

UNAPPROVED

CP 3-1

MECOSTA COUNTY BOARD OF COMMISSIONERS

JANUARY 19, 2023

Chair Jerrilynn Strong called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Jerrilynn Strong, Randy Vetter, Linda Howard, Ray Steinke, Tom O'Neil and Chris Jane; William Routley not present.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. C. Jane seconded; motion carried.

APPROVAL OF MINUTES:

C. Jane moved to approve the January 3, 2023 Board Minutes as presented. R. Steinke seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Alan Sutherby, representing the Mecosta County Fire Chiefs, appeared before the Board to discuss the funding allocated for Mecosta County Fire Chiefs Association from Lost Revenue/Recreational Marijuana Funds in September 2022.

P. Bullock instructed the individual Fire Departments to submit proposals to the Finance Department by the end of February to get the ball rolling.

UNFINISHED BUSINESS:

5.1 BOARD APPOINTMENTS FOR 2023

Brownfield Redevelopment Authority – 1 position, 3-year term

C. Jane moved to appoint Linda Howard to the Brownfield Redevelopment Authority for a 3-year term. R. Vetter seconded; motion carried.

Building Board of Appeals – 2 positions, 2-year terms

With no nominations for these vacancies, this matter is tabled to the next meeting.

Public Works Department – 1 position, partial term ending 12/31/2024

With no nominations for this vacancy, this matter is tabled to the next meeting.

Zoning Appeals Board – 1 position, 3-year term; 1 alternate position, 3-year term

R. Steinke moved to appoint Mike Tillman to the Zoning Appeals Board and Kurt Spalding, as the alternate, to the Zoning Appeals Board for 3-year terms. C. Jane seconded; motion carried.

NEW BUSINESS:

6.1 DIGITIZATION REQUEST COUNTY CLERK

R. Steinke moved to approve the County Clerk's Imaging Project with Kofile, in the amount of \$614,381.25, with ARPA funding that was earmarked for Digitizing Courts. R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.2 COA MDOT GRANT APP 2024

C. Jane moved to approve the MDOT FY 2024 Grant Application for Commission on Aging. L. Howard seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.3 PROSECUTOR PERSONNEL REQUEST

R. Vetter moved to approve Jonathan Peterson's request to convert the vacant, non-union Senior Legal Asst./Victim Advocate position to a union position. L. Howard seconded; roll call vote: 6 yeas, 0 nays; motion carried.

FINANCIAL MATTERS:

Request for Parcel Data - Administrator

R. Steinke moved to approve a request from Public Sector Consultants for access to the county GIS parcel layer for the sole purpose of conducting an economic impact analysis of the Rogers Dam for Consumers Energy. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

November Financial Reports – Finance Officer

R. Steinke moved that the November Financial Reports be accepted and placed on file. C. Jane seconded; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,177,441.31 and approve and pay non-approved vouchers in the amount of \$80,037.68. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

R. Steinke reported attending Hinton Township Meeting, Central Dispatch Meeting, Deerfield Township Meeting, Aetna Township Meeting, Finance Committee, MOTA Meeting, EMS Committee, Building & Zoning Committee and today's Commission Meeting.

EMS:

R. Steinke moved to approve the December 2022 write-offs of \$72,083.50, non-contractual write-offs of \$925.81 and collections write-offs of \$10,280.06. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

R. Steinke moved to adopt and place on file Mecosta County Resolution 2023-03 – Recognition of Ferris State University Football Team National Championship. L. Howard seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil reported attending Sheriff & Jail Committee, Mecosta Township Meeting, Austin Township Meeting, Aetna Township Meeting, Rogers Dam Meeting, Finance Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve a request from the Sheriff to replace D/Sgt. Mohr's laptop.

R. Vetter seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil moved to approve a request from the Sheriff to replace a video camera at a cost of \$3,000 that was destroyed by an inmate. C. Jane seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil moved to approve a request from the Sheriff to accept a donation of dog food from Tractor Supply. R. Steinke seconded; motion carried.

L. Howard reported attending Morton Township Meeting, Wheatland Township Meeting, Fork Township Meeting, Building & Zoning Committee and today's Commission Meeting.

R. Vetter reported attending Colfax Township Meeting, Grant Township Meeting, Green Township Meeting, Building & Zoning Committee and today's Commission Meeting.

C. Jane reported attending Planning Commission Meeting and today's Commission Meeting.

J. Strong reported attending Sheriff & Jail Tour, Sheridan Township Meeting, Mecosta Township/Consumers Energy Meeting, Finance Committee, COA Meeting, Fork Township Meeting, Martiny Township Meeting, Chippewa Township Meeting, Building & Zoning Meeting in Fork Township, EMS Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

P. Bullock reported on the following:

- Lansing tomorrow for additional meeting on the dam w/MAC staff and 9 different counties that have hydro-dams; explains what is happening with Consumers and hydro-dams and economic impact studies.
- Monday morning talking with Building & Zoning re: the future. Asking permission to begin search for Building Official/Zoning Administrator. C. Jane moved. R. Steinke seconded; motion carried.

- Personnel – requesting to look at a number of things – 3 clerical staff in the Sheriff Dept; Building & Zoning staff and 1 Department Head.
- Will not be at the next Board Meeting; Mindy will.

PUBLIC MATTERS & COMMENTS:

Karen Turnbull, Sheridan Township resident, appeared before the Board with questions about the dam changes that were discussed earlier in the meeting.

SCHEDULED APPEARANCE:

None

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

R. Vetter moved to accept and place on file Minutes & Reports #1-3 and Resolution #1.

T. O'Neil seconded; motion carried.

ADJOURNMENT:

J. Strong adjourned to the next regular scheduled meeting or call of the Chair at 4:17 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Jerrilynn Strong, Chair

Mecosta County Board of Commissioners