

MECOSTA COUNTY BOARD OF COMMISSIONERS

FEBRUARY 16, 2023

UNAPPROVED

CP 3-1

Chair Jerrilynn Strong called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Vetter moved to approve the Agenda with the addition of 5.1 Unfinished Business – Resolution #2023-04. T. O'Neil seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the February 2, 2023 Board Minutes as presented. R. Vetter seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Brian Roels – Chippewa Township Supervisor – appeared before the Board regarding the proposed Zoning Amendments; requesting the decision of Planning and Zoning Committee be reversed; also requesting review of the Zoning Ordinance re: RV campers.

Rick Hatkowski – resident of Chippewa Township and member of Planning Commission – appeared before the Board regarding the proposed Zoning Amendments; believes these are good changes that do not go against Master Plan. Will make it a mission to work with Chippewa Township Supervisor on the RV camper issue.

Julie Austin - Chippewa Township Treasurer – appeared before the Board regarding proposed Zoning Amendments; appears to be spot zoning and applicant should receive fee back as what they want to do falls within that right.

Kristin Malloy – Austin Township resident and subject of Zoning Ordinance Amendment #2023-002 – appeared before the Board to relay what a positive experience the Planning Commission Meeting was for herself and her daughter; a good example of how government should run.

SCHEDULED APPEARANCE:

Eric Karbowski – District Director for MSU Extension – appeared before the Board to update what is happening at MSU Extension and that they are always looking for ways to support and impact local community.

Cora Okkema – MSU Dairy Educator - gave a quick update with the MSU Dairy Team; connecting in-person with farms and online with a variety of services by the MSU Dairy Team.

UNFINISHED BUSINESS:

5.1 RESOLUTION #2023-04 – CONTINUING SUPPORT FOR GOTION INC PROJECT ELEPHANT
W. Routley moved to adopt and place on file Mecosta County Resolution #2023-04 – Continuing Support for Gotion Inc Project Elephant. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

NEW BUSINESS:

6.1 PROPOSED ZONING ORDINANCE AMENDMENT #23-001

W. Routley moved to adopt proposed Zoning Ordinance Amendment #23-001, per petition #PPC22-049 from C-2 (General Commercial) to R-2 (Single Family Residential). R. Steinke seconded; roll call vote: 4 yeas, 3 nays [Jane, Howard, Strong]; motion carried.

6.2 PROPOSED ZONING ORDINANCE AMENDMENT #23-002

W. Routley moved to adopt proposed Zoning Ordinance Amendment #23-002, per petition #PPC23-001 from LR (Lake and River Resort) to AF (Agricultural Forestry). C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 PROPOSED ZONING ORDINANCE AMENDMENT #23-003

W. Routley moved to adopt proposed Zoning Ordinance Amendment #23-003, per petition #PPC23-002 from C-1 (Neighborhood Commercial) to LR (Lake & River Resort). R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

FINANCIAL MATTERS:

Request for Release of Funds – Angels of Action

R. Steinke moved to approve a request to release \$100,000 in funds upon completion of a services contract with Angels of Action. W. Routley seconded; roll call vote: 5 yeas, 2 nays [Vetter, Howard]; motion carried.

L. Howard would like to see this tabled; thinks it's a good time to review our remaining requests and all the organizations that requested funds.

R. Steinke moved to approve and authorize the Chair to sign the Angels of Action Services Agreement. W. Routley seconded; roll call vote: 6 yeas, 1 nay [Howard]; motion carried.

Equipment Request – Sheriff

R. Steinke moved to approve a request from the Sheriff to issue Lt. Danielson a basic phone.
C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment 101-301, 101-851, 101-248 – Finance Officer

R. Steinke moved to approve a request from the Finance Officer, to reflect the reduction in Sheriff Office court/transport staff, by moving \$36,382 from 101-301/Sheriff Dept. and \$80,000 from 101-851/Health Insurance to 101-248/Central Services to help cover the Court Security Contract. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

December Financial Reports – Finance Officer

R. Steinke moved that the December Financial Reports be accepted and placed on file.
W. Routley seconded; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$712,442.88 and approve and pay non-approved vouchers in the amount of \$78,434.34. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other:**Sheriff Dept. Fleet**

R. Steinke moved to approve the Administrator's request to seek bids for 2 patrol cars and 1 transport van upon receipt of specifications from the Sheriff. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

T. O'Neil reported attending Personnel Committee, Finance Committee, Mecosta Township Meeting, Austin Township Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

L. Howard reported attending Morton Township Meeting, Human Services Collaborative Meeting, YAC Meeting and today's Commission Meeting.

R. Vetter reported attending Grant Township Meeting, Green Township Meeting, Colfax Township Meeting, Building & Grounds Committee and today's Commission Meeting.

C. Jane reported attending Building & Grounds Committee, Personnel Committee, Building & Zoning Committee and today's Commission Meeting.

W. Routley reported attending Planning & Zoning Committee, Building & Grounds Committee, Personnel Committee, Central Dispatch Meeting, COA Meeting, City/County/Ferris Meeting, Joint MEDC Township/County Meeting and today's Commission Meeting.

PERSONNEL:

W. Routley moved to approve the re-scoring for the EMS Director, and the employee placed at the Non-Union Level 12 (4-year step), retroactive to January 1, 2023. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve the re-scoring for the Building Official, and the position placed at the Non-Union Level 9. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved to approve the re-scoring for the Building & Zoning Director, and the position placed at the Non-Union Level 10. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley moved that the Letters of Understanding from the POAM Road Patrol Unit be approved for ratification. T. O'Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to grant authority to the Chair/Personnel Committee to negotiate the salary, within the scale, for the Building Official and Building/Zoning Director in the hiring process. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke reported attending Millbrook Township Meeting, Aetna Township Meeting, Deerfield Township Meeting, Hinton Township Meeting, Central Dispatch Meeting, Finance Committee, MOTA Meeting, EMS Committee, Building & Zoning Committee and today's Commission Meeting.

EMS:

R. Steinke moved to approve the January 2023 write-offs of \$96,273.51, non-contractual write-offs of \$2,067.14 and collections write-offs of \$11,159.87. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to approve the request to schedule Conf Room F on Mondays from September to June to host the Paramedic Program for West Shore Community College. W. Routley seconded; motion carried.

R. Steinke moved to approve a quote from Emergency Vehicles + in the amount of \$160,356, for a new power load system, at a cost of \$31,400, all new LED lighting, all new latches throughout, and to be picked up and dropped off by the company, storage of the vehicle until the remount, with a start date of April 2023 and a delivery date of July 2023 from their Holland, MI plant. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke moved to approve Mr. Schroeder's request to waive the sealed-bid requirement and 3 proposals be utilized for the purchase of 53 Rescue Task Force kits at \$404/kit. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong reported attending AAA Meeting, Finance Committee, COA Meeting, EMS Committee, Interviews for Building Official and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

P. Bullock reported on the following:

- Building & Zoning Dept will be a total revamp; Permit Tech is leaving a week from tomorrow; opportunities and challenges.
- Appreciate reconsideration of 3 positions that were re-scored.
- Requesting to assign Personnel Committee the task of re-evaluation/re-scoring of the Elected Officials and departments Level 15 and down on the scale. C. Jane so moved. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

PUBLIC MATTERS & COMMENTS:

Kelly Wasczk - Executive Director for Mecosta County Economic Development Corporation – appeared before the Board and thanked for the Resolution. The commitment and support is extraordinary and can't thank enough; look forward to continue working with the Board; we need growth and opportunity in our area.

MISCELLANEOUS & ANNOUNCEMENTS:

Marcee Purcell, County Clerk, announced that Representative Kunse and Senator Hauck will be here on Friday, February 24th from 11 a.m. to 12:00 for a round table discussion with Local Officials.

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

C. Jane moved to accept and place on file Minutes & Reports #1-3 and Resolution #1.
R. Vetter seconded; motion carried.

ADJOURNMENT:

J. Strong adjourned to the next regular scheduled meeting or call of the Chair at 4:29 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Jerrilynn Strong, Chair
Mecosta County Board of Commissioners