

MECOSTA COUNTY BOARD OF COMMISSIONERS

AUGUST 17, 2023

UNAPPROVED

CP 3-1

Chair Jerrilynn Strong called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda with an amendment to move 6.2 Parks Request for Capital Improvement Loan to Financial Matters. R. Vetter seconded; motion carried.

APPROVAL OF MINUTES:

R. Vetter moved to approve the August 3, 2023 Board Minutes as presented. W. Routley seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

SCHEDULED APPEARANCE:

None

NEW BUSINESS:

6.1 PROPOSED JUVENILE TRANSPORTATION CONTRACT

Judge Thompson appeared before the Board regarding the proposed Juvenile Transportation Contract; requesting the Board's concurrence in approval of the contract.

W. Routley moved to concur with Judge Thompson to contract with Stronghold Security Services for secure transportation of juveniles under the custody of Family Court. R. Steinke seconded; motion carried.

6.2 PARKS REQUEST FOR CAPITAL IMPROVEMENT LOAN

Moved to Financial Matters.

6.3 COUNTY ADMINISTRATOR REPLACEMENT DISCUSSION

R. Steinke moved to refer the County Administrator replacement matter to the Personnel Committee to come up with a contract with Mindy Taylor. W. Routley seconded; motion carried.

6.4 PROPOSED ZONING ORDINANCE AMENDMENT #23-006

W. Routley moved to deny proposed Zoning Ordinance Amendment #23-006, which would amend Zoning Ordinance Map from R-1 to AG per petition #PPC23-028, as current zoning allows the desired usage for this property. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.5 PROPOSED ZONING ORDINANCE AMENDMENT #23-007

W. Routley moved to adopt proposed Zoning Ordinance Amendment #23-007, which will amend Zoning Ordinance Map from R-1 to LR per petition #PPC23-029. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.6 PROPOSED ZONING ORDINANCE AMENDMENT #23-008

W. Routley moved to adopt proposed Zoning Ordinance Amendment #23-008, which will amend Zoning Ordinance Map from R-1 to LR per petition #PPC23-030. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

FINANCIAL MATTERS:

Parks Presentation – Jeff Abel

R. Steinke moved that the Parks' loan request of up to \$1.2 million dollars for School Section Lake improvements be approved at the current investment rate, reset annually, for up to ten years. W. Routley seconded; roll call vote: 6 yeas, 1 nay [Strong]; motion carried.

Budget Amendment Request/Road Patrol 101-302 – Finance Officer

R. Steinke moved to approve the budget amendment request for 101-302 Road Patrol to move \$100,000 from LATCF General Fund Revenue, \$15,000 from Fund Balance, \$97,462 from Unreserved Contingency and the balance being shifted within other lines to balance their 2023 budget shortfalls. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,507,773.55 and approve and pay non-approved vouchers in the amount of \$66,855.17. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Michigan Association of Counties Dues – Finance Officer

R. Steinke moved to approve payment of the annual MAC dues in the amount of \$8,329.61.

C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

C. Jane requested the Board look further into a NACO membership; will bring more information at a future meeting.

Broomfield Trust Request/Hope House – Dr. Wright

R. Steinke moved to approve a \$2,500 grant request to the Hope House Free Medical Clinic from corpus funds. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

L. Howard reported attending Central Michigan Community Mental Health Meeting, Michigan Works Meeting, Wheatland Township Meeting, Morton Township Meeting, Village of Mecosta Meeting, 2 Meetings w/Isabella County re: an upcoming waste management proposal and today's Commission Meeting.

C. Jane reported attending today's Commission Meeting.

R. Vetter reported attending Green Township Meeting, Colfax Township Meeting, Grant Township Meeting, Building & Zoning Committee and today's Commission Meeting.

T. O'Neil reported attending Aetna Township Meeting, Finance Committee, Austin Township Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

BUILDING & ZONING:

T. O'Neil moved that the abatement process begin with the property located at 22321 30th Avenue, Sears. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley reported attending Planning/Zoning Committee, Central Dispatch Meeting, COA Dinner, County/City/Ferris Joint Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending Hinton Township Meeting, Millbrook Township Meeting, Central Dispatch Meeting, Finance Committee, MOTA Meeting, EMS Committee, Building & Zoning Committee and today's Commission Meeting.

EMS:

R. Steinke moved to approve the July 2023 write-offs of \$89,952.51, non-contractual write-offs of \$2,268.43 and collections write-offs of \$8,420.24. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to approve a request to purchase propane at the low bid of \$1.68/gallon from Michael Oil and Propane. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to approve Mr. Johnson's request to send an employee to the Medical Billing Conference October 25/26 in Hershey, PA at a cost of \$1,135, using the county vehicle for travel and 3-night hotel stay of \$687. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong reported attending COA Dinner, Road Commission Meeting, Finance Committee, Parks Meeting, Martiny Township Meeting, EMS Committee, COA Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Mindy Taylor reported on the following:

- Requesting to fill a vacancy in Community Corrections for Placement Officer. C. Jane so moved. R. Steinke seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

MISCELLANEOUS & ANNOUNCEMENTS:

W. Routley noted a letter from Mecosta County Historical Society inviting the Board to a light lunch and tour after the 9/7 Board Meeting.

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

C. Jane moved to accept and place on file Minutes & Reports #1-2 and Resolution #1.
R. Steinke seconded; motion carried.

ADJOURNMENT:

J. Strong adjourned to the next regular scheduled meeting or call of the Chair at 3:38 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Jerrilynn Strong, Chair
Mecosta County Board of Commissioners