

UNAPPROVED

MECOSTA COUNTY BOARD OF COMMISSIONERS**DECEMBER 15, 2022**

Chair William Routley called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Marilynn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

M. Bradstrom moved to approve the November 3, 2022 and December 1, 2022 Closed Executive Session Minutes as presented. J. Strong seconded; motion carried.

L. Howard moved to approve the December 1, 2022 Budget Hearing Minutes and December 1, 2022 Board Minutes as presented. M. Bradstrom seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:**5.1 CORRECTIONS COMMAND CONTRACT RATIFICATION**

M. Bradstrom moved to ratify the tentative agreement with Corrections Command Unit.

R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

5.2 EMS TEAMSTERS CONTRACT RATIFICATION

J. Strong moved to ratify the tentative Agreement with EMS Teamsters Unit. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

NEW BUSINESS:**6.1 RIGHT-OF-WAY EASEMENT – PARKS REQUEST**

M. Bradstrom moved to approve the Consumers Energy Easement Request for School Section Lake Veteran's Park and authorized the Chair to sign necessary paperwork. W. Nystrom seconded; motion carried.

6.2 BOARD APPOINTMENTS FOR 2023

Area Agency on Aging – 1 position, 2-year term

J. Strong moved to appoint William Routley to the Area Agency Board for a 2-year term.

M. Bradstrom seconded; motion carried.

Planning Commission – 1 position, 3-year term

On roll call vote, Glenn Norton received 7 votes to be re-appointed to the Planning Commission for a 3-year term.

Zoning Appeal Board – 2 positions, 3-year terms

J. Strong moved to re-appoint Brenda Lambrix and Ron Bongard to the Zoning Appeal Board for 3-year terms. R. Steinke seconded; motion carried.

Brownfield Re-Development Authority – 3 positions, 3-year terms

M. Bradstrom moved to re-appoint Mindy Taylor and Paul Bullock to the Brownfield Re-Development Authority for 3-year terms. W. Nystrom seconded; motion carried.

Central Dispatch Authority – 1 position, 3-year term

J. Strong moved to re-appoint Ray Steinke to the Central Dispatch Authority for a 3-year term.

M. Bradstrom seconded; motion carried.

Building Board of Appeals – 5 positions, 2-year terms

M. Bradstrom moved to appoint Richard Hatkowski, Ray Steinke and Kurt Spalding to the Building Board of Appeals for 2-year terms. J. Strong seconded; motion carried.

Parks Commission – 2 positions, 3-year terms

On roll call vote, Tim Vogel and Jerrilynn Strong each received 7 votes to be re-appointed to the Parks Commission for 3-year terms.

Veterans Affairs – 1 position, 4-year term

J. Strong moved to re-appoint Wayne Benson to the Veterans Affairs board for a 4-year term.

L. Howard seconded; motion carried.

6.3 VEHICLE ACCESSIBILITY PLAN – COA/MDOT

M. Bradstrom moved to approve and adopt the Mecosta County Commission on Aging Vehicle Accessibility Plan for the Michigan Department of Transportation. W. Nystrom seconded; motion carried.

6.4 MERS DC CHANGES PER 2023 CONTRACTS

A. MERS DC PLAN ADOPTION AGREEMENT

B. MERS DC CONTRIBUTION ADDENDUM FOR TPOAM HIRED BEFORE 1/1/23

C. MERS DC CONTRIBUTION ADDENDUM FOR TPOAM HIRED AFTER 1/1/23

- D. MERS DC CONTRIBUTION ADDENDUM FOR POAM CORRECTIONS, POAM ROAD STAFF & CORRECTIONS COMMAND HIRED BEFORE 1/1/23.**
- E. MERS DC CONTRIBUTION ADDENDUM FOR POAM CORRECTIONS, POAM ROAD STAFF & CORRECTIONS COMMAND HIRED AFTER 1/1/23.**

R. Steinke moved to adopt the MERS Defined Contribution changes per the 2023 union contracts and authorized the Chair to sign the MERS Defined Contribution Plan Adoption Agreement. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

Lisa Kaspriak from the Medical Examiner's Office appeared before the Board to present the 2022 yearly report.

FINANCIAL MATTERS:

Budget Alteration Requests/Various – Finance Officer

R. Steinke moved to approve various budget alteration requests for: 101-131 Circuit Court, 101-248 Probate Court, 101-265 Building & Grounds, 101-267 Prosecuting Attorney, 101-268 Register of Deeds, 101-257 Drain Commission, 101-426 Civil Def/Emerg Mgmt., 101-682 Veterans Affairs, SR-210 EMS, SR-215 Friend of the Court, SR-216 PA Drug Forfeitures, SR-259 Building Dept, SR-264 Jail Maint. Fund, SR-267 Comm Corrections, SR-274 COA and SR-292 Child Care Fund. J. Strong seconded; motion carried.

Budget Amendment Request/GF Revenue – Finance Officer

R. Steinke moved to approve a budget amendment request to increase revenue in line item 101-000-439 Marijuana Tax by \$426,469 to cover previously approved appropriations, and line item 101-000-528 Federal Revenue by \$896,553 for the same purpose. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/101-136 Dist. Ct – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$6,750 with funds from line item 101-000-528 Federal Revenue for COVID grant items, and movement within the budget to balance individual line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/General Fund Appropriations – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total Appropriations budget by \$1,316,965 from line items 101-000-528 Federal Revenue and 101-000-439 Marijuana Tax and add to various expenditure lines to cover previously approved expenditures using these funds. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/101-101 BOC – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total BOC budget by \$38,350 from Unreserved Contingency 101-890 to cover increased Insurance Opt Out, previously approved increase in per-diems, and movement within the budget to balance individual line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/101-153 Dist. Ct Probation – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$13,700 from Unreserved Contingency 101-890 to cover an increase in unused sick leave paid out, and movement within the budget to balance individual line items. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/101-253 Treasurer – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$5,063 from Unreserved Contingency 101-890 to cover an increase in unused sick leave paid out, and movement within the budget to balance individual line items. J. Strong seconded; roll call vote 7 yeas, 0 nays; motion carried.

Budget Amendment Request/101-301 Sheriff Dept – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$50,057, with \$50,000 from Unreserved Contingency 101-890 and \$57 from Marijuana Tax 101-000-439, to cover an increase in Inmate Medical costs, and movement within the budget to balance individual line items. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/101-648 ME – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$36,500 from Unreserved Contingency 101-890 to cover additional autopsies, and movement within the budget to balance individual line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 256 ROD Tech – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$152,540 from Fund Balance to cover previously approved work on the back-log imaging project. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 260 MIDC – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total budget by \$56,200 from an MIDC grant to conduct a special study, as previously approved by the BOC, and movement within the budget to balance individual line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 273 COA Meals – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total expenditure budget by \$47,380, with \$31,380 in additional revenue and \$16,000 in Fund Balance, and movement within the budget to balance individual line items. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request/SR 405 Capital Equipment – Finance Officer

R. Steinke moved to approve a budget amendment request to increase the total expenditure budget by \$180,868, with \$100,868 in additional revenue and \$80,000 in Fund Balance, and movement within the budget to balance individual line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,031,337.87 and approve and pay non-approved vouchers in the amount of \$86,262.67. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business:

R. Steinke moved to approve a request from the Finance Officer to begin the process of filling the Accounts Payable Clerk vacancy. W. Nystrom seconded; motion carried.

R. Steinke moved to approve a request from the Finance Officer that the Spay/Neuter Fund balance of \$1,110 be split equally between Aucado, the Riley McKenzie Fund and ARC. M. Bradstrom seconded; motion carried.

COMMITTEE REPORTS:

J. Strong reported attending Finance Committee, Special Meeting re: Gotion Inc., Area Agency on Aging Meeting, Sheriff & Jail Committee, Chippewa Township Meeting, Mid-Michigan Community Action Meeting, EMS Committee, Drain Committee, Building & Zoning Committee and today's Commission Meeting.

EMS:

J. Strong moved to approve the November 2022 contractual write-offs of \$67,013.27, non-contractual write-offs of \$2,284.03 and collections write-offs of \$12,024.22. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong moved that a resolution be placed on the January 3rd Agenda for a proposed 2023 EMS Fee Schedule. R. Steinke seconded; motion carried.

J. Strong moved to approve Mr. Johnson's request to purchase the Ace Tech Vehicle Intelligence System for 6 units at a cost of \$23,388, with a reimbursement from MMRMA of \$7,796, bringing the total cost to \$15,592. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong moved to approve Mr. Johnson's request to seek bids for a new ambulance and one remount. W. Nystrom seconded; motion carried.

J. Strong moved to approve the Emergency Manager's request for pre-approval of expenditure of the FY 2020 grant, up to \$21,090.69, for Rescue Task Force kits. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

L. Howard reported attending Sheriff & Jail Committee, Human Services Collaborative Board Meeting, Building & Zoning Committee, Special Meeting re: Gotion Inc. and today's Commission Meeting.

W. Nystrom reported attending Big Rapids Township Meeting, MOTA Meeting and today's Commission Meeting.

M. Bradstrom reported attending Michigan Works Meeting, Dragon Executive Meeting, MCDC Meeting, Finance Committee, Green Township Meeting, Parks Meeting, Drain Committee Meeting, MOTA Meeting and today's Commission Meeting.

T. O'Neil reported attending Sheriff & Jail Committee, District 10 Health Meeting, Mecosta Township Meeting, Austin Township Meeting, Drain Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve a request from the Sheriff to purchase gates and storage cabinets for the Armory Room at a cost of \$1,330 from the Police Supply line item in 2023. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

T. O'Neil moved to approve the Sheriff's request to apply for the 2023 Marine Grant. J. Strong seconded; motion carried.

T. O'Neil moved to concur with the Sheriff to assign a road officer to train with Newaygo County Emergency Response Team and approve the equipment expenditure of approximately \$4,000 in 2023. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

T. O'Neil moved that the Sheriff be authorized to bring on a veteran officer as a lateral hire at the 3-year rate. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Drain Committee:

T. O'Neil moved that \$25,000 be added to the Revolving Drain Fund after January 1, 2023. J. Strong seconded; motion carried.

R. Steinke reported attending Region 8 Meeting, Millbrook Township Meeting, Deerfield Township Meeting, District 10 Health Meeting, Central Dispatch Meeting, Hinton Township Meeting, Finance Committee, LEPT Meeting, MOTA Meeting, EMS Committee and today's Commission Meeting.

W. Routley reported attending Finance Committee, Central Dispatch Meeting, COA Christmas Dinner and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Report re: landfill well testing; bottom line is there are no issues with the monitoring wells; next testing will be spring of 2024.
- Road Command negotiations going to mediation on 1/12/23 re: 1 issue.

MISCELLANEOUS & ANNOUNCEMENTS:

Ray Steinke and Bill Routley were presented 20-year employment awards with the County.

Next Finance Committee is 12/29/22 at 10 a.m.; next regular Board Meeting is January 3rd – Organizational Meeting.

Discussion was had on moving Board Meetings and Committee Meetings back to the Courthouse. After all members contributed, it was decided to continue Board Meetings at the Services Building and move Committee Meetings to the Commission Office.

PUBLIC MATTERS & COMMENTS:

Suzanne Vetter – Sheriff Office employee - addressed the Board regarding current wages.

SCHEDULED APPEARANCE:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

M. Bradstrom moved to accept and place on file Communications #1-2 and Minutes & Reports #1-2 and Resolution #1. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 4:21 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk of the County Board of Commissioners

William Routley, Chair
Mecosta County Board of Commissioners