

MECOSTA COUNTY BOARD OF COMMISSIONERS

FEBRUARY 2, 2023

Chair Jerrilynn Strong called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil, Chris Jane and William Routley.

Others present: Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

R. Steinke moved to approve the Agenda as presented. R. Vetter seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the January 19, 2023 Board Minutes as presented. W. Routley seconded; motion carried.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

5.1 LAW ENFORCEMENT COMMAND CONTRACT

R. Steinke moved to ratify the Law Enforcement Command Contract/Road Patrol and added Letter of Understanding re: MERS DC Plan Employees. R. Vetter seconded; roll call vote: 7 yeas, 0 nays; motion carried.

5.2 BOARD VACANCIES

Building Board of Appeals – 2 positions, 2-year terms

W. Routley moved to appoint Greg Buydaert to the Building Board of Appeals for a 2-year term. R. Steinke seconded; motion carried.

With no further nominations for the Building Board of Appeals or Public Works Dept., these vacancies will be tabled to a future meeting.

NEW BUSINESS:

6.1 ADA COMPLAINT POLICY UPDATE - COA

W. Routley moved to adopt the ADA Complaint Policy Update. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 MERS DC CHANGES PER 2023 CONTRACTS

a. MERS DC PLAN ADOPTION AGREEMENT

**b. MERS DC CONTRIBUTION ADDENDUM FOR POAM ROAD
COMMAND HIRED BEFORE 2/2/23**

**c. MERS DC CONTRIBUTION ADDENDUM FOR POAM ROAD
COMMAND HIRED AFTER 2/2/23**

R. Steinke moved to approve the MERS Defined Contribution Plan Adoption Agreement for the POAM Road Command and authorized the Chair to sign. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

C. Jane moved to adopt the Contribution Addendum for MERS Defined Contribution for POAM Road Command staff hired before 2/2/2023. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Vetter moved to adopt the Contribution Addendum for MERS Defined Contribution for POAM Road Command staff hired on or after 2/2/2023. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

UNFINISHED BUSINESS:

None

SCHEDULED APPEARANCE:

Brook Baumann - District Administrator of the Conservation District and Kristen Cornell – MEAP Technician – appeared before the Board to give an update of programs and changes through the Conservation District. Brook advised the Household Hazardous Waste Collection will be Thursday August 3, 2023 from 4:00 to 8:00 p.m. at the Mecosta County Fairgrounds.

FINANCIAL MATTERS:

Interim Building Official – Administrator

R. Steinke moved to approve an agreement with Mike Califf to serve as the interim Building Official effective January 26th. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$504,913.04 and approve and pay non-approved vouchers in the amount of \$81,842.17. C. Jane seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business:

None

COMMITTEE REPORTS:

L. Howard reported attending Mecosta Village Meeting, Tri Lakes Board, Township Association Meeting/Chippewa Township, DHHS Meeting, Central Michigan Community Mental Health Meeting, Sheriff & Jail Committee, Michigan Works Meeting and today's Commission Meeting.

C. Jane reported attending Sheriff & Jail Committee and today's Commission Meeting.

R. Vetter reported attending Security Committee, Sheriff & Jail Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending Region 8 Meeting/Grand Rapids, Finance Committee, District 10 Health Meeting and today's Commission Meeting.

R. Steinke advised District 10 Health Dept. is interested in placing a Narcan dispenser at or near the Services Building and they wanted the Boards' thoughts. J. Strong requested that District 10 Health come to a future board meeting to present on the dispenser and potential location.

W. Routley reported attending Finance Committee, Area Agency on Aging West Michigan and today's Commission Meeting.

J. Strong reported attending Township Association Meeting/Chippewa Township, Park Commission Meeting, Mid-Michigan Community Action Meeting, Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Mindy Taylor reported on the following:

- Commission on Aging had a resignation from an Outreach Worker; requesting permission to post and fill that vacancy and any other subsequent vacancies that may occur. R. Steinke moved to approve the request. C. Jane seconded; motion carried.
- Commission on Aging had a resignation from a Custodian; requesting permission to post and fill the vacancy. R. Vetter moved to approve the request. R. Steinke seconded; motion carried.
- Commission on Aging is requesting permission to hire a substitute Van Driver. C. Jane moved to approve the request. W. Routley seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

R. Vetter moved to accept and place on file Communications #1-6 and Minutes & Reports #1-3.

C. Jane seconded; motion carried.

ADJOURNMENT:

J. Strong adjourned to the next regular scheduled meeting or call of the Chair at 10:41 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Jerrilynn Strong, Chair
Mecosta County Board of Commissioners