

# MECOSTA COUNTY BOARD OF COMMISSIONERS

AUGUST 3, 2023

CP 3-1

Chair Jerrilynn Strong called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Ray Steinke, Tom O’Neil Chris Jane and William Routley; Linda Howard not present.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

## **REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

R. Steinke moved to approve the Agenda as presented. C. Jane seconded; motion carried.

## **APPROVAL OF MINUTES:**

R. Vetter moved to approve the July 20, 2023 Board Minutes as presented. W. Routley seconded; motion carried.

## **PUBLIC MATTERS & COMMENTS:**

Stephen Graber – Wellness Advocate for Ten16 Recovery Network – appeared before the Board and read an email he composed/sent regarding a request from the marijuana funding for Ten16.

## **UNFINISHED BUSINESS:**

### **5.1 LETTERS OF UNDERSTANDING RE: PAYMENT IN-LIEU OF INSURANCE – TPOAM, CORRECTIONS COMMAND, CORRECTIONS OFFICERS, ROAD PATROL, LAW ENFORCEMENT**

R. Steinke moved to approve the Letters of Understanding for TPOAM, Corrections Command, Corrections Officers, Road Patrol and Law Enforcement Unions with regard to the payment in-lieu of insurance. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

## **NEW BUSINESS:**

### **6.1 JOINT EMPLOYMENT AGREEMENT WITH THE COURTS**

W. Routley moved to adopt and authorize the Chair to sign the Joint Employment Agreement with the Courts. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

### **6.2 POSITIONS AVAILABLE - COA**

R. Vetter moved to approve Cynthia Mallory’s request to fill a Transportation Driver vacancy, and any other department shifts that occur, and a casual part-time Driver to fill-in when needed. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

### **6.3 RELEASE OF FUNDS REQUEST - WISE**

R. Steinke moved to approve a request from Jane Currie/WISE Executive Director, to release funds previously appropriated upon proper documentation. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

### **SCHEDULED APPEARANCE:**

None

### **FINANCIAL MATTERS:**

#### **Budget Amendment Request/SR 266 Dive Fund – Finance Officer**

R. Steinke moved to approve a budget amendment request for SR 266 Dive Fund, to move \$4,500 from Fund Balance to training, to cover additional dive and hovercraft training that was previously approved. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

#### **Finance Report May – Finance Officer**

R. Steinke moved to approve the May Financial Reports. W. Routley seconded; motion carried.

#### **Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$491,933.59 and approve and pay non-approved vouchers in the amount of \$98,474.77. W. Routley seconded; roll call vote: 6 yeas, 0 nays; motion carried.

### **COMMITTEE REPORTS:**

C. Jane reported attending West Central Michigan County Alliance Meeting, Building & Grounds Committee and today's Commission Meeting.

R. Vetter reported attending West Central Michigan County Alliance Meeting, Security Committee, Building & Grounds Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, West Central Michigan County Alliance Meeting, Finance Committee and today's Commission Meeting.

W. Routley reported attending Area Agency on Aging West Michigan, West Central Michigan County Alliance Meeting, Building & Grounds Committee, Finance Committee and today's Commission Meeting.

R. Steinke reported attending West Central Michigan County Alliance Meeting, District 10 Health Meeting, Finance Committee and today's Commission Meeting.

J. Strong reported attending West Central Michigan County Alliance Meeting, Chippewa Township Meeting, Finance Committee and today's Commission Meeting.

**ADMINISTRATOR’S REPORT:**

Paul Bullock reported on the following:

- Parks is requesting to be on the August 17 Agenda for presentation and consideration of a \$1.3 million loan for capital improvements at School Section Lake Park.
- Bob Cassidy is requesting a casual part-time position to fill-in when needed. C. Jane so moved. R. Vetter seconded; motion carried.
- Circuit Court has a vacancy for a Court Recorder; requesting concurrence with Judge Booher to fill the position at the 1-year step with an internal candidate. C. Jane so moved. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.
- County Clerk is requesting to fill a vacancy in her office. W. Routley so moved. R. Steinke seconded; motion carried.
- Emergency Management Coordinator is retiring 9/29/23; requesting permission for EMS Director to post, interview & hire. C. Jane so moved. R. Vetter seconded; motion carried.
- Deputy Treasurer is retiring at the end of August; requesting to fill any vacancies that may result. W. Routley so moved. R. Steinke seconded; motion carried.
- Informed the Board he intends to retire on 7/31/24; Chair directed placement of Administrator Succession Plan on the next Agenda.

**PUBLIC MATTERS & COMMENTS:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

C. Jane moved to accept and place on file Communications #1-10, Minutes & Reports #1-3 and Resolution #1. R. Vetter seconded; motion carried.

**ADJOURNMENT:**

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 10:35 A.M.

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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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Jerrilynn Strong, Chair  
Mecosta County Board of Commissioners