

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**JUNE 15, 2023**

**UNAPPROVED**  
**CP 3-1**

Chair Jerrilynn Strong called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

W. Routley moved to approve the Agenda as presented. C. Jane seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the June 1, 2023 Board Minutes as presented. R. Vetter seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

Debbie Dygert – Mecosta County resident – very concerned about Gotion; mistrust, tearing community apart; being railroaded down; need good people to stand up and do the right thing; think about the community.

Kimberly Herring - Barton Township resident – appeared before the Board re: the Gotion press release; provided copies to the Board and for the packet.

Marjorie Steele – Grant Township resident – gave her background to the Board; interested in Gotion as an Environmentalist; has deep security concerns.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**6.1 2022 AUDIT REPORT**

Paul Matz – Principal with Rehmann – appeared before the Board to share results of 2022 Audit.

**SCHEDULED APPEARANCE:**

Sheriff Miller – appeared before the Board to present awards to Dep. Andre Jones, Officer Shanne Martin and Dep. Ethan Beebe. Further, the Sheriff requested the Board to consider placing cameras at the Services Building.

**6.2 COOPERATIVE REIMBURSEMENT PROGRAM (CRP) FY 2023-2028 – FRIEND OF THE COURT**

C. Jane moved to approve the Title IV-D Cooperative Reimbursement Program 2024 for the Friend of the Court for the period of October 1, 2023 through September 30, 2028 and authorized the Chair to sign. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**6.3 PLANNING COMMISSION VACANCY**

C. Jane moved to advertise the Planning Commission vacancy in light of Glenn Norton's resignation. R. Steinke seconded; motion carried.

**FINANCIAL MATTERS:****MMRMA Net Asset Distribution - Administrator**

R. Steinke moved that the Net Asset Distribution be shared proportionately with the units making full Cost Allocation contributions: \$735 to the Building Dept, \$3,762 to EMS and the balance of \$28,806 retained in the MMRMA Loss Retention Fund. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**COA Garage Expansion Bids – Bob Cassidy**

R. Steinke moved to approve the only bid received for the addition of two stalls for the existing COA parking structure of \$44,527, the bid to enclose the existing 5 stalls/install garage doors and openers of \$21,747, and the bid to complete electrical work of \$4,350 – with the understanding that material costs could increase by 10%. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Budget Amendment Request/Appropriations – Finance Officer**

R. Steinke moved to approve a proposed budget amendment for 101-999 Appropriations to fund the Ives Drain special assessment and the previously approved Digitization Project for the Clerk's records in 101-999 and Fund 405. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**2022 Audit Review – Finance Officer**

R. Steinke moved that the 2022 Audit be accepted and placed on file. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**March Financial Reports - Treasurer**

R. Steinke moved that the March Financial Reports be accepted and placed on file. W. Routley seconded; motion carried.

**Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$569,401.53 and approve and pay non-approved vouchers in the amount of \$132,446.30. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Other:**

None

**COMMITTEE REPORTS:**

L. Howard reported attending Morton Township Meeting, Village of Mecosta Meeting, YAC Meeting, Sheriff & Jail Committee, Michigan Works/Shelby and today's Commission Meeting.

**Sheriff & Jail:**

L. Howard moved to approve a request to send 5 new Dive Team members to training at a cost of \$400/person and hydrostatic check of the tanks at a cost not to exceed \$500 from the Equipment Repair line. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

L. Howard moved to approve a request to accept the Marine Grant in the amount of \$12,700 in State funds with a 25% required match and the Finance Officer authorized to sign. C. Jane seconded; motion carried.

C. Jane reported attending Kent County Developer's Day and today's Commission Meeting.

R. Vetter reported attending Grant Township Meeting, Green Township Meeting, Building & Grounds Committee, Sheriff & Jail Committee, Building & Zoning Committee and today's Commission Meeting.

T. O'Neil reported attending Finance Committee, Mecosta Township Meeting, Austin Township Meeting, Aetna Township Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

**Building & Zoning:**

T. O'Neil moved to approve a request from the Building Official to purchase a Microsoft Pro 13 with keyboard and carrying case in the amount of \$1,892.40. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley reported attending Planning/Zoning Meeting, Area Agency on Aging W. Michigan/Proposal Review, City/County/Ferris Meeting and today's Commission Meeting.

R. Steinke reported attending Millbrook Township Meeting, Hinton Township Meeting, Central Dispatch Meeting, Deerfield Township Meeting, Aetna Township Meeting, MOTA Meeting, EMS Committee, Building & Zoning Committee and today's Commission Meeting.

**EMS:**

R. Steinke moved to approve the May 2023 write-offs of \$110,880.40, non-contractual write-offs of \$3,839.92 and collections write-offs of \$15,722.92. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to approve Mr. Johnson's request to purchase option one for the Monitor Maintenance Contract, which includes annual maintenance with full diagnostics of the machine, updates to the software, calibration, battery and cables tested for \$3,264 annually and \$9,792 for the total 3-year contract rate. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to approve the FY 2021 Homeland Security Grant Program Project purchasing request for 30 Rescue Task Force bleeding control kits from J&B Medical at a cost of \$11,189.02, with reimbursement requested from the grant. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved that the Chair be authorized to sign the FY 2022 Homeland Security Grant Program Intergovernmental Agreement. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong reported attending Finance Committee, EMS Committee and today's Commission Meeting.

West Central Michigan County Alliance Meeting is scheduled for July 7/31; need to be thinking about a place to hold it; need ideas and speaker.

**ADMINISTRATOR'S REPORT:**

Mindy Taylor reported on the following:

- Community Corrections – Work Crew Supervisor resigned; request to advertise & fill position. R. Steinke so moved. C. Jane seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

Marjorie Steele – appeared before the Board again, with comments about the Board, respect, and the township being preoccupied with the social aspect of local business, not civil.

Debbie Dygert – appeared before the Board again, with questions regarding the bid process.

Kimberly Herring – appeared before the Board again; used white board to display lithium supply.

**MISCELLANEOUS & ANNOUNCEMENTS:**

None



**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

C. Jane moved to accept and place on file Minutes & Reports #1-2 and Resolutions #1-2.

R. Steinke seconded; motion carried.

**ADJOURNMENT:**

J. Strong adjourned to the next regular scheduled meeting or call of the Chair at 4:15 P.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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Jerrilynn Strong, Chair

Mecosta County Board of Commissioners