

UNAPPROVED

MECOSTA COUNTY BOARD OF COMMISSIONERS

JULY 6, 2023

CP 3-2

Chair Jerrilynn Strong called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil and Chris Jane; William Routley not present.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. C. Jane seconded; motion carried.

APPROVAL OF MINUTES:

R. Vetter moved to approve the June 15, 2023 Board Minutes as presented. R. Steinke seconded; motion carried.

L. Howard moved to approve the June 21, 2023 Committee of the Whole Minutes as presented. C. Jane seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

5.1 2022 MARIJUANA EXCISE TAX ALLOCATIONS

P. Bullock appeared before the Board and went through the proposed Final Allocations list using funds from the 2022 Marijuana Excise Tax. R. Steinke moved to approve the list as presented and requested the Administrator prepare letters for those receiving funds with signature by all Board members.

Chief Allen Sutherby appeared before the Board and thanked them for their work on the funding distribution. Chief Sutherby further relayed they are looking forward to ordering the new hovercraft and will return the old for sale. C. Jane moved that the old hovercraft be placed for sale when returned and the new ordered. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

NEW BUSINESS:

6.1 VICTIM RIGHTS GRANT APPLICATION FY 23/24 - PROSECUTING ATTORNEY

L. Howard moved to approve submission of the 2023/2024 Victim Rights Grant Application.
R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.2 MECOSTA COUNTY RESOLUTION #2023-12 – RECOGNITION OF PUBLIC SERVICE OF GLENN NORTON

R. Steinke moved to adopt and place on file Mecosta County Resolution #2023-12 Recognition of Public Service of Glenn Norton. Chris Jane seconded the motion and read the resolution; roll call vote: 6 yeas, 0 nays; motion carried.

6.3 REGISTER OF DEEDS REQUESTS

A. Proposal for Indexing of Land Records

B. Proposal for Implementation of Adding Property Alert to Cloud-Based Record System

Karen Hahn – Register of Deeds – appeared before the Board and explained her requests, with payment for the projects coming from her Technology Fund.

R. Vetter moved to approve the Register of Deed's proposal to index land records at an estimated cost of \$184,250. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

L. Howard moved to approve the Register of Deed's 2nd proposal to add "Property Alert" to the already-used cloud-based record system at a cost of \$1,500 per year. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

None

FINANCIAL MATTERS:

MERS 2023 Annual Election/Conference – Administrator

R. Steinke moved to approve the Administrator's request to conduct an employee delegate election for the 2023 MERS Annual meeting. C. Jane seconded; motion carried.

Budget Alterations/Various – Finance Officer

R. Steinke moved to approve the various budget alteration requests from 101 331 Marine Patrol, 101 721 Building and Zoning, SR 249 Building Dept., and SR 265 Drug Law Enforcement as presented. R. Vetter seconded; motion carried.

Budget Amendment Request/Drain Comm 101-275 – Finance Officer

R. Steinke moved to approve a budget amendment request for the Drain Commission 101-275, increasing the total budget by \$3,550, with funds from line item 101-890-700 Unreserved

Contingency to cover changes to the budget previously approved, but adopted after the budget was finalized due to software increases and hourly wages. L. Howard seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR CPL Fund – County Clerk

R. Steinke moved to approve a budget amendment request for SR 259 CPL Fund, increasing the total budget by \$2,693, with funds from line item 259-000-674 Clerk Services CPL to cover the cost of a new CPL card printer. T. O’Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 263 K-9 – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 263 K-9 Fund, increasing the total budget by \$9,270, with funds from line item 263-000-674 Fundraising to cover 2 equipment requests. T. O’Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 264 Jail Maintenance – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 264 Jail Maintenance, decreasing the revenue line item 264-000-641.020 Telephone Surcharge by \$10,000, with the reduction covered by increased use of Fund Balance. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Health Insurance Opt Out - Administrator

R. Steinke moved that the payment in-lieu amount for non-union employees and elected officials for the 2024 year be set at \$7,000 for health insurance opt out and \$7,500 for health/dental/vision opt out. Further, that all unions be offered a Letter of Understanding setting the opt out the same as the new non-union rate for 2024 and subsequent years. R. Vetter seconded; roll call vote 6 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,049,128.34 and approve and pay non-approved vouchers in the amount of \$198,036.48. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

Other:

Tele-Med Services

R. Steinke moved that the Administrator be authorized to add the Tele-Med Services option to the County Benefit Plan effective August 1, 2023 and the cost be funded from any unappropriated Marijuana Excise Tax funding remaining. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

L. Howard reported attending Committee of the Whole Meeting re: Marijuana Excise Tax Funding, DHHS Meeting, Central Michigan Community Mental Health Meeting, Sheriff & Jail Committee, Senior Enrichment Day, today’s Committee of the Whole Meeting re: Marijuana Excise Tax Funding and Commission Meeting.

Sheriff & Jail: Linda gave an update to the Board on the construction process in the Jail; should be completed soon with final inspections in August.

C. Jane reported attending Committee of the Whole Meeting re: Marijuana Excise Tax Funding, today's Committee of the Whole Meeting re: Marijuana Excise Tax Funding and Commission Meeting.

R. Vetter reported attending Colfax Township Meeting, Sheriff & Jail Committee, Committee of the Whole Meeting re: Marijuana Excise Tax Funding, and today's Commission Meeting.

R. Vetter discussed changing the Bereavement Policy to include miscarriage and requested the Board consider. J. Strong noted that will be taken under advisement with no action at this time.

T. O'Neil reported attending District 10 Health Meeting, Committee of the Whole Meeting re: Marijuana Excise Tax Funding, District 10 Health Breakfast Meeting, Finance Committee, today's Committee of the Whole Meeting re: Marijuana Excise Tax Funding and Commission Meeting.

R. Steinke reported attending Committee of the Whole Meeting re: Marijuana Excise Tax Funding, District 10 Health, Finance Committee, District 10 Health Breakfast Meeting, today's Committee of the Whole Meeting re: Marijuana Excise Tax Funding and Commission Meeting.

J. Strong reported attending Committee of the Whole re: Marijuana Excise Tax Funding, Finance Committee, Road Commission Meeting, Mid-Michigan Community Action Meeting, today's Committee of the Whole Meeting re: Marijuana Excise Tax Funding and Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Veterans Affairs Board has a vacancy due to Glenn Norton's resignation; has a replacement suggestion of Capt. Kevin Wood; how would the Board like to proceed? R. Steinke moved to appoint Kevin Wood to the Veterans Affairs Board for the remainder of the term ending 12/31/2024. R. Vetter seconded; motion carried.
- MERS Officer Delegate election - Paul recommended the Board appoint Mindy Taylor as the MERS Officer Delegate to attend the annual MERS Conference. L. Howard so moved. R. Vetter seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Jeff Abel – thanked the Board for their continued support of the Parks through the funding received from the Marijuana Excise Tax. The Dragon Trail is being utilized by our county residents as well as an economic driver for people coming throughout the state. Encourages all to go out and see some of the trail; they will appreciate the investment.

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

C. Jane moved to accept and place on file Communications #1-5, Minutes & Reports #1-3 and Resolutions #1-8. L. Howard seconded; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 11:03 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Jerrilynn Strong, Chair
Mecosta County Board of Commissioners