mallory, Director  
**Date:** November 06, 2023  
**RE:** Request to post for Accountant

Our Accountant, Pam Evelhoch, has announced her plans to move to another county and has handed in her resignation. Her last day will be November 17, 2023. I am requesting permission to post for this position and to fill any other positions that may open due to department shifts.

The starting wage for this part time 29 hour per week union position is \$18.67 per hour. Thank you for your consideration in this matter.

RECEIVED  
NOV 06 2023  
BOARD OF  
COMMISSIONERS





## MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER

12954 80<sup>TH</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoa](http://www.mecostacounty.org/mccoa)

CP 6-6

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners  
**From:** Cynthia Mallory, Director  
**Date:** November 06, 2023  
**RE:** Request to post for sub van driver for Transportation program

Our part time sub van driver is retiring and has handed in his resignation. His last day will be November 15, 2023. I am requesting permission to post and to hire for this position as well as fill any other positions that may open due to department shifts.

This is a non union position which is up to 29 hours per week at \$13.87 per hour. Thank you for your consideration in this matter.



# MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER

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CP 6-7

**To:** Paul Bullock  
Mecosta County Board of Commissioners  
**From:** Cynthia Mallory, Director  
**Date:** 11/06/2023  
**RE:** AAAWM Waiver Purchase of Service and Business Associate Agreement

AAAWM has distributed the Purchase of Service agreement with new increased rates for Homemaker Aide, Respite Aide and Meals on Wheels services for your signature. It is summarized below:

Service	Old Rate		New Base Rate	DCW Increase (\$ .90 total)	Total Proposed Rate
H2015 (no SD) CLS	From \$5.50	to	\$6.00	\$0.90	\$6.90
S5170 Meals	From 5.75	to	\$6.49		\$6.49
S5150 Respite	From \$5.25	to	\$5.60	\$0.90	\$6.50

Please find a copy of the POS Agreement and Business Associate Agreement for board review and signature.

Thank you for your attention to this matter.



## AREA AGENCY ON AGING OF WESTERN MICHIGAN PURCHASE OF SERVICE AGREEMENT

CP 6-7a

THIS PURCHASE OF SERVICE AGREEMENT (this "Agreement") is made as of 10/1/2023 between the Area Agency on Aging of Western Michigan, Inc., a Michigan nonprofit corporation, whose address is 3215 Eaglecrest Dr. NE, Grand Rapids, Michigan 49525-7005 ("AAAWM"), and \_\_\_\_\_ Mecosta County Commission on Aging \_\_\_\_\_ whose address is \_\_\_\_\_ 12954 80th Ave. Mecosta, MI 49332 \_\_\_\_\_ ("Partner").

1. Acknowledged Facts. AAWM has entered into a contract with the Michigan Department of Health and Human Services, (MDHHS), the Bureau of Aging and Community Living Supports (ACLS Bureau) and the Veterans Health Administration to provide Care Management - MI Choice Medicaid Waiver Program services (CM/WA). The goal of CM/WA is to assist frail elderly persons and disabled adults in obtaining services that will allow them to remain at home. AAWM has entered into an Agreement with the County of Kent to administer senior millage funds (KCSM). One of the techniques used by CM/WA and KCSM is Direct Purchase of Services, as required in the client's care plan. Partner is in the business of providing in home and/or supportive services. Accordingly, it has significant expertise and ability to provide services required by CM/WA clients. AAWM desires to refer clients to Partner for their care needs. These services will assist AAWM to accomplish a number of service activities set forth in the AAWM Area Plan.
2. Term of Agreement. The term of this Agreement shall begin on 10/1/2023 and shall continue indefinitely until amended or terminated in accordance with its terms.
3. Scope of Services. Upon request from AAWM, Partner shall, in a manner consistent with the terms and conditions of this Agreement, provide clients with the home and/or supportive services set forth in the attached Attachment I, at the applicable price for each service specified in Attachment I.
4. AAAWM Responsibilities.
  - (a) AAWM will assess the Partner's performance and provide written feedback, as deemed by AAWM to be appropriate, during the term of this Agreement. The assessment may, as determined by AAWM, include reviewing a random sample of client files for those clients referred by AAWM to the Partner, personnel records, and other agency records.
  - (b) AAWM will pay the Partner for services provided under this contract within 30 days after approval of Partner's bill by AAWM.
  - (c) AAWM will include Partner in its listing of approved service Partners.
  - (d) AAWM will provide electronic and/or written verification for services requested. AAWM shall determine the care plan to be followed by Partner and monitor care plan adherence on an individual client basis. Service verifications sent from AAWM shall be the primary document for establishing specific service requirements. AAWM retains the exclusive authority to determine, at its own discretion, the time, frequency and use of Partner's services, if any. Partner further understands and agrees that AAWM is not required by the terms herein set forth to use the services of Partner.
  - (e) AAWM shall obtain the consent of the client for services.

(f) AAAWM shall provide Care Management clients with the opportunity to contribute toward the cost of the service.

(g) AAAWM will reimburse mileage at the reimbursement rate set by the Internal Revenue Service as applicable.

5. Partner Responsibilities.

(a) Partner shall comply fully with all applicable state and local licensure requirements.

(b) As and when instructed by AAAWM, Partner agrees to provide the services listed in Attachment I, at the prices and in the geographical areas specified in Attachment I.

(c) Partner shall be responsible for meeting all AAAWM service standards and personnel qualifications, as provided in Attachment II, Conditions of Participation, and AAAWM Service Standards. Non-compliance with standards shall result in removal of Partner from approved service Partner list and may, at AAAWM's option, result in immediate termination of this Agreement.

(d) Partner shall be responsible for providing services as ordered in each electronic and/or written request for services. AAAWM shall not be liable for the cost of any goods or services not specifically requested in writing to the Partner.

(e) Partner shall notify AAAWM immediately in writing if, for any reason, it will be unable to continue to provide the quality or quantity of services that it is currently providing.

(f) Partner agrees to provide all services under this Agreement to all individuals referred by AAAWM, as staffing allows.

(g) The following individual shall be AAAWM's contact at Partner with regard to all matters relating to this Agreement: \_\_\_\_\_. In the event it shall become necessary to appoint a replacement contact person for any reason whatsoever, Partner shall promptly give AAAWM notice of such change and the contact information for the replacement contact person.

(h) Partner agrees to allow AAAWM access to reports and records noted in this Agreement for purpose of assessment. Assessments may be conducted by AAAWM at the Partner's agency to evaluate compliance with this Agreement, applicable standards and applicable laws and regulations.

(i) Provide a Community Health Automated Medicaid Processing System (CHAMPS) Provider ID to our agency at [COS@aaawm.org](mailto:COS@aaawm.org)

(j) Partner must agree to receive reimbursement for services rendered at the unit rate agreed upon with AAAWM as payment in full.

6. Termination

(a) This Agreement may be terminated upon thirty (30) days written notice by either party to the other.

(b) Partner's non-compliance with Operating Standards and Conditions of Participation,



Attachment II and Attachment III, or material breach of this agreement may result in immediate termination of this agreement.

- (c) Upon termination of this Agreement, AAAWM shall remove Partner's name from its list of approved service Partners.
- (d) Partner's obligations under this Agreement are separate from Partner's obligations to AAAWM clients. Termination of this Agreement shall not relieve Partner from its obligations to any AAAWM client receiving services at the time of termination.

7. Hold Harmless. Partner shall protect, defend, indemnify and hold AAAWM and the Michigan Department of Health and Human Services, and each of their respective officers, directors, agents and employees, harmless from and against all liabilities, damages, costs and expenses (including attorneys' fees) that either AAAWM or the Michigan Department of Health and Human Services may incur as a result of any of the activities of the Partner, its employees, contractors or agents, arising out of or relating to the Agreement.

8. Insurance. At all times during the term of this Agreement, Partner shall maintain such policies of insurance as will fully protect the Partner against any liability imposed upon Partner arising out of the performance of work of any nature carried out by Partner, or anyone directly or indirectly employed by Partner, under this Agreement. Such coverage shall include, as appropriate to the operations of Partner, public liability and property damage insurance, worker's compensation insurance, facility insurance, unemployment insurance, personal liability insurance, professional liability insurance, bonding insurance, general liability insurance, property and theft coverage insurance, and no-fault vehicle insurance. Upon request, Partner shall promptly provide AAAWM with such evidence of such insurance coverage as AAAWM reasonable deems necessary to ensure Partner's compliance with this Paragraph 8.

9. Independent Contractor.

- (a) It is understood and agreed that Partner holds itself out to the general public as a business providing the services described in this agreement. It is expressly understood and agreed that the legal and tax status of the Partner shall be that of independent contractor, and that under no circumstances shall the Partner or the employees of Partner be deemed to be the employees of AAAWM. Upon request, Partner shall fill out and submit to AAAWM an Independent Contractor Statement supplied by AAAWM.
- (b) Partner shall retain its business organization status, i.e., private for profit corporation, private non-profit business corporation, governmental affiliation, partnership, sole proprietor, etc., throughout the term of this Agreement and shall immediately notify AAAWM of any change in its business status, or business office address during the term of this Agreement.
- (c) Partner assumes full responsibility for payment of all withholding tax, social security tax, unemployment tax or any payroll deductions required by law for individuals who perform services for, or on behalf of, the Partner pursuant to this Agreement.

10. Subcontracts. Partner shall not assign this Agreement or enter into subcontracts with additional parties without obtaining prior written approval of AAAWM. Assignees or subcontractors shall be subject to all conditions and provisions of this Agreement; no subcontract may terminate the legal responsibility of AAAWM or the Michigan Department of Health and Human Services to assure that all activities under this Agreement are performed. Partner shall be responsible for the performance of all assignees or subcontractors approved by AAAWM. AAAWM shall have the authority to monitor and assess said subcontractors.

11. Audit Compliance.

- (a) Partner shall permit AAAWM, Federal, or State auditors to inspect books and records related to this Agreement and Partner shall retain said records for at least ten (10) years after the termination of this Agreement.
- (b) If, prior to the expiration of the ten (10) year retention period, any litigation or audit is begun, or a claim is instituted involving this Agreement covered by the record, the Partner shall retain the records beyond the six (6) year period until the litigation, audit finding, or claim has been finally resolved.
- (c) At the request of AAAWM, Partner shall promptly supply all information necessary for the reimbursement of any outstanding Medicaid claims.
- (d) AAAWM retains the right to review, approve, and monitor Partner's compliance with all rules, regulations, and requirements applicable to the waiver program. AAAWM, Michigan Department of Health and Human Services, and Centers for Medicare and Medicaid Services reserve the right, as a condition of funding, to require the development and implementation of corrective action plans if the Partner demonstrates inadequate performance.

12. Amendments. Any changes, amendments or modifications to this Agreement will be effective only if set forth in a writing signed by all parties to this Agreement.

13. Federal Regulations. Partner will comply with federal regulation 45 CFR Part 76 and certifies to the best of its knowledge and belief that its employees:

- (a) Are not presently debarred, excluded suspended, proposed for debarment or exclusion, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a 3-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
- (c) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in Paragraph 13(b); and
- (d) Have not within a 3-year period preceding this agreement had one or more public transaction (federal, state or local) terminated for cause or default.

14. MI Choice Medicaid Waiver Compliance.

- (a) Partner shall comply with all MI Choice Medicaid Waiver service standards (see Attachment II), including without limitation:

- (i) General operating standards for waiver agents and their contracted service Partners;
  - (ii) General operating standards for MI Choice waiver service Partners; and
  - (iii) Specific operating standards for MI Choice Waiver service Partners, including service category definitions for the services specified in Attachment II.
- (b) Partner must maintain a current copy of the following forms with AAAWM:
- (i) Purchase of Service Agreement;
  - (ii) Medicaid Assistance Partner Enrollment Agreement DCH-1625;
  - (iii) Assurance of Compliance with Applicable Laws;
  - (iv) Request for Taxpayer Identification Number and Certification form W-9;
  - (v) Business Associate Agreement;
  - (vi) Certificate of Liability Insurance;
  - (vii) Applicable license or certification as required by service standards;
  - (viii) Personnel records;
  - (ix) Staff Development records;
  - (x) Independent financial audit (if required); and
  - (xi) Annual internal evaluation (if required).

14. Billing.

- (a) Partner agrees to bill AAAWM monthly within 15 days following the last date of service/delivery in a month.
- (b) AAAWM shall not be charged for services not authorized on service verification.
- (c) Partner shall not charge for services not delivered or provided.
- (d) If payment is made to Partner by AAAWM for services not performed or for overcharges for services, AAAWM reserves the right to require reimbursement of those funds from Partner.
- (e) AAAWM shall not accept bills that are more than 60 days old.

15. Governing Law This Contract shall be governed by Michigan law without regard to principles of conflict of law. Any litigation between the parties relating to the Contract shall be brought in the federal or state courts in or covering Kent County, Michigan.

Attachments. The following attachments are incorporated into, and made a part of, this Agreement:

Attachment I – List of services, price list and geographic area served

Attachment II – Conditions of Participation and Minimum Service Standards


Attachment III- Full Conviction Employment Ban Chart

The parties execute this Agreement as of the date first written above.

By \_\_\_\_\_  
Authorized Signature

DATE \_\_\_\_\_

\_\_\_\_\_  
Printed Name

By  \_\_\_\_\_  
Kendrick Heinlein, Chief Executive Officer  
Area Agency on Aging of Western MI, Inc.

DATE 10/24/23





**AREA AGENCY ON AGING OF WESTERN MICHIGAN  
MI-CHOICE MEDICAID WAIVER:  
BUSINESS ASSOCIATE AGREEMENT**

CP 6-7b

This Business Associate Agreement (“Agreement”) is being entered into between the Area Agency on Aging of Western Michigan, Inc. (AAAWM) (“Covered Entity”) located at 3215 Eaglecrest Dr NE, Grand Rapids, MI 49525, and \_\_\_Mecosta County Commission on Aging \_\_\_ (“Business Associate”) located at \_\_\_12954 80th Ave., Mecosta, MI 49332 \_\_\_ to facilitate compliance with the Privacy and Security Rules. It is also being entered into between the parties to facilitate compliance with the HITECH Amendment to HIPAA. In consideration for the compensation paid to Business Associate to provide services relating to and on behalf of Covered Entity, the parties agree to the terms set forth in this Agreement.

**Article 1**

**Definitions**

The following terms have the meanings described in this Article for purposes of the Agreement unless the context clearly indicates another meaning. Terms used, but not otherwise defined, in this Agreement have the same meaning as those terms in the Privacy Rule.

**1.1 Business Associate**

“Business Associate” means the person or entity described in the first paragraph of this Agreement.

**1.2 CFR**

“CFR” means the Code of Federal Regulations.

**1.3 Covered Entity**

“Covered Entity” means the Area Agency on Aging of Western Michigan, Inc. (AAAWM), a Michigan nonprofit corporation.

**1.4 Designated Record Set**

“Designated Record Set” has the same meaning as the term “Designated Record Set” in 45 CFR 164.501.

**1.5 Electronic Health Record**

“Electronic Health Record” (EHR) means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff.



## **1.6 HIPAA**

“HIPAA” means the Health Insurance Portability and Accountability Act of 1996.

## **1.7 HITECH Amendment**

“HITECH Amendment” means the changes to HIPAA made by the Health Information Technology for Economic and Clinical Health Act.

### **1.7.1 OMNIBUS Final Rule**

*“Omnibus Final Rule” means the changes to HIPAA made by the Department of Health and Human Services (DHHS) 45 CFR parts 160 and 164.*

## **1.8 Individual**

“Individual” has the same meaning as the term “individual” in 45 CFR 160.103 and includes a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).

## **1.9 Privacy Rule**

“Privacy Rule” means the privacy rule of HIPAA as set forth in the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.

## **1.10 Protected Health Information**

“Protected Health Information” or “PHI” has the same meaning as the term “protected health information” in 45 CFR 160.103, limited to the information created, received, maintained or transmitted by Business Associate from or on behalf of Covered Entity.

## **1.11 Required By Law**

“Required By Law” has the same meaning as the term “required by law” in 45 CFR 164.103.

## **1.12 Secretary**

“Secretary” means the Secretary of the Department of Health and Human Services or his/her designee.

## **1.13 Security Incident**

“Security Incident” has the same meaning as the term “Security Incident” in 45 CFR 164.304.

#### **1.14 Security Rule**

“Security Rule” shall mean the security standards and implementation specifications at 45 CFR Part 160 and Part 164, subpart C.

### **Article 2**

#### **Obligations and Activities of Business Associate**

Business Associate agrees to perform the obligations and activities described in this Article.

**2.1** Business Associate understands that pursuant to the HITECH Amendment *and Omnibus Final Rule*, it is subject to the HIPAA Privacy and Security Rules in a similar manner as the rules apply to Covered Entity. As a result, Business Associate agrees to take all actions necessary to comply with the HIPAA Privacy and Security Rules for business associates as revised by the HITECH Amendment *and Omnibus Final Rule*, including, but not limited to, the following: Business Associate shall appoint a HIPAA privacy officer and a HIPAA security officer, Business Associate shall establish policies and procedures to ensure compliance with the Privacy and Security Rules, Business Associates shall train its workforce regarding the Privacy and Security Rules, Business Associate shall enter into a privacy/security agreement with Covered Entity, Business Associate shall enter into privacy/security agreements with its subcontractors that perform functions relating to Covered Entity involving PHI, and Business Associate shall conduct a security risk analysis.

**2.2** Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement or as Required By Law.

**2.3** Business Associate agrees to use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic PHI, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement. Business Associate shall implement administrative, physical and technical safeguards (including written policies and procedures) that reasonably and appropriately protect the confidentiality, integrity and availability of electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity as required by the Security Rule.

**2.4** Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.

**2.5** Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware and/or any Security Incident of which it becomes aware.

In addition, Business Associate agrees to the following in connection with the breach notification requirements of the HITECH Amendment *and Omnibus Final Rule*:



- (a) If Business Associate discovers a breach of unsecured PHI, as those terms are defined by 45 CFR 164.402, Business Associate shall notify Covered Entity without unreasonable delay and within 10 calendar days after discovery. For this purpose, discovery means the first day on which the breach is known to Business Associate or by exercising reasonable diligence would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a breach if the breach is known or by exercising reasonable diligence would have been known to any person, other than the person committing the breach, who is an employee, officer, subcontractor or other agent of Business Associate. The notification must include identification of each individual whose unsecured PHI has been or it has reasonably believed to have been breached and any other available information in Business Associate's possession which the Plan is required to include in the individual notice contemplated by 45 CFR 164.404.
- (b) Notwithstanding the immediately preceding paragraph, Business Associate shall assume the individual notice obligation specified in 45 CFR 164.404 on behalf of Covered Entity where a breach of unsecured PHI was committed by Business Associate or its employee, officer, subcontractor or other agent of Business Associate or is within the unique knowledge of Business Associate as opposed to Covered Entity. In such case, Business Associate will prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the affected individual(s). Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.
- (c) Further, where a breach involves more than 500 individuals and was committed by the Business Associate or its employee, officer, subcontractor or other agent or is within the unique knowledge of Business Associate as opposed to Covered Entity. Business Associate shall provide notice to the media pursuant to 45 CFR 164.406. Again, Business Associate will prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the media. Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.
- (d) Business Associate shall maintain a log of breaches of unsecured PHI with respect to Covered Entity and shall submit the log to Covered Entity within 30 calendar days following the end of each calendar year so that the Plan may report breaches to the Secretary in accordance with 45 CFR 164.408.

**2.6** Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, created, maintained, transmitted or received by Business Associate on behalf of Covered Entity, agrees in writing to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information. Moreover, Business Associate shall ensure that any such agent or subcontractor agrees to implement reasonable and appropriate safeguards to protect Covered Entity's electronic PHI.

**2.7** Business Associate agrees to provide reasonable access, at the written request of Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed in writing by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524. If Business Associate receives a request directly from an Individual or the Individual's designee, Business Associate shall notify Covered Entity as soon as administratively feasible in order for the parties to coordinate a response.

**2.8** Business Associate agrees to make any amendment(s) to Protected Health information in a Designated Record Set that the Covered Entity directs in writing or agrees to pursuant to 45 CFR 164.526 at the written request of Covered Entity or an Individual. If Business Associate receives a request directly from an Individual or the Individual's designee, Business Associate shall notify Covered Entity as soon as administratively feasible in order for the parties to coordinate a response.

**2.9** Following receipt of a written request by Covered Entity, Business Associate agrees to make internal practices, books, and records including policies and procedures and Protected Health Information relating to the use and disclosure of Protected Health Information received from, created, maintained or received by Business Associate on behalf of, Covered Entity reasonably available to the Secretary for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.

**2.10** Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528, or effective as of such later effective date prescribed by regulations issued by the U.S. Department of Health and Human Services, an accounting of disclosures of Protected Health Information from an Electronic Health Record in accordance with the HITECH Amendment.

**2.11** Following receipt of a written request by Covered Entity, Business Associate agrees to provide to Covered Entity or an Individual, information collected in accordance with Section 2.10 of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528, or effective as of such later effective date prescribed by regulations issued by the U.S. Department of Health and Human Services, an accounting of disclosures of Protected Health Information from an Electronic Health Record in accordance with the HITECH Amendment. If Business Associate receives a request directly from an Individual or the Individual's designee, Business Associate shall notify Covered Entity as soon as administratively feasible in order for the parties to coordinate a response.

### **Article 3**

#### **Permitted Uses and Disclosures by Business Associate**

**3.1** Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities or services for, or on behalf of, Covered Entity as specified in the underlying service agreement between Covered Entity and Business Associate, provided that such use or disclosure would not violate the Privacy Rule if

done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity. If there is no underlying service agreement between Covered Entity and Business Associate, Business Associate may use or disclose Protected Health Information to perform functions, activities or services for, or on behalf of, Covered Entity for the purposes of payment, treatment or health care operations as those terms are defined in the Privacy Rule, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.

**3.2** Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

**3.3** Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances in writing from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

**3.4** Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 45 CFR 164.504(e)(2)(i)(B).

**3.5** Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State Authorities, consistent with 45 CFR 164.502(j)(1).

## **Article 4**

### **Obligations of Covered Entity**

**4.1** Covered Entity shall notify Business Associate of any limitation(s) in its notice of privacy practices of Covered Entity in accordance with 45 CFR 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.

**4.2** Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by an Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.

**4.3** Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.



## Article 5

### **Term and Termination**

#### **5.1 Term**

This Agreement shall terminate on the date the Agreement is terminated for cause pursuant to Section 5.2, when the underlying service agreement between the parties terminates, or as of such other date as agreed to by the parties in writing. However, the protections in Section 5.3 shall survive termination of the Agreement and continue as specified in Section 5.3.

#### **5.2 Termination for Cause**

Upon either party's knowledge of a material breach of this Agreement by the other party (the "breaching party"), the first party shall either:

Provide an opportunity for the breaching party to cure the breach or end the violation and terminate this Agreement if the breaching party does not cure the breach or end the violation within a reasonable time, as specified by the first party;

Immediately terminate this Agreement if the breaching party has breached a material term of this Agreement and cure is not possible; or

If neither termination nor cure are feasible, the first party shall report the violation to the Secretary.

#### **5.3 Effect of Termination**

Upon termination of this Agreement for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity written notification of the conditions that make return or destruction infeasible. Upon receipt of written notification that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information, which shall be for a period of at least six years.

## Article 6

### Miscellaneous

#### 6.1 Notice

Any notice or other written communication required or permitted to be given to the other party under this Agreement must be addressed to the attention of the other party in care of the contact person identified below. Written notice may be delivered by certified mail or overnight mail.

#### Covered Entity:

Area Agency on Aging of Western Michigan, Inc.  
Contact Person: HIPAA Privacy Officer – Suzanne Filby-Clark  
3215 Eaglecrest Dr NE  
Grand Rapids, MI 49525

Business Associate: Mecosta County Commission on Aging  
(Business Name)

Contact Person: Cynthia Mallory  
12954 80th Avenue Mecosta, MI 49332  
Cynthia.mallory@mcccoasc.org

#### 6.2 Regulatory References

A reference in this Agreement to a section in the Privacy Rule or Security Rule means the section as in effect or as amended.

#### 6.3 Amendment

This Agreement may only be amended in a written document signed by an authorized representative of each party. The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the privacy and security requirements of HIPAA. If the Business Associate refuses to sign such an amendment, this Agreement shall automatically terminate.

#### 6.4 Survival

The respective rights and obligations of Business Associate under Section 5.3 of this Agreement shall survive the termination of this Agreement.

#### 6.5 Interpretation

Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule and the Security Rule.

**6.6 Successors**

This Agreement is binding on each party's legal successors.

**6.7 Indemnification**

Business Associate agrees to indemnify and hold harmless Covered Entity and its directors, officers and employees against any and all claims, lawsuits, settlements, judgments, costs, penalties and expenses including attorney's fees resulting from or arising out of or in connection with a use or disclosure of Protected Health Information by Business Associate or its subcontractors or agents in violation of this Agreement.

Covered Entity agrees to indemnify and hold harmless Business Associate and its directors, officers and employees against any and all claims, lawsuits, settlements, judgments, costs, penalties and expenses including attorney's fees resulting from or arising out of or in connection with a use or disclosure of Protected Health Information by Covered Entity, or agents of Covered Entity, in violation of this Agreement.

**6.8 No Beneficiaries**

Nothing expressed or implied in this Agreement is intended to confer, nor shall anything confer, upon any person other than the Covered Entity and Business Associate, and their respective successors or assigns, any rights, remedies, obligations or liabilities.

Area Agency on Aging of Western Michigan, Inc.  
(Covered Entity)

By KH H.L.

Kendrick Heinlein, Chief Executive Officer

Dated: 10/24/23

And Mecosta County Commission Aging  
Facility/Corporation (Business Associate)

★ By \_\_\_\_\_ ★ Dated: \_\_\_\_\_

★ Title: \_\_\_\_\_





STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING

CP 6-8

GRETCHEN WHITMER  
GOVERNOR

COL. JOSEPH M. GASPER  
DIRECTOR

September 29, 2023

Dear Local Emergency Management Coordinator:

Enclosed is the Fiscal Year 2023 Emergency Management Performance Grants (EMPG) Grant Agreement package. Please return the required grant documentation listed on the enclosed ***Subrecipient Checklist*** to our office via email:

Attention: Mr. Paul Lounsberry  
Emergency Management and Homeland Security Division  
Michigan Department of State Police  
LounsberryP@michigan.gov


Reimbursement for the EMPG program is contingent upon completion of the activities in the signed *Emergency Management Annual Work Agreement*. To remain eligible for EMPG funding, current and adequate plans must be maintained, and exercise requirements must be met. If a work activity is not completed in the designated quarter, reimbursement may not be made until the work is completed. The Emergency Management and Homeland Security Division District Coordinators may make recommendations on reimbursement, but final approval remains with the Deputy State Director of Emergency Management, who may or may not approve a delay in the completion of the activity. If work activities (for which funds have been withheld) have not been completed by the end of the fiscal year, forfeiture of those funds may be required. For specific responsibilities and requirements, please refer to Section II (Statutory Authority) and Section IV (Responsibilities of the Subrecipient) in the Fiscal Year 2023 EMPG Grant Agreement.

This grant agreement and all required attachments must be completed, signed, and returned **no later than November 28, 2023**. If this requirement is not met, this grant agreement will be invalid unless a prior written exception is provided by the Michigan State Police, Emergency Management and Homeland Security Division.

Sincerely,

A handwritten signature in blue ink, appearing to read "K. Sweeney".

Capt. Kevin Sweeney, Commander  
Emergency Management and  
Homeland Security Division

Michigan State Police Emergency Management and Homeland Security Division				Grant Agreement	
<b>FEDERAL AWARD IDENTIFICATION</b>					
SUBRECIPIENT NAME  County of Mecosta		GRANT NAME  Emergency Management Performance Grants		ASSISTANCE LISTING  97.042	
SUBRECIPIENT IRS/VENDOR NUMBER  38-6005901		FEDERAL AWARD IDENTIFICATION NUMBER (FAIN) EMC-2023-EP-00005		FEDERAL AWARD DATE  9/12/2023	
SUBRECIPIENT UEI  Z3QCDNFKVVK3		SUBAWARD PERFORMANCE PERIOD BUDGET PERIOD		FROM 10/1/2022	TO 9/30/2023  9/30/2023
RESEARCH & DEVELOPMENT  N/A		Funding		Total	
		Federal Funds Obligated by this Action		\$17,897	
INDIRECT COST RATE  None on file		Total Federal Funds Obligated to Subrecipient		\$17,897	
		Total Amount of Federal Award Committed		\$17,897	
FEDERAL AWARD PROJECT DESCRIPTION  2023 Emergency Management Performance Grants (EMPG)					
DETAILS  The 2023 EMPG allocation is 21.23% of the Subrecipient's emergency program manager's salary and fringe benefits. A cost-match is required under this program. The Federal share used towards the EMPG budget shall not exceed 50% of the total budget.					
FEDERAL AWARDDING AGENCY  Federal Emergency Management Agency - GPD 400 C Street, SW, 3 <sup>rd</sup> floor Washington, DC 20472-3645			PASS-THROUGH ENTITY (RECIPIENT) NAME  Michigan State Police Emergency Management and Homeland Security Division PO Box 30634 Lansing, MI 48909		

# State of Michigan FY 2023 Emergency Management Performance Grant Grant Agreement

October 1, 2022 to September 30, 2023

Assistance Listing: 97.042 Grant Number: EMC-2023-EP-00005
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This Fiscal Year (FY) 2023 Emergency Management Performance Grant (EMPG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

**COUNTY OF MECOSTA**  
(hereinafter called the Subrecipient)

## I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

The FY 2023 EMPG program plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The objective of the NPS is to facilitate an integrated, all-of-nation/whole community, risk driven, capabilities-based approach to preparedness.

In support of the National Preparedness Goal, the FY 2023 EMPG supports a comprehensive, all-hazard emergency preparedness system to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas.

For more information on the NPS, federally designated priorities, and the FY 2023 EMPG objectives, as well as guidance on allowable costs and program activities, please refer to the FY 2023 EMPG Notice of Funding Opportunity (NOFO) and the Federal Emergency Management Agency (FEMA) Preparedness Grants Manual located at <https://www.fema.gov/grants>.

## II. Statutory Authority

Funding for the FY 2023 EMPG is authorized by Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.).

Appropriation authority is provided by the *Consolidated Appropriates Act, 2023* (Pub. L. No. 117-328; *Compact of Free Association Amendments Act of 2003* (Pub. L. No. 108-188 (2003))).

The Subrecipient agrees to comply with all FY 2023 EMPG program requirements in accordance with the FY 2023 EMPG NOFO, and the FY 2023 FEMA Preparedness Grants Manual; both are located at <https://www.fema.gov/grants/preparedness/emergency-management-performance>; the *Michigan*



*Emergency Management Act* of 1976, as amended (Public Act 390) at <http://www.legislature.mi.gov/doc.aspx?mcl-Act-390-of-1976>; the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.) located at <https://www.fema.gov/disaster/stafford-act>; and the *FY 2023 EMPG Agreement Articles Applicable to Subrecipients*. The *FY 2023 EMPG Agreement Articles Applicable to Subrecipients* document is included for reference in the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

- A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.
- B. The FEMA Policy #108-023-1 *Grant Programs Directorate Environmental Planning and Historic Preservation Policy Guidance*.

### III. Award Amount and Restrictions

- A. The **County of Mecosta** is awarded **\$17,897** or **21.23%** of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2023 EMPG**. The Subrecipient may receive less than the allocated amount if the Subrecipient's cost share (match) of wages and fringe benefits paid to the local emergency manager are less than the total allocation. The Subrecipient's EMPG program budget must be documented on the Local Budget for Emergency Management Performance Grant form (EMHSD-17).
- B. The FY 2023 EMPG covers eligible costs from October 1, 2022, to September 30, 2023. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period. Grant funds shall not be used for other purposes. For guidance on allowable costs, please refer to the EMPG Appendix in the FEMA Preparedness Grants Manual.
- C. This grant agreement designates EMPG funds for the administration and oversight of an approved emergency management program. **The Subrecipient may utilize grant funds for the reimbursement of salary, overtime, compensatory time off, and associated fringe benefits for the local emergency manager.** Up to 5% of the total allocation may be utilized for other allowable organization costs after all payroll costs for the grant award year have been reimbursed. No other expenditures are allowed. If other organization costs are requested, a narrative must be submitted detailing the expenses that are included in these costs.
- D. The FY 2023 EMPG program has a 50% cost share (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended, (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.), specifically, Title VI, sections 611(j) and 613. Federal funds cannot exceed 50% of eligible costs. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

The FEMA administers cost sharing requirements in accordance with 2 CFR § 200.306. To meet matching requirements, the Subrecipient contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

See the FY 2023 EMPG NOFO and FEMA Preparedness Grants Manual for additional cost share guidance, definitions, basic guidelines, and governing provisions.

- E. All EMPG funded personnel must complete either the Independent Study courses identified in the Professional Development Series, or the National Emergency Management Basic Academy delivered either by the Emergency Management Institute or a sponsored state, local, tribal, territorial, regional, or other designated location and record proof of completion. All EMPG funded personnel must also participate in exercises consistent with the requirements outlined in the EMPG Guidebook and work agreement.

The EMPG funded programs are required to complete a quarterly training and exercise report identifying training and exercises completed during the quarter. Guidance for accomplishing these requirements is provided by the Recipient.

- F. Upon request, the Subrecipient must provide to the Recipient information necessary to meet any state or federal subaward reporting requirements.
- G. In the event that the U.S. Department of Homeland Security (DHS) determines that changes are necessary to the award document after an award has been made, including but not limited to, changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

#### IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. The Subrecipient agrees to comply with all applicable federal and state regulations; the FY 2023 EMPG NOFO; the FEMA FY 2023 Preparedness Grants Manual; the FY 2023 EMPG *Agreement Articles Applicable to Subrecipients*, included with the grant agreement package for reference; and the EMPG Guidebook (EMD-PUB 208).
- C. The subrecipient shall not use FY 2023 EMPG funds to generate program income.
- D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
  1. Subrecipient Risk Assessment Certification.
  2. Standard Assurances.
  3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements.
  4. Audit Certification (EMD-053).
  5. Request for Taxpayer Identification Number and Certification (W-9).
  6. Other documents that may be required by federal or state officials.
- E. Complete and submit quarterly work reports, the Quarterly Training and Exercise Worksheet, and the Annual Training and Exercise Plan Worksheet in accordance with the schedule outlined in the FY 2023 EMPG Work Agreement/Quarterly Report (EMHSD-31).
- F. Enact enabling legislation establishing the local emergency management program and ensure a copy of the local resolution or ordinance is on file with the Recipient.



- G. Appoint an emergency management program manager who can assume responsibility for the functions outlined in section 4 of the EMPG Guidebook.
- H. Provide the Recipient with a complete job description for the federally funded EMPG local emergency manager, including non-EMPG duties if applicable.
- I. Notify the Recipient immediately of any changes in the EMPG funded local emergency manager's position.
- J. The Subrecipient will contribute to the development and maintenance of the state's multi-year Training and Exercise Plan. This will include conducting exercises that comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program and the EMPG Guidebook, to accomplish this goal.
- K. Ensure the EMPG funded local emergency manager completes training as required by the annual EMPG Work Agreement.
- L. Have an approved and current emergency operations plan on file with the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) District Coordinator.
- M. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation to the appropriate MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2023 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting [https://www.michigan.gov/msp/0,4643,7-123-72297\\_60152\\_95164\\_95317---,00.html](https://www.michigan.gov/msp/0,4643,7-123-72297_60152_95164_95317---,00.html) under Finance Forms.
- N. Comply with applicable financial and administrative requirements set forth in the current edition of 2 CFR, Part 200, including, but not limited to, the following provisions:
  - 1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
  - 2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
  - 3. Non-federal organizations which expend \$750,000 or more in all federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit requirements under 2 CFR, Part 200, Subpart F.
- O. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
- P. Maintain a valid Unique Entity Identifier through SAM.gov at all times during the performance period of this grant.
- Q. The Subrecipient must acknowledge and agree to comply with applicable provisions governing the DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions* located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, specifically in the DHS General Acknowledgements and Assurances on page 1..



- R. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order (EO) 13347.
- S. Comply with the Build America, Buy America provisions of the Infrastructure Investment and Jobs Act and EO 14005.

#### **V. Responsibilities of the Recipient**

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

#### **VI. Reporting Procedures**

- A. The Subrecipient agrees to prepare quarterly work reports using the FY 2023 EMPG Work Agreement/Quarterly Report (EMHSD-31) and submit them through EMHSD's online reporting tool by the due date following the end of **each** quarter. Reimbursement of expenditures by the Recipient is contingent upon the Subrecipient's completion of scheduled work activities. Reporting periods and due dates are listed in the FY 2023 EMPG Work Agreement/Quarterly Report (EMHSD-31). The FY 2023 EMPG Work Agreement can be located at [www.michigan.gov/emhsd](http://www.michigan.gov/emhsd) under Grants Programs, EMPG.
- B. If the Subrecipient fails to complete the scheduled work activities during a quarter, the Recipient will withhold reimbursement until either the work is completed, or the Deputy State Director of Emergency Management approves a delay in the completion of the activity. Forfeiture of funds may result if scheduled work activities are not completed according to established deadlines.
- C. A Subrecipient that fails to complete the annual exercise requirements, as scheduled within the FY 2023 EMPG Work Agreement/Quarterly Report, may be ineligible for EMPG funding for that quarter and all subsequent quarters.
- D. The Subrecipient's failure to fulfill the quarterly reporting requirements, as required by the grant, may result in the suspension or loss of grant funding.

#### **VII. Payment Procedures**

- A. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required

authorized signatures and required reimbursement documentation, to the MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2023 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting [www.michigan.gov/emhsd](http://www.michigan.gov/emhsd) under Grant Programs, EMPG, Grant Forms, Finance Forms.

- B. If the Subrecipient submits required quarterly reports that are late or incomplete, the reimbursement may not be processed until the following quarter. Forfeiture of funds may result if quarterly reports are not completed according to established deadlines.
- C. The Subrecipient agrees to return to the Recipient any unobligated balance of funds held by the Subrecipient at the end of the agreement period or handle them in accordance with the instructions provided by the Recipient.

### **VIII. Employment Matters**

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to their hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of their race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every contract or subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

### **IX. Limitation of Liability**

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

*This is not to be construed as a waiver of governmental immunity for either party.*

### **X. Third Parties**

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

### **XI. Grant Agreement Period**

This grant agreement is in full force and effect from October 1, 2022, to September 30, 2023. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement,



except with prior written approval. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

## **XII. Entire Grant Agreement**

This grant agreement is governed by the laws of the state of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of their rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to make satisfactory progress toward the goals or objectives set forth in the annual EMPG Work Agreement.
- D. Failure to follow grant agreement requirements or special conditions.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other reports or documents.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

## **XIII. Business Integrity Clause**

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

## **XIV. Freedom of Information Act**

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be

familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Protection of Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.



**XV. Official Certification****For the Subrecipient**

The individual or officer signing this grant agreement certifies by their signature that they are authorized to sign this grant agreement on behalf of the organization they represent. The Subrecipient agrees to complete all requirements specified in this grant agreement.

County of Mecosta  
Subrecipient Name

Z3QCDNFKVVK3  
Subrecipient UEI

**For the Chief Elected Official**

Jerrilyn Strong  
Printed Name

Chairperson, Board of Commissioners  
Title


Signature

Date

**For the Local Emergency Manager**

Patrick Maddox II  
Printed Name

Emergency Manager  
Title


  
Signature

10/3/2023  
Date

**For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)**

Capt. Kevin Sweeney,  
Printed Name

Commander, Emergency Management  
and Homeland Security Division  
Title

  
Signature

9-20-23  
Date



## SUBRECIPIENT RISK ASSESSMENT CERTIFICATION

As required by 2 CFR §200.331(b), the purpose of this assessment is to evaluate subrecipient's risk of noncompliance with federal statutes, regulations, and the terms and conditions of a subaward, and to determine appropriate subrecipient monitoring during the grant performance period. Limited program experience, results of previous audits and site monitoring visits, new personnel or new or substantially changed systems, may increase a subrecipient's degree of risk.

Subrecipient: <i>County of Mecosta</i>	County: <i>Mecosta</i>	UEI: <i>Z3GCDNFKVNL3</i>
<b>Questions</b>		
<p>1. How many federal grant awards has your organization managed in the past 5 years regardless of awarding agency?</p> <p><input type="checkbox"/> No grants  <input type="checkbox"/> 1-3 grants  <input type="checkbox"/> 4-5 grants  <input type="checkbox"/> 6+ grants</p> <p>2. What percentage of your grant management staff has fewer than 2 years of grant experience?</p> <p><input type="checkbox"/> 0-25% of staff  <input type="checkbox"/> 26-50% of staff  <input type="checkbox"/> 51-75% of staff  <input type="checkbox"/> 76-100% of staff</p> <p>3. Has your organization had a new or substantially changed financial/accounting system(s) in the past 2 years?</p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>4. What types of findings (audit, site monitoring, etc.) has your organization received within the past 5 years?  <i>(Attach a separate sheet explaining any findings resulting in questioned costs or a return of funds.)</i></p> <p><input type="checkbox"/> Never Audited or No findings  <input type="checkbox"/> Unsupported costs (lack of documentation)  <input type="checkbox"/> Unreasonable use of funds  <input type="checkbox"/> Questioned costs or required to return funds</p> <p>5. Does your agency have staff primarily dedicated (&gt;50%) to grants management activities?</p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>		
<b>Certification</b>		
<p><b><i>I certify the information provided in this assessment is true and accurate, and that all occurrences of prior grant non-compliance have been disclosed.</i></b></p>		
Authorized Representative Signature:		Date:
Authorized Representative Printed Name: <i>Melinda Taylor</i>		Title: <i>Finance Officer / Deputy Controller Administrator</i>
Point of Contact Printed Name: <i>Melinda Taylor</i>	Title: <i>Finance Officer</i>	Email: <i>mtaylor@mecostacounty.org</i>



1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency

## Board Chair

), which govern the treatment of persons displaced as a result of

↓

Date \_\_\_\_\_





U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—



(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

#### DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Mecosta County  
400 EIM Street  
Big Rapids, MI 49307

2. Application Number and/or Project Name

CFDA Number: 97.042  
Grant Number: EMC-2023-EP-00005; EMC-2021-EP-00006  
FY2023 Emergency Management Performance Grant

3. Grantee IRS/Vendor Number

38-6005901

4. Typed Name and Title of Authorized Representative

Jerrilynn Strong  
Chairperson, Mecosta County Board of Commissioners

5. Signature

6. Date

EMHSD-053 (09/2023)  
Michigan State Police  
Emergency Management and Homeland Security Division

**AUTHORITY:** MCL 30.407a and 2 CFR Part 200, Subpart F;  
**COMPLIANCE:** Voluntary, but necessary to be considered for grant assistance.

## AUDIT CERTIFICATION

### Federal Audit Requirements

Non-federal organizations, which expend \$750,000 or more in federal funds during their current fiscal year, are required to have an audit performed in accordance with 2 CFR Part 200, Subpart F.

Subrecipients **MUST** email a copy of their audit report for each year they meet the funding threshold to: MSP-EMHSD-Audit@michigan.gov.

I. Program Information			
Program Name <i>County of Mecosta</i>		CFDA Number <i>97.042</i>	
II. Subrecipient Information			
Subrecipient Name <i>County of Mecosta</i>			
Street Address <i>400 Elm Street</i>		City <i>Big Rapids</i>	State <i>MI</i>
		ZIP Code <i>49307</i>	
III. Certification for Fiscal Year			
Subrecipient Fiscal Year Period: <i>01/01/23 to 12/31/23</i>			
<input type="checkbox"/> I certify that the subrecipient shown above does NOT expect it will be required to have an audit performed under 2 CFR Part 200, Subpart F, for the above listed program.			
<input type="checkbox"/> I certify that the subrecipient shown above expects it will be required to have an audit performed under 2 CFR Part 200, Subpart F, during at least one fiscal year funds are received for the above listed program. <b>A copy of the audit report will be submitted to:</b> A copy of the audit report will be submitted by email to: <u>MSP-EMHSD-Audit@michigan.gov</u> .			
Signature of Subrecipient's Authorized Representative			Date

Email audit report to:  
[MSP-EMHSD-Audit@michigan.gov](mailto:MSP-EMHSD-Audit@michigan.gov)

Submit this completed form, *Audit Certification* and return with your grant agreement.

*Board Chair*



Form **W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>County of Mecosta</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. <b>400 Elm Street</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Big Rapids, MI 49307</b>	
7 List account number(s) here (optional)	

**Board Chair**

**N)**

match the name given on line 1 to avoid a backup withholding. However, for a backup withholding, see instructions for Part I, later. For other backup withholding, see instructions for Part I, later.

For line 1. Also see *What Name and Address to Enter*.

**Social security number**

[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

or

**Employer identification number**

3	8	-	6	0	0	5	9	0	1
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notification number (or I am waiting for a number to be issued to me); and (b) I have not been notified by the Internal Revenue Service of a failure to report all interest or dividends, or (c) the IRS has notified me that I am

that I am exempt from FATCA reporting is correct.

You have been notified by the IRS that you are currently subject to backup withholding because of a failure to report all interest or dividends, or (c) the IRS has notified me that I am

**Sign Here**

Signature of U.S. person ►

Date ►

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

## What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.



**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note: ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

### Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

### Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

### Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

#### Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947



The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note:** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

## Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

## Line 6

Enter your city, state, and ZIP code.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note:** See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at [www.SSA.gov](http://www.SSA.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/Businesses](http://www.irs.gov/Businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. Go to [www.irs.gov/Forms](http://www.irs.gov/Forms) to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to [www.irs.gov/OrderForms](http://www.irs.gov/OrderForms) to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note:** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.



**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
6. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor <sup>4</sup>
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

**\*Note:** The grantor also must provide a Form W-9 to trustee of trust.

**Note:** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

### Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at [spam@uce.gov](mailto:spam@uce.gov) or report them at [www.ftc.gov/complaint](http://www.ftc.gov/complaint). You can contact the FTC at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see [www.IdentityTheft.gov](http://www.IdentityTheft.gov) and Pub. 5027.

Visit [www.irs.gov/IdentityTheft](http://www.irs.gov/IdentityTheft) to learn more about identity theft and how to reduce your risk.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



## Agreement Articles Applicable to Subrecipients

### Fiscal Year 2023 Emergency Management Performance Grants

#### Article I - U.S. Department of Homeland Security (DHS) Standard Terms and Conditions Generally

The Fiscal Year (FY) 2023 the DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2023. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations. The FY 2023 the DHS Standard Terms and Conditions will be housed on dhs.gov at [www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions](http://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions).

#### Article II - General Acknowledgment and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing the DHS access to records, accounts, documents, information, facilities, and staff.

1. Subrecipients must cooperate with any of the DHS compliance reviews or compliance investigations conducted by the DHS.
2. Subrecipients must give the DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.
3. Subrecipients must submit timely, complete, and accurate reports to the recipient and maintain appropriate backup documentation to support the reports.
4. Subrecipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.

#### Article III - John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for FY 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute - as it applies to the DHS recipients, subrecipients, and their contractors and subcontractors - prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

#### Article IV - Limited English Proficiency (Civil Rights Act of 1964 - Title VI)

Subrecipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

#### Article V - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients must comply with the "Build America, Buy America" provisions of the Infrastructure Investment and Jobs Act and Executive Order (EO) 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

1. All iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States? This means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55% of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. All construction materials are manufactured in the United States-this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary



scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

#### Waivers:

When necessary, Subrecipients must work with the recipient to apply for a waiver for these requirements that the agency may grant. Information on the process for requesting a waiver from these requirements is on the website below.

When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

1. Applying the domestic content procurement preference would be inconsistent with the public interest;
2. The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
3. The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described as "Buy America" Preference in the Federal Emergency Management Agency (FEMA) Financial Assistance Programs for Infrastructure | FEMA.gov.

The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the "Build America, Buy America" provisions. Recipients should refer to the Notice of Funding Opportunity (NOFO) for further information on the Buy America preference and waiver process.

#### **Article VI - Environmental Planning and Historic Preservation (EHP) Review**

The DHS/FEMA funded activities that may require an EHP review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the subrecipient to comply with all federal, state, and local laws.

The DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by the DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for the FEMA's EHP process is available on the DHS/FEMA Website. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, the DHS/FEMA may not be able to fund the project due to noncompliance with the EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, subrecipient will monitor ground disturbance, and if any potential archeological resources are discovered the subrecipient will immediately cease work in that area and notify the recipient, if applicable, and the DHS/FEMA.

#### **Article VII - Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, the DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.



**Article VIII - Indirect Cost Rate**

The 2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by the FEMA and included in the award file.

**Article IX - Activities Conducted Abroad**

Subrecipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

**Article X - Reporting of Matters Related to Subrecipient Integrity and Performance**

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the Subrecipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

**Article XI - Trafficking Victims Protection Act of 2000 (TVPA)**

Trafficking in Persons:

Subrecipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

**Article XII - Federal Leadership on Reducing Text Messaging while Driving**

Subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in EO 13513, including conducting initiatives described in Section 3(a) of the order when on official government business or when performing any work for or on behalf of the Federal government.

**Article XIII - Debarment and Suspension**

Subrecipients are subject to the non-procurement debarment and suspension regulations implementing EO 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

**Article XIV - Fly America Act of 1974**

Subrecipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article XV - Americans with Disabilities Act of 1990**

Subrecipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits Subrecipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

**Article XVI - Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude Subrecipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons.



**Article XVII - Copyright**

Subrecipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

**Article XVIII - Civil Rights Act of 1968**

Subrecipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits Subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article XIX - Best Practices for Collection and Use of Personally Identifiable Information**

Subrecipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. The DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Subrecipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources, respectively.

**Article XX - Civil Rights Act of 1964, Title VI**

Subrecipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

**Article XXI - Hotel and Motel Fire Safety Act of 1990**

Subrecipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

**Article XXII - Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from the FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

**Article XXIII - Patents and Intellectual Property Rights**

Subrecipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Subrecipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

**Article XXIV - Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article XXV - Terrorist Financing**

Subrecipients must comply with EO 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Subrecipients are legally responsible to ensure compliance with the order and laws.



**Article XXVI - Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval where required by 2 C.F.R. section 200.308.

For purposes of non-construction projects, the FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from the FEMA where the cumulative amount of such transfers exceeds or is expected to exceed 10% of the total budget the FEMA last approved.

For purposes of awards that support both construction and non-construction work, the FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from the FEMA before making any fund or budget transfers between the two types of work.

**Article XXVII - Acknowledgement of Federal Funding from the DHS**

Subrecipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

**Article XXVIII - Acceptance of Post Award Changes**

In the event the FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

**Article XXIX - Rehabilitation Act of 1973**

Subrecipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. section 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article XXX - False Claims Act and Program Fraud Civil Remedies**

Subrecipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article XXXI - Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is the DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by the DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article XXXII - Lobbying Prohibitions**

Subrecipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the Subrecipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

**Article XXXIII - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX**

Subrecipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. The DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.



**Article XXXIV - Age Discrimination Act of 1975**

Subrecipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

**Article XXXV - National Environmental Policy Act**

Subrecipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality Regulations for Implementing the Procedural Provisions of the NEPA, which require Subrecipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article XXXVI - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

The DHS financial assistance Subrecipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS Financial Assistance Office (FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Subrecipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, C.F.R. Part 200, and adopted by the DHS at 2 C.F.R. Part 3002.

**Article XXXVII - USA PATRIOT Act of 2001**

Subrecipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. sections 175-175c.

**Article XXXVIII - Non-Supplanting Requirement**

Subrecipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

**Article XXXIX - Drug-Free Workplace Regulations**

Subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the Subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

**Article XL - Universal Identifier and System of Award Management**

Requirements for System for Award Management and Unique Entity Identifier Subrecipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

**Article XLI - Energy Policy and Conservation Act**

Subrecipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

**Article XLII - Whistleblower Protection Act**

Subrecipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

**Article XLIII - Federal Debt Status**

All Subrecipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

**Article XLIV - Use of DHS Seal, Logo and Flags**

Subrecipients must obtain permission from the DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of the DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**Article XLV - Notice of Funding Opportunity Requirements**

All the instructions, guidance, limitations, and other conditions set forth in the NOFO for this program are incorporated here by reference in the award terms and conditions. All Subrecipients must comply with any such requirements set forth in the program NOFO.

**Article XLVI - SAFECOM**

Subrecipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**Article XLVII – EO 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety**

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of EO 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with EO 14074 to support safe and effective policing.





STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING

CP 6-8a

GRETCHEN WHITMER  
GOVERNOR

COL. JOSEPH M. GASPER  
DIRECTOR

August 24, 2023

Dear Local Emergency Management Coordinator:

Please accept this letter as an official amendment to the Fiscal Year (FY) 2021 Emergency Management Performance Grants American Rescue Plan Act (EMPG ARPA), grant agreement package for County of Mecosta, amendment number one. This amendment increases the total allocation to include partial reimbursement of the local emergency manager's salary and fringe benefits under the FY 2023 Emergency Management Performance Grant (EMPG) Work Agreement. All terms and conditions included in the original EMPG ARPA grant agreement package still apply.

The following language details the changes to the Federal Award Identification Cover Page, Grant Agreement, and FY 2021 EMPG ARPA Supplemental Match Certification:

**Federal Award Identification Sheet**

- Subaward Performance Period: Added dates, FROM: 10/1/2022, TO: 9/30/2023.
- Federal Funds Obligated by this Action: Replace, "\$13,485", with, "FY 21 \$13,485, FY 23 \$7,399".
- Total Federal Funds Obligated to Subrecipient: Replace, "\$13,485", with, "FY 21 \$13,485, FY 23 \$25,296".
- Total Amount of Federal Award: Replace, "\$13,485", with, "FY 21 \$13,485, FY 23 \$20,884".
- Details: Changed to, "The 2021 EMPG ARPA allocation is 17.13% of the Subrecipient's emergency program manager's salary and fringe benefits which covers FY 21 EMPG work activities. An additional allocation of 8.77854% is awarded to cover FY 23 EMPG work activities. A cost-match is required under this program. The Federal share used towards the EMPG budget shall not exceed 50% of the total budget."
- Changed DUNS Number to UEI

**Grant Agreement**

- Header: Change the period of performance date to read "October 1, 2020, to September 30, 2021, and October 1, 2022, to September 30, 2023".
- Section III, Subsection A (page 2): Change "The County of Mecostais awarded \$13,485 or 17.13% of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2021 EMPG**" to "The County of Mecostais awarded \$13,485 or 17.13% of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2021 EMPG** and \$7,399 or 8.77854% of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2023 EMPG**".

- Section III, Subsection B (page 2): Change the period of performance date to read “October 1, 2020, to September 30, 2021, and October 1, 2022, to September 30, 2023”.
- Changed “...the FY 2021 EMPG Work Agreement...” to “...the FY 2021 and FY 2023 EMPG Work Agreement...” to all references to the FY 2021 EMPG Work Agreement which can be found in the following sections of the grant agreement:
  - Section IV, Subsection E (page 3).
  - Section VI, Subsection A (page 8).
  - Section VI, Subsection C (page 8).
- Section XI (page 10): Change the period of performance date to read “October 1, 2020, to September 30, 2021, and October 1, 2022, to September 30, 2023”.

### Supplemental Match Certification

- Added the following paragraphs:

The initial allocation under the standard EMPG 23 grant program is 21.23394% of the total local emergency management coordinator payroll costs submitted to Michigan State Police, Emergency Management and Homeland Security Division. With this one-time, additional funding, each EMPG funded local emergency management program will receive supplemental funding to bring the 2023 percentage to 30.01247%. This ARPA supplemental award under EMPG 21 has the same requirements as the standard EMPG program with a 50% cost match requirement (cash or in-kind) as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Public Law 93-288), as amended, 42 USC 5121-5207. Specifically, Title VI, sections 611(j) and 614. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

**Acceptance of funds certifies local EMPG funded emergency management coordinators salary and fringe costs are local general funds, are not from federal funds, and have not been used as a match for any other federal grant program.**

- Added Funding Table for FY 23.

County of Mecosta

Original Funding Allocation at 21.23394%	\$17,897
<b>Supplemental ARPA Awarded Allocation at 8.77854%</b>	<b>\$7,399</b>
Total Awarded Funds for FY 23 EMPG at 30.01247%	\$25,296

Please keep a copy of this letter with your FY 2021 EMPG ARPA and FY 2023 EMPG grant agreements along with the enclosed Federal Award Identifier Coversheet, which has been modified to reflect the changes noted above.

If you have any questions regarding this correspondence, or the FY 2023 Emergency Management Performance Grant, please contact me at [RichmondK@michigan.gov](mailto:RichmondK@michigan.gov) or 517-204-0211.

Sincerely,



Capt. Kevin Sweeney, Commander  
Emergency Management  
and Homeland Security Division

Michigan State Police  
Emergency Management  
and  
Homeland Security  
Division



## Grant Agreement

### FEDERAL AWARD IDENTIFICATION

SUBRECIPIENT NAME	GRANT NAME	CFDA NUMBER
County of Mecosta	Emergency Management Performance Grants American Rescue Plan Act	97.042
SUBRECIPIENT IRS/VENDOR NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	FEDERAL AWARD DATE
38-6005901	EMC-2021-EP-00006	9/02/2021
SUBRECIPIENT UEI	SUBAWARD FROM TO PERFORMANCE PERIOD	
Z3QCDNFKV/NK3	10/1/2020 9/30/2021 10/1/2022 9/30/2023	
RESEARCH & DEVELOPMENT	Funding	Total
N/A	Federal Funds Obligated by this Action	FY 21:\$13,485 FY 23: \$7,399
INDIRECT COST RATE	Total Federal Funds Obligated to Subrecipient	FY 21:\$13,485 FY 23: \$25,296
None on file	Total Amount of Federal Award Committed	FY 21: \$13,485 FY 23: \$20,884
FEDERAL AWARD PROJECT DESCRIPTION		
2021 Emergency Management Performance Grants American Rescue Plan Act		
DETAILS		
The 2021 EMPG ARPA allocation is 17.13% of the Subrecipient's emergency program manager's salary and fringe benefits which covers FY 21 EMPG work activities. An additional allocation of 8.77854% is awarded to cover FY 23 EMPG work activities. A cost-match is required under this program. The Federal share used towards the EMPG budget shall not exceed 50% of the total budget.		
FEDERAL AWARDOING AGENCY	PASS-THROUGH ENTITY (RECIPIENT) NAME	
Federal Emergency Management Agency - GPD 400 C Street, SW, 3 <sup>rd</sup> floor Washington, D.C. 20472-3645	Michigan State Police Emergency Management and Homeland Security Division P.O. Box 30634 Lansing, MI 48909	



CP 6-9

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	(E) Total County Extra Voted	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
				Operating Rate					
Mecosta	1,689,868,682.00	5.8765	9,930,513.30	0.9954	1,682,095.28	0.0000	0.00	11,612,608.58	0.00
STATE ED. TAX	1,680,992,382.00	6.0000	10,085,954.29	0.0000	0.00	0.0000	0.00	0.00	0.00

(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	(N) Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
				Operating Rate					
Aetna	61,482,581.00	1.2081	74,277.11	0.0000	0.00	0.0000	0.00	74,277.11	0.00
Austin	69,965,080.00	1.2453	87,127.51	0.0000	0.00	0.0000	0.00	87,127.51	0.00
Big Rapids	191,798,532.00	1.2480	239,364.57	3.1952	612,834.67	0.0000	0.00	852,199.24	0.00
Chippewa	73,990,480.00	1.1844	87,634.32	3.9650	293,372.25	0.0000	0.00	381,006.57	0.00
Colfax	76,865,189.00	1.1445	87,972.21	0.0000	0.00	0.0000	0.00	87,972.21	0.00
Deerfield	49,378,945.00	1.1796	58,247.40	0.0000	0.00	0.0000	0.00	58,247.40	0.00
Fork	56,974,580.00	1.2192	69,463.41	2.6836	152,896.98	0.0000	0.00	222,360.39	0.00
Grant	33,121,652.00	1.1821	39,153.10	0.0000	0.00	0.0000	0.00	39,153.10	0.00
Green	106,302,201.00	1.2154	129,199.70	0.0000	0.00	0.0000	0.00	129,199.70	0.00
Hinton	43,459,829.00	1.1956	51,960.57	0.9660	41,982.19	0.0000	0.00	93,942.76	0.00
Martiny	95,925,536.00	1.2017	115,273.72	0.0000	0.00	0.0000	0.00	115,273.72	0.00
Mecosta	136,246,246.00	1.2473	169,939.94	1.2473	169,939.94	0.0000	0.00	339,879.88	0.00
Millbrook	46,327,602.00	1.2364	57,279.45	0.9892	45,827.26	0.0000	0.00	103,106.71	0.00
Morton	354,023,277.00	1.2227	432,864.26	2.0616	729,854.39	0.4520	160,018.52	1,322,737.17	0.00
Sheridan	49,983,220.00	1.2053	60,244.78	0.0000	0.00	0.0000	0.00	60,244.78	0.00
Wheatland	53,782,541.00	1.2355	66,448.33	4.1513	223,267.46	0.0000	0.00	289,715.79	0.00
Big Rapids	190,241,191.00	12.2334	2,327,296.59	5.2419	997,225.30	0.0000	0.00	3,324,521.89	0.00
BARRYTON	8,297,395.00	9.7444	80,853.14	0.0000	0.00	0.0000	0.00	80,853.14	0.00
MECOSTA	6,197,374.00	6.0000	37,184.24	0.0000	0.00	0.0000	0.00	37,184.24	0.00
MORLEY	9,227,160.00	10.7505	99,196.58	0.0000	0.00	0.0000	0.00	99,196.58	0.00
STANWOOD	4,238,884.00	8.7524	37,100.41	0.0000	0.00	0.0000	0.00	37,100.41	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C)	(D)	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G)	(BB)
		Total Operating Rate	Est. Authority Oper. Tax Dollars			Est. Total Authority Tax Dollars	Total RenZone Taxable Value
DDA - BIG RAPIDS	12,004,214.00	1.9728	23,681.91	0.0000	0.00	23,681.91	0.00
LIBRARY - BARRYTON	130,965,060.00	0.9726	127,376.62	0.0000	0.00	127,376.62	0.00
LIBRARY - TAMARACK MECOSTA CO.	47,312,960.00	0.3762	17,799.14	0.2808	13,285.48	31,084.62	0.00
TRANSIT - MECOSTA OSCEOLA TRANSIT AUTHORITY MECOSTA CO	1,499,627,491.00	0.4934	739,916.20	0.0000	0.00	739,916.20	0.00

(A) Local K12 School District Name															(GG) Non Homestead Comm.Pers.
	(B) Total Taxable Value	(C) Total NonHomestead Taxable Value	(D) Total Commercial Personal Taxable Value	(E) HH / Supplemental Rate	(F) Est. HH / Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bldg Site Rate	(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total RenZone Taxable Value	(G) Non Homestead Comm.Pers. Operating Rate	
BIG RAPIDS PUBLIC SCHOOLS	508,998,046.00	233,125,133.00	13,127,700.00	0.0000	0.00	18.0000	4,275,018.59	5.2500	2,672,239.74	0.0000	0.00	6,947,258.33	0.00	6.0000	
CHIPPEWA HILLS SCHOOL DIST	721,378,686.00	317,527,302.00	4,310,282.00	0.0000	0.00	18.0000	5,741,353.13	3.8755	2,795,703.10	0.0000	0.00	8,537,056.23	0.00	6.0000	
CHIPPEWA HILLS SCHOOL DIST W/MCC	92,700.00	8,830.00	0.00	0.0000	0.00	18.0000	158.94	3.8755	359.26	0.0000	0.00	518.20	0.00	6.0000	
EVART PUBLIC SCHOOLS	19,300,244.00	7,725,767.00	0.00	0.0000	0.00	18.0000	139,063.81	1.5000	28,950.37	0.0000	0.00	168,014.18	0.00	6.0000	
LAKEVIEW COMMUNITY SCHOOLS	47,312,960.00	13,634,685.00	138,600.00	0.0000	0.00	18.0000	246,255.93	5.6000	264,952.58	0.0000	0.00	511,208.51	0.00	6.0000	
MONTABELLA COMM SCHOOLS	16,922,689.00	4,870,663.00	325,400.00	0.0000	0.00	17.8527	88,858.96	6.9197	117,099.93	0.0000	0.00	205,958.89	0.00	5.8527	
MORLEY STANWOOD COMM SCHOOLS	319,257,190.00	120,763,924.00	1,949,700.00	0.0000	0.00	18.0000	2,185,448.83	3.0000	957,771.57	0.0000	0.00	3,143,220.40	0.00	6.0000	
MORLEY STANWOOD COMM SCHOOLS W/MCC	75,737.00	35,228.00	0.00	0.0000	0.00	18.0000	634.10	3.0000	227.21	0.0000	0.00	861.31	0.00	6.0000	
REED CITY PUBLIC SCHOOLS	56,530,430.00	19,088,431.00	76,300.00	0.0000	0.00	18.0000	344,049.56	3.3000	186,550.42	0.0000	0.00	530,599.98	0.00	6.0000	



		(C)	(D)	(E)	(F)	(G)	(BB)		
(A)	(B)	Total	Est. Community	Total Debt	Est. Community	Est. Total	Total		
Community College Name	Taxable Value	Operating Rate	College Oper. Tax Dollars	Rate	College Debt Tax Dollars	Community College Tax Dollars	RenZone Taxable Value		
MONTCALM CC	64,404,086.00	2.6516	170,773.87	0.0000	0.00	170,773.87	0.00		
		(J)	(K)	(L)	(M)	(N)	(O)	(P)	(II)
(H)	(I)	ISD	Est. ISD Allocated	ISD Total EV	Est. ISD EV Operating	ISD Total Debt	Est. ISD Debt	Est. Total ISD	Total RenZone
Intermediate School District Name	Taxable Value	Allocated Rate	Tax Dollars	Operating Rate	(Spec Ed/Voc/Enh) Tax Dollars	Rate	Tax Dollars	Tax Dollars	Taxable Value
MECOSTA-OSCEOLA	1,625,633,033.00	0.2463	400,393.42	4.7769	7,765,486.44	0.0000	0.00	8,165,879.86	0.00
MONTCALM	64,235,649.00	0.1699	10,913.64	4.7235	303,417.09	0.0000	0.00	314,330.73	0.00

Township / City	Village	School Code	Local School District	Total		Total		Total
				Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate w/Special Assmnt
Aetna	MORLEY	54040	MORLEY STANWOOD COMM SCHOOLS	22.5966	40.5966	22.5966	40.5966	40.5966
Aetna		54040	MORLEY STANWOOD COMM SCHOOLS	33.3471	51.3471	33.3471	51.3471	51.3471
Austin		54025	CHIPPEWA HILLS SCHOOL DIST	23.5093	41.5093	23.5093	41.5093	41.5093
Austin		54040	MORLEY STANWOOD COMM SCHOOLS	22.6338	40.6338	22.6338	40.6338	40.6338
Big Rapids		54010	BIG RAPIDS PUBLIC SCHOOLS	28.0817	46.0817	28.0817	46.0817	46.0817
Big Rapids		54040	MORLEY STANWOOD COMM SCHOOLS	25.8317	43.8317	25.8317	43.8317	43.8317
Chippewa		54025	CHIPPEWA HILLS SCHOOL DIST	28.3860	46.3860	28.3860	46.3860	46.3860
Chippewa		67020	EVART PUBLIC SCHOOLS	26.0105	44.0105	26.0105	44.0105	44.0105
Colfax		54010	BIG RAPIDS PUBLIC SCHOOLS	24.7830	42.7830	24.7830	42.7830	42.7830
Colfax		54025	CHIPPEWA HILLS SCHOOL DIST	23.4085	41.4085	23.4085	41.4085	41.4085
Colfax	MORLEY	54040	MORLEY STANWOOD COMM SCHOOLS	22.5330	40.5330	22.5330	40.5330	40.5330
Deerfield		54040	MORLEY STANWOOD COMM SCHOOLS	22.5681	40.5681	22.5681	40.5681	40.5681
Deerfield		54040	MORLEY STANWOOD COMM SCHOOLS	33.3186	51.3186	33.3186	51.3186	51.3186
Deerfield		54045	MORLEY STANWOOD COMM SCHOOLS W/MCC	25.2197	43.2197	25.2197	43.2197	43.2197
Fork		54025	CHIPPEWA HILLS SCHOOL DIST	27.1394	45.1394	27.1394	45.1394	45.1394
Fork		54025	CHIPPEWA HILLS SCHOOL DIST	36.8838	54.8838	36.8838	54.8838	54.8838
Grant		54010	BIG RAPIDS PUBLIC SCHOOLS	24.8206	42.8206	24.8206	42.8206	42.8206
Grant		54025	CHIPPEWA HILLS SCHOOL DIST	23.4461	41.4461	23.4461	41.4461	41.4461
Grant		67020	EVART PUBLIC SCHOOLS	21.0706	39.0706	21.0706	39.0706	39.0706
Grant		67060	REED CITY PUBLIC SCHOOLS	22.8706	40.8706	22.8706	40.8706	40.8706
Green	BARRYTON	54010	BIG RAPIDS PUBLIC SCHOOLS	24.8539	42.8539	24.8539	42.8539	42.8539
Green		67060	REED CITY PUBLIC SCHOOLS	22.9039	40.9039	22.9039	40.9039	40.9039
Hinton		59090	LAKEVIEW COMMUNITY SCHOOLS	29.3289	47.3289	29.3289	47.3289	47.3289
Martiny		54010	BIG RAPIDS PUBLIC SCHOOLS	24.8402	42.8402	24.8402	42.8402	42.8402
Martiny		54025	CHIPPEWA HILLS SCHOOL DIST	23.4657	41.4657	23.4657	41.4657	41.4657
Mecosta		54040	MORLEY STANWOOD COMM SCHOOLS	23.8831	41.8831	23.8831	41.8831	41.8831
Mecosta		54040	MORLEY STANWOOD COMM SCHOOLS	32.6355	50.6355	32.6355	50.6355	50.6355
Millbrook		54025	CHIPPEWA HILLS SCHOOL DIST	24.4896	42.4896	24.4896	42.4896	42.4896
Millbrook		54026	CHIPPEWA HILLS SCHOOL DIST W/MCC	27.1412	45.1412	27.1412	45.1412	45.1412
Millbrook		59045	MONTABELLA COMM SCHOOLS	30.0556	47.9083	30.0556	47.9083	47.9083
Millbrook	STANWOOD	59090	LAKEVIEW COMMUNITY SCHOOLS	29.3929	47.3929	29.3929	47.3929	47.3929
Morton		54025	CHIPPEWA HILLS SCHOOL DIST	26.0003	44.0003	26.0003	44.0003	44.0003
Morton		54025	CHIPPEWA HILLS SCHOOL DIST	32.0003	50.0003	32.0003	50.0003	50.0003
Sheridan		54025	CHIPPEWA HILLS SCHOOL DIST	23.4693	41.4693	24.4693	42.4693	42.4693
Wheatland		54025	CHIPPEWA HILLS SCHOOL DIST	27.6508	45.6508	27.6508	45.6508	45.6508
Wheatland		59045	MONTABELLA COMM SCHOOLS	33.2168	51.0695	33.2168	51.0695	51.0695
Big Rapids		54010	BIG RAPIDS PUBLIC SCHOOLS	40.6204	58.6204	40.6204	58.6204	58.6204

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Sheridan	Fire – 119	1.0000



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Total for fund 101	GENERAL OPERATING FUND	475,822.14
Total for fund 210	EMERGENCY MEDICAL SERVICES	58,670.20
Total for fund 214	DISTRICT COURT CASEFLOW	3,432.55
Total for fund 215	FRIEND OF THE COURT FUND	9,867.44
Total for fund 232	REMONUMENTATION GRANT FUND	1,650.00
Total for fund 249	BUILDING DEPARTMENT	5,233.72
Total for fund 254	EMERGENCY MANAGEMENT	11,100.87
Total for fund 256	REGISTER OF DEEDS TECHNOLOGY FUND	1,000.00
Total for fund 259	CONCEALED PISTOL LICENSING	46.74
Total for fund 260	MICHIGAN INDIGENT DEFENSE	12,283.42
Total for fund 263	K-9 FUND	70.00
Total for fund 264	JAIL MAINTENANCE FUND	608.20
Total for fund 267	COMMUNITY CORRECTIONS PROGRAM	5,736.40
Total for fund 269	LAW LIBRARY FUND	2,626.38
Total for fund 273	COMMISSION ON AGING MEALS	12,938.41
Total for fund 274	COMMISSION ON AGING FUND	17,966.43
Total for fund 280	911 STATE SERVICE CHARGE FUND	22,271.00
Total for fund 289	SECONDARY ROAD PATROL FUND	2,055.05
Total for fund 292	CHILD CARE FUND	18,992.95
Total for fund 402	BUILDING IMPROVEMENTS FUND	27,256.00
Total for fund 405	CAPITAL EQUIPMENT FUND	3,241.55
Total for fund 508	PARK/RECREATION FUND	18,091.66
Total for fund 516	DELIQUENT TAX REVOLVING	420.00
Total for fund 517	AUDIT OF PRINCIPAL RESIDENCE	843.82
Total for fund 653	MAILING DEPARTMENT FUND	50.00
Total for fund 677	HEALTH BENEFITS INSURANCE FUND	2,024.92
Total for fund 701	TRUST & AGENCY FUND	23,115.05
Total for fund 801	DRAIN FUND	124,301.91
TOTAL - ALL FUNDS		861,716.81

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD COMM/REFUND CALENDARS	C2521456-0	11/02/23	(49.58)	270746
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD COMM/DESK CALENDARS	2521822-0	11/02/23	49.58	270746
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD OF COMM/DESK CALENDARS X3	2521456-0	11/02/23	75.97	270746
101-101-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD OF COMM/CALENDAR, PLANNER	2519995-0	11/02/23	58.21	270746
101-101-810.000	MAC,HINTON,AETNA TWP/TRAVEL	RAY STEINKE	REIMBURSE 241 MILES/MAC,HINTON&AETNA	OCT01-OCT11/2023	11/02/23	157.86	270783
101-101-810.000	150 MILES/TRAVEL/MILEAGE	JERRILYNN STRONG	REIMBURSE 150 MILES/MMCAA,CHIP TWP,	SEP19-OCT05/2023	11/02/23	98.25	270785
101-101-821.000	COMMISSIONERS/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	11.19	3703
101-101-822.000	COMMISSIONERS/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	21.43	270871
Total For Dept 101 BOARD OF COMMISSIONERS						422.91	
Dept 131 49TH CIRCUIT COURT							
101-131-803.000	FULL DAY/VISITING REPORTER	COLLETTE RENE' STEINHO	VISITING REPORTER/FULL DAY&80 MILES	SEP29/2023	11/02/23	200.00	270788
101-131-803.000	80 MILES/VISITING REPORTER	COLLETTE RENE' STEINHO	VISITING REPORTER/FULL DAY&80 MILES	SEP29/2023	11/02/23	52.40	270788
101-131-804.020	APPOINTED ATTORNEY/APPEAL	DIANE KAY- HOUGABOOM	J VAGENAS/RESENTENCING	49THCC/22-10473	11/02/23	235.00	270727
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JOHN D. ROACH JR.	B ALLERS/LEGAL FEES	49THCC/22-10591	11/02/23	1,078.47	270776
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JOHN D. ROACH JR.	S WILLIAMS/LEAGL FEES	49THCC/23-10711	11/02/23	65.00	270776
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JOHN W. UJLAKY	C JOHNSTON/APPTND ATTRNY FEES	49THCC/22-10423	11/02/23	2,878.48	270790
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	D HANDRICH/28 PAGES	CASE#22-10584	11/02/23	57.40	270738
101-131-808.000	MEMBERSHIP/DUES	KIMBERLY BOOHER	REIMBURSE STATE BAR RENEWAL	OCT10/2023	11/02/23	415.00	270713
101-131-810.000	TRAVEL/MILEAGE EXPENSE	TERRI PONTZ	REIMBURSE 141 MILES FOR MAACA CONF	OCT10/2023	11/02/23	92.35	270772
101-131-821.000	POSTAGE	TERRI PONTZ	REIMBURSE POSTAGE STAMPS	OCT17/2023	11/02/23	66.00	270772
101-131-821.000	CIRCUIT COURT/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	130.26	3703
101-131-822.000	CIRCUIT CRT/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	76.15	270871
Total For Dept 131 49TH CIRCUIT COURT						5,346.51	
Dept 136 77TH DISTRICT COURT							
101-136-728.000	OFFICE SUPPLIES	THE EBCO COMPANY	77TH DC/CRIMINAL CASE FILES	023187	11/02/23	1,534.00	270730
101-136-807.000	22-54862/TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^M COOL/42 PAGES	OCT18/2023	11/02/23	12.60	270754
101-136-807.000	23-53309/TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^D CROWDER/93 PAGES	OCT16/2023	11/02/23	27.90	270754
101-136-810.000	TRAVEL/MILEAGE EXPENSE	SCOTT B. RIDDERMAN	REIMBURSE 28 MILES-PULL FILES FROM	AUG11-SEP28/2023	11/02/23	18.34	270775
101-136-821.000	DISTRICT CRT/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	112.40	3703
101-136-822.000	DISTRICT CRT/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	104.86	270871
Total For Dept 136 77TH DISTRICT COURT						1,810.10	
Dept 148 18TH PROBATE COURT							
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	SUSAN HAUT	M AUSTIN/EVIDENTIARY HEARING	18THPC/23-02758	11/02/23	125.00	270743
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	SUSAN HAUT	J JOHNSON/EVIDENTIARY HEARING	18THPC/89-70-226	11/02/23	125.00	270743
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	SUSAN HAUT	R MAREK/EVIDENTIARY HEARING	18THPC/07-00174	11/02/23	125.00	270743
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	SUSAN HAUT	M CLOTHIER/EVIDENTIARY HRNG & INVST	18THPC/22-02521	11/02/23	200.00	270743
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	CHERYL STERLING	K HOWELL/EVIDENTIARY HEARING	18THPC/08-00123	11/02/23	125.00	270784
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	WHITE LAW OFFICE, PLC	T SMITH/EVIDENTIARY HEARING	18THPC/23-02668	11/02/23	125.00	270794
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	WHITE LAW OFFICE, PLC	S FATE/EVIDENTIARY HEARING	18THPC/23-02679	11/02/23	125.00	270794
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	WHITE LAW OFFICE, PLC	J ZIMMERMAN/PETITION FOR MENTAL HEA	18THPC/17-01215	11/02/23	150.00	270794
101-148-804.000	APPOINTED ATTORNEY (PROBATE)	WHITE LAW OFFICE, PLC	B O'NEIL/EVIDENTIARY HEARING	18THPC/23-02729	11/02/23	125.00	270794
101-148-821.000	PROBATE CRT/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	357.45	3703
101-148-822.000	PROBATE CRT/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	25.19	270871
Total For Dept 148 18TH PROBATE COURT						1,607.64	
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY (49THFAM)	RAVI R GURUMURTHY	T BAKER/RSLVD,REVIEW HEARING	49CCFAM/20-06646	11/02/23	350.00	270739
101-149-804.000	APPOINTED ATTORNEY (49THFAM)	SUSAN HAUT	GARDNER MINORS/FTM MTG	49CCFAM/22-06796	11/02/23	100.00	270743
101-149-804.000	APPOINTED ATTORNEY (49THFAM)	SUSAN HAUT	D MCDONALD/RSLVD, POSTAGE	49CCFAM/23-06884	11/02/23	214.50	270743
101-149-804.000	APPOINTED ATTORNEY (49THFAM)	SUSAN HAUT	COURSER MINORS/RVW HRNG,MTG WITH CH	49CCFAM/21-06732	11/02/23	125.00	270743

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Fund 101 GENERAL OPERATING FUND							
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-822.000	JUVENILE/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	43.63	270871
Total For Dept 149 PROBATE COURT JUVENILE DIVISION						833.13	
Dept 151 CIRCUIT COURT PROBATION							
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58081 PROB&PAROLE/FOLDERS,PENS,ENVE	2521976-0	11/02/23	273.54	270746
101-151-822.000	CC PROBATION/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	16.64	270871
101-151-830.000	BOOKS/PRINTED MATERIAL	THE PIONEER GROUP	350382553 CC PROBATION RM#212/1 YEA	OCT11/2023	11/02/23	390.00	270771
Total For Dept 151 CIRCUIT COURT PROBATION						680.18	
Dept 153 DISTRICT COURT PROBATION							
101-153-810.000	TRAVEL/MILEAGE EXPENSE	ERIC BRAY	REIMBURSE 30 MILES/IMMOBILIZATIONS	OCT04-OCT18/2023	11/02/23	19.65	270716
101-153-821.000	DC PROBATION/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	18.93	3703
101-153-822.000	DC PROBATION/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	32.64	270871
Total For Dept 153 DISTRICT COURT PROBATION						71.22	
Dept 215 COUNTY CLERK							
101-215-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	58232 CLERK/ KELSEY NAME PLATE	2515185-0	11/02/23	13.23	270746
101-215-810.000	LUNCH MACC MTG/TRAVEL/MILE	MECOSTA COUNTY CLERK	CLERK/REPLENISH PETTY CASH/LUNCH MA	APR25-OCT06/2023	11/02/23	12.88	270721
101-215-810.000	LUNCH DIST 2 MTG/TRAVEL/MILE	MECOSTA COUNTY CLERK	CLERK/REPLENISH PETTY CASH/LUNCH MA	APR25-OCT06/2023	11/02/23	16.00	270721
101-215-821.000	CLERK/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	33.49	3703
101-215-822.000	CLERK/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	75.71	270871
Total For Dept 215 COUNTY CLERK						151.31	
Dept 235 Mimeo & PHOTOCOPY							
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD COMM/6CT PPR	2523566-0	11/02/23	251.94	270746
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD COMM/2CT PPR	2521442-0	11/02/23	83.98	270746
101-235-852.000	EQUAL/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	3.73	270682
101-235-852.000	ROD/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	1.20	270682
101-235-852.000	PROBATE/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	36.59	270682
101-235-852.000	CLERK/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	16.22	270682
101-235-852.000	BOC/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	24.49	270682
101-235-852.000	PROSEC/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	23.34	270682
101-235-852.000	SHERIFF/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	14.65	270682
101-235-852.000	ZONING/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	7.67	270682
101-235-852.000	DRAIN/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	7.92	270682
101-235-852.000	CIRCUIT/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/OCT04-NOV03	24AR1267905	11/03/23	14.12	270797
101-235-852.000	DISTRICT/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/OCT04-NOV03	24AR1267905	11/03/23	16.40	270797
101-235-852.000	DC PROB/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/OCT04-NOV03	24AR1267905	11/03/23	10.94	270797
Total For Dept 235 Mimeo & PHOTOCOPY						513.19	
Dept 243 ASSESSING EQUALIZATION							
101-243-742.000	EQUAL/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	8.88	270887
101-243-821.000	EQUAL/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	8.88	3703
101-243-822.000	EQUAL/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	23.05	270871
Total For Dept 243 ASSESSING EQUALIZATION						40.81	
Dept 248 CENTRAL SERVICES							
101-248-803.030	ADMINISTRATIVE SERVICES	DK SECURITY	COURTHOUSE/ARMED SECURITY/OCT15-OCT	174033	11/03/23	4,692.80	270810
101-248-858.000	ON-LINE SERVICES	CHARTER COMMUNICATIONS	006685601/SRVCS BLDG/NOV11-DEC03	006685601110123	11/08/23	1,054.28	270871
101-248-858.000	ON-LINE SERVICES	CITY OF BIG RAPIDS	00008/DISPATCH &WIRELESS CONNECTION	0000014179	11/08/23	984.67	270873
Total For Dept 248 CENTRAL SERVICES						6,731.75	
Dept 253 COUNTY TREASURER							
101-253-808.000	M STONER NOTARY APP/MEMBER	SHERRY EARNEST	REIMBURSE FOR M STONER NOTARY BOND	NOTARY23	11/02/23	10.00	270729



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Fund 101 GENERAL OPERATING FUND							
Dept 253 COUNTY TREASURER							
101-253-821.000	TREASURER/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	5.16	3703
101-253-822.000	TREASURER/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	28.44	270871
Total For Dept 253 COUNTY TREASURER						43.60	
Dept 261 COOPERATIVE EXTENSION							
101-261-822.000	COOPERATIVE EXTENSION/TELE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	14.20	270871
Total For Dept 261 COOPERATIVE EXTENSION						14.20	
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-740.000	BUILDING MAINT.SUPPLIES	BEHRENS LTD	MAINT/CAN LINERS	2886	11/02/23	156.00	270708
101-265-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL	58069 MAINT/PPR TWP,TP,CRPET CLEANE	2519380-0	11/02/23	610.21	270746
101-265-742.000	MAINT/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	53.30	270684
101-265-742.000	MAINT/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	36.43	270887
101-265-773.000	SUPPLIES/MINOR EQUIPMENT	STATE STREET OUTDOOR P	MAINT/2 STROKE OIL	60176	11/02/23	25.99	270780
101-265-822.000	MAINT/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	14.57	270871
101-265-823.000	UTILITIES/REPAIR	DTE ENERGY	9100 220 9362 9 JAIL/OCT05-NOV02	2417505883 03	11/08/23	1,632.88	270877
101-265-823.000	UTILITIES/REPAIR	DTE ENERGY	9100 220 7984 2/ CNTY BLDG/OCT05-NOV	2421385694 03	11/08/23	934.36	270878
101-265-823.010	ANNEX UTILITIES	REPUBLIC SERVICES #239	3-0239-0050371 SRVCS BLDG/TRASH SRV	0239-003455095	11/01/23	285.89	270700
101-265-823.010	ANNEX UTILITIES	DTE ENERGY	9100 220 7882 8 SRVCS BLDG/OCT05-NOV	2430881096 03	11/08/23	467.03	270879
Total For Dept 265 COURTHOUSE/BLDG/GROUNDS						4,216.66	
Dept 266 CORPORATION COUNSEL							
101-266-801.000	CORPORATION COUNSEL	COHL, STOKER & TOSKEY,	650.0000000/SRVCS RNDRD THROUGH SEP	55046	11/02/23	257.81	270722
Total For Dept 266 CORPORATION COUNSEL						257.81	
Dept 267 PROSECUTING ATTORNEY							
101-267-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58085 PROSCTR/LABLES	2521060-0	11/02/23	38.34	270746
101-267-810.000	TRAVEL/MILEAGE EXPENSE	NICOLE MARSHALL	REIMBURSE 178 MILES/RETREIVE FILES/	OCT24/2023	11/02/23	116.59	270759
101-267-821.000	PROC ATTRNY/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	3.36	3703
101-267-822.000	PROC ATTRNY/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	76.80	270871
Total For Dept 267 PROSECUTING ATTORNEY						235.09	
Dept 268 REGISTER OF DEEDS OFFICE							
101-268-810.000	UNITED COUNTY CONF/TRAVEL	KAREN HAHN	REIMBURSE 232 MILES/BIG RAPIDS-BOYN	OCT15-OCT17/2023	11/02/23	151.96	270741
101-268-821.000	ROD/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	70.79	3703
101-268-822.000	ROD/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	25.41	270871
101-268-826.000	DATA PROCESSING/MICROFILM	GOV OS A KOFILE COMPAN	ROD/DATA PROCESSING&PORTAL WEBSITE	INV-3361	11/08/23	3,038.10	270884
Total For Dept 268 REGISTER OF DEEDS OFFICE						3,286.26	
Dept 275 DRAIN COMMISSIONER							
101-275-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58281 DRAIN COMM/TONER,TAPE,LABEL,P	2521520-0	11/02/23	148.67	270746
101-275-742.000	DRAIN/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	28.29	270684
101-275-742.000	DRAIN/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	18.69	270887
101-275-822.000	DRAIN/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	15.01	270871
Total For Dept 275 DRAIN COMMISSIONER						210.66	
Dept 301 SHERIFF'S DEPARTMENT							
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58169 SHERIFF/CALENDARS,APPT BOOK,D	2521213-0	11/02/23	162.06	270746
101-301-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58169 SHERIFF/PPR, MEMO BOOK	2521453-0	11/02/23	59.38	270746
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL	58169 JAIL/POLISH PAD	2517333-1	11/02/23	45.50	270746
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL	58169 JAIL/TP,TWL,DEODORANT	2519370-0	11/02/23	339.50	270746
101-301-742.000	SHERIFF/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	304.80	270684
101-301-742.000	GAS/FUEL	FUEL MANAGEMENT SYSTEM	20 SHERIFF/FUEL USAGE	208617	11/03/23	72.78	270815
101-301-742.000	SHERIFF/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	428.37	270887

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Fund 101 GENERAL OPERATING FUND							
Dept 648 MEDICAL EXAMINER							
101-648-822.000	MORGUE/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	10.59	270871
Total For Dept 648 MEDICAL EXAMINER						10.59	
Dept 721 PLANNING COMMISSION							
101-721-705.000	PER DIEMS	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&88 MILES/VISITS	OCT02/2023	11/02/23	50.00	270742
101-721-705.000	PER DIEMS	GARY LAMBRIX	PLAN COMM/PER DIEM&36 MILES/VISIT&M	OCT05/2023	11/02/23	50.00	270753
101-721-810.000	88 MILES/TRAVEL/MILEAGE	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&88 MILES/VISITS	OCT02/2023	11/02/23	57.64	270742
101-721-810.000	36 MILES/TRAVEL/MILEAGE	GARY LAMBRIX	PLAN COMM/PER DIEM&36 MILES/VISIT&M	OCT05/2023	11/02/23	23.58	270753
101-721-821.000	PLAN COMM/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	96.50	3703
101-721-822.000	PLANNING/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	12.52	270871
Total For Dept 721 PLANNING COMMISSION						290.24	
Dept 851 BONDS & INSURANCE							
101-851-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	102,324.90	3694
101-851-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	7,181.01	3694
101-851-718.000	DENTAL, VISION, LIFE	KEYSER INSURANCE GROUP	COUNOFM-10/MIDLIVE/SEPTEMBER	772554	11/02/23	863.50	270751
Total For Dept 851 BONDS & INSURANCE						110,369.41	
Dept 999 APPROPRIATIONS							
101-999-999.140	FUND #290-BOARD ADMIN.	MICHIGAN COUNTY SOCIAL	DHHS/2023-2024 MCSSA ANNUAL DUES	1030	10/27/23	1,467.00	270685
101-999-999.320	SUBSTANCE ABUSE - MID STA	MID STATE HEALTH NETWO	SUBSTANCE ABUSE APPROPRIATIONS/JUL-	4TH QTR/2023	11/03/23	19,219.36	270829
101-999-999.390	ROAD COMMISSION	MECOSTA COUNTY ROAD CO	COUNTY APPROPRIATION/ROAD REPAIRS	3957	11/01/23	278,718.83	270694
Total For Dept 999 APPROPRIATIONS						299,405.19	
Total For Fund 101 GENERAL OPERATING FUND						475,822.14	
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	26,684.86	3694
210-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	1,788.57	3694
210-000-728.000	OFFICE SUPPLIES	OPTIMAL IMAGING SUPPLI	EMS/TONER X2	3514	11/02/23	634.50	270769
210-000-728.000	OFFICE SUPPLIES	OPTIMAL IMAGING SUPPLI	EMS/TONER X2	3515	11/02/23	634.50	270769
210-000-728.000	OFFICE SUPPLIES	OPTIMAL IMAGING SUPPLI	EMS/TONER	3516	11/02/23	364.50	270769
210-000-735.000	TB TEST/AMBULANCE/MEDICAL	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	85109718	11/02/23	335.98	270714
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	85111323	11/02/23	519.42	270714
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	85122645	11/02/23	1,150.52	270714
210-000-735.000	IV KITS,CATHETER,CURAPLEX	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	85119953	11/02/23	1,288.48	270714
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	MERCURY MEDICAL	EMS/FLOWSAFE II EZ NEB,LG&SMALL	INV197014	11/02/23	770.89	270763
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	TELEFLEX	141293 EMS/NEEDLES,STABILIZER	9507589358	11/02/23	2,315.50	270787
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	LINDE GAS & EQUIPMENT	25393050 EMS/OXYGEN CYLINDER RENTAL	39047271	11/08/23	551.25	270885
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	LINDE GAS & EQUIPMENT	25393050 EMS/OXYGEN CYLINDER RENTAL	38930986	11/08/23	991.35	270885
210-000-742.000	EMS/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	1,348.65	270684
210-000-742.000	GAS/FUEL	FUEL MANAGEMENT SYSTEM	21 EMS/FUEL USAGE/OCTOBER	208618	11/08/23	4,836.45	270881
210-000-742.000	EMS/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	1,476.98	270887
210-000-750.000	TOMLINSON/UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/TOMLINSON-POLO	865833	11/02/23	73.58	270768
210-000-750.000	J JONES/UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/J JONES-NAME BAR	862827	11/02/23	16.90	270768
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	CHROUCH COMMUNICATIONS	EMS/ANTENNA ROD	12349200	11/02/23	40.32	270720
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	57396 EMS/STAPLE REMOVER	2513041-0	11/02/23	2.37	270746
210-000-811.000	TRAINING EXPENSES	OSCEOLA COUNTY EMS	EMS/PHTLS CARDS	OCT10/2023	11/02/23	120.00	270770
210-000-811.000	A TOMLINSON,ELDER,PODESZW	WEST SHORE COMMUNITY C	74946 EMS/PARAMEDIC PROGRAM/EMS INS	12599	11/02/23	9,928.95	270793
210-000-821.000	POSTAGE	MECOSTA COUNTY E.M.S.	REIMBURSE PETTY CASH/PROPANE,VEHICL	FEB01-OCT01/2023	11/02/23	3.18	270760
210-000-822.000	EMS/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	62.24	270871
210-000-822.000	TELEPHONE	APPSMART TGN	0000007518-0000EMS/ STA2&3 PHONELIN	001921342	11/08/23	12.32	270896



INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
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BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-823.000	PROPANE TANK EXCHANGES/UT	MECOSTA COUNTY E.M.S.	REIMBURSE PETTY CASH/PROPANE,VEHICLE	FEB01-OCT01/2023	11/02/23	42.25	270760
210-000-823.000	UTILITIES/REPAIR	TRI-COUNTY ELECTRIC CO	8126800 EMS/METER 46564/STA#2	SEP11-OCT10/2023	11/08/23	139.64	270897
210-000-823.000	UTILITIES/REPAIR	TRI-COUNTY ELECTRIC CO	6841800 EMS/METER 52962/STA#3	SEP15-OCT/2023	11/08/23	171.15	270897
210-000-852.000	EMS/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	20.98	270682
210-000-853.000	ACE HARDWARE/EQUIPMENT REI	MECOSTA COUNTY E.M.S.	REIMBURSE PETTY CASH/PROPANE,VEHICLE	FEB01-OCT01/2023	11/02/23	12.91	270760
210-000-854.000	OREILLY,SPEEDWAY,ACE HRDW	MECOSTA COUNTY E.M.S.	REIMBURSE PETTY CASH/PROPANE,VEHICLE	FEB01-OCT01/2023	11/02/23	34.46	270760
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2022 CHEV EXPRSS/LOF,LAPTOP MOU	0107523	11/02/23	574.35	270774
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2019 CHEV EXPRSS/GAS SPRING,SCH	0107570	11/02/23	1,427.54	270774
210-000-855.000	SOFTWARE MAINTENANCE CONF	TRIZETTO PROVIDER SOLU	EMS/ELECTRONIC CLAIMS FILED	3WK1102300	11/02/23	192.00	270789
210-000-901.000	MISCELLANEOUS	STERICYCLE INC	1000513876 EMS/SHREDDING	8004968622	11/02/23	102.66	270782
Total For Dept 000						58,670.20	
Total For Fund 210 EMERGENCY MEDICAL SERVICES						58,670.20	
Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT							
Dept 000							
214-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	1,938.04	3694
214-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	117.01	3694
214-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTRINSIC INTERVENTION	SOBRIETY CRT/DRUG TESTING SUPPLIES	21904	11/02/23	1,077.50	270749
214-000-804.000	APPOINTED ATTORNEY	LOBERT LAW OFFICE, P.C	SOBRIETY COURT/CRT APPNTD ATTORNEY	10976	11/02/23	300.00	270755
Total For Dept 000						3,432.55	
Total For Fund 214 DISTRICT COURT CASEFLOW MANAGEI						3,432.55	
Fund 215 FRIEND OF THE COURT FUND							
Dept 000							
215-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	8,565.77	3694
215-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	558.39	3694
215-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58088 FOC/PLANNERS, POST ITS	2523165-0	11/02/23	67.03	270746
215-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58088 FOC/PENS,TONER,POST ITS,PLANN	2521557-0	11/02/23	404.42	270746
215-000-810.000	TRAVEL/MILEAGE EXPENSE	CRYSTAL MACEACHERN	REIMBURSE FALL CONF. LUCH	OCT06/2023	11/02/23	16.00	270756
215-000-810.000	230 MILES/TRAVEL/MILEAGE E	KRISTAL WIBLE	REIMBURSE 230 MILES/LUNCH/MFSC CONF	OCT04-OCT06/2023	11/02/23	150.65	270795
215-000-810.000	LUNCH/TRAVEL/MILEAGE EXPEN	KRISTAL WIBLE	REIMBURSE 230 MILES/LUNCH/MFSC CONF	OCT04-OCT06/2023	11/02/23	9.74	270795
215-000-821.000	FOC/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	38.26	3703
215-000-822.000	FOC/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	57.18	270871
Total For Dept 000						9,867.44	
Total For Fund 215 FRIEND OF THE COURT FUND						9,867.44	
Fund 232 REMONUMENTATION GRANT FUND							
Dept 000							
232-000-705.000	PER DIEMS	MICHAEL BARGER	REMONUMENTATION PEER GROUP MTG/PER	OCT19/2023	11/02/23	300.00	270706
232-000-705.000	PER DIEMS	RONALD BISCHER	REMONUMENTATION PEER GROUP MTG/PER	OCT19/2023	11/02/23	300.00	270711
232-000-705.000	PER DIEMS	ROBERT BURTCH	REMONUMENTATION PEER GROUP MTG/PER	OCT19/2023	11/02/23	300.00	270717
232-000-705.000	PER DIEMS	J. DAVID HENRY	REMONUMENTATION PEER GROUP MTG/PER	OCT19/2023	11/02/23	300.00	270744
232-000-705.000	PER DIEMS	JOHN MCLANE	REMONUMENTATION PEER GRP MTG/PER DI	OCT19/2023	11/02/23	300.00	270762
232-000-705.000	MEETING MINUTES	JOHN MCLANE	REMONUMENTATION PEER GRP MTG/PER DI	OCT19/2023	11/02/23	150.00	270762
Total For Dept 000						1,650.00	
Total For Fund 232 REMONUMENTATION GRANT FUND						1,650.00	
Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	1,395.40	3694

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Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	63.82	3694
249-000-742.000	BLDG DEPT/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	138.47	270684
249-000-742.000	GAS/FUEL	MARK MOSS	REIMBURSE MEALS&GAS FOR CONF. AT SH	SEP26-SEP29/2023	11/02/23	65.08	270765
249-000-742.000	BLDG DEPT/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	90.12	270887
249-000-810.000	TRAVEL/MILEAGE EXPENSE	MARK MOSS	REIMBURSE MEALS&GAS FOR CONF. AT SH	SEP26-SEP29/2023	11/02/23	57.00	270765
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	GERALD ANTOR	BLDG&ZON/32 CONTRACTED PLUM&MECH IN	OCT10-OCT23/2023	11/02/23	1,653.00	270705
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHAEL CALIFF	BLDG&ZON/37 CONTRACTED ELECTRICAL I	OCT10-OCT23/2023	11/02/23	1,753.20	270718
249-000-822.000	BLDG&ZON/TELEPHONE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	12.52	270871
249-000-853.000	BUILDING/EQUIPMENT REPAIR	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/SEP30-OCT29	24AR1240771	10/27/23	5.11	270682
Total For Dept 000						5,233.72	
Total For Fund 249 BUILDING DEPARTMENT						5,233.72	
Fund 254 EMERGENCY MANAGEMENT							
Dept 000							
254-000-980.000	EQUIPMENT/FURNITURE	J & B MEDICAL SUPPLY,	EMS/MED SPPLS/PACKS-STOP THE BLEED	1570208	11/02/23	7,405.49	270750
254-000-980.000	EQUIPMENT/FURNITURE	J & B MEDICAL SUPPLY,	EMS/MED SPPLS/PACKS-STOP THE BLEED	1584983	11/02/23	899.40	270750
254-000-980.000	EQUIPMENT/FURNITURE	J & B MEDICAL SUPPLY,	EMS/MED SPPLS/PACKS-STOP THE BLEED	1604881	11/02/23	62.99	270750
254-000-980.000	EQUIPMENT/FURNITURE	J & B MEDICAL SUPPLY,	EMS/MED SPPLS/PACKS-STOP THE BLEED	1605017	11/02/23	2,670.00	270750
254-000-980.000	EQUIPMENT/FURNITURE	J & B MEDICAL SUPPLY,	EMS/MED SPPLS/PACKS-STOP THE BLEED	1633919	11/02/23	62.99	270750
Total For Dept 000						11,100.87	
Total For Fund 254 EMERGENCY MANAGEMENT						11,100.87	
Fund 256 REGISTER OF DEEDS TECHNOLOGY FUND							
Dept 000							
256-000-858.000	ON-LINE SERVICES	GOV OS A KOFIELD COMPAN	ROD/DATA PROCESSING&PORTAL WEBSITE	INV-3361	11/08/23	1,000.00	270884
Total For Dept 000						1,000.00	
Total For Fund 256 REGISTER OF DEEDS TECHNOLOGY FUND						1,000.00	
Fund 259 CONCEALED PISTOL LICENSING							
Dept 000							
259-000-821.000	CPL FUND/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	46.74	3703
Total For Dept 000						46.74	
Total For Fund 259 CONCEALED PISTOL LICENSING						46.74	
Fund 260 MICHIGAN INDIGENT DEFENSE COMMISSION FUND							
Dept 000							
260-000-803.030	ADMINISTRATIVE SERVICES	INDIGENT DEFENSE CONSU	MIDC CONSULTING SRV/OCTOBER	456	11/03/23	6,416.67	270819
260-000-807.000	22-54862 42 PGS&42 COPIES/STEPHANIE LINTMUTH		PP^ M COOL 22-54862 & S PENCER 23-5	OCT18/2023	11/02/23	86.10	270754
260-000-807.000	23-53309 93 PGS& 93 COPIES/STEPHANIE LINTMUTH		PP^ M COOL 22-54862 & S PENCER 23-5	OCT18/2023	11/02/23	190.65	270754
260-000-817.010	CIRCUIT COURT APPOINTED AT ERIN CARRIER		T FOUNTAIN/PRE-SENT,1HR PRBTN VLTN,	49THCC/18-9419	11/02/23	200.00	270719
260-000-817.010	CIRCUIT COURT APPOINTED AT DENNIS L. DUVALL		J GRABINSKI/RSLVD,MLTPL CNTS,INTL I	49THCC/23-10729	11/02/23	650.00	270728
260-000-817.010	CIRCUIT COURT APPOINTED AT DENNIS L. DUVALL		J GRABINSKI/RSLVD,INTL INTRVW	49THCC/23-10750	11/02/23	450.00	270728
260-000-817.010	CIRCUIT COURT APPOINTED AT DENNIS L. DUVALL		J GRABINSKI/RSLVD,PROBATION VIOLATI	49THCC/23-10730	11/02/23	725.00	270728
260-000-817.010	CIRCUIT COURT APPOINTED AT DENNIS L. DUVALL		J SOLIS/RSLVD,PRE-SENT,MLTPL CNTS,I	49THCC/23-10753	11/02/23	725.00	270728
260-000-817.010	CIRCUIT COURT APPOINTED AT DENNIS L. DUVALL		C GILLARD/PRE-SENT	49THCC/23-10646	11/02/23	75.00	270728
260-000-817.010	CIRCUIT COURT APPOINTED AT DENNIS L. DUVALL		R HILL/PRE-SENT,INTL INTRVW	49THCC/23-10635	11/02/23	525.00	270728
260-000-817.010	CIRCUIT COURT APPOINTED AT ROBERT S HACKETT		E JEHNZEN/PROBATION VIOLATION	49THCC/21-10348	11/02/23	75.00	270740
260-000-817.010	CIRCUIT COURT APPOINTED AT ROBERT S HACKETT		A HARMON/RSLVD,PRE-SENT,1 JAIL VISI	49THCC/23-10733	11/02/23	775.00	270740
260-000-817.011	FELONY/COURT APPOINTED AT ERIN CARRIER		R SOLTYSIAR/SENTENCE ON DELAY	49THCC/23-10675	11/02/23	90.00	270719
260-000-817.011	FELONY/COURT APPOINTED AT ROBERT S HACKETT		K DREYER/VIOLATION OF DELAY	49THCC/23-10622	11/02/23	75.00	270740

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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
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BOTH OPEN AND PAID

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 260 MICHIGAN INDIGENT DEFENSE COMSSION FUND							
Dept 000							
260-000-817.011	FELONY/COURT APPOINTED AT	ROBERT S HACKETT	D CROSS/RSLVD,PRE-SENT,1 JAIL VISIT	49THCC/23-10748	11/02/23	575.00	270740
260-000-817.020	DISTRICT COURT APPOINTED	DENNIS L. DUVAL	77THDC ARRAIGNMENTS, 3 INTERVIEWS	OCT05-OCT17/2023	11/02/23	450.00	270728
260-000-817.020	DISTRICT COURT APPOINTED	SMULDERS LAW OFFICE	77THDC/CRT APPNTD ATTRNY/ 23-55629	OCT/2023	11/02/23	200.00	270779
Total For Dept 000						12,283.42	
Total For Fund 260 MICHIGAN INDIGENT DEFENSE COMM:						12,283.42	
Fund 263 K-9 FUND							
Dept 000							
263-000-901.000	MISCELLANEOUS	MAMA T'S PET PARLOR	SHERIFF/ZEKE GROOMING	10005	11/02/23	70.00	270758
Total For Dept 000						70.00	
Total For Fund 263 K-9 FUND						70.00	
Fund 264 JAIL MAINTENANCE FUND							
Dept 000							
264-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58169	JAIL/CALENDAR, PAPER	2523577-0	11/01/23	50.08	270693
264-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58169	JAIL/STAMP, SELF INK	2519770-0	11/01/23	19.69	270693
264-000-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL 58169	JAIL/DEODERANT	2521443-1	11/01/23	55.71	270693
264-000-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL 28169	JAIL/TWL,TP,LINERS	2523578-0	11/01/23	482.72	270693
Total For Dept 000						608.20	
Total For Fund 264 JAIL MAINTENANCE FUND						608.20	
Fund 267 COMMUNITY CORRECTIONS PROGRAM							
Dept 000							
267-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	3,876.08	3694
267-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	234.02	3694
267-000-742.000	COMM CORRCTNS/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	50.43	270887
267-000-821.000	COMM CRRCTNS/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	4.41	3703
267-000-822.000	COMMUNITY CORRECTIONS/TELE	CHARTER COMMUNICATIONS	005029901/NOVEMBER	005029901110123	11/08/23	37.66	270871
267-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/HP PRO MINI DESKTOP&MONITOR	I0000608590	11/08/23	1,533.80	270893
Total For Dept 000						5,736.40	
Total For Fund 267 COMMUNITY CORRECTIONS PROGRAM						5,736.40	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-858.000	ON-LINE SERVICES	THOMSON REUTERS - WEST	1000605104/LAW LIBRARY/ONLINE SOFTW.	849197354	11/08/23	2,626.38	270898
Total For Dept 000						2,626.38	
Total For Fund 269 LAW LIBRARY FUND						2,626.38	
Fund 273 COMMISSION ON AGING MEALS							
Dept 000							
273-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	1,550.44	3694
273-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	68.36	3694
273-000-742.000	COA MEALS/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	178.48	270684
273-000-742.000	COA MEALS/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	183.02	270887
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT:	230773479	10/27/23	30.35	270683
273-000-773.000	EARLY PAY DSCNT/SUPPLIES/A	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT:	230773479	10/27/23	(0.30)	270683
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT:	230849838	11/01/23	113.01	270691
273-000-773.000	EARLY PAY DSCNT/SUPPLIES/A	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT:	230849838	11/01/23	(1.13)	270691
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT:	230352460	11/01/23	29.40	270691



INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/27/2023 - 11/08/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 273 COMMISSION ON AGING MEALS							
Dept 000							
273-000-773.000	EARLY PAY DSCNT/SUPPLIES/	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230352460	11/01/23	(0.30)	270691
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230210746	11/01/23	42.84	270691
273-000-773.000	EARLY PAY DSCNT/SUPPLIES/	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230210746	11/01/23	(0.43)	270691
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004261644	11/08/23	81.40	270882
273-000-773.000	EARLY PAY DSCNT/SUPPLIES/	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004261644	11/08/23	(0.81)	270882
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004346539	11/08/23	44.19	270882
273-000-773.000	EARLY PAY DSCNT/SUPPLIES/	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004346539	11/08/23	(0.44)	270882
273-000-808.000	MEMBERSHIP/DUES	MEALS ON WHEELS AMERIC	COA/2024 YEARLY MEMBERSHIP DUES	2024 DUES	11/02/23	250.00	270766
273-000-810.000	97 MILES/TRAVEL/MILEAGE E	JULIA HOISINGTON	REIMBURSE 97 STAFF MILES	OCT10/2023	11/02/23	63.54	270745
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230773479	10/27/23	798.96	270683
273-000-817.000	EARLY PAY DSCNT/MEAL PREP.	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230773479	10/27/23	(7.99)	270683
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230849838	11/01/23	907.77	270691
273-000-817.000	EARLY PAY DSCNT/MEAL PREP.	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230849838	11/01/23	(9.08)	270691
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	18589787	11/01/23	(8.16)	270691
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230352460	11/01/23	958.22	270691
273-000-817.000	EARLY PAY DSCNT/MEAL PREP.	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230352460	11/01/23	(9.58)	270691
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230210746	11/01/23	1,165.35	270691
273-000-817.000	EARLY PAY DSCNT/MEAL PREP.	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	230210746	11/01/23	(11.65)	270691
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4511608	11/02/23	1,018.40	270791
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4515440	11/02/23	1,140.50	270791
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4515921	11/02/23	60.02	270791
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004261644	11/08/23	1,281.06	270882
273-000-817.000	EARLY PAY DSCNT/MEAL PREP.	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004261644	11/08/23	(12.81)	270882
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004346539	11/08/23	1,965.04	270882
273-000-817.000	EARLY PAY DSCNT/MEAL PREP.	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	9004346539	11/08/23	(19.65)	270882
273-000-853.000	EQUIPMENT REPAIR	GATEWAY REFRIGERATION	COA/3 DOOR FREEZER SRVC CALL&REPAIR	18869	11/02/23	1,040.39	270734
273-000-854.000	VEHICLE MAINTENANCE	GINGRICH TIRE CENTER I	COA/VAN15/2 TIRES REPAIRED	093513	11/02/23	50.00	270735
Total For Dept 000						12,938.41	
Total For Fund 273 COMMISSION ON AGING MEALS						12,938.41	
Fund 274 COMMISSION ON AGING FUND							
Dept 000							
274-000-705.000	PER DIEMS	MARY BECHAZ	ADVISORY BRD MTG/MILEAGE&PER DIEM	OCT18/2023	11/02/23	50.00	270707
274-000-705.000	PER DIEMS	SHARON BONGARD	ADVISORY BRD MTG/MILEAGE&PER DIEM	OCT18/2023	11/02/23	50.00	270712
274-000-705.000	PER DIEMS	BRENDA LAMBRIX	ADVISORY BRD MTG/MILEAGE&PER DIEM	OCT18/2023	11/02/23	50.00	270752
274-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	12,183.43	3694
274-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	688.73	3694
274-000-728.000	OFFICE SUPPLIES	STAPLES	DET 1019751 COA/GLOVES,CLEANER,WHIT	3550541874	11/02/23	85.23	270781
274-000-740.000	BUILDING MAINT.SUPPLIES	GORDON FOODS SERVICE,	580710018 COA-MEALS/LINER CAN SLIM	9004261646	11/08/23	31.82	270882
274-000-740.000	EARLY PAY DSCNT/BUILDING M	GORDON FOODS SERVICE,	580710018 COA-MEALS/LINER CAN SLIM	9004261646	11/08/23	(0.32)	270882
274-000-740.000	BUILDING MAINT.SUPPLIES	GORDON FOODS SERVICE,	580710018 COA-MEALS/TOILT TISSUE	9004346541	11/08/23	91.42	270882
274-000-740.000	EARLY PAY DSCNT/BUILDING M	GORDON FOODS SERVICE,	580710018 COA-MEALS/TOILT TISSUE	9004346541	11/08/23	(0.91)	270882
274-000-742.000	COA/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	540.97	270684
274-000-742.000	COA/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	448.77	270887
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	GRAPHIC SPECIALTIES	COA/WORK ORDERS FOR HMP	38223	11/02/23	193.34	270736
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	GRAINGER	849431861 COA/GEN PURP CLEANER,QUAT	9858232359	11/02/23	387.69	270737
274-000-810.000	34 MILES/TRAVEL/MILEAGE E	MARY BECHAZ	ADVISORY BRD MTG/MILEAGE&PER DIEM	OCT18/2023	11/02/23	22.27	270707
274-000-810.000	40 MILES/TRAVEL/MILEAGE E	SHARON BONGARD	ADVISORY BRD MTG/MILEAGE&PER DIEM	OCT18/2023	11/02/23	26.20	270712
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DOREEN FISHER	REIMBURSE 402 STAFF MILES	SEP01/2023	11/02/23	263.31	270731
274-000-810.000	44 MILES/TRAVEL/MILEAGE E	BRENDA LAMBRIX	ADVISORY BRD MTG/MILEAGE&PER DIEM	OCT18/2023	11/02/23	28.82	270752
274-000-810.000	TRAVEL/MILEAGE EXPENSE	CYNTHIA MALLORY	REIMBURSE 189 STAFF MILES	AUG10-SEP29/2023	11/02/23	123.80	270757
274-000-810.000	22 MILES/TRAVEL/MILEAGE E	JERRILYNN STRONG	COA BRD MTG/MILEAGE	OCT18/2023	11/02/23	14.41	270785

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Fund 274 COMMISSION ON AGING FUND							
Dept 000							
274-000-810.000	TRAVEL/MILEAGE EXPENSE	SALLY WOLFBRANDT	REIMBURSE 39 STAFF MILES	OCT16/2023	11/02/23	25.55	270796
274-000-813.000	PROF.&CONTRACT SVCS/NON-EM	SUMMIT COMPANIES	COA/SEMI ANN SERVICE,TESTS,KITS,INS	133024337	11/02/23	188.00	270786
274-000-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 2062 6493 COA/SEP28-OCT29	202254071900	11/08/23	1,545.57	270874
274-000-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	COA/2024 YEARLY SUBSCRIPTION	OCT/2023	11/02/23	390.00	270771
274-000-852.000	COA/EQUIPMENT MAINTENANCE	A.B. DICK DOCUMENT SOL	ABD-MC07/KYOCERA MAINT/OCT01-OCT31	24AR1267796	11/08/23	25.95	270868
274-000-870.000	BUILDING REPAIR/MAINT.	PRIDE SERVICES	COA/CONF, ROOM B CARPET CLEANING	198	11/02/23	150.00	270773
274-000-870.000	BUILDING REPAIR/MAINT.	SHERWIN - WILLIAMS	6714-2345-7 COA/3 GAL PAINT	4736-6	11/02/23	362.38	270777
Total For Dept 000						17,966.43	
Total For Fund 274 COMMISSION ON AGING FUND						17,966.43	
Fund 280 911 STATE SERVICE CHARGE FUND							
Dept 000							
280-000-857.010	CNTY PER CAP/E9-1-1 SERVICE	MECEOLA CENTRAL DISPAT	WIRELESS E911 SVC/CNTY PER CAP/CNTY	4TH QTR/2023	11/08/23	7,331.00	270888
280-000-857.010	CNTY EQUAL/E9-1-1 SERVICE	MECEOLA CENTRAL DISPAT	WIRELESS E911 SVC/CNTY PER CAP/CNTY	4TH QTR/2023	11/08/23	14,940.00	270888
Total For Dept 000						22,271.00	
Total For Fund 280 911 STATE SERVICE CHARGE FUND						22,271.00	
Fund 289 SECONDARY ROAD PATROL FUND							
Dept 000							
289-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	1,938.04	3694
289-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	117.01	3694
Total For Dept 000						2,055.05	
Total For Fund 289 SECONDARY ROAD PATROL FUND						2,055.05	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-230.000	DUE TO OTHER UNITS OF GOVE	MDHHS BUREAU OF ACCOUN	FAM-JUVENILE CRT/OFFSET STATEMENT/A	49CCFAM/AUG/2023	11/01/23	10,625.90	270695
292-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	3,795.88	3694
292-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLEX/NOV	NOV/2023	10/30/23	185.37	3694
292-000-810.000	TRAVEL/MILEAGE EXPENSE	DENISE E. NEWHALL	REIMBURSE 153.9 MILES/VISITS	OCT13-OCT24/2023	11/02/23	100.80	270767
292-000-813.000	PROF.&CONTRACT SVCS/NON-EM	YOUTH ATTENTION CENTER	SRVCS RENDERED MEC CNTY YOUTH/OCTOB	OCT/2023	11/08/23	2,500.00	270899
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	BRAINS	JUV/COUNSELING SRVCS/S KAHLY	CLAIM#868973	11/02/23	300.00	270715
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	BRAINS	JUV/COUNSELING SRVCS/S KAHLY	CLAIM#868966	11/02/23	300.00	270715
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	BRAINS	JUV/COUNSELING SRVCS/S KAHLY	CLAIM#868980	11/02/23	300.00	270715
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	BRAINS	JUV/COUNSELING SRVCS/S KAHLY	CLAIM#868900	11/02/23	300.00	270715
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	BRAINS	JUV/COUNSELING SRVCS/S KAHLY	CLAIM#868961	11/02/23	75.00	270715
292-000-846.020	W LAMB/CHILDCARE/SUPPORT	SMART TRACKING SERVICE	TETER FEES/SEPTEMBER	10202023T	11/02/23	300.00	270778
292-000-846.020	K EVANS/CHILDCARE/SUPPORT	SMART TRACKING SERVICE	TETER FEES/SEPTEMBER	10202023T	11/02/23	90.00	270778
292-000-846.020	R OTTOBRE/CHILDCARE/SUPPO	F SMART TRACKING SERVICE	TETER FEES/SEPTEMBER	10202023T	11/02/23	30.00	270778
292-000-846.020	A TAYLOR/CHILDCARE/SUPPOR	I SMART TRACKING SERVICE	TETER FEES/SEPTEMBER	10202023T	11/02/23	90.00	270778
Total For Dept 000						18,992.95	
Total For Fund 292 CHILD CARE FUND						18,992.95	
Fund 402 BUILDING IMPROVEMENTS FUND							
Dept 000							
402-000-970.000	CAPITAL IMPROVEMENTS	GRANGER CONSTRUCTION C	JAIL DORMRENOVATION/OCTOBER	06-225300	11/03/23	27,256.00	270816
Total For Dept 000						27,256.00	
Total For Fund 402 BUILDING IMPROVEMENTS FUND						27,256.00	

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1,357.13



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 508 PARK/RECREATION FUND							
Dept 030 MERRILL							
508-030-823.000	GORREL/UTILITIES/REPAIR	CONSUMERS ENERGY	1000 8871 9370 GORREL/SEP22-OCT23	205101711754	11/03/23	392.30	270800
508-030-823.000	MERRILL/UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0517 MERRILL/SEP22-OCT23	202254063435	11/03/23	447.34	270801
508-030-823.000	MERRILL/UTILITIES/REPAIR	CONSUMERS ENERGY	1000 5684 6155 MERRILL MANAGER/SEP2	205635615633	11/03/23	215.93	270802
508-030-823.000	GORREL/UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0608 GORREL/SEP22-OCT23	202254063436	11/03/23	587.05	270803
508-030-823.000	MERRILL/UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0442 MERRILL OFFICE/SEP22	202254063434	11/03/23	161.27	270804
508-030-849.000	MERRILL/GROUNDS MAINTENANCE	FERGUSON SUPPLY CO-BIG MECOSTA	PARKS/BOILER DRAINS	054130	11/03/23	20.37	270814
508-030-849.000	MERRILL/EARLY PAY DISCNT/C	FERGUSON SUPPLY CO-BIG MECOSTA	PARKS/BOILER DRAINS	054130	11/03/23	(0.41)	270814
508-030-853.000	MERRILL/EQUIPMENT REPAIR	REMUS REPAIR	PARKS/SPARK PLUGS&FUEL FILTERS	33289	11/03/23	12.21	270833
Total For Dept 030 MERRILL						1,836.06	
Dept 050 SHOP							
508-050-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PARKS/HEALTH INSURANCE	DEC/2023	11/07/23	1,292.04	3702
508-050-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PARKS/HEALTH INSURANCE	DEC/2023	11/07/23	70.64	3702
508-050-742.000	SHOP/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT09-OCT23	3947	10/27/23	278.17	270684
508-050-742.000	SHOP/GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/OCT23-NOV06	3958	11/08/23	252.74	270887
508-050-823.000	SHOPUTILITIES/REPAIR	CONSUMERS ENERGY	1000 1298 6848 7 STALL/SEP20-OCT19	201542109538	11/03/23	140.96	270809
508-050-853.000	SHOP/EQUIPMENT REPAIR	REMUS REPAIR	PARKS/MOWER PULLEY	33427	11/03/23	39.95	270833
Total For Dept 050 SHOP						2,074.50	
Dept 060 DAVIS BRIDGE PARK							
508-060-773.000	DAVIS BRDG PRK/SUPPLIES/MJ	REMUS REPAIR	PARKS/OIL&SHARPENING	32191	11/03/23	70.98	270833
508-060-823.000	UTILITIES/REPAIR	GREAT LAKES ENERGY	242620001 PARK COMM/SEP23-OCT23	34870945	11/03/23	150.86	270817
Total For Dept 060 DAVIS BRIDGE PARK						221.84	
Total For Fund 508 PARK/RECREATION FUND						18,091.66	
Fund 516 DELIQUENT TAX REVOLVING							
Dept 000							
516-000-222.000	DUE TO COUNTY-ROD REDEMP	MECOSTA CO. REGISTER O	REDEMPTION RECORDINGS/OCTOBER	OCTOBER/2023	11/07/23	420.00	3696
Total For Dept 000						420.00	
Total For Fund 516 DELIQUENT TAX REVOLVING						420.00	
Fund 517 AUDIT OF PRINCIPAL RESIDENCE EXEMPTION							
Dept 000							
517-000-821.000	PRE/POSTAGE	MECOSTA COUNTY TREASUR	COURTHOUSE POSTAGE METER/OCTOBER	OCT/2023	11/07/23	74.82	3703
517-000-855.000	SOFTWARE MAINTENANCE CONT	FS & A SOFTWARE	EQUALZTN/PRE AUDIT SYSTEM/NO23-NOV2	150441	11/01/23	769.00	270688
Total For Dept 000						843.82	
Total For Fund 517 AUDIT OF PRINCIPAL RESIDENCE E						843.82	
Fund 653 MAILING DEPARTMENT FUND							
Dept 000							
653-000-821.000	SHIPPING LABELS/POSTAGE	PITNEY BOWES RESERVE A	ACCT 48778708/REPLENISH POSTAGE MTR	NOV06/2023	11/08/23	50.00	270892
Total For Dept 000						50.00	
Total For Fund 653 MAILING DEPARTMENT FUND						50.00	
Fund 677 HEALTH BENEFITS INSURANCE FUND							
Dept 000							
677-000-718.000	DENTAL, VISION, LIFE	FIDELITY SECURITY LIFE	1041972-1001/VISION/NOVEMBER 2023	165997364	11/01/23	61.02	270690
677-000-718.000	DENTAL, VISION, LIFE	FIDELITY SECURITY LIFE	1041966-1001/VISION/NOVEMBER 2023	165999008	11/01/23	1,579.80	270690
677-000-718.000	DENTAL, VISION, LIFE	MUTUAL OF OMAHA	G00BN5T/LIFE INSURANCE COVERAGE/NOV	001601668325	11/01/23	384.10	270696

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 677 HEALTH BENEFITS INSURANCE FUND Dept 000							
Total For Dept 000						2,024.92	
Total For Fund 677 HEALTH BENEFITS INSURANCE FUND						2,024.92	
Fund 701 TRUST & AGENCY FUND Dept 000							
701-000-228.160	DUE STATE/ PISTOL PERMITS STATE OF MICHIGAN	CLERK/CPL FEES-NEW/RENEWAL APPLICAN	551-625303	11/08/23	4,062.00	270891	
701-000-228.190	DUE TO STATE APPLICANT FISTATE OF MICHIGAN	8556 COMM CORRCTN/23 FINGERPRINTS	551-625684	11/08/23	994.75	270890	
701-000-228.370	DUE STATE/CRIME VICTIM RICSTATE OF MICHIGAN	CIRCUIT CRT FAM/JUV/FILING FEES/OCT	49FAM/OCT/2023	11/03/23	67.50	270826	
701-000-228.370	DUE STATE/CRIME VICTIM RICSTATE OF MICHIGAN	CIRCUIT CRT/FILING FEES/OCTOBER	49THCC/OCT/2023	11/03/23	1,698.43	270827	
701-000-228.420	DUE STATE/STATE COURT FUNISTATE OF MICHIGAN	CIRCUIT CRT/FILING FEES/OCTOBER	49THCC/OCT/2023	11/03/23	240.00	270827	
701-000-228.510	2023/TITLE SEARCH FEES/DUESTATE OF MICHIGAN	REDEPTION FEES	OCT/2023	11/08/23	3,107.00	270889	
701-000-228.520	2023/DUE STATE OF MICH-DNFSTATE OF MICHIGAN	REDEPTION FEES	OCT/2023	11/08/23	798.00	270889	
701-000-228.540	DUE TO STATE-NOTARY EDUCASTATE OF MICHIGAN	NOTARY EDUCATION TRAINING FEES/OCTO	OCTOBER/2023	11/03/23	8.00	270828	
701-000-228.560	DUE TO STATE-ELECTRONIC FISTATE OF MICHIGAN	CIRCUIT CRT FAM/JUV/FILING FEES/OCT	49FAM/OCT/2023	11/03/23	25.00	270826	
701-000-228.560	DUE TO STATE-ELECTRONIC FISTATE OF MICHIGAN	CIRCUIT CRT/FILING FEES/OCTOBER	49THCC/OCT/2023	11/03/23	300.00	270827	
701-000-228.570	JUROR COMP. REIMBURSEMENT STATE OF MICHIGAN	CIRCUIT CRT/FILING FEES/OCTOBER	49THCC/OCT/2023	11/03/23	25.00	270827	
701-000-228.580	DUE TO STATE/CIVIL FILING STATE OF MICHIGAN	CIRCUIT CRT FAM/JUV/FILING FEES/OCT	49FAM/OCT/2023	11/03/23	119.00	270826	
701-000-228.580	DUE TO STATE/CIVIL FILING STATE OF MICHIGAN	CIRCUIT CRT/FILING FEES/OCTOBER	49THCC/OCT/2023	11/03/23	1,428.00	270827	
701-000-228.590	DUE TO STATE/JUSTICE SYSTE STATE OF MICHIGAN	CIRCUIT CRT FAM/JUV/FILING FEES/OCT	49FAM/OCT/2023	11/03/23	200.00	270826	
701-000-228.590	DUE TO STATE/JUSTICE SYSTE STATE OF MICHIGAN	CIRCUIT CRT/FILING FEES/OCTOBER	49THCC/OCT/2023	11/03/23	1,476.04	270827	
701-000-230.010	DANIEL HAPLER/DUE TO SHERIMECOSTA COUNTY SHERIFF	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	4.87	270823	
701-000-230.010	PATRICK BUTTERS/DUE TO SHERIMECOSTA COUNTY SHERIFF	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270823	
701-000-230.010	MARTY NORMAND/DUE TO SHERIMECOSTA COUNTY SHERIFF	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270823	
701-000-230.010	ASIA VERELLEN/DUE TO SHERIMECOSTA COUNTY SHERIFF	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	1.86	270823	
701-000-230.020	CASE#18-9394/DUE TO DEPT. CITY OF BIG RAPIDS	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270799	
701-000-230.020	CASE#21-10354/DUE TO DEPT. CITY OF BIG RAPIDS	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270799	
701-000-230.020	CASE#21-10355/DUE TO DEPT. CITY OF BIG RAPIDS	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270799	
701-000-230.020	CASE#22-10421/DUE TO DEPT. CITY OF BIG RAPIDS	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270799	
701-000-230.020	CASE#22-10433/DUE TO DEPT. CITY OF BIG RAPIDS	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270799	
701-000-230.020	CASE#23-10764/DUE TO DEPT. CITY OF BIG RAPIDS	DNA FEES COLLECTED/OCTOBER	OCT/2023	11/03/23	15.00	270799	
701-000-265.020	SHERIFF INTERIM BOND MONEY 84TH DISTRICT COURT	INTERIM BOND/RCVD OF: GARRETT ARLAN	NOV06/2023	11/08/23	235.00	270869	
701-000-265.030	FOC BOND - ARREARAGES MECOSTA CO.FRIEND OF T	BOND RELEASE/A WILSON	CASE#06-17355	11/03/23	250.00	270822	
701-000-265.030	FOC BOND - ARREARAGES MECOSTA CO.FRIEND OF T	BOND RELEASE/SHAWN SIMMONS	CASE#19-24973	11/08/23	311.00	270886	
701-000-265.040	49THCC APPEARANCE BONDS P JOSHUA MICHAEL TOLAN	BOND RELEASE/JOSHUA TOLAN	CASE#23-10764	11/01/23	592.00	270687	
701-000-265.040	49THCC APPEARANCE BONDS P WENDY KEENE	BOND RELEASE KAIN LAROCQUE	CASE#22-10594	11/08/23	1,000.00	270870	
701-000-271.000	RESTITUTIONS PAYABLE MECOSTA COUNTY VETERAN	RESTITUTION FROM JOHN WALLACE	CASE#22-10600	11/03/23	60.00	270834	
701-000-271.000	RESTITUTIONS PAYABLE LATITUDE SUBROGATION S	RESTITUTION FROM ALEXA ZIMMERMAN	CASE#08-06353	11/03/23	45.00	270835	
701-000-271.000	RESTITUTIONS PAYABLE ERIC HAMMER	RESTITUTION FROM GYNETTA WOODS	CASE#21-10124	11/03/23	115.00	270836	
701-000-271.000	RESTITUTIONS PAYABLE BIG RAPIDS DEPT PUB. S	RESTITUTION FROM ROBERT WELLMAN	CASE#21-10341	11/03/23	12.50	270837	
701-000-271.000	RESTITUTIONS PAYABLE BIG RAPIDS DEPT PUB. S	RESTITUTION FROM JOHN WALLACE JR	CASE#20-10040	11/03/23	20.03	270838	
701-000-271.000	RESTITUTIONS PAYABLE LITTLE CAESARS	RESTITUTION FROM MATTHEW TOWNSEND	CASE#01-04755	11/03/23	37.86	270839	
701-000-271.000	RESTITUTIONS PAYABLE SUSAN WOOLWORTH	RESTITUTION FROM AMANDA TOMPKINS	CASE#17-09241	11/03/23	180.00	270840	
701-000-271.000	RESTITUTIONS PAYABLE ACUIITY INSURANCE	RESTITUTION FROM AMANDA TOMPKINS	CASE#17-09241	11/03/23	180.00	270841	
701-000-271.000	RESTITUTIONS PAYABLE INDEPENDENT BANK	RESTITUTION FROM REGINA THOMPSON	CASE#02-04830	11/03/23	50.00	270842	
701-000-271.000	RESTITUTIONS PAYABLE MORLEY STANWOOD HIGH S	RESTITUTION FROM CHRISTOPHER SHANAN.	CASE#95-03623	11/03/23	704.37	270843	
701-000-271.000	RESTITUTIONS PAYABLE CHRISTOPHER DRAYTON	RESTITUTION FROM DEREK ROSSER	CASE#21-10197	11/03/23	571.81	270844	
701-000-271.000	RESTITUTIONS PAYABLE LATITUDE SUBROGATION	RESTITUTION FROM AMBER ROSE	CASE#13-07687	11/03/23	10.00	270845	
701-000-271.000	RESTITUTIONS PAYABLE MARTHA VANSYCKLE	RESTITUTION FROM CHARLES RALSTON	CASE#07-06070	11/03/23	30.00	270846	
701-000-271.000	RESTITUTIONS PAYABLE GRAND OAKS NURSING CEN	RESTITUTION FROM RICHARD PONTZ	CASE#20-09979	11/03/23	140.00	270847	
701-000-271.000	RESTITUTIONS PAYABLE DENNYS VALUELAND	RESTITUTION FROM PAULA POMPEY	CASE#97-04032	11/03/23	30.00	270848	
701-000-271.000	RESTITUTIONS PAYABLE FERRIS PUBLIC SAFETY	RESTITUTION FROM WILLIAM PHILLIPS I	CASE#09-06640	11/03/23	430.98	270849	
701-000-271.000	RESTITUTIONS PAYABLE MICHAEL SWEENEY	RESTITUTION FROM JULIANA NIELSEN	CASE#14-08318	11/03/23	12.50	270850	

23,115.05
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48,524.79
18,128.50
15.50
12.37
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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 10/27/2023 - 11/08/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amountcheck #
Fund Totals:						
			Fund 101 GENERAL OPERATING FUND			475,822.14
			Fund 210 EMERGENCY MEDICAL SERVICES			58,670.20
			Fund 214 DISTRICT COURT CASEFLOW MANA			3,432.55
			Fund 215 FRIEND OF THE COURT FUND			9,867.44
			Fund 232 REMONUMENTATION GRANT FUND			1,650.00
			Fund 249 BUILDING DEPARTMENT			5,233.72
			Fund 254 EMERGENCY MANAGEMENT			11,100.87
			Fund 256 REGISTER OF DEEDS TECHNOLOGY			1,000.00
			Fund 259 CONCEALED PISTOL LICENSING			46.74
			Fund 260 MICHIGAN INDIGENT DEFENSE CO			12,283.42
			Fund 263 K-9 FUND			70.00
			Fund 264 JAIL MAINTENANCE FUND			608.20
			Fund 267 COMMUNITY CORRECTIONS PROGRA			5,736.40
			Fund 269 LAW LIBRARY FUND			2,626.38
			Fund 273 COMMISSION ON AGING MEALS			12,938.41
			Fund 274 COMMISSION ON AGING FUND			17,966.43
			Fund 280 911 STATE SERVICE CHARGE FUN			22,271.00
			Fund 289 SECONDARY ROAD PATROL FUND			2,055.05
			Fund 292 CHILD CARE FUND			18,992.95
			Fund 402 BUILDING IMPROVEMENTS FUND			27,256.00
			Fund 405 CAPITAL EQUIPMENT FUND			3,241.55
			Fund 508 PARK/RECREATION FUND			18,091.66
			Fund 516 DELIQUENT TAX REVOLVING			420.00
			Fund 517 AUDIT OF PRINCIPAL RESIDENCE			843.82
			Fund 653 MAILING DEPARTMENT FUND			50.00
			Fund 677 HEALTH BENEFITS INSURANCE FU			2,024.92
			Fund 701 TRUST & AGENCY FUND			23,115.05
			Fund 801 DRAIN FUND			124,301.91
Total For All Funds:						861,716.81

## COUNTY OF MECOSTA

CP 7-2a

Invoices to be paid by Paper Check

## BOARD OF COMMISSION MEETING NOVEMBER 16, 2023

# of Invoices: 196 TOTALS:	101,205.79
# of Credit Memos: 1 TOTALS:	(443.74)
197 INVOICES TOTALING:	\$100,762.05

## 197 INVOICES TOTALING: \$100,762.05 ARE RECOMMENDED TO BE PAID

## --- TOTALS BY FUND ---

101 - GENERAL OPERATING FUND	23,923.75
210 - EMERGENCY MEDICAL SERVICES	15,692.30
214 - DISTRICT COURT CASEFLOW MANAGEMENT	277.07
215 - FRIEND OF THE COURT FUND	192.25
249 - BUILDING DEPARTMENT	5,039.07
260 - MICHIGAN INDIGENT DEFENSE COMMISSION FUND	6,635.00
262 - CORRECTIONS OFFICER TRAINING FUND	2,694.22
268 - PROSECUTOR DEFERRAL PROGRAM	1,219.45
269 - LAW LIBRARY FUND	221.54
273 - COMMISSION ON AGING MEALS	5,409.59
274 - COMMISSION ON AGING FUND	10,461.61
287 - PA 302 LAW ENFORCEMENT TRAINING	1,329.72
292 - CHILD CARE FUND	27,666.48

## --- TOTALS BY DEPT/ACTIVITY ---

000 -	76,838.30
101 - BOARD OF COMMISSIONERS	716.14
131 - 49TH CIRCUIT COURT	3,836.70
136 - 77TH DISTRICT COURT	835.43
148 - 18TH PROBATE COURT	1,402.94
149 - PROBATE COURT JUVENILE DIVISION	565.28
153 - DISTRICT COURT PROBATION	33.03
215 - COUNTY CLERK	223.36
235 - Mimeo & PHOTOCOPY	167.96
265 - COURTHOUSE/BLDG/GROUNDS	935.00
267 - PROSECUTING ATTORNEY	830.00
268 - REGISTER OF DEEDS OFFICE	138.95
275 - DRAIN COMMISSIONER	6.93
301 - SHERIFF'S DEPARTMENT	4,695.08
302 - LAW ENFORCEMENT/ROAD PATROL	1,322.94
331 - MARINE PATROL	76.82
648 - MEDICAL EXAMINER	7,262.88
682 - VETERANS AFFAIRS	72.78
721 - PLANNING COMMISSION	801.53

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-705.000	PER DIEMS	SHARON BONGARD	AAAWM/PER DIEM	OCT28/2023	11/16/23	50.00	
101-101-810.000	125 MILES/TRAVEL/MILEAGE	JERRILYNN STRONG	REIMBURSE 125 MILES/ROAD COMMITTEE,	OCT16-OCT26/2023	11/16/23	81.88	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	LINDA HOWARD	REIMBURSE 348 MILES/MAC CONF,MICHWO	OCT01-OCT30/2023	11/16/23	227.94	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	SHARON BONGARD	AAAWM/94 MILES GRAND RAPIDS	OCT28/2023	11/16/23	61.57	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	REIMBURSE 450 MILES/COA X2 &AAAWM X	AUG16-OCT25/2023	11/16/23	294.75	
Total For Dept 101 BOARD OF COMMISSIONERS						716.14	
Dept 131 49TH CIRCUIT COURT							
101-131-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58162 49THCC/TONER,CALENDARS,INDEX	2524806-0	11/16/23	131.18	
101-131-729.000	CLERKS' EXPENSES	THE EBCO COMPANY	CLERK/LETTER SZ FILE BACKS,TWP HOLE	023208	11/16/23	315.00	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	ASHLEY SIEGEL, ESQ	D MELSON/MICH APPELLATE COUNSEL	49THCC/19-09806	11/16/23	305.39	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	ASHLEY SIEGEL, ESQ	L SANFORD/MI APPELLATE COUNSEL APPT	49THCC/23-10680	11/16/23	98.07	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	CHARLES B COVELLO	D STARRETTII/MI APPELLATE COUNSEL	49THCC/23-10644	11/16/23	236.91	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JEANICE DAGHER-MARGOSI	R WINEMAN/MI APPELLATE COUNSEL	49THCC/22-10505	11/16/23	748.10	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JEANICE DAGHER-MARGOSI	N WOLVERTON/MI APPELLATE COUNSEL	49THCC/21-10110	11/16/23	672.40	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JEANICE DAGHER-MARGOSI	T SORIANO/MI APPELLATE COUNSEL	49THCC/20-09962	11/16/23	460.00	
101-131-804.020	APPOINTED ATTORNEY/APPEAL	JEANICE DAGHER-MARGOSI	N ZIOLKOWSKI/MI APPELLATE COUNSEL	49THCC/21-10311	11/16/23	752.60	
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	C GILLARD SR/30 PAGES	CASE#23-10646	11/16/23	70.50	
101-131-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^C GILLARD SR/6 PGS & 12 COPIES	NOV06/2023	11/16/23	14.10	
101-131-807.000	23-10673/TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^ S SAUNTMAN/11PGS&22 COPIES	SEP21/2023	11/16/23	25.85	
101-131-807.000	23-10674/TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^S SAUNTMAN/22 COPIES	SEP21/2023	11/16/23	6.60	
Total For Dept 131 49TH CIRCUIT COURT						3,836.70	
Dept 136 77TH DISTRICT COURT							
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58092 77THDC/PENS &HIGHLIGHTERS	2517198-0	11/16/23	42.48	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58092 77THDC/CALENDARS	2517926-0	11/16/23	55.38	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58092 77TH DC/PENS,FLAG POST ITS	2517996-0	11/16/23	45.32	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58092 77TH DC/ENVELOPES	2522279-0	11/16/23	38.29	
101-136-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^M COOL/42 PAGES&42 COPIES	OCT18/2023	11/16/23	86.10	
101-136-807.000	VOLUME 1/TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^M CROWDER/93 PAGES & 93 COPIES	OCT16/2023	11/16/23	79.95	
101-136-807.000	VOLUME 2/TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^M CROWDER/93 PAGES & 93 COPIES	OCT16/2023	11/16/23	110.70	
101-136-830.000	2023/BOOKS/PRINTED MATERIAL	ICLE	33442 77TH DC/REAL PROPERTY LAW	793860	11/16/23	128.50	
101-136-830.000	BOOKS/PRINTED MATERIAL	WEST GROUP PAYMENT CEN	1000688018/MNTHLY SUBSCRIPTON/NOV1-	849277301	11/16/23	248.71	
Total For Dept 136 77TH DISTRICT COURT						835.43	
Dept 148 18TH PROBATE COURT							
101-148-804.000	APPOINTED ATTORNEY	ALEXANDER J. TALASKE	R MURDOCK/EVIDENTIARY HEARING	18THPC/23-02746	11/16/23	125.00	
101-148-804.000	APPOINTED ATTORNEY	BRENT H GREEN	K CORSI/DEFERRAL CONFERENCE	18THPC/23-02752	11/16/23	55.00	
101-148-804.000	APPOINTED ATTORNEY	JORDAN BALKEMA ELDER L	R MURDOCK/EVIDENTIARY HEARING	18THPC/23-02746	11/16/23	125.00	
101-148-804.000	APPOINTED ATTORNEY	JORDAN BALKEMA ELDER L	J WILCOX/EVIENTIARY HEARING	18THPC/01-70-404	11/16/23	125.00	
101-148-804.000	APPOINTED ATTORNEY	JORDAN BALKEMA ELDER L	J WILCOX/EVIDENTIARY HEARING	18THPC/98-70-361	11/16/23	125.00	
101-148-804.000	APPOINTED ATTORNEY/18THPC	LAW OFFICE OF STACY FL	J ZIMMERMAN/PETITION FOR MENTAL HEA	18THPC/17-01215	11/16/23	150.00	
101-148-804.000	APPOINTED ATTORNEY	MICHAEL STAAKE	A RIPLEY/HEARING ON PETITION FOR ME	18THPC/23-02596	11/16/23	150.00	
101-148-804.000	APPOINTED ATTORNEY	MICHAEL STAAKE	A BOWDER/DEFERRAL CONF.	18THPC/23-02703	11/16/23	50.00	
101-148-810.000	MPJRA CONF,MI JDCL CNCL,CF	VALERIE ROBBINS	REIMBURSE 672.3 MILES & 3 MEALS	FEB19-NOV01/2023	11/16/23	440.36	
101-148-810.000	3 DINNERS/TRAVEL	VALERIE ROBBINS	REIMBURSE 672.3 MILES & 3 MEALS	FEB19-NOV01/2023	11/16/23	57.58	
Total For Dept 148 18TH PROBATE COURT						1,402.94	
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	BENTLEY MINORS/FTM MEETING	49CCFAM/23-06866	11/16/23	100.00	
101-149-804.000	APPOINTED ATTORNEY	ERIN CARRIER	L HERMAN/FTM MEETING	49CCFAM/21-06736	11/16/23	100.00	
101-149-804.000	APPOINTED ATTORNEY/49CCFAM	LAW OFFICE OF STACY FL	T PHILLIPS MINORS/MINOR VISITS	49CCFAM/23-06885	11/16/23	50.00	
101-149-804.000	APPOINTED ATTORNEY	RAVI R GURUMURTHY	T. BAKER/PRELIMINARY HEARING, RSLVD,	49CCFAM/20-06646	11/16/23	100.00	



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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 11/16/2023 - 11/16/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 2/8

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY(49CCFAM	SUSAN HAUT	Z HOLTREY/REVIEW HEARING	49CCFAM/21-06731	11/16/23	100.00	
101-149-810.000	TRAVEL/MILEAGE EXPENSE	JULIE WALLACE	REIMBURSE 176 MILES/MPJRA CONF.	OCT12-OCT13/2023	11/16/23	115.28	
Total For Dept 149 PROBATE COURT JUVENILE DIVISIOI						565.28	
Dept 153 DISTRICT COURT PROBATION							
101-153-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	59336 77THDC/LABELS,SCISSORS,LEAD,F	2523392-0	11/16/23	33.03	
Total For Dept 153 DISTRICT COURT PROBATION						33.03	
Dept 215 COUNTY CLERK							
101-215-810.000	TRAVEL/MILEAGE EXPENSE	MARCEE PURCELL	REIMBURSE 341 MILES/COMM MTG X4, CA	SEP07-OC26/2023	11/16/23	223.36	
Total For Dept 215 COUNTY CLERK						223.36	
Dept 235 Mimeo & PHOTOCOPY							
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD COMM/3CT PPR	2527696-0	11/16/23	125.97	
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD COMM/1CT PPR	2525527-0	11/16/23	41.99	
Total For Dept 235 Mimeo & PHOTOCOPY						167.96	
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-740.000	BUILDING MAINT.SUPPLIES	BEHRENS LTD	MAINT/VACUUM CLEANER	2923	11/16/23	755.00	
101-265-849.000	MAINT/GROUNDS MAINTENANCE	CD 111 SERVCIES	COA&MAINT/IRRIGATION:WINTERIZE SYST	2573	11/16/23	180.00	
Total For Dept 265 COURTHOUSE/BLDG/GROUNDS						935.00	
Dept 267 PROSECUTING ATTORNEY							
101-267-808.000	MEMBERSHIP/DUES	STATE BAR OF MICHIGAN	P32796 BRIAN THIEDE/2023-2024 STATE	555667	11/16/23	415.00	
101-267-808.000	MEMBERSHIP/DUES	STATE BAR OF MICHIGAN	P81866 JONATHAN PETERSON/2023-2024	554587	11/16/23	415.00	
Total For Dept 267 PROSECUTING ATTORNEY						830.00	
Dept 268 REGISTER OF DEEDS OFFICE							
101-268-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58287 ROD/LABELS AND STAPLES	2526508-0	11/16/23	138.95	
Total For Dept 268 REGISTER OF DEEDS OFFICE						138.95	
Dept 275 DRAIN COMMISSIONER							
101-275-821.000	DRAIN/POSTAGE	QUADIENT POSTAGE FUNDI	7900 0440 8118 5294 EMS/POSTAGE	NOV02/2023	11/16/23	6.93	
Total For Dept 275 DRAIN COMMISSIONER						6.93	
Dept 301 SHERIFF'S DEPARTMENT							
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL	58169 JAIL/TWL,TP,LINERS,POLISH PAD	2525461-0	11/16/23	531.06	
101-301-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL	58169 JAIL/TP,TWP, FLOOR FINISH,MOP	2527705-0	11/16/23	742.24	
101-301-750.000	UNIFORMS & SHOES	MARK DANIELSON	REIMBURSE 9MM HANDGUN/EQUIP. ALLOWA	NOV02/2023	11/16/23	350.00	
101-301-813.000	PROF&CONTRACT SVCS/NON-EM	CORRECTIONAL RECOVERY	JAIL/CR FEES/MEDICAL BILLS	Q4-1080	11/16/23	2,251.17	
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	MEDICAL DIAGNOSTIC SER	SHERIFF/X-RAYS/W. DECATOR, B. JONES	MECJ103123MI	11/16/23	160.00	
101-301-818.000	PRISONER TRANSFERS	ANDRE JONES	REIMBURSE GAS FOR PRISONER TRANSPOR	NOV01/2023	11/16/23	26.06	
101-301-818.000	PRISONER TRANSFERS	DEVIN DERMAYER	REIMBURSE LUNCH - PRISONER TRANSPOR	NOV02/2023	11/16/23	11.33	
101-301-818.000	PRISONER TRANSFERS	DEVIN DERMAYER	REIMBURSE BREAKFAST-PRISONER TRANSP	OCT26/2023	11/16/23	8.88	
101-301-818.000	PRISONER TRANSFERS	JOE MARSHALL	REIMBURSE LUNCH-PRISONER TRANSPORT	OCT31/2023	11/16/23	15.43	
101-301-818.000	PRISONER TRANSFERS	KAREN HARD	REIMBURSE MEAL-PRISONER TRANSPORT	OCT24/2023	11/16/23	13.75	
101-301-818.000	PRISONER TRANSFERS	RONNIE SCHUELLER	REIMBURSE LUNCH/PRISONER TRANSPORT	OCT24/2023	11/16/23	9.32	
101-301-818.000	PRISONER TRANSFERS	RYAN GARDINER	REIMBURSE LUNCH- PRINSONER TRANSPOR	NOV02/2023	11/16/23	9.21	
101-301-848.000	PLANT MAINTENANCE	MCCARDEL CULLIGAN-BIG	1163381 JAIL/8 BAGS SALT	48712TM	11/16/23	104.60	
101-301-848.000	PLANT MAINTENANCE	SENTRY SECURITY FASTEN	MIBMECO SHERIFF/TORX HEAD FASTENERS	3408	11/16/23	52.05	
101-301-854.000	54001/VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2014 TAURUS/OIL CHANGE	174990	11/16/23	32.99	
101-301-854.000	54002/VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2022 CHEV EQUINOX/OIL CHANG	175025	11/16/23	32.99	
101-301-861.000	LAUNDRY	TUBS AND TUMBLE	SHERIFF/MONTHLY DRY CLEANING	1087	11/16/23	344.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 301 SHERIFF'S DEPARTMENT							
Total For Dept 301 SHERIFF'S DEPARTMENT						4,695.08	
Dept 302 LAW ENFORCEMENT/ROAD PATROL							
101-302-811.000	MEALS/TRAINING EXPENSES	BEAU BIELECKI	REIMBURSE MEAL &GAS/SCHOOL	OCT16-OCT20/2023	11/16/23	63.25	
101-302-811.000	GAS/TRAINING EXPENSES	BEAU BIELECKI	REIMBURSE MEAL &GAS/SCHOOL	OCT16-OCT20/2023	11/16/23	34.71	
101-302-811.000	TRAINING EXPENSES	JOHN BONGARD	REIMBURSE MEALS - SCHOOL	OCT31-NOV02/2023	11/16/23	47.43	
101-302-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/PRE-EMPLY PHYSICAL-G MARSHA	792365	11/16/23	67.00	
101-302-854.000	54004/VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2022 FRD EXPLRR/OIL CHANGE	175018	11/16/23	32.99	
101-302-854.000	54014/VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2023 CHEV TAHOE/OIL CHANGE	175211	11/16/23	50.00	
101-302-854.000	DET 1/VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2022 CHEV EQNX/OIL CHANGE	175154	11/16/23	32.99	
101-302-854.000	54009/VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2021 FORD EXPLRR/OIL CHANGE	175408	11/16/23	32.99	
101-302-854.000	54008/VEHICLE MAINTENANCE	CHROUCH COMMUNICATIONS	SHERIFF/REPAIR RADAR IN 2022 EXPLRR	12365700	11/16/23	75.00	
101-302-854.000	VEHICLE MAINTENANCE	CURRIE'S CARWASH COMPA	SHERIFF/CAR WASH X26	28	11/16/23	180.90	
101-302-854.000	54012/ROAD PATROL/VEHICLE	GINGRICH TIRE CENTER I	SHERIFF/2020 CHEV TAHOE/NEW TIRES	093641	11/16/23	641.68	
101-302-854.000	VEHICLE MAINTENANCE	LEE'S RAPIDS WASH, INC	SHERIFF/CAR WASHES X8	AUG-OCT/2023	11/16/23	64.00	
Total For Dept 302 LAW ENFORCEMENT/ROAD PATROL						1,322.94	
Dept 331 MARINE PATROL							
101-331-751.000	MARINE SUPPLIES	LAKESIDE MOTOR SPORTS, SHERIFF/MARINE 3/PROP		155128	11/16/23	76.82	
Total For Dept 331 MARINE PATROL						76.82	
Dept 648 MEDICAL EXAMINER							
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	MOHNKE FUNERAL HOMES, ME	TRANSPOR FOR AUTOPSY-B WILLARD	OCT14/2023	11/16/23	300.00	
101-648-889.000	S CRUM/AUTOPSYS	NMS	153092 MED EXAMINER/LABS/S CRUM & A	1221319	11/16/23	240.00	
101-648-889.000	A CASE/AUTOPSYS	NMS	153092 MED EXAMINER/LABS/S CRUM & A	1221319	11/16/23	240.00	
101-648-889.000	S MILK/AUTOPSYS	WMU HOMER STRYKER M.D.	ME/AUTOPSY/S MILK, W CAIN	INV08848	11/16/23	3,241.44	
101-648-889.000	W CAIN/AUTOPSYS	WMU HOMER STRYKER M.D.	ME/AUTOPSY/S MILK, W CAIN	INV08848	11/16/23	3,241.44	
Total For Dept 648 MEDICAL EXAMINER						7,262.88	
Dept 682 VETERANS AFFAIRS							
101-682-728.000	OFFICE SUPPLIES	STAPLES	1816447 ACCTS PAYABLE/TONER FOR VET	3550903856	11/16/23	72.78	
Total For Dept 682 VETERANS AFFAIRS						72.78	
Dept 721 PLANNING COMMISSION							
101-721-705.000	PER DIEMS	ETHAN RAY	PLAN COMM/PER DIEM&92 MILES/VISITS&	OCT28-NOV02/2023	11/16/23	50.00	
101-721-705.000	PER DIEMS	LORIE BEHRENS	PLANN COMM/PER DIEM&87.5 MILES/SITE	OCT30-NOV02/2023	11/16/23	50.00	
101-721-705.000	PER DIEMS	MARILYNN BRADSTROM	PLAN COMM/PER DIEM&108 MILES/VISITS	OCT30-NOV02/2023	11/16/23	50.00	
101-721-705.000	PER DIEMS	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&37MILES/VISITS	OCT30/2023	11/16/23	50.00	
101-721-728.000	BRADSTROM&SPALDING/OFFICE	INTEGRITY BUSINESS SOL	58079 BLDG&ZON/NAME PLATES	2522924-0	11/16/23	25.02	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	ETHAN RAY	PLAN COMM/PER DIEM&92 MILES/VISITS&	OCT28-NOV02/2023	11/16/23	60.26	
101-721-810.000	87.5 MILES/TRAVEL/MILEAGE	LORIE BEHRENS	PLANN COMM/PER DIEM&87.5 MILES/SITE	OCT30-NOV02/2023	11/16/23	57.31	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	MARILYNN BRADSTROM	PLAN COMM/PER DIEM&108 MILES/VISITS	OCT30-NOV02/2023	11/16/23	70.74	
101-721-810.000	37MILES/TRAVEL/MILEAGE EXI	RICHARD HATKOWSKI	PLAN COMM/PER DIEM&37MILES/VISITS	OCT30/2023	11/16/23	24.24	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	PLAN COMM/41 MILES/ SITE VISITS	OCT31/2023	11/16/23	26.86	
101-721-828.000	PRINTING/PUBLICATIONS	PAGEWORKS	BLDG&ZON/500 BUSINESS CARDS-ANNETTE	156220011	11/16/23	104.90	
101-721-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	A0101580 PLAN COMM NOV02 MTG	302425215	11/16/23	251.55	
101-721-828.000	CREDIT/OVRPYMNT FOR MAY/PT	THE PIONEER GROUP	A0101580 PLAN COMM NOV02 MTG	302425215	11/16/23	(19.35)	
Total For Dept 721 PLANNING COMMISSION						801.53	
Total For Fund 101 GENERAL OPERATING FUND						23,923.75	
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL 113819	EMS/CURAPLEX NASOPHARYNGEAL	85130751	11/16/23	41.80	

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Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL 113819	EMS/UNIFORM PINS	85137678	11/16/23	8.38	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL 113819	EMS/IV KITS, TRANSPORTER, RES	85141173	11/16/23	1,540.76	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL 113819	EMS/UNIFORM PINS	85141172	11/16/23	92.18	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL 113819	EMS/TRUWAVE CABLE ASSEMBLY C	70332967	11/16/23	(443.74)	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	TELEFLEX	141293 EMSEZ-IO NEEDLES	9507649135	11/16/23	1,115.50	
210-000-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL	57396 EMS/TWL,TP,MCS FORM, PPR,ENVE	2525473-0	11/16/23	451.02	
210-000-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/STOCK:PATCHES	862842	11/16/23	540.00	
210-000-750.000	T LANGWORTHY/UNIFORMS & S	NYE UNIFORM COMPANY	EMS/T LANGWORTHY,SHIRTS	864336	11/16/23	115.50	
210-000-750.000	N BUCK/UNIFORMS & SHOES	NYE UNIFORM COMPANY	EMS/N BUCK, SHIRT	862829	11/16/23	48.95	
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	57396 EMS/TWL,TP,MCS FORM, PPR,ENVE	2525473-0	11/16/23	103.24	
210-000-810.000	7 MEALS/TRAVEL/MILEAGE EXP	MELONIE RESSLER	REIMBURSE ABC 360/BILLING CONF. MEA	OCT24-OCT27/2023	11/16/23	115.56	
210-000-810.000	TOLLS/TRAVEL/MILEAGE EXPEN	MELONIE RESSLER	REIMBURSE ABC 360/BILLING CONF. MEA	OCT24-OCT27/2023	11/16/23	8.25	
210-000-812.000	EMPLOYEE PHYSICALS	MED-1 LEONARD	EMS/PRE EMPLY PHYSICAL&DRUG SCRN/MC	LE-1417470-6085	11/16/23	205.00	
210-000-812.000	EMPLOYEE PHYSICALS	MED-1 LEONARD	EMS/EMPLY PHYSICAL&DRUG SCRN/J LENT	LE-1418117-6085	11/16/23	260.00	
210-000-821.000	EMS/POSTAGE	QUADIENT POSTAGE FUNDI	7900 0440 8118 5294 EMS/POSTAGE	NOV02/2023	11/16/23	193.07	
210-000-830.000	BOOKS/PRINTED MATERIAL	BAKER COLLEGE	EMS/AHA WTR BILLING JUL-SEP 2023	3209	11/16/23	552.90	
210-000-849.000	GROUNDS MAINTENANCE	ANYWHERE LAWN CARE	EMS STA#2&3 LAWNCARE CLEANUP,MOW,&	1427	11/16/23	210.00	
210-000-851.000	RADIO MAINT CONTRACTS	CHROUCH COMMUNICATIONS	5209 EMS/INSTAL OF 17 COAX,ROOFTOP	12366100	11/16/23	484.90	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2017 CHEV EXPRSS/REAR AXLE CHEC	0107632	11/16/23	387.97	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2021 CHEV EXPRSS/LOF,SPARK PLUG	0107621	11/16/23	1,095.23	
210-000-854.000	VEHICLE MAINTENANCE	SAFELITE AUTO GLASS	26670 EMS/REPAIR WINDSHEILD/22 CHEV	05126-160266	11/16/23	139.19	
210-000-855.000	2023/JUL24-JUL24/SOFTWARE	TRITECH SOFTWARE SYSTE	13867 EMS/Q-129428 ANNUAL SUBSCRIPT	383109	11/16/23	5,178.56	
210-000-855.000	2023/DEC28-JUL23/SOFTWARE	TRITECH SOFTWARE SYSTE	13867 EMS/Q-149077 ANNUAL SUBSCRIPT	395380	11/16/23	1,087.34	
210-000-855.000	SOFTWARE MAINTENANCE CONT	VAIRKKO TECHNOLOGIES	EMS/EMPLOYEE TRACKING&SCHEDULING/NOV	25002	11/16/23	321.85	
210-000-970.000	CAPITAL IMPROVEMENTS	BOUND TREE MEDICAL, LL 113819	EMS/PATIENT CABLE, SENSORS	85130752	11/16/23	1,140.79	
210-000-980.000	EQUIPMENT/FURNITURE	STRYKER SALES CORPORAT	EMS/LUCAS POWER SUPPLY WITH CORD	9204857169	11/16/23	383.76	
210-000-980.000	EQUIPMENT/FURNITURE	STRYKER SALES CORPORAT	EMS/RIGHT ANGLE EXTERNAL POWER CORD	9204915723	11/16/23	314.34	
Total For Dept 000						15,692.30	
Total For Fund 210 EMERGENCY MEDICAL SERVICES						15,692.30	
Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT							
Dept 000							
214-000-810.000	TRAVEL/MILEAGE EXPENSE	AURORA BERNSON	REIMBURSE 423 MILES/FIELD SOBRIETY	OCT10-OCT29/2023	11/16/23	277.07	
Total For Dept 000						277.07	
Total For Fund 214 DISTRICT COURT CASEFLOW MANAGEI						277.07	
Fund 215 FRIEND OF THE COURT FUND							
Dept 000							
215-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58088 FOC/MOUSE,PPR,FLAGS,HIGHLIGHT	2526234-0	11/16/23	167.26	
215-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	58088 FOC/MOUSE,PPR,FLAGS,HIGHLIGHT	2526234-0	11/16/23	24.99	
Total For Dept 000						192.25	
Total For Fund 215 FRIEND OF THE COURT FUND						192.25	
Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-728.000	STRALEY&MOSS/OFFICE SUPPLI	INTEGRITY BUSINESS SOL	58079 BLDG&ZON/NAME PLATES	2522924-0	11/16/23	25.02	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	GERALD ANTOR	BLDG&ZON/51 CONTRACTED PLUM&MECH IN	OCT24-NOV11/2023	11/16/23	2,921.90	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHAEL CALIFF	BLDG&ZON/46 CONTRACTED ELECTRICAL I	OCT24-NOV02/2023	11/16/23	2,083.15	
249-000-854.000	VEHICLE MAINTENANCE	CURRIE'S CARWASH COMPA	BLDG&ZON/1 CAR WASH	24	11/16/23	10.00	
249-000-854.000	DSCNT/VEHICLE MAINTENANCE	CURRIE'S CARWASH COMPA	BLDG&ZON/1 CAR WASH	24	11/16/23	(1.00)	



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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 11/16/2023 - 11/16/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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Fund 249 BUILDING DEPARTMENT Dept 000							
Total For Dept 000						5,039.07	
Total For Fund 249 BUILDING DEPARTMENT						5,039.07	
Fund 260 MICHIGAN INDIGENT DEFENSE COMMISSION FUND Dept 000							
260-000-817.011	FELONY/COURT APPOINTED AT	DENNIS L. DUVALL	K LAROCUE/PROBATION VIOLATION 3HRS	49THCC/22-10594	11/16/23	225.00	
260-000-817.011	FELONY/COURT APPOINTED AT	DENNIS L. DUVALL	M HALSTEAD/RSLVD, PRE SENT, INTL INTR	49THCC/23-10735	11/16/23	525.00	
260-000-817.011	FELONY/COURT APPOINTED AT	ROBERT S HACKETT	G FERRER III/RSLVD. INTL INTRVW	49THCC/23-55458	11/16/23	450.00	
260-000-817.011	FELONY/COURT APPOINTED AT	ROBERT S HACKETT	G FERRER III/RSLVD. INTL INTRVW	49THCC/23-55441	11/16/23	450.00	
260-000-817.011	FELONY/COURT APPOINTED AT	ROBERT S HACKETT	G FERRER III/RSLVD. PRE-SENT, INTL I	49THCC/23-10650	11/16/23	525.00	
260-000-817.011	FELONY/COURT APPOINTED AT	ROBERT S HACKETT	G FERRER III/RSLVD. INTL INTRVW	49THCC/23-55440	11/16/23	450.00	
260-000-817.011	FELONY/COURT APPOINTED AT	SMULDERS LAW OFFICE	A BUSHONG/PROBATION VIOLATION 4HRS,	49THCC/20-10060	11/16/23	175.00	
260-000-817.011	FELONY/COURT APPOINTED AT	SMULDERS LAW OFFICE	A BUSHONG/PROBATION VIOLATION, INTL	49THCC/21-10085	11/16/23	175.00	
260-000-817.020	DISTRICT COURT APPOINTED	DENNIS L. DUVALL	77THDC ARRAIGNMENTS	NOV07/2023	11/16/23	1,872.00	
260-000-817.020	DISTRICT COURT APPOINTED	ROBERT LAW OFFICE, P.C	77THDC/ARRAIGNMENTS	10986	11/16/23	1,788.00	
Total For Dept 000						6,635.00	
Total For Fund 260 MICHIGAN INDIGENT DEFENSE COMM:						6,635.00	
Fund 262 CORRECTIONS OFFICER TRAINING FUND Dept 000							
262-000-773.000	SUPPLIES/MINOR EQUIPMENT	KIESLER POLICE SUPPLIE	SHERIFF/AMMO RESUPPLY - CORRECTIONS	IN225430	11/16/23	2,456.52	
262-000-811.000	TRAINING EXPENSES	MARK DANIELSON	MEAL REIMBURSEMENT FOR MSA CONF AND	OCT21-OCT25/2023	11/16/23	110.93	
262-000-811.000	TRAINING EXPENSES	MARK DANIELSON	REIMBURSE MEALS FOR CORRECTIONAL IN	OCT31-NOV03/2023	11/16/23	126.77	
Total For Dept 000						2,694.22	
Total For Fund 262 CORRECTIONS OFFICER TRAINING F						2,694.22	
Fund 268 PROSECUTOR DEFERRAL PROGRAM Dept 000							
268-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001 PROS/HP PROBOOK	I0000609345	11/16/23	1,219.45	
Total For Dept 000						1,219.45	
Total For Fund 268 PROSECUTOR DEFERRAL PROGRAM						1,219.45	
Fund 269 LAW LIBRARY FUND Dept 000							
269-000-830.000	BOOKS/PRINTED MATERIAL	ICLE	106655/MI REAL PROPERTY LAW, 2023 CU	793855	11/16/23	128.50	
269-000-830.000	BOOKS/PRINTED MATERIAL	THOMSON REUTERS - WEST	1000605104/LAW LIBRARY/PLAN CHARGES	849274043	11/16/23	93.04	
Total For Dept 000						221.54	
Total For Fund 269 LAW LIBRARY FUND						221.54	
Fund 273 COMMISSION ON AGING MEALS Dept 000							
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	OLIVER PACKAGING & EQU	COA/TRAY 3C FIBER OCLF	197206	11/16/23	1,689.60	
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	OLIVER PACKAGING & EQU	COA/FILM ROLL 8.75 OCLF	197141	11/16/23	244.92	
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4520113	11/16/23	37.77	
273-000-810.030	MILEAGE VOLUNTEER	CINDI POSTEMA	REIMBURSE 22 VOLUNTEER MILES	OCT/2023	11/16/23	14.41	
273-000-810.030	MILEAGE VOLUNTEER	HOPE NETWORK WEST MICH	REIMBURSE 128 VOLUNTEER MILES	OCT/2023	11/16/23	83.84	
273-000-810.030	MILEAGE VOLUNTEER	JAMES BLUE	REIMBURSE 109 VOLUNTEER MILES	OCT/2023	11/16/23	71.40	
273-000-810.030	MILEAGE VOLUNTEER	JOANNE PRESTON	REIMBURSE 74 VOLUNTEER MILES	OCT/2023	11/16/23	48.47	
273-000-810.030	MILEAGE VOLUNTEER	LINDA MYERS	REIMBURSE 215 VOLUNTEER MILES	OCT/2023	11/16/23	140.83	
273-000-810.030	MILEAGE VOLUNTEER	LORA SHERMAN	REIMBURSE 92 VOLUNTEER MILES	OCT/2023	11/16/23	60.26	

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Fund 273 COMMISSION ON AGING MEALS							
Dept 000							
273-000-810.030	MILEAGE VOLUNTEER	MARK VANDERLIST	REIMBURSE 34 VOLUNTEER MILES	OCT/2023	11/16/23	22.27	
273-000-810.030	MILEAGE VOLUNTEER	RANDALL FOSTER	REIMBURSE 198 VOLUNTEER MILES	OCT/2023	11/16/23	129.69	
273-000-810.030	MILEAGE VOLUNTEER	ROBERT HERNDON	REIMBURSE 200 VOLUNTEER MILES	OCT/2023	11/16/23	131.00	
273-000-810.030	MILEAGE VOLUNTEER	STEPHANIE PUTANSU	REIMBURSE 32 VOLUNTEER MILES	OCT/2023	11/16/23	20.96	
273-000-810.030	MILEAGE VOLUNTEER	THOMAS HOLBECK	REIMBURSE 393 VOLUNTEER MILES	OCT/2023	11/16/23	257.42	
273-000-810.030	MILEAGE VOLUNTEER	VIRGINIA BARAWSKAS	REIMBURSE 215 VOLUNTEER MILES	OCT/2023	11/16/23	140.83	
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4524161	11/16/23	1,208.69	
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4520113	11/16/23	948.29	
273-000-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	COA/VAN14/CHECK BREAKS,REPLACE REAR	50133	11/16/23	158.94	
Total For Dept 000						5,409.59	
Total For Fund 273 COMMISSION ON AGING MEALS						5,409.59	
Fund 274 COMMISSION ON AGING FUND							
Dept 000							
274-000-810.000	TRAVEL/MILEAGE EXPENSE	CYNTHIA MALLORY	REIMBURSE 170 STAFF MILES	OCT20-OCT27/2023	11/16/23	111.35	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DAWN KETCHUM	REIMBURSE 130 STAFF MILES	OCT06-OCT30/2023	11/16/23	85.15	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DOLLY SNYDER	REIMBURSE 844 STAFF MILES	OCT/2023	11/16/23	552.82	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DOREEN FISHER	REIMBURSE 401 STAFF MILES	OCT/2023	11/16/23	262.66	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	JESSICA SNYDER	REIMBURSE 1284 STAFF MILES	OCT/2023	11/16/23	841.02	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	JESSICA TICE	REIMBURSE 216 STAFF MILES	NOV01-NOV03/2023	11/16/23	141.48	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KARRILYNN MOLLETT	REIMBURSE 18 STAFF MILES	OCT12/2023	11/16/23	11.79	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KARRILYNN MOLLETT	REIMBURSE 90 STAFF MILES	OCT/2023	11/16/23	58.95	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KATHLEEN PAYTON	REIMBURSE 629 STAFF MILES	OCT/2023	11/16/23	412.00	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KELLI JOHANSEN	REIMBURSE 947 STAFF MILES	OCT/2023	11/16/23	620.29	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	LINDA STEWART	REIMBURSE 734 STAFF MILES	OCT/2023	11/16/23	480.77	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	PAUL OWENS	FOOD PER DIEM	SEP19-OCT24/2023	11/16/23	24.03	
274-000-810.030	10IN&8OUT/MILEAGE VOLUNTEER	CONDA CARPENTER	REIMBURSE 1212 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	130.00	
274-000-810.030	1194 MILES/MILEAGE VOLUNTEER	CONDA CARPENTER	REIMBURSE 1212 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	782.07	
274-000-810.030	1 IN/MILEAGE VOLUNTEER	DAVID SKAJA	REIMBURSE 46 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	5.00	
274-000-810.030	45 MILES/MILEAGE VOLUNTEER	DAVID SKAJA	REIMBURSE 46 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	29.48	
274-000-810.030	5 OUT/MILEAGE VOLUNTEER	GALE DENSLOW	REIMBURSE 366 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	50.00	
274-000-810.030	361 MILES/MILEAGE VOLUNTEER	GALE DENSLOW	REIMBURSE 366 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	236.46	
274-000-810.030	14 IN&9 OUT/MILEAGE VOLUNTEER	KATHLEEN BIGHAM	REIMBURSE 1245 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	160.00	
274-000-810.030	1222 MILES/MILEAGE VOLUNTEER	KATHLEEN BIGHAM	REIMBURSE 1245 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	800.41	
274-000-810.030	7IN/MILEAGE VOLUNTEER	KEVIN CHIPMAN	REIMBURSE 152 ESCORT MILES& PER DIEM	OCT/2023	11/16/23	35.00	
274-000-810.030	145 MILES/MILEAGE VOLUNTEER	KEVIN CHIPMAN	REIMBURSE 152 ESCORT MILES& PER DIEM	OCT/2023	11/16/23	94.98	
274-000-810.030	3 IN/MILEAGE VOLUNTEER	PATRICIA FOGG (BRONNI)	REIMBURSE 182 DRIVER PER DIEM	OCT/2023	11/16/23	15.00	
274-000-810.030	179 MILES/MILEAGE VOLUNTEER	PATRICIA FOGG (BRONNI)	REIMBURSE 182 DRIVER PER DIEM	OCT/2023	11/16/23	117.25	
274-000-810.030	9 IN/MILEAGE VOLUNTEER	RANDALL FOSTER	REIMBURSE 496 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	45.00	
274-000-810.030	487 MILES/MILEAGE VOLUNTEER	RANDALL FOSTER	REIMBURSE 496 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	318.99	
274-000-810.030	26 IN & 2 OUT/MILEAGE VOLUNTEER	RICHARD SEIBOLD	REIMBURSE 1170 ESCOT MILES& PER DIEM	OCT/2023	11/16/23	150.00	
274-000-810.030	1142 MILES/MILEAGE VOLUNTEER	RICHARD SEIBOLD	REIMBURSE 1170 ESCOT MILES& PER DIEM	OCT/2023	11/16/23	748.01	
274-000-810.030	6IN & 13 OUT/MILEAGE VOLUNTEER	TOM HUMPHREY	REIMBURSE 2164 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	160.00	
274-000-810.030	2145 MILES/MILEAGE VOLUNTEER	TOM HUMPHREY	REIMBURSE 2164 ESCORT MILES&PER DIEM	OCT/2023	11/16/23	1,404.98	
274-000-812.000	L CONN/EMPLOYEE PHYSICALS	COREWELL HEALTH OCCUPA	COA/PRE-EMPLY PHYSICAL&DRUG SCRIN	793250	11/16/23	67.00	
274-000-813.000	PROF.&CONTRACT SVCS/NON-EMP	APRIL HUMPHREY	ENHANCE FITNESS CLASSES X7	OCT/2023	11/16/23	175.00	
274-000-813.000	COA/PROF.&CONTRACT SVCS/NC CD	111 SERVCIES	COA&MAINT/IRRIGATION:WINTERIZE SYST	2573	11/16/23	75.00	
274-000-813.000	ENHANCE FITNESS X6/PROF.&CON	SHAWN SREDERSAS	ENHANCE FITNESS X6 & DP/HP PROGRAMI	OCT/2023	11/16/23	150.00	
274-000-813.000	PROGRAMING X6/PROF.&CONTR	SHAWN SREDERSAS	ENHANCE FITNESS X6 & DP/HP PROGRAMI	OCT/2023	11/16/23	150.00	
274-000-813.000	PROF.&CONTRACT SVCS/NON-EMP	STEPHANIE PUTANSU	ENHANCE FITNESS CLASSES X9	OCT/2023	11/16/23	225.00	
274-000-822.000	TELEPHONE	BRIGHTSPEED	300461622 COA/PHONE CHARGES/OCT19-N	OCT/2023	11/16/23	377.99	
274-000-823.000	UTILITIES/REPAIR	STATE OF MICHIGAN	563853 COA/ANNUAL PUBLIC WTR SUPPLY	761-11159064	11/16/23	171.92	

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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 11/16/2023 - 11/16/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 274 COMMISSION ON AGING FUND							
Dept 000							
274-000-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	COA/VAN22/6MNTH INSPECTION	50066	11/16/23	110.00	
274-000-854.000	VEHICLE MAINTENANCE	KRAPOHL'S FORD	COA/VAN19/OIL CHANGE,TIRE ROTATION,	605666	11/16/23	74.76	
Total For Dept 000						10,461.61	
Total For Fund 274 COMMISSION ON AGING FUND						10,461.61	
Fund 287 PA 302 LAW ENFORCMENT TRAINING							
Dept 000							
287-000-811.000	TRAINING EXPENSES	WEST MI CRIMINAL JUSTI	SHERIFF/2023 MEMBERSHIP DUES	5480	11/16/23	1,329.72	
Total For Dept 000						1,329.72	
Total For Fund 287 PA 302 LAW ENFORCMENT TRAINING						1,329.72	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-773.000	HANDCUFF KEY/SUPPLIES/MINC	BRAEDON CHAPMAN	REIMBURSE BUSINESS CARDS&HANDCUFF K	OCR31-NOV01/2023	11/16/23	16.99	
292-000-804.000	APPOINTED ATTORNEY	LAW OFFICE OF STACY FL	N CAMPBELL/CRT APPRNCs,CALL TO CLIE	49CCJUV/23-06868	11/16/23	100.00	
292-000-810.000	TRAVEL/MILEAGE EXPENSE	BRAEDON CHAPMAN	REIMBURSE 474.6 MILES/VISITS&TRANSP	OCT13-NOV06/2023	11/16/23	310.86	
292-000-810.000	TRAVEL/MILEAGE EXPENSE	DENISE E. NEWHALL	REIMBURSE 113.7 MILES/VISITS	OCT26-NOV03/2023	11/16/23	74.47	
292-000-828.000	BUSINESS CARDS/PRINTING/PC	BRAEDON CHAPMAN	REIMBURSE BUSINESS CARDS&HANDCUFF K	OCR31-NOV01/2023	11/16/23	49.59	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM &	ISABELLA COUNTY TRIAL	K DEBLAKE/5 DAY PLACEMENT/SEP20-SEP	OCT05/2023	11/16/23	700.00	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM &	ISABELLA COUNTY TRIAL	W LAMB/14 DAY PLACEMENT/SEP17-SEP30	OCT05/2023	11/16/23	1,960.00	
292-000-845.000	7 DAY PLACEMENT/PRIV. AGEN	ISABELLA COUNTY TRIAL	I NEFF/ 7 DAY PLACEMENT&9DAY TREATM	OCT05/2023	11/16/23	980.00	
292-000-845.000	9 DAY TREATMENT/PRIV. AGEN	ISABELLA COUNTY TRIAL	I NEFF/ 7 DAY PLACEMENT&9DAY TREATM	OCT05/2023	11/16/23	1,260.00	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM &	ISABELLA COUNTY TRIAL	A STILLWELL/6 DAY PLACEMENT/SEP01-S	OCT05/2023	11/16/23	840.00	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM &	PINEVIEW HOMES	W LAMB/PLACEMENT OCT16-OCT31	OCT31/2023	11/16/23	5,011.36	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM &	PINEVIEW HOMES	C STRELOW/PLACEMENT OCT01/TRANSFER	OCT31/2023	11/16/23	8,563.21	
292-000-845.000	PRIV. AGEN. INSTIT. ROOM &	YOUTH OPPORTUNITY INVE	H CRISSMAN/PLACEMENT OCT1-OCT31	60033	11/16/23	7,750.00	
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	CITY OF BIG RAPIDS	00008/JUV/DART TOKENS	0000014147	11/16/23	50.00	
Total For Dept 000						27,666.48	
Total For Fund 292 CHILD CARE FUND						27,666.48	



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## INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA

POST DATES 11/16/2023 - 11/16/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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Fund Totals:

Fund 101	GENERAL OPERATING FUND	23,923.75
Fund 210	EMERGENCY MEDICAL SERVICES	15,692.30
Fund 214	DISTRICT COURT CASEFLOW MANA	277.07
Fund 215	FRIEND OF THE COURT FUND	192.25
Fund 249	BUILDING DEPARTMENT	5,039.07
Fund 260	MICHIGAN INDIGENT DEFENSE CO	6,635.00
Fund 262	CORRECTIONS OFFICER TRAINING	2,694.22
Fund 268	PROSECUTOR DEFERRAL PROGRAM	1,219.45
Fund 269	LAW LIBRARY FUND	221.54
Fund 273	COMMISSION ON AGING MEALS	5,409.59
Fund 274	COMMISSION ON AGING FUND	10,461.61
Fund 287	PA 302 LAW ENFORCEMENT TRAINI	1,329.72
Fund 292	CHILD CARE FUND	27,666.48

Total For All Funds:	100,762.05
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# MINUTES MECOSTA COUNTY PLANNING COMMISSION

CP 11-1

Mecosta County Services Building  
March 2, 2023

## **I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were Richard Hatkowski, Gary Lambrix, Glenn Norton, Bill Routley, Lorie Behrens, Bill Stanek, & Paul Bullock, standing in for Annette Coles, Zoning Administrator.

## **II. Matters Pertaining to the Public**

1. Chair Ray asked if there was anyone who wished to address the Commission regarding any subject that wasn't on the agenda. There was no response.
2. Chair Ray then asked if there was anyone who wished to be on the next agenda. There was no response.

## **IV. Public Comment**

Chair Ray asked if there was anyone from the public who wished to make comment. There was no response.

## **V. Public Hearings on the agenda**

1. Special Use Request #PPC23-003 – Raymond/Rena Tindall, 5200 Birch Island Dr, Barryton, Sheridan Township; Parcel #08 047 132 000. Property is zoned LR. Request to allow a second accessory structure on the property.

Chair, Ethan Ray, read the request into the record. The applicants were present to speak in favor of the application, Raymond, and Rena Tindall.

- Second structure will allow belongings to be put away & keep area clean.

Those present to speak against were area residents, Dave Peters, and Amy Hockey.

- Lot side is in question.
- Wants to make sure lot line setback is taken into consideration.
- Believes an additional structure will leave a large footprint.
- Wants to make sure area is kept clean.
- Size of structure may be an issue.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Petitioner was asked about lot size; lot is 60 feet wide.
- Side setback will be 12' from property line. Within the zoning requirements.
- Will not block back lot view.

- Applicants live year-round on property.
  - Structure will be small in size, minimizing footprint on property.
  - Structure will have no overhangs.
  - Color of structure will match existing structures on property.
  - Will have to comply with other County regulations, such as building permits obtained and zoning setbacks met.
2. After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Laurie Behrens to approve with stipulation that color must match other structure on property; Special Use Request #PPC23-003 – Raymond/Rena Tindall, 5200 Birch Island Dr, Barryton, Sheridan Township; Parcel #08 047 132 000. Property is zoned LR. Request to allow a second accessory structure on the property.

Roll Call Vote – 7 Yeas – 0 Nays

3. Special Use Request/Site Plan Review #PPC23-004 – VerticalBridge Edge, LLC/Robert Garner, 2867 7 Mile Road (2949 7 Mile Rd new address for site), Remus, Wheatland Township; Parcel #12 034 008 000. Property is zoned AG. Request to allow a wireless communication facility on a portion of the property.

Chair, Ethan Ray read the request into the record. The applicant's representative, Rebecca Grant, via Zoom, and property owner, Robert and Joyce Garner, were present to speak in favor of the application.

- Representative stated a change in fencing type to chain link is only difference to be done with application.

There were no other members present who were in favor or against petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Appears to be a good location.
  - Satellite dishes will be far enough from living (home) structures.
  - Will allow internet access to area.
  - Full area which will be serviced is unknown.
  - Inner fencing will have privacy screening in place.
  - Fencing will be set at a height of; internal 7 feet, and perimeter set at 8 feet.
  - Camouflaging will be required to screening of area.
  - Fiber optic will be brought into area to allow connection to services, to serve the community.
4. After discussion and based on the findings of facts listed, a motion was made by Bill Stanek and supported by Bill Routley with stipulation that fencing must be camouflaged in a manner to hide facility and not be an eye-soar to approve Special Use Request/Site Plan Review #PPC23-004 – VerticalBridge Edge, LLC/Robert Garner, 2867 7 Mile Road (2949 7 Mile Rd new address for site), Remus, Wheatland Township; Parcel #12 034



008 000. Property is zoned AG. Request to allow a wireless communication facility on a portion of the property.

Roll Call Vote – 7 Yeas – 0 Nays

## **VI. Business Session**

### **Old Business**

#### **1. Board contact**

- Comment was made by Rick Hatkowski to allow staff to put together a list of board members contact information, which could be shared with all members on how to reach each member if necessary.
- Board agreed this would be nice to have.
- Rick will contact Annette, Zoning Director, to have information compiled and presented to board.

#### **2. Waste disposal for RV's**

- Issue is being brought back to the board from October meeting.
- Need to give time for Annette, to pick up where Michelle left off.
- Chippewa Township Supervisor has spoken with Rick Hatkowski on the matter and the township is having an issue with hook up to their sewage areas.
- All concerns will be addressed to Annette once she is back in the office.
- Enforcement of camping regulations are difficult.
- Additional information will be gathered and brought back to the next meeting.

### **New Business**

#### **1. None presented at this time.**

## **Approval of February 2, 2023, Minutes**

Gary Lambrix motioned to approve the February 2, 2023 minutes, as presented, supported by Rick Hatkowski. Motion approved.

## **VII. Adjournment**

Meeting adjourned at 6:48 p.m.

Respectfully submitted,  
Annette Coles / Director of Building & Zoning

\_\_\_\_\_, Chair  
Ethan Ray,  
Mecosta County Planning Commission

\_\_\_\_\_  
Date Approved

**MINUTES**  
**MECOSTA COUNTY PLANNING COMMISSION**

Mecosta County Services Building  
April 6, 2023

**I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were; Richard Hatkowski, Gary Lambrix, Glenn Norton, Bill Routley, Lorie Behrens, Bill Stanek, Annette Coles, Zoning Administrator, & Kim Straley, Recording Secretary.

**II. Matters Pertaining to the Public**

1. Chair Ray asked if there was anyone who wished to address the Commission regarding any subject that wasn't on the agenda. There was no response.
2. Chair Ray then asked if there was anyone who wished to be on the next agenda. There was no response.

**IV. Public Hearings on the agenda**

1. Special Use Request #PPC23-005 – Cliff Youngs, 144 Mill St, Paris, Green Township; Parcel #01 891 007 000. Property is zoned R-3. Request to rezone to LR Lake and River Resort.

Ethan Ray read the request into the record. The applicant, Cliff Youngs, was present to speak in favor of the application.

- Unique characteristics: parcel is adjacent to and parallel with the Muskegon River, split by the White Pine Trail with Paris Creek access off from Mill Street.
- Single residence or duplex-only option as currently zoned.
- Applicant believes that zoning to LR allows for future use.
- If easement changes are made, the applicant will lose use and have limited future options.

No one else spoke in favor of the petition.,

Kenneth DeVroy spoke against the petition.

- Believes the petitioner wants to change to LR for the intent of having multiple cabins which will result in noise and traffic issues.
- There are no other nearby LR, Lake and River Resort zoned properties.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

**Approved**

- If constructing home/cabin on property, would make referral to Board of Commissioners.
- On this date, strictly a zoning issue.
- Due to proximity to river, there may be erosion/environmental health concerns.
- Applicant has an easement from the railroad for access from Northland Dr.
- If applicant comes back with special use, board will deal with issues at that time.
- Access to property on the other side of river will require a bridge.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Glenn Norton to approve a recommendation to the Board of Commissioners for Map Amendment Request #PPC23-005 – Cliff Youngs, 144 Mill St, Paris, Green Township; Parcel #01 891 007 000. Property is zoned R-3. Request to rezone to LR Lake and River Resort.

Roll Call Vote – 6 Yeas – 1 Nays, Motion approved.

2. Special Use Request/Site Plan Review #PPC23-006 – Verizon Wireless/Faulk & Foster Real Estate, 10373 19 Mile Rd, Chippewa Lake, Chippewa Township; Parcel #03 032 002 500. Property is zoned C-1. Site Plan Review to allow a wireless communication tower.

Ethan Ray read the request into the record. The applicant representative, Ralph Winegarder, was present to speak in favor of the application.

- Went over petition in length.
- No other towers in area.
- Tower will serve the residents of the area and those who travel through the area.
- Benefit to the township and their sewage drain system.
- Improve the 911/emergency response and coverage zone.

Additional members in favor were area residents, Julie Austin, and Kristen Lytle and township supervisor, Brian Roels, Township Sewer Operator, Scott Rice, Fire Chief Martiny/Chippewa Township, Carl Kerns.

- Will help with emergency services, GPS locating, elderly life alert systems, and area residents in general.
- drain system has automation signals, which are hard to receive. Tower will help with response times and allow for signals to be received to locate issues quicker.

Two emails were received by staff to speak in favor of the petition.

Those present to speak against were none, however, staff received one call with concerns and questions. The caller was not present.



**Approved**

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Service is needed for the area.
- Will help emergency services.
- Tower allows for future service upgrades and other providers to share tower.
- Great need for the area.
- Received variance from Zoning Board of Appeals for location.
- No other viable location.
- Does not site within 500 feet of residential homes or development area.

After discussion and based on the findings of facts listed, a motion was made by Rick Hatkowski and supported by Bill Stanek to approve Site Plan Review #PPC23-006 – Verizon Wireless/Faulk & Foster Real Estate, 10373 19 Mile Rd, Chippewa Lake, Chippewa Township; Parcel #03 032 002 500. Property is zoned C-1. Site plan review to allow a wireless communication tower.

Roll Call Vote – 7 Yeas – 0 Nays, Motion approved.

3. Special Use Request #PPC23-009 – Torie & Matthew Carlson, 14006 Percy Dr, Mecosta, Martiny Township; Parcel #07 022 087 000. Property is zoned LR. Request to allow an oversized accessory structure in sq ft and height.

Chair Ray read the request into the record. The applicants, Torie and Matt Carlson were present to speak in favor of the application.

- Looking for a structure to allow for storage of personal property.

Additional members in favor were none.

Those present to speak against were neighboring property owner, Dale Vandershaf.

- Has concerns of water runoff from storm water.
- Concern water will flood the existing garage on his property.
- Already a water concern on site, afraid location of structure and water runoff will cause additional concerns.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- The board asked for clarification on side wall height. The applicant mentioned they are actually 13-foot side wall and there is a loft inside.
- The loft area is a concern.
- Will need an egress window in loft area along with a smoke detector.
- Storm water will be an issue. Will need gutters for water runoff.
- Water will need to be redirected to not flood neighboring properties.

**Approved**

- Will need soil erosion. This may help direct the water. Should ask the drain commissioner for advice or see if water can be redirected to the lake.
- Siding and trim to look like home or fit within the neighboring properties.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Bill Stanek to approve with stipulations of egress window in loft area, smoke detector in loft, siding and trim to match home, and storm water runoff directed away from neighboring properties, special use request #PPC23-009 – Torie & Matthew Carlson, 14006 Percy Dr, Mecosta, Martiny Township; Parcel #07 022 087 000. Property is zoned LR. Request to allow an oversized accessory structure in sq ft and height.

Roll Call Vote – 5 Yeas – 2 Nays, Motion approved.

4. Special Use Request #PPC23-010 – Andrea Thompson, 10808 Bayou Dr, Chippewa Lake, Chippewa Township; Parcel #03 051 004 000. Property is zoned LR. Request to allow a home-based business Air BnB.

Chair Ray read the request into the record. The applicant, Andrea Thompson, was present via Zoom to speak in favor of the application.

- Gave a bit of history of the property and how they use as summer get a way.
- Lives in Alaska and will have a management company help with proposed use if approved.
- Home will be used and treated as a residence.
- Will be cameras on site to monitor property. Alerts sent to phone via text messaging.
- Only used as Air BnB in fall and winter months.
- The management company will have a person within a 7-minute response to any issues on site.
- Has worked with management company in other property locations. They are well known and reputable.

Additional members in favor were area resident, Cliff Young.

- Additional income is always beneficial.
- Support of use.

Those present to speak against were Kristen Lytle, Township representative.

- Concern about management of property with owner living in Alaska.
- Questions on camera usage.
- All questions were addressed by the petitioner above.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- No foreseeable traffic impacts.
- Good location
- No view obstruction to neighboring properties.
- The petitioner did her homework and covered the basis of concerns.

After discussion and based on the findings of facts listed, a motion was made by Lorie Behrens and supported by Bill Routley to approve Special Use Request #PPC23-010 – Andrea Thompson, 10808 Bayou Dr, Chippewa Lake, Chippewa Township: Parcel #03 051 004 000. Property is zoned LR. Request to allow a home-based business Air BnB.

Roll Call Vote – 7 Yeas – 0 Nays Motion Approved.

## **V. Public Comment**

Chair Ray asked if there was anyone from the public who wished to make a comment. Julie Austin spoke about the zoning ordinance on the usage of Air BnB's and property rentals as special use.

The board thanked Ms. Austin for her comments.

## **VI. Business Session**

### **Old Business**

#### **1. Camping sewage disposal**

- Many members expressed concerns about all areas of the county having issues with sewage disposal.
- Used Chippewa Township as an example.
- Staff explained the process of camping permit issuance.
- Spoke with Graham Hungerford, District 10 Health Department Sanitarian, about possible changes in approval process.
  - Sanitarian agreed compliance and regulating are difficult.
  - Believes there should be adequate proof of disposal of waste.
  - Septic systems may need to be required.
  - Proof of pump record to renew permit in future.
- The Board of Commissioners may need to look at hiring a Code Enforcement Officer.
- Staff explained how complaints are received, walk-ins, phone calls, referrals, social media, emails, letters to director, and happenstance.
- Staff recommended township approval along with health department before a permit for camping is issued.
- Open up days of allowed usage.
- Staff explained how violations to ordinance are delt with; 1<sup>st</sup> and 2<sup>nd</sup> letters sent to property owners, if no compliance tickets may be issued. Court handles any fines, and may give alternative in lieu of fine, could give additional time for compliance.



**Approved**

County may make decision to abate property and bring into compliance with cost added to property taxes as fines and fees.

- Property owner may lose property to state land bank if fines and fees are not paid.
- May need a language change in the ordinance.
- After discussion, the item has been tabled to come back at a later date.

**New Business**

- **None presented.**

**Approval of Minutes**

Bill Stanek motioned to approve the March 2, 2023 minutes, supported by Gary Lambrix and passed unanimously.

**VII. Adjournment**

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Kim Straley / Recording Secretary

\_\_\_\_\_, Chair  
 Ethan Ray  
 Mecosta County Planning Commission

\_\_\_\_\_  
 Date Approved

**MINUTES**  
**MECOSTA COUNTY PLANNING COMMISSION**

Mecosta County Services Building  
May 4, 2023

**I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were; Richard Hatkowski, Gary Lambrix, Bill Routley, Lorie Behrens, Bill Stanek, Annette Coles, Zoning Administrator, & Kim Straley, Recording Secretary.

Glen Norton was not present.

**II. Public Hearings on the agenda**

Chair Ethan Ray, announced that item number five (5) on the agenda, Map Amendment Request #PPC23-015 – Gotion, Inc., has been withdrawn and there will be no discussion on this petition.

1. Special Use/Site Plan Review #PPC23-011 – JBS Contracting Inc./Wheatland Music Organization, 7251 50<sup>th</sup> Ave, Remus, Wheatland Township; Parcel #12 030 011 100. Property is zoned AF. Request/site plan review to allow an accessory structure for fire crew storage and use.

Chair Ray read the request into the record. The applicant's representative, John Stadtfeld, from JBS Contracting was present to speak in favor of the application.

- The structure will eliminate the use of a tent which the organization rents for events.
- No firetrucks or large equipment vehicles will be stored in the structure.
- Structure will store the small ATV and water wagon which is used to put out campfires as they are not allowed on site.
- Additional fire rescue equipment will be stored that is used during events.
- There will be safety lighting and minimal plugs for charging equipment.

Those present to speak against were none.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Organization is great for the community.
- See no issues with this structure or how will be used.
- Meets all setbacks.
- No variance is required for the size of structure requested.
- The structure is within usable size for zoning district.

**Approved**

- Site plan meets all requirements.
- Safety lighting will be placed on the structure.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Lorie Behrens to approve Site Plan Review #PPC23-011 – JBS Contracting Inc./Wheatland Music Organization, 7251 50<sup>th</sup> Ave, Remus, Wheatland Township; Parcel #12 030 011 100. Property is zoned AF. Special use/site plan review to allow an accessory structure for fire crew storage and use.

Roll Call Vote – 6 Yeas – 0 Nays

2. Site Plan Review #PPC23-012 – Mecosta Farm House LLC, 19306 Monroe Rd, Morley, Aetna Township; Parcel #13 023 007 200. Property is zoned R-1. Site plan review for a proposed platted subdivision.

Chair Ray read the request into the record. The applicant's representative, Adam Feenstra, was present to speak in favor of the application.

- Drain Commissioners has been consulted.
- Has no information on Health Department approval nor does he know if sites will perk for water wells.
- Is available to answer board questions but is stepping in for another who had a last-minute appointment.

Additional members in favor were none.

Those present to speak against were area neighbors, Russ Eckert, Rob Brooks, Maggie Winger, Tom Eyk, Rod Mavis, Jessica, Mindy Smith, Connie Schultz, Chris Pelton, Robert Miller, Duane Probst, and Tom Wheeler.

- Development will hurt the hunting area.
- Will be large traffic impacts for a road that already has large wear and tear.
- Believe that the water drainage could cause neighboring properties to become wet and retain water.
- Wells are shallow in this area; additional water wells could run the water table down and deteriorate neighboring wells.
- Not an area for development to be placed.
- Will impact the agricultural lifestyle and people may not like the area ag smells.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Not a good fit for a rural area.
- Would be better suited for a split or condo plan not a platted subdivision.
- May be issues with well and septic.



**Approved**

- Does not have approval from Health Department for well and does not know if property will perk to allow large number of wells on each area.
- Would be better suited to be in a different area.
- Firearms and hunting in the area would be a concern for all residents.
- Density and storm water runoff could be a large concern.
- County roads may need to be updated for additional traffic impacts.
- Habitat and vegetation may be damaged or upset.
- Subdivisions are not suited for rural, agricultural areas, closer to a metropolis area may be better suited.
- Appears to be undesirable to the area.
- Main road would need to be paved before any lots could be sold.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Bill Stanek to deny/disapprove special use/site plan review #PPC23-012 –to allow a platted subdivision, property located at 19306 Monroe Rd, Morley, Aetna Township; Parcel #13-023-007-200.

Roll Call Vote – 6 Yeas – 0 Nays, motion passed. Platted subdivision is not allowed.

3. Map Amendment Request #PPC23-013 – Thomas & Mary Watson, 13152 New Millpond Rd., Big Rapids, Colfax Township; Parcel #06 030 013 057. Property is zoned R-3. Request to rezone from R-3, One and Two Family Residential to AG, Agricultural.

Chair Ray read the request into the record. The applicant, Thomas Watson, was present to speak in favor of the application.

- Wants to start a winery on the property.
- Believes the land will be better suited as AG to allow for planting and growing of crops and grape vines.
- Winery will bring tourism to the area of Big Rapids.
- Loves the winery industry.

No additional members in favor.

There was no one present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Staff was asked about future use benefits. Staff stated that agricultural use of growing and planting vines would be allowed in an AG zoned area by right along with current zoned area through the right to farm act.
- Traffic impacts should be minimal.
- The applicant will have a limit on the number of employees.

**Approved**

After discussion and based on the findings of facts listed, a motion was made by Bill Stanek to recommend denial to the Board of Commissioners. There was no support, so the motion died.

Discussion continued

- The request would not be considered spot zoning as there are many other agricultural zoned properties in the area.
- Conforms with the area and use of other properties.
- Applicant would comply with zoning use for future use.
- The current zoning allows for a winery under special use, but agricultural use will be a better fit for the future use of planting, harvesting, and cultivating the land.
- A site plan review will be required for future use of the property as a winery.

After further discussion and based on the findings of facts listed, a motion was made by Rick Hatkowski and supported by Bill Routley for recommendation to the Board of Commissioners for approval of a map amendment request #PPC23-013. The property is located at 13152 New Millpond Rd., Big Rapids, Colfax Township: Parcel #06 030 013 057. Property is currently zoned R-3.

Roll Call Vote – 5 Yeas – 1 Nays

4. Special Use Request #PPC23-014 – Cliff Youngs, 114 Mill St, Paris, Green Township; Parcel #01 891 007 000. Property is zoned R-3. Request to allow camp cabins on property.

Chair Ray read the request into the record. The applicant, Cliff Youngs, was present to speak in favor of the application.

- Has reduced the number of cabins to 4 total on property.
- DNR will regulate the use of crossing the trail for access to structures.
- Petitioner's easements permit to cross the White Pine Trail expires in June of 2023. Is currently waiting for reply to renew with DNR.
- Is willing to add any screening whether it be a fence or shrubbery to help reduce impact on neighboring properties.
- Stated that the cabins will be used for family when they come to visit. In the off season it may be rented from time to time.

Additional members in favor were area resident, Ted Cline.

- Tree clearing and removal of shrubbery has already improved the look of the property.
- Believes the petitioner will help improve the environment and look of the area.
- Would like to see the use approved so he will be able to enjoy the area when he visits the friend.

Those present to speak against were neighbors, Ken Devroy, and Ralph Kilpatrick.

- There are concerns about the property being used as rentals.

**Approved**

- The drive across the White Pine Trail is temporary and limited by the DNR approval.
- Is happier with the reduction in the number of cabins proposed to build.

Some statements were made about splitting the property and what the property is currently zoned. Staff clarified.

- The property is not being split into smaller sections, petitioner is requesting to allow additional cabin homes on the property by special use,
- Zoning ordinance does not allow more than one home per property.
- At time of the petition, the petitioner was awaiting approval of a map amendment from the Board of Commissioners.
- This approval was granted, and the property is now zoned LR, Lake and River Resort.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- The reduction in the number of cabins will help reduce the impacts to neighbors.
- There is a concern with vehicle traffic interfering with the users and vehicle traffic crossing the White Pine Trail.
- DNR mandate restrictions and use of the trail. They will place any signage on the trail if and as deemed necessary.
- Is believed to be for personal use.
- Has done a wonderful job clearing the area.
- Construction of the first cabin is allowed by right.
- The size of the proposed cabins is small and appears they will fit within the area.
- Screening of some type will be required on the northeast side of the property near adjacent homes.

After discussion and based on the findings of facts listed, a motion was made with the stipulation of screening being placed between the existing home and new construction in the northeast area of the property by Bill Stanek and supported by Gary Lambrix to approve special use request #PPC23-014 to allow camp cabins on the property. The property is located at 114 Mill Street, Paris, Green Township: Parcel #01 891 007 000. Property is zoned LR.

Roll Call Vote – 6 Yeas – 0 Nays

5. Map Amendment Request #PPC23-015 – Gotion, Inc., 18 MILE RD, 22270 18 MILE RD, 22124 18 MILE RD, 22156 18 MILE RD, 21545 19 MILE RD, 21715 19 MILE RD, 18800 220<sup>TH</sup> AVE, 18300 220<sup>TH</sup> AVE, 220<sup>TH</sup> AVE, 18222 220<sup>TH</sup> AVE, Green Township; Parcel # 01 032 005 000, #01 032 015 502, #01 032 006 000, #01 032 016 000, #01 032 015 501, #01 032 015 000, #01 033 021 975, #01 033 022 000, #01 033 018 000, #01 033 017 000, #01 033 019 001 (**11 parcels**). Property is zoned AF, AG. Request to rezone properties to I (Industrial).

The petitioner has withdrawn the petition.

### **Matters Pertaining to the Public**

1. Chair Ray asked if there was anyone who wished to address the Commission regarding any subject that wasn't on the agenda. There was no response.
2. Chair Ray then asked if there was anyone who wished to be on the next agenda. There was no response.

### **III. Public Comment**

Chair Ray asked if there was anyone from the public who wished to make comment. There were several who wished to address the board about Gotion Inc.

Those present who spoke were; Eddie Kabacinski, Jessica Kooikel, Carmen Bean, Pete Hoekstra, Kimberly Herring, Nancy, Jeff Thorne, Tom, Harry King, Lori Brock, Marjorie Steele, Brent Mason, John Holdsworth, Dawn, Jeremy, Rose Rice, Tina, Bruce Everett, Jeff Petticola, Michael Arersa, Debbie Dygerd, Bruce Baker, Rod McKenzie, Klaus Rietsma, Kimberly Smith, Dana, Steve Lowry, Norm Mclain, Tom Watson, and Mindy Smith.

When they were done, they thanked the board for their time.

### **III. Business Session**

#### **Old Business**

1. Past petition question
  - Update on petition PPC22-028, 18755 Northland Dr. LLC, Alan Johns
  - Staff received a call from petitioner.
  - Had questions on altering the size to reduce two storage unit sizes.
  - The board stated it was ok to reduce the size of the structure but any changes to increase or otherwise change the use will need to come back before the board.
  - Staff will inform the petitioner of the board's comments.

#### **New Business**

1. Public comment speak time.
  - Discussion was had on public speaking time.
  - The board believes current time of 5 minutes is too long.
  - Would like to reduce the allowed time to 3 minutes to match what the Mecosta County Board of Commissioners allow.
  - Staff, department director, Annette Coles, will make the recommended amendment to the board by laws and bring back for approval.



**Approved**

2. Code enforcement officer

- The department is not asking for a code enforcement officer.
- Will be utilizing the building department staff to help do inspections and send out letters and notices for blight, zoning and building code violations.
- This has been implemented and is working very well.

**Approval of Minutes**

Bill Routley motioned to approve the April 6, 2023 minutes, supported by Rick Hatkowski and passed unanimously.

**IV. Adjournment**

Meeting adjourned at 9:51 p.m.

Respectfully submitted,

Kim Straley / Recording Secretary

\_\_\_\_\_, Chair  
Ethan Ray  
Mecosta County Planning Commission

\_\_\_\_\_  
Date Approved

**MINUTES**  
**MECOSTA COUNTY PLANNING COMMISSION**

CP 11-4

Mecosta County Services Building  
July 6, 2023

**I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were Richard Hatkowski, Lorie Behrens, Gary Lambrix, Bill Routley, Bill Stanek, Annette Coles, Zoning Administrator, & Kim Straley, Recording Secretary.

**II. Matters Pertaining to the Public**

1. Chair Ray asked if there was anyone who wished to address the Commission regarding any subject that wasn't on the agenda or to be placed on the next agenda. There was no response.

**III. Public Hearings on the agenda**

1. Special Use Request #PPC23-012 – Mecosta Farmhouse, 19306 Monroe Rd, Morley, Aetna Township; Parcel #13 023 007 200. Property is zoned R-1. Preliminary site plan review for a platted subdivision.

The chair stated that this petition is a site plan review and recommendations will be made to items which may need to be added or addressed on this platted subdivision.

Chair Ray read the request into the record. The applicant, Ethan Gehrke, and his representative, Dave Hanko, were present to speak in favor of the application.

- Is from the area, Grand Rapids.
- Is only placing 9 homes on the site.
- The representative went over the petition and planned areas for the plat.

There were no additional members in favor of the petition.

Those present to speak against the petition were Dwayne Probst and Robert Books, area residents.

- Opposes the plat being area.
- Worried about the roads, hunting in the area, water well depletion, and hazards which may happen to the environment.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

**Un-Approved**

- Feel this may be a bad area to allow a platted subdivision but is an allowable use by right.
- The plated subdivision will need some type of performance guarantee such as a bond to ensure that the requirements are met.
- We are not the only approval needed. Will need to seek approval from other state agencies.
- Curbs, paved road and water runoff gutters will need to be in place before the lots can be sold or developed.
- May be a blind spot from the road, should be addressed with the County Road Commission.
- The road conditions and wear and tear should be addressed with MDOT and County Road Commission.
- Mature trees should stay on site, if at all possible, for screening and erosion purposes.
- The drain commissioner's office will need to address any soil erosion concerns due to the amount of soil being moved.
- This is preliminary only. Will need to come back once all other approvals are met with final plans for approval by this board.
- Will want to see underground electric and other utilities placed within the platted area.
- Will need well and septic approval from the district 10 Health Dept. for each lot.

After discussion and based on the findings of facts listed, a motion was made by Ethan Ray and supported by Bill Stanek to approve the preliminary site plan review request #PPC23-012 – with stipulations that a performance guarantee be put into place in the form of a bond with the County, to ensure that the utilities are placed underground where possible and all curbs, water gutters and roads are paved within the subdivision plat. The property is zoned R-1 and located at 19306 Monroe Rd. Morley, Aetna Township, Parcel #13 023 007 200.

Roll Call Vote – 5 Yeas – 1 Nays, motion approved.

2. Special Use Request #PPC23-019 – Amy Hayes, 10760 Lake St. Rodney, Chippewa Township; Parcel #03 891 017 000. Property is zoned LR. Request to allow a pavilion on rental cabin space.

Chair Ray read the request into the record. The applicant, Amy Hayes, was present to speak in favor of the application.

- Fell in love with the area.
- Moved here and took over the cabin/cottage rental business.
- Old structure was dangerous so have it removed and replaced with existing structure.
- Remodeled the inside of each cabin to make it more pleasing and inviting to guests.
- Did not know needed to have permit or zoning approval for placement of pavilion.

Additional members present to speak in favor was Township representative, Julie Austin.

- Believe Amy has done a lot of work for the property.
- The petitioner has done a great job improving the site and the area which she resides.
- Recommend approval of the petition.

No one was present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Has done a nice job with the cabins.
- Great improvement to the property.
- Agree that the old structure was dangerous but should have asked for permission before did the work.
- Electricity should be wired directly into the structure, not use extension cords for lighting.
- Wonderful addition to the property.
- Fits the area.
- No foreseeable negative impacts.
- Will be required to get a permit and inspected by building department.

After discussion and based on the findings of facts, a motion was made by Richard Hatkowski and supported by Gary Lambrix to approve special use request #PPC23-019 to allow a pavilion at the cabin space with the stipulation that the electric be hard wired to the structure. The property is zoned LR and located at 10760 Lake St. Rodney, Chippewa Township: Parcel #03 891 017 000.

Roll Call Vote – 5 Yeas – 1 Nays, motion approved.

3. Special Use Request #PPC23-020 – Joseph & Candis Soltau, 19795 Indian Dr. Paris, Green Township; Parcel #01 05281109000. Property is zoned R-2. Request to allow a second accessory structure than permitted by right.

Chair Ray read the request into the record. The applicant, Joseph Soltau, was present to speak in favor of the application.

- Petitioned to have a tiny home but wants to do things as can afford.
- Does not want to put the expense into a well and septic until can afford it.
- Is willing to work with the board and staff to allow the structure.

No one was present to speak against the petition, however, a letter in opposition was received and given to the board members.



**Un-Approved**

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Have a concern with there being a second accessory structure on the property.
- Should have applied for a house permit then would be allowed and not need to come before the board.
- Understand not wanting to get a loan. But future use to turn in to a home may not be practicable.
- Structure must meet building code for home when constructed to save cost in the future for the owner to meet insulation values and energy code regulations.
- Concern that this may never be turned into a home in the future but used in that manner.
- Fines should be assessed if caught living in a structure without property permits or structure change of use in the future.

After discussion and based on the findings of facts listed, a motion was made by Bill Stanek to deny the petition. Motion had no support, so it has died.

After discussion and based on the findings of facts listed a motion was made by Gary Lambrix and supported by Richard Hatkowski to approve special use request #PPC23-020 to allow a second accessory structure on the property. The property is zoned R-2 and located at 19795 Indian Dr., Paris, Green Township; Parcel #01 052 110 000.

Roll Call Vote – 4 Yeas – 2 Nays, motion approved.

4. Special Use Request #PPC23-021 – Mark & Angela Johnson, 8929 Lake View Blvd, Rodney, Martiny Township; Parcel #07 048 010 026. Property is zoned LR. Request to allow an oversized accessory structure than permitted by right.

Chair Ray read the request into the record. The applicants, Mark and Angela Johnson, were present to speak in favor of the application.

- Let the board know they are looking to build the garage/accessory structure into the bank to not block the view of other neighboring properties.
- Will have a bathroom and office in the structure.
- Eventually want to live here full-time once the improvements are finished.
- Will be upgrading the septic system.

No one was present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- The roof height is limited to 20 feet.
- May need a variance to allow the height of the roof.
- Good fit and design for the area.

**Un-Approved**

- Incorporating it into the hill will help keep the height down and not block any views.
- Want to upgrade septic to attach the garage bathroom.
- Entry into the structure through the easement will be cohesive to the surrounding area.

After discussion and based on the findings of facts listed, a motion was made by Bill Stanek and supported by Lorie Behrens to approve special use request #PPC23-021 to allow an oversized accessory structure on the property. The property is zoned LR and located at 8929 Lake View Blvd, Rodney, Martiny Township: Parcel #07 048 010 026.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved.

5. Special Use/Site Plan Review Request #PPC23-022 – Ittis Construction/ Crossroads Auto Care LLC, 19160 Northland Dr. Big Rapids, Green Township; Parcel #01 027 027 200. Property is zoned C-2. Request to allow an auto repair facility.

Use Chair Ray read the request into the record. The applicant's representative, John Ittis of Ittis Construction, was present to speak in favor of the application.

- Established businessman to the area.
- There is a need in the community for more auto repair facilities.
- Good fit for the area.
- Other businesses in the surrounding area.

No one was present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Great location for business.
- The number of employees listed is good and meets the ordinance.
- There is a great need in the area for this type of business.
- Concerned about the wet land area. This should be addressed with soil erosion in the Drain Commissioners office.
- Has presented a good plan, so no reason cannot approve site plan review as well as special use at this time.

After discussion and based on the findings of facts listed, a motion was made by Bill Stanek and supported by Gary Lambrix to approve special use request and site plan review #PPC23-019 to allow an auto repair facility on the property. The property is zoned C-2 and located at 19160 Northland Dr., Big Rapids, Green Township: Parcel #01 027 027 200.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved.

6. Special Use Request #PPC23-023 – Margaret Mieras, 14298 80<sup>th</sup> Ave, Mecosta, Martiny Township; Parcel #07 023 008 170. Property is zoned R-1. Request to allow rental space in an oversized accessory structure.

Chair Ray read the request into the record. The applicant, Margaret Mieras, was present to speak in favor of the application.

- Is available to answer questions from the board.
- Thought that she had asked for special use in 2021 when asked for oversized structure.
- The structure is heated and secured with limited traffic.
- There is a well and septic on the property for the bathroom inside the structure.
- Is a retired combat vet.
- Is offering alternate options to storage for neighboring properties.

Board members asked staff about the 2021 petition. Annette stated it was not clear on 2021 petition application, did not state other items would be stored, and therefore would need to re petition for rental space use.

Additional members in favor were contractor, Rich Davis.

- This is a big investment for the petitioner.
- The structure can fit and has room for 10 – 15 boats.

Those present to speak against the petition were area residents and neighbors, Danny Maxon, Don Roethlisberger, and Leonard Spekin.

- The impact on the area will be larger than most would expect.
- The structure is too large.
- Will be traffic impacts with visibility issues.
- The structure sits at the top of a hill, creating a blind spot for entry into the property.
- Status as a veteran has no bearing on the outcome of petition.
- Zoning ordinance states commercial use must be 50 feet from all property lines. The structure on the north side only has 20-foot setback.
- Initial request did not mention rental items or would have been at last meeting.
- Used the unit rental until found did not have permission.
- Backing in was difficult and had impacts on the local traffic, blocked people on the road.
- There is no clear view to enter into the driveway of property.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Doesn't meet setbacks for commercial use in a residential zone.

**Un-Approved**

- Traffic is heavy in lake areas, there may be large impacts during the holidays or summer season.
- The building may not be set up for commercial use. It may need a new building permit for change of use. Will have to speak with the building official on this matter.
- The building looks nice.
- Do not like the idea of commercial use in this area.
- May need to upgrade electric. Should speak with Building department about this as well.
- The view for traffic may be obstructed due to the location of the driveway.
- Will need to discuss driveway issues with Road Commission.
- Did not have a commercial site plan review, one may be required in the future if this is approved.
- Believe approval will set a bad example for future petitioners.
- Should have been clearer of intent on 2021 petition, structure may not have been approved if board knew was being used in this manner.
- Commercial use like this is not an allowable use by right or by special use in this zoned district.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Bill Routley to approve special use request #PPC23-023 to allow rental space in an oversized accessory structure. The property is zoned R-1 and located at 14298 80<sup>th</sup> Ave, Mecosta, Martiny Township; Parcel #07 023 008 170.

Roll Call Vote – 3 Yeas – 3 Nays, motion is a tie therefore according to Robert's Rules of Order, motion is denied.

**IV. Public Comments**

Chair Ray asked if there was anyone from the public who wished to make a comment. The following individual, Brent Mason, addressed the board on denial of petition PPC23-023 and permitted uses in a zoned district.

**V. Business Session****Old Business**

None presented.

**New Business****1. Training for board members**

- May be funds in the budget for training. Staff will ask permission at the next committee meeting to allow.
- There are several facilities and agencies which may be able to provide opportunities for online or daily training.



- Citizen Planner is an option and would be great for this board.
- Some may need refresher courses.
- Staff will check availability and bring information back to future meeting.

### **Approval of Minutes**

Bill Stanek motioned to approve the June 1, 2023, minutes, supported by Gary Lambrix and passed unanimously.

### **Adjournment**

Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Kim Straley / Recording Secretary

\_\_\_\_\_, Chair  
Ethan Ray  
Mecosta County Planning Commission

\_\_\_\_\_  
Date Approved

**MINUTES**  
**MECOSTA COUNTY PLANNING COMMISSION**

Mecosta County Services Building  
August 3, 2023

**I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were Marilyn Bradstrom, Richard Hatkowski, Lorie Behrens, Bill Routley, Bill Stanek, Annette Coles, Zoning Administrator, & Kim Straley, Recording Secretary. Gary Lambrix was absent.

**II. Matters Pertaining to the Public (3-minute limit per speaker)**

1. Chair Ray asked if there was anyone who wished to address the Commission regarding any subject that wasn't on the agenda or to be placed on the next agenda. There was no response.

**III. Public Hearings on the agenda**

1. Special Use Request #PPC23-024 – Thomas and Mary Watson, 13152 New Mill Pond Rd., Big Rapids, Colfax Township; Parcel #06 030 013 057. Property is zoned AG. Special use and site plan review for a winery.

Chair Ray read the request into the record. The applicant, Thomas Watson, was present to speak in favor of the application.

- Is available for any questions the board may have.
- Believes the drawings are sufficient and meet the criteria needed.

There were no additional members in favor of the petition.

There was no one against the petition.

Staff were asked to explain the commercial plan process. Ms. Coles, the Director, gave the details of what would be needed and why.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Will need well and septic approval from the district 10 Health Dept. for the commercial use before building permits will be final.
- Special use is ok, great location and area for this use.
- Green space is already established to buffer noise from patrons.
- Has not submitted commercial plans for the site plan review.

**Approved**

- Believe commercial plans will be required for building permits and health department approval.
- Need to provide proper site plan that is engineered and gives the proper information same as any commercial entity.

After discussion and based on the findings of facts listed, a motion was made by Rick Hatkowski and supported by Bill Stanek to approve the special use request #PPC23-024 – with stipulations that a site plan review with proper drawings be presented to the board at the next meeting. The property is zoned AG and located at 13152 New Millpond Rd., Big Rapids, Colfax Township, Parcel #06 030 013 057.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved for special use only, not site plan review.

2. Site Plan Review #PPC23-025 – Jason and Krista Miller Rev Trust, 5868 Madison Rd., Mecosta, Sheridan Township; Parcel #08 007 010 700. Property is zoned C-2. Request for site plan review to allow additional storage rental units.

Chair Ray read the request into the record. The applicants, Jason, and Krista Miller, were present to speak in favor of the application.

- Available to answer questions from the board.
- Wishing to have 24 additional units.

No one was present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- The chain link fence was already installed by the previous owner.
- The use meets setback requirements.
- Fits the area.
- Is an allowable use for the zoning district.
- Each unit will sit on crushed asphalt foundation.
- Good expansion of the site.
- Nice to see the area clean and well maintained.
- No foreseeable negative impacts.
- Will be required to get a permit and inspected by building department.
- Believe should be limited to 24 additional units.

After discussion and based on the findings of facts, a motion was made by Bill Stanek and supported by Marilynn Bradstrom to approve site plan review request #PPC23-025 to allow an additional 24 storage rental units. The property is zoned C-2 and located at 5868 Madison Rd., Mecosta, Sheridan Township: Parcel #08 007 010 700.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved.

**Approved**

3. Special Use Request #PPC23-026 – Connie Redman Rev Trust, 19262 W Chippewa Dr., Ewart, Chippewa Township; Parcel #03 030 055 000. Property is zoned R-2. Request to allow an oversized accessory structure.

Chair Ray read the request into the record. The applicant, Connie Redman, was present to speak in favor of the application.

- Is selling the one of her homes and will be moving to the site permanently.
- Due to the expense of a gambrel roof line, has changed the design to allow for a strait roof with attic trusses. Will meet the height requirement.
- Plans on matching the blue siding and white trim of the house for the new structure.
- Having a hard time finding a contractor.

No one was present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Have a concern with there being no set drawings for the structure.
- Believe the siding and trim should match the existing home at the site.
- Will need an egress window in the attic portion of the structure.
- Will need a smoke detector in both levels of the structure for personal craft room use areas.
- Will need permanent stairs built for access to the attic.
- Fines should be assessed if caught living in a structure without proper permits or structure change of use in the future.
- Will need to come back and present plans for approval when a contractor is hired.

After discussion and based on the findings of facts listed, a motion was made by Bill Routley and supported by Bill Stanek to table special use request #PPC23-026 so petitioner will have time to find a contractor and get a set of plans to staff to present to the board. The property is zoned R-2 and located at 19262 W Chippewa Dr., Ewart, Chippewa Township; Parcel #08 007 010 700.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved, petition is tabled until September 7, 2023, meeting.

4. Special Use Request #PPC23-027 – Jennifer Ames, 13038 Mew Millpond Rd., Big Rapids, Colfax Township; Parcel #06 030 013 052. Property is zoned R-3. Request to allow an oversized accessory structure.

Chair Ray read the request into the record. The applicant, Jennifer Ames and her husband Chuck Ames, were present to speak in favor of the application.



**Approved**

- Had no comment but is available for any questions.

No one was present to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Appreciate the plans showing how is being constructed.
- Structure will match the current new house.
- Nice design and fits within the area.
- Lot is larger in size, making size of structure fit within the area.
- Pleased with the location of structure on parcel of property.
- Height is 24' tall.
- Big property allows space for an oversized structure.

After discussion and based on the findings of facts listed, a motion was made by Lorie Behrens and supported by Marilyn Bradstrom to approve special use request #PPC23-027 to allow an oversized accessory structure. The property is zoned R-3 and located at 13038 New Millpond Rd., Big Rapids, Colfax Township: Parcel #06 030 013 052.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved.

5. Map Amendment Petition #PPC23-028 – Dennis and Sheryl Love, 20100 E Chippewa Dr., Ewart, Chippewa Township; Parcel #03 021 014 100. Property is zoned R-1. Request to rezone the property from R-1, rural residential to AG, agricultural.

Chair Ray read the request into the record. The applicants, Dennis and Sheryl Love, were present to speak in favor of the application.

- Mr. Love declined to speak when asked.
- Ms. Love stated they have owned property for 30 years.
- Wanted to make a campground but was unable to do so.
- Want to build a home in a peaceful area for retirement.
- The rest of the request is on the application.

Additional members for the petition were local resident, Connie Redman.

- Petitioners have been established locally in the area.
- Donated a portion of the property to the church.

Those present to speak against the petition were Tom Herrington, Al Ockowski, Andy Kmetz, Kelly Simpson, and Township Supervisor, Bryan Roles.

- Petitioners request is an allowable use in the zoning district currently has for property.
- Run-off from larger farming areas could contaminate the lake.

**Approved**

- Have no issues with animals, worried about lake contamination and property values lowering.
- Not compatible to the surrounding zoning areas.
- Could hinder future home growth.
- Could affect the sanitary sewers in the area.
- Future uses, if allowed to be changed, could have negative impacts on the area.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

Applicant interrupted the boards discussion with derogatory remarks. Was told would have to leave if he did not contain his comments and allow the board to discuss the petition.

- Application states wants a hobby farm with goats, chickens, and a rooster. This is already an allowable use in the R-1 zoning district.
- The applicant blurted out that he was not given an opportunity to speak.
- The board chair replied he was, and the discussion was turned to board only.
- The applicant stated the current zoning does not allow him to build 40 feet by 60 feet structure.
- The board corrected the applicant, stating he is allowed, by right, up to two, 3000 square foot structures in his current zoning.

After discussion and based on the findings of facts listed, a motion was made by Marilynn Bradstrom and supported by Rick Hatkowski to make a recommendation of denial to the Board of Commissioners for the map amendment request #PPC23-028 and not rezone the property to agricultural. The property is zoned R-1 and located at 20100 E Chippewa Dr., Ewart, Chippewa Township: Parcel #03 021 014 100.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved.

Ethan Ray excused himself from the meeting for the next two petitions.

6. Map Amendment Request #PPC23-029 – Kevin & Fadia West, 21804 110<sup>th</sup> Ave., Ewart, Chippewa Township; Parcel #03 017 010 000. Property is zoned R-1. Request to rezone the property from R-1, rural residential to LR, lake and river resort.

Vice Chair Stanek read the request into the record. The applicant, Kevin West, was present to speak in favor of the application.

- Is available to answer questions from the board.

There was no one to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

**Approved**

- Property sits within other lake and river resort area of zoning.
- Would not consider this to be spot zoning.
- Thought the property was already a lake and river resort area.
- Will allow petitioner to stay conforming when adding onto the home.
- No foreseeable negative impacts.

After discussion and based on the findings of facts listed, a motion was made by Lorie Behrens and supported by Bill Routley to make a recommendation of approval to the Board of Commissioners for the map amendment request #PPC23-028 to rezone property to LR. The property is zoned R-1 and located at 21804 110<sup>th</sup> Avenue, Evert, Chippewa Township: Parcel #03 017 010 000.

Roll Call Vote – 4 Yeas – 1 Nays, motion approved.

7. Map Amendment Request #PPC23-030 – Cindy Maneke, 11557 23 Mile Rd, Evert, Chippewa Township; Parcel #03 007 003 000. Property is zoned R-1. Request to rezone the property from R-1, rural residential to LR, lake and river resort.

Vice Chair Stanek read the request into the record. The applicant, Cindy Maneke, was present to speak in favor of the application.

- Is available to answer questions from the board.

There was no one to speak against the petition.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Property sits within other lake and river resort area of zoning.
- Would not consider this to be spot zoning.
- Already thought the property was a lake and river resort zoned area.
- Will allow petitioner to stay conforming with the structure she added to the property.
- Does not encroach into neighboring properties.
- Land is very wet, making space limited for petitioner to construction.
- No foreseeable negative impacts.

After discussion and based on the findings of facts listed, a motion was made by Bill Routley and supported by Marilyn Bradstrom to make a recommendation of approval to the Board of Commissioners for the map amendment request #PPC23-028 to rezone property to LR. The property is zoned R-1 and located at 21804 110<sup>th</sup> Avenue, Evert, Chippewa Township: Parcel #03 017 010 000.

Roll Call Vote – 4 Yeas – 1 Nays, motion approved.

Chair Ray rejoined the meeting.

**IV. Public Comments** (3-minute limit per speaker)

Chair Ray asked if there was anyone from the public who wished to make a comment.

- Bryan Roles, Chippewa Township Supervisor, made comments on zoning ordinance camping regulations and porta johns popping up in his area.
- Tom Herrington made a comment on the sanitary sewer system in Chippewa Township.

**V. Business Session****Old Business****1. Camping Regulations;**

- Review of the previous discussion was had.
- The board requested that staff, Ms. Coles,
  - bring back wording which will make violation times stricter.
  - Make changes in wording that state “if camper sits on property which has capability of sewer hookup, shall be required to have hook-up per entity approval.”
  - Changes in wording to not allow porta johns unless have township approval.

**New Business****Approval of Minutes**

Rick Hatkowski motioned to approve the July 6, 2023, minutes, supported by Lorie Behrens and passed unanimously.

**Adjournment**

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Kim Straley / Recording Secretary

\_\_\_\_\_, Chair  
 Ethan Ray  
 Mecosta County Planning Commission

\_\_\_\_\_  
 Date Approved



**MINUTES**  
**MECOSTA COUNTY PLANNING COMMISSION**

CP 11-6

Mecosta County Services Building  
September 7, 2023

**I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were; Richard Hatkowski, Gary Lambrix, Marilyn Bradstrom, Bill Routley, Lorie Behrens, Bill Stanek, Annette Coles, Zoning Administrator, & Kim Straley, Recording Secretary.

**II. Matters Pertaining to the Public**

1. Chair Ray then asked if there was anyone who wished to be on the next agenda. There was no response.

**III. Public Hearings on the agenda**

1. Tabled, Site Plan Review Request #PPC23-024 – Thomas & Mary Watson, 13152 New Millpond Rd., Big Rapids, Colfax Township; Parcel #06 030 013 057. Property is zoned AG. Site plan review for a winery.

A motion to un-table and reopen the petition for discussion by the board was made by Ethan Ray and supported by Bill Stanek with a unanimous vote.

Chair Ray read the request back into the record. The applicant was not present to speak or give further comment.

As this matter already had an opportunity for public comment, the chair opened the floor to the Board for discussion and decision.

- The site plan lacks a lot of information.
- Plans submitted are not stamped by an engineer as required.
- Was told to submit proper plans at the last meeting and has not done so.
- Believe this is a waste of the boards time.
- Should reject the plan and make petitioner start over.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Bill Routley to table until petitioner can provide engineered stamped plans and Health Department approval for well and septic, for site plan review submission. Petition #PPC23-024 – 13152 New Millpond Rd., Big Rapids, Colfax Township and is zoned AG. Parcel #06 030 013 057.

**Approved**

Roll Call Vote – 6 Yeas – 1 Nays, Motion passed, petition is tabled until petitioner supplies requested information. Staff will contact the petitioner with the results of the meeting.

2. Tabled, Special Use Request #PPC23-026 – Connie Redman Rev Trust, 19262 W Chippewa Dr., Evart, Chippewa Township; Parcel #03 030 055 000. Property is zoned R-2. Special use request to allow an oversized accessory structure.

A motion to un-table and reopen the petition for discussion by the board was made by Gary Lambrix and supported by Marilyn Bradstrom with a unanimous vote.

Chair Ray read the request into the record. The applicant, Connie Redman, was present to speak or give further comment.

- Understands the system a bit better.
- Has hired a contractor who helped her with the plan and drawings for the structure.
- Hopes she has provided all she needs to move forward with the project.

As this matter already had an opportunity for public comment, the chair opened the floor to the Board for discussion and decision.

- Appreciate the plans and wealth of information.
- The information provided helps the board make a better decision.
- See no foreseeable negative impacts.
- The change in the roof line allows petitioner to stay within height requirements.
- Will be required to have permanent staircase with a door at the bottom for egress.
- Will be required to have an egress window and smoke detector in the loft space.
- Love the design, will fit with the design of the home.
- Will not block neighboring views.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Bill Stanek to approve special request #PPC23-026 and allow an oversized accessory structure on the property with the stipulation that there be a door at the bottom of the staircase, smoke detectors and an egress window in the loft area. The property is located at 19262 W Chippewa St., Evart, Chippewa Township, and zoned R-2. Parcel # 03 030 055 000.

Roll Call Vote – 7 Yeas – 0 Nays

3. Map Amendment #PPC23-031 – Gaylen Murray, 440 S Sheridan Ave. Remus, Wheatland Township; Parcel #12 021 005 100. Property is zoned R-4. Request to rezone property from R-4, multiple family residential to C-1, neighborhood commercial.

**Approved**

Chair Ray read the request into the record. The applicant was present to speak in favor of the application.

- The petitioner gave an overview of the building and how long has owned the property.
- Property has never been used residentially to his knowledge.
- Several commercial businesses have rented the space.
- Has no renter currently but is looking at his options for use in the future.
- Spoke with the township and they gave their approval based on the property tax classification.
- Tow company wants to use for an impound yard in the near future.
- Found out through staff what the property was zoned.
- Impound yard fence area would be 50 feet by 100 feet if allowed at a later date.
- Has a plan to fence off the property to deter trespassing and other people from using the area outside of any use allowed on site.

There were no additional members present which were in favor of the petition.

Those present to speak against were none.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Surprised that this property is not already zoned commercial.
- Have only know the property to have commercial uses.
- Property is isolated from others in the area.
- Is a good fit for the neighborhood.
- There are commercial uses with ½ mile of proposed site.
- Fits with the Master Plan for the township and overall use around the area.
- Have a concern with the use of an impound yard hours of operation, but that will be delt with under special use or site plan review at a later date, another meeting.
- Fencing around and on the property is a great idea.

After discussion and based on the findings of facts listed, a motion was made by Bill Stanek and supported by Lorie Behrens to recommend approval to the Board of Commissioners for a map amendment. Request #PPC23-031 set to rezone the property from R-4, multiple family residential to C-1, neighborhood commercial. The property is located at 440 S Sheridan Ave., Remus, Wheatland Township, and is zoned R-4. Parcel #12 021 005 100.

Roll Call Vote – 7 Yeas – 0 Nays, motion approved, and a recommendation to rezone will be sent to the Board of Commissioners by staff.

**Approved**

4. Special Use Request #PPC23-032 – Leon & Erin Ignatoski, 6051 Truman Rd., Barryton, Chippewa Township; Parcel #03 079 076 000. Property is zoned R-2. Request to allow home-based Air BnB business on the property.

Chair Ray read the request into the record. The applicant was present to speak in favor of the application.

- Live in Grand Rapids area.
- Bought the property 1 ½ years ago.
- Enjoy the area and what it has to offer.
- Would like to share the beauty of the area with others through renting out, operating an Air BnB when not using it personally.
- Wants to supplement income for the family.

There were no additional members present who were in favor of the petition.

Those present to speak against were; area neighbors, Sam Hazen, and Sheila Roberts.

- Believes the access easement needs upkeep and the use will only give more wear and tear on the surface.
- There is no public access to the water from the proposed use.
- There are concerns with fire pits and campfires.
- Wants to know who will be responsible for guest getting out of hand.
- Like the neighbor but not the proposed use.
- Believes the use is already being done.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Not opposed to the use but understand the neighbors' concerns.
- Is a 2-bedroom home so guests will be limited to the size requirements.
- Should have rules established to mitigate issues.
- Short term versus long term use limits the use and allows more control through rules and regulations.
- A plat amendment is cost prohibitive.
- Using a rental organization to get patrons for use.
- Renters should be limited due to the size of the structure.
- Boundary lines should be established so users know the limitations of use and space surrounding the property.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Rick Hatkowski to approve special use request #PPC23-032 and allow an Air BnB on the property. The property is located at 6051 Truman Rd., Barryton, Chippewa Township and is zoned R-2. Parcel #03 079 076 000

Roll Call Vote – 7 Yeas – 0 Nays, motion approved to allow an Air BnB.



5. Map Amendment Petition #PPC23-033 – Stephen Hanford, 17099 Sierra Dr., Big Rapids, Colfax township; Parcel #06 030 001 000. Property is zoned R-1. Request to rezone the property from R-1, rural residential to AF, agricultural and forestry.

Chair Ray read the request into the record. The applicant was present to speak in favor of the application.

- Has lived on the property since 1992.
- Thanked staff for the help and information on rezoning the property.
- Neighboring property owners changed their zoning a few years ago.
- Neighboring property, with their horse trailer loaded, causes the same wear and tear on roads as petitioner with his equipment.
- Believes that the violations were ridiculous and done out of vengeance because neighbor's mother does not like him.

Additional members in favor were; area resident, Therese Ventocilla.

- Stated the petitioner is a builder and brings his equipment home each night.
- Has had the equipment on the property since 1992.
- Arguments between neighbors are over the easement usage, and rezoning should help solve some of the issues.
- Property is prime for agricultural use if petitioner chooses to use in that manner in future.

Those present to speak against were; area neighbors Joe Strohkirch, Terry Strohkirch, Kristine Green, Suzanne Hosking, and several emails and letters received by staff and placed on record.

- Owned property in area for many years
- Petitioner has had a commercial business of property for a long time.
- Many believe there has been damage to the road due to the large equipment going on and off the petitioner's property.
- Mentioned several items which are civil matters between neighbors and petitioner.
- Has hours of operation at all times of the night.
- Believes the petitioner has buried products on the property.
- Believes the petitioner has been in trouble with several law enforcement agencies.
- Comes through the residential zoned area to access property.
- Several members believe that McKinley Road does not allow commercial use to go up and down the road, therefore, should not be allowed to have on property.
- Some believe the petitioner acts viciously towards others.
- Believe the equipment is too heavy and causes damage to the roads.
- Many are upset that the use of a commercial style business has not been stopped or brought into compliance earlier than now.

**Approved**

- Many believe that the petitioner should not be allowed to change the zoning district due to the lack of following the rules in current zoning district's regulations.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Traffic through the subdivision is a concern. Asked staff to clarify.
- Staff replied – an easement was platted and added to the plat allowing access to the six parcels which sit south of the subdivision. This is the only access on record for those parcels.
- Road maintenance can be an issue, but not considering a special use, looking at a map amendment proposal.
- The size of equipment mentioned is not different than many sizes of farm equipment used on area farms.
- Sad to see childish behavior being done between neighbors.
- The request is within the petitioners' rights.
- If special use is required, hours of operation can be discussed at that time.
- Any property owner should be allowed to bring their tools home, even if they are larger than others.
- There may be safety issues or concerns with traveling through the subdivision but supports the tools of the occupation being allowed at home.
- Some of the matters presented by both sides are civil matters and should be handled through litigation or court proceedings.
- Would approve the amendment based on the facts provided for rezoning not the civil matters or special use discussed.
- Fits within the Master Plan for the area.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Bill Routley to make a recommendation of approval to the Board of Commissioners for a map amendment. Request #PPC23-033 set to rezone the property from R-1, rural residential to AF, agricultural and forestry. The property is located at 17099 Sierra Dr., Big Rapids, Colfax Township and is zoned R-1. Parcel #06 030 001 000.

Roll Call Vote – 5 Yeas – 2 Nays, motion approved, and a recommendation to rezone will be sent to the Board of Commissioners by staff.

#### **IV. Public Comment (3-minute limit per person)**

Chair Ray asked if there was anyone from the public who wished to make a comment.

- Marjorie Steele spoke on the Air BnB, the manner of how the meeting was held and the separation of church and state.
- Brandy Sweet stated she was here to observe how the board operates and votes on agenda items.

**Approved**

- Terrie Strohkirch, Larry Shult and Louis Kusay spoke on subdivision rules and other matters for agenda item #5.
- Joe Strohkirch spoke on the public notices going out to more people.
- Steve Hanford made a comment on easement being brought off of Arthur Road for property owners.

## **V. Business Session**

### **Old Business**

1. **Camping sewage disposal** – was tabled until November meeting.
2. **Jeff Storey Site Plan Review**, Wheatland Township, a new set of plans, as requested from board, for site plan review were received by staff and are available in the office for review if anyone wished to look them over.

### **New Business**

Annette Coles will not be at the October meeting; she has the fall conference in Traverse City. Kim will be here, taking minutes and available to help. Consider reading up on your ordinance and ask questions before October 3 if wishing for specific input.

### **Approval of Minutes**

Bill Stanek motioned to approve the August 3, 2023, minutes, supported by Lorie Behrens and passed unanimously.

### **Adjournment**

The meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Kim Straley / Recording Secretary



\_\_\_\_\_, Chair  
Ethan Ray

Mecosta County Planning Commission

\_\_\_\_\_  
10/05/2023  
Date Approved

**MINUTES**  
**MECOSTA COUNTY PLANNING COMMISSION**

CP 11-7

Mecosta County Services Building  
October 5, 2023

**I. Roll Call**

Chair, Ethan Ray called the meeting to order at 6 p.m. Present for roll call were; Richard Hatkowski, Gary Lambrix, Marilyn Bradstrom, Lorie Behrens, Bill Stanek and Kim Straley, Recording Secretary.

Bill Routley and Annette Coles, Zoning Administrator, were not present.

**II. Matters Pertaining to the Public (3-minute limit per speaker)**

1. Chair Ray then asked if there was anyone who wished to address the Commission regarding any subject that wasn't on the agenda or to be placed on the next agenda. There was no response.

**III. Public Hearings on the agenda**

1. Special Use Petition #PP23-035 – Richard & Ruth Locke Trust, 21199 Monroe Rd., Morley, Aetna Township; Parcel #13 039 005 000. Property is zoned LR. Request to allow an oversized accessory structure than what is permitted by right.

Chair Ray read the request into the record. The applicants, Richard & Ruth Locke, were present to speak in favor of the application.

- Side setback of 4 ft. was denied at the October 3<sup>rd</sup>, 2023, ZBA meeting.
- Property line has been located.
- This will be permanent residence.
- Has need for storage.

There were no additional members present which were in favor of the petition.

The Chair asked if anyone was present to speak against the request, no one was present.

There was no one else to speak for or against the petition. Chair Ray closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- The new 8-ft setback was clarified by petitioner.
- Comparable to the size of neighboring accessory buildings and cohesive to area.
- Views of adjacent neighbors will not be blocked.
- The petitioner clarified that loft space has been factored into square footage.



**Un-Approved**

- The stairs will be exterior on lakeside of accessory structure.
- Necessary to have smoke detector, egress, and matching/compatible likeness to home.
- The roof height of accessory structure was verified by petitioner to be 22.6 ft. at peak.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Lorie Behrens to approve special use request #PPC23-035 and allow an oversized accessory structure with the stipulation that there would be smoke detectors and an egress window in the loft area. The property is located at 21199 Monroe Rd, Morley, Aetna Township and is zoned LR and zoned LR. Parcel # 13 039005 000.

Roll Call Vote – 5 Yeas – 1 Nay, Motion passed, with the stipulation of smoke detectors and an egress window be placed in the loft area.

2. Special Use Request #PPC23-036 – Roman and Esther Shrock, 3009 Costabella Ave., Blanchard, Millbrook Township; Parcel #16 013 023 100. Property is zoned AG. Special use request to allow a home-based business and sawmill.

Chair Ray read the request into the record. The applicants, Roman & Esther Shrock, were present to speak in favor of the petition and give further comment.

- Requesting special use – intends to sell fertilizer and sell seed.
- Would like to eventually add extra structures for the manufacture of deer blinds. The board explained that separate special use would be required for this use.
- The board proposed tabling until next month to allow for a revision to the application to include the manufacture of deer blinds.
- The petitioner wanted to proceed with his application as currently requested.

There were no additional members present which were in favor of the petition.

The Chair asked if anyone was present to speak against the request, no one was present.

There was no one else to speak for or against the petition. Chair Ray closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Seed quantity not yet determined as petitioner seeking sources for the product.
- Liquid Plus fertilizer sold in 5-gallon buckets, as well as natural chicken manure pellets.
- The board stressed the need for safety in product storage and having an emergency plan.
- No apparent negative impact to neighbors, adequate space for site.
- Adequate space for transitioning for delivery trucks.

After discussion and based on the findings of facts listed, a motion was made by Bill Stanek and supported by Marilyn Bradstrom to approve special request #PPC23-036 to allow a home-based business of seeds and fertilizer sales and a sawmill. The property is located at 3009 Costabella Ave., Blanchard, Millbrook Township, and zoned AG. Parcel# 16 013 023 100.

Call Vote – 5 Yeas –1 Nay

3. Map Amendment #PPC23-037 – Preston Hiltz, 12199 55<sup>th</sup> Ave, Sheridan Township; Parcel #08 038 009 000. Property is zoned AF. Request to rezone property from AF, agricultural and forestry, to R-2, single family residential.

Chair Ray read the request into the record. The applicant, Preston Hiltz, was present to speak in favor of the application.

- The petitioner wants to construct an accessory building for storage purposes.
- Due to the lot limitations, feasible placement of the structure would be roadside between the house and road.
- He cannot meet setbacks as an AF property for his proposed accessory building. The rear setback allowance for AF is 50 ft and side setback allowance of 25 ft.
- Rezoning to R-2 would allow him to meet the required setbacks.
- Other properties in the area are similarly small.

There were no additional members present which were in favor of the petition.

Those present to speak against were neighbor, Dan M. Mikolajczak (Ajak).

- Owns adjacent property to the west of Mr. Hiltz (2 lots).
- Feels the PC Board should scrutinize against this variance.
- Was unaware of rezoning options when his own home was built years ago resulting in purchasing an additional lot in order to meet setbacks for construction of his home.
- Wants the boundaries between their respective properties defined – survey has been initiated.

No one else to speak for or against the petition. Chair closed the public portion of the meeting and opened the floor to the Board for discussion and decision.

- Petition is presented for rezoning only and the board must decide whether or not to recommend approval to the Board of Commissioners.
- This petition would Not be spot zoning. It meets all the criteria of a R-2 or LR property.
- Will not infringe on others.
- This entire platted subdivision should not have originally been zoned as AF.
- R-2 allows for better utilization of property.

**Un-Approved**

- There was discussion regarding R-2 district rather than LR district. R-2 is a common district around lakes. The petitioner chose R-2 district as it is a better fit within the permitted uses.

After discussion and based on the findings of facts listed, a motion was made by Richard Hatkowski and supported by Bill Stanek to recommend approval to the Board of Commissioners for a map amendment. Request #PPC23-037 set to rezone the property from AF, agricultural forestry to R-2, single family residential. The property is located at 12199 55<sup>th</sup> Ave, Sheridan Township and is zoned AG. Parcel #08 038 009 000.

Roll Call Vote – 6 Yeas – 0 Nays, motion approved, and a recommendation to rezone will be sent to the Board of Commissioners by staff.

**IV. Public Comment** (3-minute limit per person)

Chair Ray asked if there was anyone from the public who wished to make a comment.

Those present were area residents; Terrie Strohkirch, Joe Strohkirch, Julie Strohkirch, Denise Guinney and Luke Krusay

- All made statements regarding returning Hanford petition, PPC23-033; statements were made on their disapproval of a zoning map amendment for the petition listed above.

**V. Business Session****Old Business**

None were presented.

**New Business**

PA116 Request; request to Remove property from the PA116 program, application #338, agreement # 54-49263-1231-75. Ila Garchow Trust, representative Diane Garchow.

- Petitioner is trying to settle her mother's estate and would like to be released/withdraw from the Farmland Development Agreement due to overgrowth of trees, leaving minimal farmable acreage, and tax ramifications.

After discussion and based on the findings of facts listed, a motion was made by Gary Lambrix and supported by Marilyn Bradstrom to make a recommendation of approval to the Board of Commissioners to allow withdrawal from the Farmland Development Rights Agreement PA116.

**Approval of Minutes**

Gary Lambrix motioned to approve the August 3, 2023, minutes, supported by Lorie Behrens and passed unanimously.

**Adjournment**

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Kim Straley / Recording Secretary

\_\_\_\_\_, Chair  
Ethan Ray  
Mecosta County Planning Commission

\_\_\_\_\_  
Date Approved



**Agenda**  
**Mecosta County Planning Commission**  
**Mecosta County Services Building**  
**November 2, 2023**

CP 11-8

Planning Commission members – if you aren't able to attend, please call Annette at your earliest convenience at 592-0105.

**I. Roll Call**

- II. Public Comment** – (3-minute limit per person) Persons wishing to address the Planning Commission regarding any subject not on this agenda.

**III. Public Hearings**

1. Returned to Committee - Map Amendment #PPC23-033 – Stephen Hanford, 17099 Sierra Dr. Big Rapids, Colfax Township; Parcel #06 030 001 000. Property is zoned R-1. Request to rezone the property from R-1, rural residential to AF, agricultural and forestry.
2. Special Use Petition #PPC23-038 – Jason & Tamara Dey, 7865 Garfield Rd., Mecosta, Martiny Township; Parcel #07 035 009 500. Property is zoned AF. Request to allow a heating and cooling home-based business.
3. Map Amendment #PPC23-039 – John & Mandy Strohkirch, 13617 High Sierra Pass, Big Rapids, Colfax Township; Parcel #06 030 001 700. Property is zoned AG. Request to rezone the property from AG, agricultural to AF, agricultural and forestry.
4. Map Amendment #PPC23-040 – Mark Hanford, 17063 Sierra Dr., Big Rapids, Colfax Township; Parcel #06 030 001 300. Property is zoned R-1. Request to rezone the property from R-1, rural residential to AF, agricultural and forestry.
5. Special Use Petition #PPC23-041 – Autin Township Properties LLC, Colby Bettis, 16665 12 Mile Rd., Big Rapids, Austin Township; Parcel #10 008 007 000, 10 008 001 000, 10 005 002 001. Property is zoned AF. Request for an expansion of an agrotourism venue to allow a shooting range & adventure bike training on property.

**IV. Matters Pertaining to the Public – Public Comments** (3-minute limit per person)

**V. Business Session**

1. Old Business
  - Camping Ordinance
2. New Business
3. Approval of October 5, 2023 Minutes

**VI. Adjournment**

**Agenda**  
**Mecosta County Planning Commission**  
**Mecosta County Services Building**  
**December 7, 2023**

CP 11-9

Planning Commission members – if you aren't able to attend, please call the office at 592-0105 or email Annette at [acoles@mecostacounty.org](mailto:acoles@mecostacounty.org)

**I. Roll Call**

**II. Public Matters – (3-minute limit per person)**

1. Public Comment - Persons wishing to be placed on the next agenda.

**III. Public Hearings**

1. Special Use Petition #PPC23-042 – 4 Ayriss LLC/Daryl Ayriss, 21163 30<sup>th</sup> Ave., Barryton, Fork Township; Parcel #04 016 031 000. Property is zoned R-1. Request to allow a home-based business, Air BnB, on the property.
2. Special Use Petition #PPC23-043 – Norman R Browning & David S Moore, 8730 125<sup>th</sup> Ave., Stanwood, Austin Township; Parcel #10 024 004 004 & 10 024 004 003. Property is zoned LR. Request to allow site Condominium Storage Units on property.
3. Special Use Petition #PPC23-044 – Nelson M & Ruth A Miller, 8987 20 Mile Rd., Rodney, Chippewa Township; Parcel #03027 006 100. Property is zoned AF. Request to allow a Home-Based Business – siding and trim sheet metal shop, on the property.

**IV. Public Matters & Comments – (3-minute limit per person)**

1. Public Comment - Persons wishing to address the board on any subject not on this agenda.

**V. Business Session**

**Old Business**

1. Camping Ordinance – Amendment proposal.

**New Business**

**Approval of November 2, 2023, Minutes**

**VI. Adjournment**

Building and Grounds/MSU Extension Committee  
October 31, 2023  
10:00 AM Rm 202 County Building

CP 12-1

CALL TO ORDER: 10:00 AM

PRESENT: Randy Vetter-Vice Chair and Chris Jane

OTHERS PRESENT: Bob Cassidy, Paul Bullock

PUBLIC COMMENT: NONE

OLD BUSINESS:

- Senior Center Van Garage: The doors are on and the two new bays are under construction.
- Services Building Parking Lot Lighting: Mr. Cassidy advised he has replaced the parking lot lights at the Services Building and will be installing a couple more lights on the building.
- Security Cameras Service Building: Mr. Cassidy is still working with the City to prepare a proposal. A stand-alone system will be considered.
- COA Kitchen: New flooring and painting. Mr. Cassidy advised the projects have been completed.
- Jail Roof: The repairs are completed, and a new roof project has been placed in the 2024 budget.

NEW BUSINESS:

- Gutter Replacement: Mr. Cassidy advised he will be having a new gutter placed on the Marine Garage due to damage to the current one.
- Glass/County Building: The glass damage to the north and south doors will be repaired this week.

NEXT MEETING: December 5, 2023 at 10:00 AM in Rm 202 County Building.

ADJOURNMENT: 10:15AM

SHERIFF AND JAIL COMMITTEE MINUTES

November 1, 2023 10:00 AM

Sheriff's Office Conference Room

CP 12-2

Call to Order: 10:00 AM

PUBLIC COMMENT: NONE

PRESENT: Linda Howard – Chair, Bill Routley, Sheriff Miller, Undersheriff Green, Captain Wood, and Paul Bullock.

SHERIFF'S REPORT:

- October Statistics: The Sheriff presented a short synopsis of the monthly activity.
- Resignation: The Sheriff advised that Undersheriff Green has tendered his resignation, effective November 17<sup>th</sup>. The Undersheriff will be taking over as Director of the FSU Department of Public Safety. The Sheriff is considering candidates for the position.
- Sergeant: Deputy John Bongard was promoted to Sergeant.
- FTO: New hire Grayson Marshall has begun the Field Training Officer program.
- Request to Sponsor Corrections Officer to Westshore Police Academy: The Sheriff requested permission to sponsor CO Jordon Ralston to the Academy. The Office currently has a Road Patrol vacancy and no applications in the two plus months it has been posted. He would be assigned to the 17 week course beginning in January and graduating in May. The SO would continue to pay his salary as a Corrections Officer, a state grant would cover tuition, and the Sheriff will request authorization to backfill the CO vacancy created by Rolston's absence. Upon graduation and licensure Rolston would be placed on the Road Patrol. Rolston would be required to sign a contract calling for salary repayment if he were to take another law enforcement position within four years. **The Committee will recommend to the Board that the request be approved.**
- Corrections Vacancy: CO Rizzotto will be leaving to join the Army. The Sheriff requested permission to fill the vacancy that results. **The Committee will recommend to the Board that the request be approved.**
- Hovercraft Update: The Sheriff advised that the project is behind schedule but still proceeding.
- CCU: The Sheriff advised that he is continues working on options to gain access to digital data in investigations.
- Recruitment, development and retention: The Sheriff briefed the Committee on continuing efforts to recruit, develop and retain staff.

UNDERSHERIFF'S REPORT:

- Reporting Issues: The Undersheriff briefed the Committee on an initiative to accurately report case closures to reflect accurate numbers for reporting to the State.

JAIL ADMINISTRATOR'S REPORT: NONE

MEMBER COMMENTS: NONE

ADJOURNMENT: 10:44 AM

NEXT MEETING: December 6, 2023 at 10:00 AM Location: Room 202



**ISABELLA COUNTY BOARD OF COMMISSIONERS  
RESOLUTION NO. 2023-08**

**CP 13-1**

**SUPPORT FOR LOCAL CONTROL OF SOLAR AND WIND POWER PROJECT ADVANCEMENT**

**WHEREAS**, Executive Directive 2020-10 aims to achieve one hundred percent (100%) carbon neutrality in the State of Michigan by 2050; and

**WHEREAS**, industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**WHEREAS**, efforts to expand renewable energy projects will continue to increase in this State; and

**WHEREAS**, the Governor of Michigan has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**WHEREAS**, by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**WHEREAS**, should local control be preempted, a county, township, city, or village would be unable to determine the location, size, setback distance, decibel level, or any other criteria for a solar or wind facility; and

**WHEREAS**, should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**WHEREAS**, if a county already has a solar or wind policy, practice, regulation, rule, or ordinance on record, it would be null and void; and

**WHEREAS**, all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**WHEREAS**, this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**WHEREAS**, the Michigan Association of Counties (MAC) opposes any legislative action that may grant the Michigan Public Service Commission this power; and

**WHEREAS**, Isabella County joins MAC in opposing any legislative action that may grant the Michigan Public Service Commission this power; now

**THEREFORE, BE IT RESOLVED** that ISABELLA COUNTY opposes the preemption of local control in solar and wind siting and zoning; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to both Isabella County's elected representatives in the Michigan State Legislature and the United States Congress, to the Governor of Michigan, the Michigan Association of Counties, all counties of Michigan, and to the Michigan House and Senate Energy Committee Chairperson.

Respectfully, submitted,

THE ISABELLA COUNTY BOARD OF COMMISSIONERS

AYES: Hutchinson, Hope, Sweeney, Embrey, Taloszynski, Moreno,  
NAYS: Engler None

ABSENT: None

MOTION APPROVED.

Tobin D. Hope  
Tobin D. Hope, Chairperson  
Isabella County Board of Commissioners

October 17, 2023  
Date

STATE OF MICHIGAN (COUNTY OF ISABELLA)

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by the Isabella County Board of Commissioners at their Regular Meeting held on October 17, 2023, at 7:00 P.M. in Mount Pleasant, Michigan, with a quorum present.

Mindé B. Lux  
Mindé B. Lux  
Clerk of the Isabella County Board of Commissioners

October 17<sup>th</sup>, 2023  
Date

## EATON COUNTY BOARD OF COMMISSIONERS

CP 13-2

OCTOBER 18, 2023

**RESOLUTION OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS****Introduced by the Public Works and Planning Committee**

Commissioner Rogers moved the approval of the following resolution. Seconded by Commissioner Hansen.

**WHEREAS;** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**WHEREAS;** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**WHEREAS;** efforts to expand renewable energy projects will continue to increase in this state; and

**WHEREAS;** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**WHEREAS;** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**WHEREAS;** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**WHEREAS;** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**WHEREAS;** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**WHEREAS;** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**WHEREAS;** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**WHEREAS;** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**NOW, THEREFORE BE IT RESOLVED;** that the Eaton County Board of Commissioners opposes the pre-emption of local control in solar and wind siting and zoning.

Roll call vote to approve Resolution Opposing Any Legislation Preemption Local Control for Solar and Wind Developments. Ayes: Commissioners Barnes, Mulder, Pearl-Wright, Youngquist, Droscha, Toomey, Hansen, Lautzenheiser, Holmes, Rogers and Mott. Nays: Commissioners Augustine, Haskell, Muñry, Bréhier. Motion Carries.

COUNTY OF EATON )  
STATE OF MICHIGAN ) SS.

I, **Diana Bosworth**, Clerk of the Eaton County Board of Commissioners do hereby certify that the foregoing is a true copy of a resolution adopted by the Board at its meeting held on October 18, 2023 and is on file in the Eaton County Clerk's Office.

*Diana Bosworth, County Clerk*

PRESENT: Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter & Taylor

ABSENT: Mitchell

The following preamble and resolution were offered by Commissioner Theobald and supported by Commissioner Musta.

**RESOLUTION NO. 23-16**

**RESOLUTION OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS**

**WHEREAS**, Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**WHEREAS**, industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**WHEREAS**, efforts to expand renewable energy projects will continue to increase in this state; and

**WHEREAS**, the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**WHEREAS**, by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**WHEREAS**, should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**WHEREAS**, should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**WHEREAS**, if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**WHEREAS**, all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**WHEREAS**, this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**WHEREAS**, the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED**, Wexford County opposes the pre-emption of local control in solar and wind siting and zoning.




A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

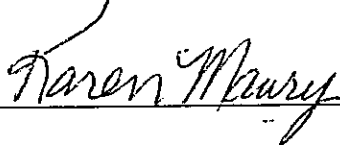
AYES: Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter, Taylor

NAYS: None

RESOLUTION DECLARED ADOPTED.



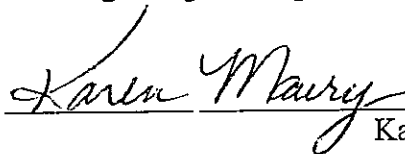
Gary Taylor, Chairman, Wexford County Board of Commissioners



Karen Maury, County Chief Deputy Clerk

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 23-16 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on October 18, 2023, and I further certify that public notice of such meeting was given as provided by law.



Karen Maury, County Chief Deputy Clerk

PRESENT: Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter & Taylor

ABSENT: Mitchell

The following preamble and resolution were offered by Commissioner Adams and supported by Commissioner Bush.

**RESOLUTION NO. 23-17  
SUPPORTING OPERATION GREENLIGHT FOR VETERANS**

**WHEREAS**, the residents of Wexford County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

**WHEREAS**, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

**WHEREAS**, Wexford County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

**WHEREAS**, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

**WHEREAS**, Approximately 200,000 service members transition to civilian communities annually; and

**WHEREAS**, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

**WHEREAS**, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

**WHEREAS**, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

**WHEREAS**, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

**WHEREAS**, Wexford County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted.

**RESOLVED**, with designation as a Green Light for Veterans County, Wexford County hereby declares from October through Veterans Day, November 11<sup>th</sup> 2023 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service.

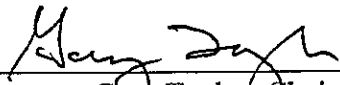
**THEREFORE, BE IT FURTHER RESOLVED**, that in observance of Operation Green Light, Wexford County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 6th through the 12th, 2023

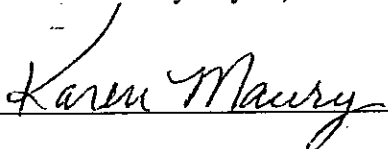
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter, Taylor

NAYS: None

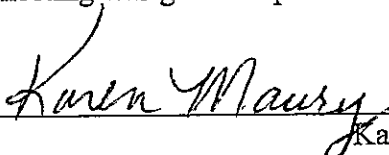
**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

  
\_\_\_\_\_  
Karen Maury, County Chief Deputy Clerk

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 23-17 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on October 18, 2023, and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Karen Maury, County Chief Deputy Clerk

**RESOLUTION OPPOSING STATEWIDE SEPTIC INSPECTION CODE**

**WHEREAS**, there are currently pending in the Michigan Legislature certain bills, SB299, SB300, HB4479 and HB4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and

**WHEREAS**, the Sanilac County Board of Commissioners recognizes the importance of maintaining clean and safe water resources and protection of public health within our county; and

**WHEREAS**, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and

**WHEREAS**, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult to find, hire and retain qualified personnel; and

**WHEREAS**, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments; and

**WHEREAS**, in Michigan, local governments have historically been the appropriate entities to regulate and oversee septic systems with their jurisdiction, taking into account the unique needs within their jurisdiction; and

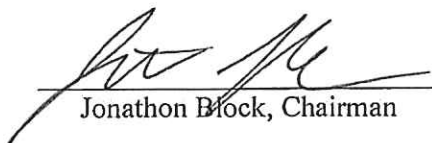
**WHEREAS**, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems; and

**WHEREAS**, statewide septic regulations may impose undue financial hardships and burdens on homeowners and may lead to unintended consequences , such as potential hardships for low income residents.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sanilac County Board of Commissioners opposes SB299, SB300, HB4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments before adopting changes to the septic provisions of the Michigan Public Health Code.

**BE IT, FURTHER, RESOLVED**, that this resolution be forwarded to all Michigan Counties, Michigan Association of Counties, members of the Michigan Legislature and to other Relevant state and local authorities.

**BE IT, FURTHER, RESOLVED**, that this resolution be spread upon the proceedings of the Sanilac County Board of Commissioners this 7<sup>th</sup> day of November, 2023.



Jonathon Brock, Chairman



## DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON ST.  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197

CP 13-6



### Resolution #23-15

#### OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

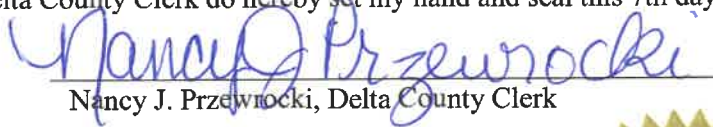
**Whereas** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED that DELTA COUNTY** opposes the pre-emption of local control in solar and wind siting and zoning.

**Adopted this 7<sup>th</sup> day of November, 2023**

I, Nancy J. Przewrocki, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify this to be a true and exact copy from the minutes of the regular meeting of the Delta County Board of Commissioners held on November 7, 2023.

I, Nancy J. Przewrocki, Delta County Clerk do hereby set my hand and seal this 7th day of November, 2023.

  
Nancy J. Przewrocki, Delta County Clerk

