

# Finance Committee Agenda

**5/16/2023**

**1:30 PM**

**Rm 202**

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**Meeting called by:** Ray Steinke                      **Note taker:** Paul Bullock

**Attendees:** Bill Routley, Jerri Strong, Tom O'Neil, Mindy Taylor

**----- Agenda Topics -----**

Call To Order

Public Comment

Co Employment Proposal/Dist Court

Judge Jaklevic

Contract Request/Prosecutor

Prosecutor Peterson

2024 Budget Timeline

Finance Officer

FY 24 Veterans Service Grant Application

Finance Officer

Housing Rehab Voucher

Linda Miller BRHC

Audited Fund Balance Adjustments

Finance Officer

Maintenance Request

Bob Cassidy

Commissioner Per Diem and Travel

Listed Bills

Other Business

Adjournment

# Finance Committee Minutes

5/16/2023

1:30 PM

Rm 202

<b>Meeting called by:</b>	Ray Steinke	<b>Note taker:</b>	Paul Bullock
<b>Attendees:</b>	Bill Routley, Jerri Strong, Tom O'Neil, Mindy Taylor		
<b>----- Agenda Topics -----</b>			
Call To Order			1:30 PM
Public Comment			NONE
Co Employment Proposal/Dist. Court	Judge Jaklevic		
Discussion: The Committee reviewed a proposal from Judge Jaklevic for co-employment status of the Community Corrections Director for the purpose of administering and billing the tether program.			
Conclusions: <b>The Committee will recommend to the Board that the offer be respectfully declined as the system, as currently constituted, is working very efficiently.</b>			
Contract Request/Prosecutor	Prosecutor Peterson		
Discussion: The Committee reviewed a request from the Prosecutor for a casual part time special prosecutor to assist in the office while they are down two attorneys. The request is for up to 15 hours per week at an hourly rate of \$140.			
Conclusions: <b>The Committee will recommend to the Board that the request be approved.</b>			
2024 Budget Timeline	Finance Officer		
Discussion: The Committee reviewed a proposed 2024 Budget Time Line.			
Conclusions: <b>The Committee will recommend to the Board that the proposed 2024 Budget Time Line be adopted.</b>			
FY 24.Veterans Service Grant Application	Finance Officer		
Discussion: The Committee reviewed the proposed FY 24.Veteran Service Fund Grant Application.			
Conclusions: <b>The Committee will recommend to the Board that the Application be approved for submittal.</b>			
Housing Rehab Voucher	Linda Miller BRHC		
Discussion: The Committee reviewed a voucher in the amount of \$1,144 for the recently approved Well Replacement in conjunction with the USDA RD program.			
Conclusions: <b>The Committee will recommend to the Board that the voucher be approved for payment.</b>			

<p><b>Audited Fund Balance Adjustments</b></p> <p>Discussion: The Committee reviewed a list of audited vs budgeted fund balances for year-end 2022. The Finance Officer requested permission to amend the various 2023 budgets to correct the fund balance to the audited amount to reflect the resources available more accurately in each budget.</p> <p>Conclusions: <b>The Committee will recommend to the Board that the request to amend the 2023 budgeted 2022 year-end fund balances to the audited amounts be approved.</b></p>	<p><b>Finance Officer</b></p>
<p><b>Maintenance Request</b></p> <p>Discussion: The Committee reviewed a request from Bob Cassidy for permission to convert two ½ time regular part time custodial positions to one full time and fill it. This is for a position in the County Building.</p> <p>Conclusions: <b>The Committee will recommend to the Board that the request be approved.</b></p>	<p><b>Bob Cassidy</b></p>
<p><b>Commissioner Per Diem and Travel</b></p> <p>Discussion: <b>The Committee reviewed and approved all Commissioner per diem and travel.</b></p>	
<p><b>Listed Bills</b></p> <p>Discussion: The Committee reviewed all bills</p> <p>Conclusions: <b>The Committee will recommend that all bills be paid.</b></p>	
<p><b>Other Business</b></p> <p>Discussion: Mindy Taylor advised that the preliminary audit contains no findings. With the anticipated receipt of the Road Commission audit the final presentation to the Board will be on June 15<sup>th</sup>.</p>	
<p><b>Adjournment</b></p>	<p><b>2:35 PM</b></p>

2 September 2022

FC - 1

Paul Bullock  
Mecosta County Administrator

*RE: Joint Employment Proposal*

Dear Mr. Bullock,

I write to propose that the Community Corrections Department be considered jointly employed by the courts as well as the county for purposes related only to tether enforcement.

Attached is an excerpt from the Fair Labor Standards Handbook for States, Local Governments and Schools.

Problem: Court Enforcement of Unpaid Tether Fees

MCL 769.1k(1)(b)(iii) allows court costs “reasonably related to the actual costs incurred by the trial court.” Id. Those costs, reportable to the SCAO, may include: “(A) Salaries and benefits for relevant court personnel. (B) Goods and Services necessary for the operation of the court. (C) Necessary expenses for the operation and maintenance of court buildings and facilities.” Id.

If Angie is considered an employee of the county only, then I have no authority to order tether fees in the judgement of sentence.

Solution: Joint Employment

If Angie could be considered “relevant court personnel” under MCL 769.1k, then tether fees could be enforceable by court order as part of a judgement of sentence.

My proposal is that we create a joint employment contract whereby Angie would be considered my employee for tether related matters only. This is not a legal stretch of the imagination as Angie already is under my supervision and control in that she follows the courts orders with regard to putting folks on tethers, tether removal, preparing violation reports, testifying in court, etc. All other employment related issues (hiring, firing, discipline, pay, vacation, etc) would be under the exclusive control of the county.

Disclaimer: I have no labor law experience so I do not know all of the potential legal ramifications of my solution.

What do you think? Please advise at your earliest.

Judge PJ

P.J.



**JON PETERSON**

Prosecuting Attorney  
County of Mecosta

*Office of the Prosecuting Attorney*

M.K. Pabich  
Chief Assistant Prosecutor

Mecosta County Building  
400 Elm Street, Room 206  
Big Rapids MI 49307  
Phone: (231) 592-0141  
Fax: (231) 796-3050  
mecostaprosecutor@  
mecostacounty.org

FC - 2

May 15, 2023

Mecosta County Board of Commissioners  
400 Elm Street  
Big Rapids, MI 49307

RE: Position Vacancy

Dear Commissioners:

We have two open positions in my office: Chief Assistant Prosecuting Attorney and Assistant Prosecuting Attorney. The former has been vacant for several months with little interest. The latter has recently become open with the departure of Ms. Pabich. With that, I am the only attorney to prosecute every juvenile, misdemeanor, and felony criminal case. I am also the only attorney to represent different county departments in civil matters.

Due to the lack of interest in the open positions, I am asking that you approve some short-term relief for my office by approving Brian Thiede to assist my office up to 15-hours a week. I am requesting you do this and agree to pay him \$140/hour which is the top of the scale my defense attorney counterparts enjoy through the MIDC.

I am hopeful I will be able to hire full-time attorneys sooner rather than later, but until then, I ask you approve this.

Sincerely,

Jonathan Peterson  
Prosecuting Attorney

**RECEIVED**  
MAY 15 2023  
BOARD OF  
COMMISSIONERS

DOCUMENT/MEETING	ISSUE DATE	DUE DATE
<input type="checkbox"/> CLASSIFICATION/RECLASSIFICATION REQUEST FORMS	5/23/2023	6/23/2023
<input type="checkbox"/> FINANCE COMMITTEE MAKE RECOMMENDATIONS ON NON-UNION PAY SCALES 2024	7/5/2023	
<input type="checkbox"/> FULL BOARD CONSIDERS FINANCE RECOMMENDATIONS	7/6/2023	
<input type="checkbox"/> MEMO AND PACKET BEGINNING THE BUDGET PROCESS FOR ALL BUDGETS (Including Capital Equipment)	8/16/2023	9/15/2023
<input type="checkbox"/> APPROPRIATIONS LETTER	8/16/2023	9/15/2023
<input type="checkbox"/> COMMITTEE OF THE WHOLE MEETINGS ON BUDGET CONFERENCE ROOM F	9 AM - 4 PM	Wed., 10/25/2023
<input type="checkbox"/> MEMO W/COPY OF FINANCE RECOMMENDATIONS AND COMMITTEE OF THE WHOLE SCHEDULE FOR APPOINTMENTS	10/30/2023	
<input type="checkbox"/> COMMITTEE OF THE WHOLE BUDGET HEARINGS	1 PM - 5 9 AM - 12	Monday, 11/13/23 Tuesday, 11/14/23
<input type="checkbox"/> MEMO W/COPY OF COMMITTEE OF THE WHOLE RECOMMENDATIONS AND DATE OF FINAL BUDGET HEARING	11/17/2023	
<input type="checkbox"/> DRAFT BUDGETS AVAILABLE IN CLERK'S OFFICE	11/17/2023	
<input type="checkbox"/> FINAL BUDGET HEARING BY FULL BOARD	12/7/2023	
<input type="checkbox"/> BUDGET RESOLUTION	12/7/2023	
<input type="checkbox"/> SALARY AND WAGE RESOLUTION	12/7/2023	
<input type="checkbox"/> LETTER TO ALL APPROPRIATIONS AWARDEES	12/15/2023	



## FY24 COUNTY VETERAN SERVICE FUND GRANT GRANT APPLICATION TEMPLATE

This is the only approved template for use in submitting the County Veteran Service Fund (CVSF) grant request.

Definitions to determine the proper individual to list as a contact can be found in the Grant Guidance. Your Authorizing Official is the person able to accept funds and enter the County into agreements and contracts. This is usually the Chairperson of the Board of Commissioners.

### CONTACT INFORMATION

<b>Applicant County</b>	Mecosta		
<b>Total Grant Amount</b>	\$74,799		
<b>SIGMA Vendor Code</b>	CV0048191	<b>SIGMA Address Code</b>	002

<b>Project Director</b>	Paul MacKersie		
<b>Mailing Address</b>	14330 Northland Drive, Big Rapids, MI 49307		
<b>Phone</b>	231-592-0124		
<b>E-mail Address</b>	veterans@mecostacounty.org		

<b>Financial Officer</b>	Mindy Taylor		
<b>Mailing Address</b>	400 Elm St., RM 201, Big Rapids, MI 49307		
<b>Phone</b>	231-592-8299		
<b>E-mail Address</b>	mtaylor@mecostacounty.org		

<b>Authorized Official</b>	Paul E. Bullock		
<b>Mailing Address</b>	400 Elm St., RM 202, Big Rapids, MI 49307		
<b>Phone</b>	231-796-2505		
<b>E-mail Address</b>	pbullock@mecostacounty.org		

All assistance, programming, and service initiatives need to be submitted with separate project narrative, budget narrative, and budget request forms. Please duplicate the Project Detail, Budget Narrative, and Excel request sheets as needed for each initiative/program/salaries your county is seeking funding. Attach pages as needed.

Grant amount requested above is the TOTAL of ALL initiatives/programs/salaries.

**BUDGET NARRATIVE/JUSTIFICATION**

Budget Narrative/Justification must be provided below. In addition, an itemized list of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

**BUDGET JUSTIFICATION AND NARRATIVE**

The Mecosta County Veterans Affairs Office is requesting funding to support the additional 11 hours per week for the Service Officer to enhance his/her services to the veterans of Mecosta County.

A. Salary: 21 hours/week, plus 35 hours training/year, plus sick leave accrual payout of 25.5 hours/year @\$24.15/hour for 13 weeks and \$24.75/hour for 39 weeks for a total of \$28,324.28. Of this total 11 hours/week, plus 35 training hours/year, plus 13.5 sick leave payout hours/year will be additional after the receipt of grant funding.

B. Fringe Benefits: FICA on all wages in the amount of \$2166.81.

C. Staff Development: Continual training to maintain accreditation, maintain PIV card, maintain national accreditation \$65 x 12 = \$780.

D. Travel and Lodging/Subsistence: An accredited VSO is expected to travel around the county/state to attend meetings, trainings/conferences and meet with county partners. The maximum agency reimbursable rate is 0.665/mile. 900 miles X 0.665 = \$598.50. Daily Lodging/Subsistence (\$85 + \$36) x 8 days = \$968 for a total of \$1566.50.

E. Other: Totaling \$1500

-Dues and Subscriptions – to maintain memberships to organizations \$15/month, \$180/year.

-Office Supplies including – toner, printer paper, file folders, paper clips, staples, pens, thumb drives, etc. \$100 x 12 = \$1200

-Postage – includes mailing, certified mailing of claims, fiscal reports, etc. \$10/month, \$120/year.

F. Phone and Internet Service To include Vetra Spec user fee of \$449

G. Maintain Rent – for enclosed office space to provide more privacy for the veteran and/or family of the veteran. Current rent/year for the enclosed office is \$460/month x 12 months for a total of \$5,520.

H. Provide a fund for "Peace Time" veterans emergency needs in the amount of \$37,666.28. County would like to offer peace and war time veterans emergency assistance. CVSF-ER funding would be used as a last resource where other veteran programs, personal insurance, and other available county assistance programs are not available, or the veteran does not qualify for. Our program would follow the same guidelines as our Soldier and Sailors Relief Fund (SSRF) and Michigan Veterans Trust Fund (MVTF) application and vetting process. In addition to the typical SSRF and MVTF relief available will also be offering assistance with the following: food, clothing, pet food, temporary shelter, water/natural disaster damage clean-up efforts, frozen/broken leaking pipes, personal care items including general merchandise, household/kitchen items, small and large appliances, drinking water, household paper and cleaning products, storage, furniture, bedding, home repairs, ramps, vehicle repairs, mortgage, rent, utility payments, gasoline, wood pellets, chords of wood, fuel oil and propane. (See attached: eligibility guidelines & procedures 3a&b).

I. Continue an advertising campaign in 2023 \$1000

**County Veteran Service Fund Grant  
Staff Budget Request**

<i>One staff member per page. Make additional sheets for each staff member.</i>					
<b>Applicant County</b>		<b>Grant Number</b>		<b>SIGMA Vendor Code</b>	
Mecosta		FOR MVAA USE ONLY		VC0048191	
<b>I. Project / Initiative Name</b>					
Mecosta County Veterans Service Fund Grant/Enhancing Services to Mecosta County Veterans					
<b>II. Project Total (Salary and / or fringes for this Initiative)</b>					
					\$4,643.59
<b>III. Expenditure Details</b>					
<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Hours Per Week</b>	<b># of weeks</b>	<b>Total</b>
Paul MacKersie	Mecosta County VSO	\$25.60	11	13	\$3,660.80

Fringe Benefits	Hourly Rate	Percentage	Hours Worked	Total
	\$25.60	7.65%	143	\$280.05
Retirement				\$0.00
Hospital Insurance				\$0.00
Dental Insurance				\$0.00
Vision Insurance				\$0.00
Unemployment				\$0.00
Workers Compensation				\$0.00
Life Insurance				\$0.00
Insurance Waiver				\$0.00
State Taxes				\$0.00
City Taxes				\$0.00
Health Care Savings				\$0.00
Child Care Savings				\$0.00
Medical				\$0.00
Sick Leave	\$25.60		25.5	\$652.80
Sick Leave Fica	\$25.60	7.65%	25.5	\$49.94
Other				\$0.00
Other				\$0.00

Salary Total	\$3,660.80
Fringe Benefits Total	\$982.79
Total Salary	\$4,643.59











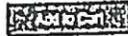
Hover over image to Zoom in

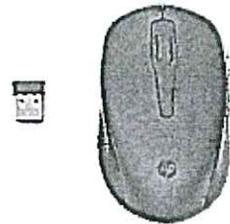
Intel® Core™ Processors   
Learn More about Intel

## OptiPlex Small Form Factor

-  Intel® Core™ i5-13500 (6+8 Cores/24MB/20T/2.5GHz to 4.8GHz/65W), supports Windows 11 Pro/Linux
-  Windows 11 Pro, English, Brazilian Portuguese, French, Spanish
-  Intel® Graphics
-  16 GB, 1 + 16 GB, DDR4
-  256 GB, M.2 2230, PCIe NVMe, SSD, Clones J5

\$884.06





DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET,  
 VEHICLE AND TRAVEL SERVICES  
 SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES  
 Effective January 1, 2023

MICHIGAN SELECT CITIES\*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$85.00	
Breakfast	\$11.75	\$14.75
Lunch	\$11.75	\$14.75
Dinner	\$28.00	\$31.00

MICHIGAN IN-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$85.00	
Breakfast	\$9.75	\$12.75
Lunch	\$9.75	\$12.75
Dinner	\$22.00	\$25.00
Lodging	\$51.00	
Breakfast	\$9.75	
Lunch	\$9.75	
Dinner	\$22.00	
Per Diem Total	\$92.50	

OUT-OF-STATE SELECT CITIES\*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact Conlin Travel	
Breakfast	\$15.00	\$18.00
Lunch	\$15.00	\$18.00
Dinner	\$29.00	\$32.00

OUT-OF-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact Conlin Travel	
Breakfast	\$11.75	\$14.75
Lunch	\$11.75	\$14.75
Dinner	\$27.00	\$30.00
Lodging	\$51.00	
Breakfast	\$11.75	
Lunch	\$11.75	
Dinner	\$27.00	
Per Diem Total	\$101.50	

Incidental Costs Per Day (with overnight stay) \$5.00

Mileage Rates	Current
Premium Rate	\$0.655 per mile
Standard Rate	\$0.440 per mile

\* See Select Cities Listing

\*\* Lodging available at State rate, or call Conlin Travel at 877-654-2179 or [www.somtravel.com](http://www.somtravel.com)

County Veteran Service Fund Grant FY'20

County/Prosperity Region	County/Congressional District	Sec. 3a.(a) Base Award Granted: \$50,000	* County Veteran Population	Sec. 3a.(b) Per Capita Amount (Remaining Delta Funds/ Total State of MI Vel. Pop) x County Vel. Population		Total County Grant
				Capita Amount	Total County Grant	
1	ALLEGAN	\$ 50,000	6,197	\$ 52,919	\$ 102,919	
2	BARRY	\$ -	3,879	\$ 33,125	\$ 33,125	
3	IONIA	\$ -	3,718	\$ 31,750	\$ 31,750	
4	KENT	\$ 50,000	32,128	\$ 274,357	\$ 324,357	
5	LAKE	\$ 50,000	1,201	\$ 10,256	\$ 60,256	
6	MASON	\$ 50,000	2,202	\$ 18,804	\$ 68,804	
7	MECOSTA	\$ 50,000	2,904	\$ 24,799	\$ 74,799	
8	MONTCALM	\$ 50,000	4,169	\$ 35,601	\$ 85,601	
9	MUSKEGON	\$ 50,000	11,882	\$ 101,466	\$ 151,466	
10	NEWAYGO	\$ 50,000	3,416	\$ 29,171	\$ 79,171	
11	OCEANA	\$ 50,000	1,919	\$ 16,387	\$ 66,387	
12	OSCEOLA	\$ 50,000	1,864	\$ 15,918	\$ 65,918	
13	OTTAWA	\$ 50,000	13,130	\$ 112,124	\$ 162,124	
<b>% TOTAL REGION 4:</b>		<b>\$ 550,000</b>	<b>88,609</b>	<b>\$ 756,677</b>	<b>\$ 1,306,677</b>	
1	ARENAC	\$ 50,000	1,187	\$ 10,136	\$ 60,136	
2	BAY	\$ 50,000	7,102	\$ 60,648	\$ 110,648	
3	CLARE	\$ 50,000	2,609	\$ 22,280	\$ 72,280	
4	GLADWIN	\$ 50,000	2,182	\$ 18,633	\$ 68,633	
5	GRATIOT	\$ 50,000	2,258	\$ 19,282	\$ 69,282	
6	ISABELLA	\$ 50,000	3,388	\$ 28,932	\$ 78,932	
7	MIDLAND	\$ 50,000	5,655	\$ 48,291	\$ 98,291	
8	SAGINAW	\$ 50,000	12,632	\$ 107,871	\$ 157,871	
<b>% TOTAL REGION 5:</b>		<b>\$ 400,000</b>	<b>37,013</b>	<b>\$ 316,073</b>	<b>\$ 716,073</b>	
1	GENESEE	\$ 50,000	23,941	\$ 204,444	\$ 254,444	
2	HURON	\$ -	2,168	\$ 18,514	\$ 18,514	
3	LAPEER	\$ 50,000	5,224	\$ 44,610	\$ 94,610	
4	SANILAC	\$ -	2,641	\$ 22,553	\$ 22,553	
5	SHIAWASSEE	\$ 50,000	4,587	\$ 39,171	\$ 89,171	
6	ST. CLAIR	\$ 50,000	11,344	\$ 96,872	\$ 146,872	
7	TUSCOLA	\$ 50,000	3,601	\$ 30,751	\$ 80,751	

\*

\*

Voucher # \_\_\_\_\_

# County of Mecosta

Department Name

## Voucher

PO # \_\_\_\_\_

Vendor # \_\_\_\_\_

Today's Date: 05/12/2023

TO: Brad Malley Well Drilling, Inc  
1565 S. Park Place Street  
Mt. Pleasant, MI 48858

CUSTOMER/ID # \_\_\_\_\_

INVOICE # 1056

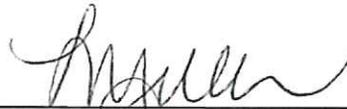
INVOICE DATE: 05/09/2022

DESCRIPTION: Well replacement – Chrisman  
22814 207th  
Paris, MI 49338

<b>Charge to:</b>	<u>Deferred Loans/Housing Rehab</u>	<u>234-000-965.000</u>	<b>\$1,144.00</b>
	LINE ITEM NAME	LINE ITEM NUMBER	
	_____	_____	\$
	LINE ITEM NAME	LINE ITEM NUMBER	

**TOTAL \$1,144.00**

It is hereby certified that the above account is true and Correct and that no part of the same has been paid.



YOUR DEPARTMENT HEAD  
/AUTHORIZED SIGNATURE

5/16/23

DATE

Brad Malley Well Drilling, Inc



1565 S Park Place St  
Mt Pleasant, MI 48858

# Invoice

Date	Invoice #
1/16/2023	18694

Bill To
JIMMY CHRISMAN 22814 207TH PARIS, MI 49338

Site Address

Customer Phone:	<b>231-660-2527</b>
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**Terms**

All invoices are due within 10 days of date of invoice. Invoices will begin to accrue finance charges of 1 1/2% after 30 days.

**Project**

Description	Total
80 FT 5" PVC WATER WELL 80 FT PRESSURE GROUTING SCREEN, PACKER & SET LENGTH 8 BAGS GRAVEL PACK	
WELL DRILLING SUBTOTAL	3040.00
5 X 1 WELLS ADAPTER 1/2 HP 10 GPM 115V STA-RITE S10P4JP05-121 PUMP FL7 FLEXLITE 22 GAL TANK TANK TEE ASSEMBLY W/CONTROLS 120 FT 1" X #200 PLASTIC 70 FT 12-2 SUB WIRE 50 FT 12-2 UG WIRE 2-1" BRASS 770 8-1" CLAMPS 1" FEMALE PEX, (2) 1" PEX 90'S, 3/4" X 1" MALE PEX, (6) 1" PEX CLAMPS, 3/4" MALE PEX, 3/4" CLOSE NIPPLE, 3/4" BRASS TEE, 3/4" BOILER DRAIN, 1/2' MALE SHARK BITE, (3) 3/4" PEX 90'S, (8) 3/4" PEX CLAMPS ELECTRICAL CONNECTORS AND TAPE EXCAVATING COMPLETE HOOK UP MOBILIZATION PLUG OLD WELL MECOSTA COUNTY WELL PERMIT	
HOOK-UP SUBTOTAL	4782.00

<b>Total</b>	\$7,822.00
Payments/Credits	\$0.00
<b>Balance Due</b>	Less: \$6678.00 USDA <del>\$7,822.00</del> \$1144.00

Phone # 989-772-2765

Fax # 989-546-4488

jwarner@malleycon.com

www.bradmalleywelldrilling.com

**Credit Cards Accepted - Please Call**



# COUNTY OF MECOSTA

## BOARD OF COMMISSIONERS

400 ELM STREET, BIG RAPIDS, MI 49307  
 Phone (231) 796-2505 Fax (231) 592-0121  
[www.mecostacounty.org](http://www.mecostacounty.org)

Randy Vetter  
 District #1

Jerrilynn Strong  
 District #2

Linda Howard  
 District #3

Raymond Steinke  
 District #4

Tom O'Neil  
 District #5

Chris Jane  
 District #6

William Routley  
 District #7

Paul E. Bullock  
 Controller/Administrator

To: Paul E. Bullock  
 Controller/Administrator

From: Mindy Taylor  
 Finance Officer

Date: May 15, 2023

Re: Audited Fund Balance Amounts

I am writing to request permission to change the following budgeted use of fund balance amounts in our 2023 Budget to the audited amount from our December 31, 2022 Audit. When we completed the 2023 Budget last Fall the amounts we used were only a guess of what we would have at year end and this would correct those budget lines to actual amounts.

**Additions to Fund Balance:**

Fund 215 FOC +58,622  
 Fund 217 Family Counseling +555  
 Fund 234 County Housing Rehab Projects +10,382  
 Fund 249 Building Department +23,886  
 Fund 256 Reg. of Deeds Technology +5,594  
 Fund 258 Dare +414  
 Fund 259 Concealed Pistol Licensing +3,499  
 Fund 261 Township Law Enforcement +1,377  
 Fund 262 Corrections Officer Training +8,059  
 Fund 263 K-9 +304  
 Fund 264 Jail Maintenance +15,499  
 Fund 265 Drug Law Enforcement +1,096  
 Fund 266 Dive Team +31  
 Fund 268 Crime Victims' Rights +727  
 Fund 273 COA Meals +55,725  
 Fund 274 Commission on Aging +146,078  
 Fund 289 Secondary Road Patrol +10,721  
 Fund 293 Soldiers' & Sailors' Relief +770  
 Fund 402 Building Improvement +40,304  
 Fund 405 Capital Equipment +61,247  
 Fund 508 Parks +170,571

**Reductions from Fund Balance:**

Fund 210 EMS -310,701

Fund 214 Sobriety Court -8,222

Fund 216 Prosecutor's Drug Forfeitures -6

Fund 267 Community Corrections Program -2,506

Fund 292 Child Care -43,132

Mecosta County Maintenance Department.

Bob Cassidy  
400 Elm Street  
Big Rapids, MI 49307  
May 17, 2016

Paul,  
400 Elm Street  
Big Rapids, MI 49307

Dear Paul,

I am requesting Eric Sutton Job be changed from permanent part time position a full tine position and Bonnie Sutton Permanent Part tine position to be changed to a part-time call-in position. Thank you for your consideration.

Sincerely,



Bob Cassidy







Valet Parking  
United States

Room No. : 9008  
 Arrival : 04-26-23  
 Departure : 04-27-23  
 Page No. : 1 of 1  
 Folio No. :  
 Conf. No. : 69150578  
 Cashier No. : 7435

INFORMATION INVOICE

Membership No. :  
 A/R Number :  
 Group Code :  
 Company Name :

04-26-23 07:12 AM EST

Date	Text	Charges	Credits
04-26-23	Parking - Overnight ONP	56.00	
04-26-23	Mastercard XXXXXXXXXXXX1963 XX/XX		56.00
<b>Total</b>		<b>56.00</b>	<b>56.00</b>
<b>Balance</b>			<b>0.00</b>

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Thank You For Slaying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature \_\_\_\_\_

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