

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**NOVEMBER 17, 2022**

CP 3-1

**UNAPPROVED**

Chair William Routley called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Marilynn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

R. Steinke moved to approve the Agenda with an addition to New Business - 6.4 Private Security for Court Wing. J. Strong seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the October 26, 2022 Committee of the Whole Minutes and November 3, 2022 Board Minutes as presented. M. Bradstrom seconded; motion carried.

**SIGNING OF UNION CONTRACTS:**

Tim Lewis, TPOAM Union Representative, thanked the Board for negotiating good contracts. Union Contracts that have been ratified were signed by all present.

**PUBLIC MATTERS & COMMENTS:**

Pat Currie – Mecosta County resident – addressed the Board regarding allocation of the ARPA funds and his disappointment that no money was given to Mecosta County Fair.

Shawn Depree – Mecosta County resident – addressed the Board with questions and concerns regarding when meetings are held and the allocation of ARPA funds.

Amy Clapp – 49<sup>th</sup> Circuit Court Judge – appeared before the Board with comments regarding the Non-Union wage proposal for 2023; requesting the Board consider comments that Judge Jaklevic addressed in a letter to them.

Marcee Purcell – Mecosta County Clerk - read a letter to the Board from Elected Officials regarding the Non-Union wage scale.

## **UNFINISHED BUSINESS:**

### **5.1 NON-UNION PROPOSAL FOR 2023**

The County Administrator outlined non-economical changes that will affect the Non-Union Personnel Manual.

L. Howard moved to approve the changes to the Non-Union Personnel Manual as presented and the 6% wage increase for 2023 that was voted and approved on July 7, 2022. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **5.2 APPORTIONMENT REPORT - UPDATED**

Chris Jamieson – Deputy Equalization Director – appeared before the Board and presented the updated Apportionment Report with revisions due to Big Rapids Township Library millage, a calculation error on MOTA millage and an error on Reed City Public Schools' millage.

R. Steinke moved to approve the updated Apportionment Report as presented. M. Bradstrom seconded; motion carried.

## **NEW BUSINESS:**

### **6.1 PROPOSED ZONING ORDINANCE AMENDMENT #22-04**

Michelle Stenger – Zoning Administrator – appeared before the Board and presented proposed Zoning Ordinance Amendment #22-04; requesting denial per the Planning Commission recommendation.

R. Steinke moved to deny the proposed Zoning Ordinance Amendment #22-04. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

### **6.2 POSITION VACANCY – LEGAL ASSISTANT – PROSECUTING ATTORNEY**

W. Nystrom moved to approve the Prosecuting Attorney's request to fill the Legal Assistant vacancy. M. Bradstrom seconded; motion carried.

### **6.3 AAAWM WAIVER PURCHASE OF SERVICE AMENDMENT - COA**

M. Bradstrom moved to approve the PoS Agreement Amendment with Area Agency on Aging. J. Strong seconded; motion carried.

### **6.4 PRIVATE SECURITY FOR COURT WING**

The County Administrator presented 2 proposals from DK Security and STT Security to staff the security station of the Court Wing, with a recommendation to contract DK Security at an annual rate of \$117,085.36.

J. Strong moved to adopt the recommendation to contract with DK Security at \$117,085.36/year. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**SCHEDULED APPEARANCE:**

None

**FINANCIAL MATTERS:**

Budget Alteration Request/Child Care Fund – Finance Officer

R. Steinke moved to approve the budget alteration request for SR 292 Child Care Fund, moving funds within the budget to balance the expenditure line items. M. Bradstrom seconded; motion carried.

**EMS Request to fill position – Administrator**

R. Steinke moved to approve a request to appoint Melonie Ressler to the EMS Education and Quality Assurance Coordinator position, at the previously approved Non-Union Level 6 scale 2-year step. J. Strong seconded; motion carried.

**EMS Financials – Administrator**

R. Steinke moved to approve the EMS Financials for October, including write-offs of Contractual: \$81,143.95, Non-Contractual: \$747.09 and Collections: \$12,133.05. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**New Commissioner Training - Administrator**

R. Steinke moved to approve the Administrator's request to register the 2 new County Commissioners for the MAC on-line new commissioner school at a cost of \$125/person. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Project Starburst Request and Agreement – Administrator**

R. Steinke moved that the Board Chair be authorized to sign an Agreement with Project Starburst to release the 1<sup>st</sup> year of funding (from ARPA funds) of \$16,667. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**2022 Special Drain Assessment – Drain Commissioner**

R. Steinke moved to approve a bill from the Drain Commissioner for 2022 Special Drain Assessments in the amount of \$9,532.23. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,521,901.34 and approve and pay non-approved vouchers in the amount of \$96,756.41. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Other Business:**

None

**COMMITTEE REPORTS:**

J. Strong reported attending Sheridan Township Meeting, Area Agency on Aging Meeting, Finance Committee, Martiny Township Meeting, Building & Zoning Committee, Security Meeting and today's Commission Meeting.

L. Howard reported attending Village of Mecosta Meeting, Building & Zoning Committee and today's Commission Meeting.

W. Nystrom reported attending City of Big Rapids Meeting, MOTA Meeting and today's Commission Meeting.

M. Bradstrom reported attending Contract Negotiations, Finance Committee, MOTA Meeting, Personnel Committee, Green Township Meeting, Colfax Township Meeting and today's Commission Meeting.

T. O'Neil reported attending Austin Township Meeting, Building & Zoning Committee and today's Commission Meeting.

R. Steinke reported attending Millbrook Township Meeting, Aetna Township Meeting, Deerfield Township Meeting, Hinton Township Meeting, Central Dispatch Meeting, Finance Committee, MOTA Meeting and today's Commission Meeting.

W. Routley reported attending Planning/Zoning Meeting, Central Dispatch Meeting, Finance Committee, Commission on Aging Meeting, City/County/Ferris Meeting and today's Commission Meeting.

W. Routley informed the Board of an informational meeting on the Gotion Battery Plant at Big Rapids Township Monday night at 7 p.m.

#### **ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- Jeff/Parks is requesting 2 Spark Grant Letters of Support on the next Agenda - 1 for Paris Park and the other for School Section Lake Bathhouse project.
- Tentative Agreement on EMS contract; can handle in Closed Session today or 12/1. W. Routley noted to handle today.
- Reminded all to use the Online Navigator to sign-up for health insurance benefits before the end of November.
- Changes to the Flexible Spending account this year – participants will get a debit card at the beginning of the year.

#### **PUBLIC MATTERS & COMMENTS:**

None

#### **SCHEDULED APPEARANCE:**

None

#### **COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

M. Bradstrom moved to accept and place on file Communications #1-2 and Minutes & Reports #1-2. W. Nystrom seconded; motion carried.

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**ADJOURNMENT:**

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 4:24 P.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk of the County Board of Commissioners

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William Routley, Chair  
Mecosta County Board of Commissioners