

MECOSTA COUNTY BOARD OF COMMISSIONERS

NOVEMBER 16, 2023

UNAPPROVED
CP 3-1

Chair Jerrilynn Strong called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Paul Bullock – County Administrator, Mindy Taylor - Finance Officer and Marcee Purcell - Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. C. Jane seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the November 2, 2023 Board Minutes as presented. R. Vetter seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Suzanne Hosking – Sierra Drive resident – appeared before the Board and spoke regarding the proposed zoning ordinance amendments; requesting the Board support the Planning Commission's decision to deny.

Joseph Strohkirch – High Sierra Pass resident – appeared before the Board and spoke regarding the proposed zoning ordinance amendments; appreciates everyone's time.

Greg Buyedart – Astro Drive resident – appeared before the Board and spoke regarding the proposed zoning ordinance amendments.

Steve Hanford – Sierra Drive resident – appeared before the Board and spoke regarding the proposed zoning ordinance amendments.

Mandy Strohkirch – Delta Drive resident – appeared before the Board and spoke regarding the proposed zoning ordinance amendments.

Teresa Ventocillia – 1115 Rose Avenue – appeared before the Board and spoke regarding the proposed zoning ordinance amendments.

John Strohkirch – Delta Drive resident – appeared before the Board and spoke regarding the proposed zoning ordinance amendments.

Lou Kusay – 16 Mile Road, Rodney - appeared before the Board and spoke regarding the proposed zoning ordinance amendments.

UNFINISHED BUSINESS:

None

SCHEDULED APPEARANCE:

Kim Easler, Executive Director, Angels of Action – appeared before the Board and thanked them for the allocated dollars received from ARPA funds that are being used to feed the children in Mecosta County through their backpack program. Kim discussed other programs offered to families through Angels of Action.

NEW BUSINESS:

6.1 VICTIM RIGHTS GRANT REQUIREMENT – PROSECUTING ATTORNEY

C. Jane moved to approve the Crime Victim Services Direct Victim Needs Policy and Procedures. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 PROPOSED ZONING ORDINANCE AMENDMENT #23-010

Annette Coles - Director of Building and Zoning - appeared before the Board to present Proposed Zoning Ordinance Amendment #23-010 to amend the Zoning Ordinance Map from R-1 to AF per petition #PPC23-033 [17099 Sierra Dr, Big Rapids, Colfax Township], noting the Planning Commission's recommendation for denial.

C. Jane moved to deny Proposed Zoning Ordinance Amendment #2023-010. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 PROPOSED ZONING ORDINANCE AMENDMENT #23-012

Annette presented Proposed Zoning Ordinance Amendment #23-012 to amend the Zoning Ordinance Map from AG to AF per petition #PPC23-039 [13617 High Sierra Pass, Big Rapids, Colfax Township], noting the Planning Commission's recommendation for denial.

W. Routley moved to deny Proposed Zoning Ordinance Amendment #2023-012. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.4 PROPOSED ZONING ORDINANCE AMENDMENT #23-013

Annette presented Proposed Zoning Ordinance Amendment #23-013 to amend the Zoning Ordinance Map from R-1 to AF per petition #PPC23-040 [17063 Sierra Dr., Big Rapids, Colfax Township], noting the Planning Commission's recommendation for denial.

W. Routley moved to deny Proposed Zoning Ordinance Amendment #2023-013. C. Jane seconded; roll call vote: 6 yeas, 1 nay [Howard]; motion carried.

6.5 POSITION AVAILABLE COA ACCOUNTANT

R. Vetter moved to approve COA's request to post the Accountant vacancy and to fill any other positions that may open due to department shifts. R. Steinke seconded; motion carried.

6.6 POSITION AVAILABLE COA SUB VAN DRIVER

L. Howard moved to approve COA's request to post the Sub Van Driver vacancy and to fill any other positions that may open due to department shifts. R. Vetter seconded; motion carried.

6.7 AAAWM/COA –

A. PURCHASE OF SERVICE AGREEMENT

B. BUSINESS ASSOCIATE AGREEMENT

W. Routley moved to approve and authorize the Chair to sign the Area Agency on Aging of Western Michigan Purchase of Service Agreement. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Vetter moved to approve and authorize the Chair to sign the Area Agency on Aging of Western Michigan MI-Choice Medicaid Waiver: Business Associate Agreement. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.8 FY2023 EMPG GRANT AGREEMENT – EMERGENCY MANAGEMENT

A. FY21 EMPG-ARPA AMENDMENT

Patrick Maddox appeared before the Board and introduced himself and explained the Emergency Management Grant before the Board.

R. Steinke moved to approve and authorize the Chair to sign the FY 2023 Emergency Management Performance Grants (EMPG) Grant Agreement. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.9 REVISED APPORTIONMENT REPORT

Chris Jamieson – Deputy Equalization Director – appeared before the Board and presented the Revised Apportionment Report, noting the revision was due to a Millage Proposal for Chippewa Township on the November 7th Election.

L. Howard moved to adopt the Revised Apportionment Report as presented. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

FINANCIAL MATTERS:

MERS Additional Payment – Finance Officer

R. Steinke moved to approve a request from the Finance Officer for a supplemental payment in the amount of \$325,000 to 3 General Fund divisions and the Closed PA 345 Unit as follows: 02 Sheriff Admin \$150,000, 10 POAM \$85,000, 11 AFSCME/TPOAM \$25,000 and PA 345 \$65,000. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Alterations/Various – Finance Officer

R. Steinke moved to approve budget alteration requests for 101 148 Probate Court, 101 151 Circuit Court Probation, 101 851 Bonds and Insurances, SR 267 Community Corrections, SR 268 Crime Victims' Rights and SR 274 COA. W. Routley seconded; roll call vote: 7 yeas, 0 nays, motion carried.

Budget Amendment Request SR 210 EMS – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 210 EMS for the use of \$230,800 in Fund Balance to cover a number of expenditures that were approved post budget adoption and several line items that exceeded the approved budget. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request SR 211 MFR – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 211 MFR to increase revenues by \$6,310, increase expenditures by \$8,001 and reduce Fund Balance by \$191. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request SR 258 DARE – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 258 DARE to increase revenues and expenditures by \$2,000 to allow for utilization of a \$2,000 Walmart grant for Shop with a Cop. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Workers Comp Refund (2022) – Administrator

R. Steinke moved that the Workers Comp Refund of \$118,878 be deposited in the General Fund and pro rata refunds of: \$36,202 made to Fund 210 EMS, \$649 made to Fund 249 Building Dept and \$9,809 made to Fund 508 Parks. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Equipment Request for In-Car Cameras – Sheriff

R. Steinke moved to approve the bid of \$90,778.40 from Digital Ally for In-Car Cameras from the Capital Equipment Fund 405 in January 2024. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Financial Reports/September 2023 – Finance Officer

R. Steinke moved that the September 2023 Financial Reports be accepted and placed on file. C. Jane seconded; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$861,716.81 and approve and pay non-approved vouchers in the amount of \$100,762.05. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business

R. Steinke moved that the spay/neuter surrender fees of \$1,597 be split between Aucado Rescue and the Riley Mackenzie Funds for the spay/neuter clinics. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

C. Jane reported attending today's Commission Meeting.

L. Howard reported attending Morton Township Meeting, Village of Mecosta Meeting, Veterans Day Event and today's Commission Meeting.

R. Vetter reported attending Grant Township Meeting, Green Township Meeting, Building & Zoning Committee and today's Commission Meeting.

T. O'Neil reported attending Finance Committee, Building & Zoning Committee and today's Commission Meeting.

W. Routley reported attending Finance Committee, COA Meeting, Central Dispatch Meeting and today's Commission Meeting.

R. Steinke reported attending 2 - MOTA Meetings, Millbrook Township Meeting, Aetna Township Meeting, Deerfield Township Meeting, Hinton Township Meeting, Central Dispatch Meeting, Finance Committee, Building & Zoning Committee and today's Commission Meeting.

R. Steinke thanked the Board on behalf of the Fire Departments for road safety equipment purchased with ARPA funds.

J. Strong reported attending Sheridan Township Meeting, Road Commission Meeting, Finance Commission, Parks Meeting, COA Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Chief Asst Prosecutor resigned; Prosecutor is requesting concurrence with filling the vacancy. R. Steinke so moved. C. Jane seconded; motion carried.
- Brian Thiede has been hired as a contract attorney to help with the Prosecutor's Office – requesting approval to extend. L. Howard so moved. R. Vetter seconded; motion carried.
- Julie Schroeder is retiring from District Court on 12/15; Magistrate is requesting concurrence in filling the vacancy. C. Jane so moved. R. Steinke seconded; motion carried.
- COA – filled the Transportation Coordinator vacancy; requesting to bring the new person on for 2 weeks to train with the current Coordinator. C. Jane so moved. W. Routley seconded; motion carried.
- Open enrollment is now happening; reminding the Board to go in and choose preferred options for insurance.

PUBLIC MATTERS & COMMENTS:

Mandy Strohkirch – appeared again before the Board with questions regarding zoning changes; thanked the Board for their time and consideration.

Teresa Ventocillia – appeared again before Board and spoke regarding the denied zoning ordinance amendment.

John Strohkirch – appeared again before the Board and spoke regarding the denied zoning ordinance amendment.

Steve Hanford – appeared again before the Board and spoke regarding the denied zoning ordinance amendment.

Greg Buydaert – appeared again before the Board and spoke regarding the denied zoning ordinance amendment.

Joe Strohkirch - appeared again before the Board and spoke regarding the denied zoning ordinance amendment.

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

C. Jane moved to accept and place on file Communications #1-9, Minutes & Reports #1-3 and Resolutions #1-6. R. Vetter seconded; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 4:27 P.M. R. Vetter seconded; motion carried.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Jerrilynn Strong, Chair
Mecosta County Board of Commissioners