

UNAPPROVED

MECOSTA COUNTY BOARD OF COMMISSIONERS**NOVEMBER 3, 2022**

Chair William Routley called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Marilynn Bradstrom, Jerri Strong, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Controller, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

R. Steinke moved to approve the Agenda with additions to New Business 6.3 – COA Grant Requests, 6.4 – Chief Pros. Atty Vacancy and 6.5 – Hope House Free Medical Contract.

J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the October 20, 2022 Board Minutes and Closed Executive Session Minutes as presented. M. Bradstrom seconded; motion carried.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:**5.1 REQUEST FOR RELEASE OF FUNDS – GOD'S HELPING HANDS**

J. Strong moved to approve the God's Helping Hands Services Agreement and authorized the Chair to sign. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

NEW BUSINESS:**6.1 MECOSTA COUNTY RESOLUTION 2022-14 – SUPPORT FOR ECONOMIC IMPACT STUDY – CONSUMERS ENERGY DAMS**

M. Bradstrom moved to adopt and place on file Mecosta County Resolution 2022-14 – Support for Economic Impact Study Consumers Energy Dams. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 EMPG GRANT AGREEMENT APPROVAL FY 2022 – EMERGENCY MGR

R. Steinke moved to approve and authorized the Chair to sign the Emergency Management Performance Grant for FY 2022 in the amount of \$32,732. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 COA – UNITED WAY/SHARE THE LOVE GRANTS

J. Strong moved that Commission on Aging be authorized to apply for the United Way and Share the Love/Subaru Grants for 2023. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.4 PROSECUTING ATTORNEY – CHIEF ASST PA VACANCY

J. Strong moved to concur with the Prosecuting Attorney in filling the Chief Assistant Prosecutor vacancy with Katie Pabich, who is currently serving as the Assistant Prosecutor. M. Bradstrom seconded; motion carried.

6.5 HOPE HOUSE FREE MEDICAL CLINIC – SERVICES AGREEMENT

M. Bradstrom moved to approve the Hope House Free Medical Clinic Services Agreement and authorized the Chair to sign. L. Howard seconded; roll call vote: 7 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

None

FINANCIAL MATTERS:

MERS DC Payment/Forfeiture Funds – Finance Officer

R. Steinke moved to approve a proposal from the Finance Officer to utilize MERS DC Employer's unvested contributions, that have been forfeited, to pay current MERS DC Employer contributions for multiple units. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

County Commissioner Salaries 2023/24

R. Steinke moved to adopt Mecosta County Resolution 2022-14 Establishing County Commissioners Salaries for 2023/2024. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request 101-431 Animal Shelter – Finance Officer

R. Steinke moved to approve a budget amendment request for 101-431-887 Animal Shelter, adding \$750 from Unreserved Contingency to cover the increase in the contracted amount for October. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request 101-721 Planning & Zoning – Finance Officer

R. Steinke moved to approve a budget amendment request for 101-721 Planning & Zoning, adding \$20,000 from Unreserved Contingency to cover increases in per diems, travel, nuisance abatement and payment in lieu of insurance. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request 101-799 National Forest – Finance Officer

R. Steinke moved to approve a budget amendment request for 101-799 National Forest, increasing revenues of \$626 from Unreserved Contingency and expenditures by the same amount. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request SR 215 Friend of the Court – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 215 FOC, increasing revenue by \$2,373 in grant funds and moving various amounts within the budget to balance individual line items. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Amendment Request SR 268 Prosecutor Deferral – Finance Officer

R. Steinke moved to approve a budget amendment request for SR 268, increasing the total budget by \$1,500 and moving funds between line items. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Budget Alteration Request Various – Finance Officer

R. Steinke moved to approve budget alteration requests for 101-149 Family Court and SR 214 District Court Caseflow Management as presented. M. Bradstrom seconded; motion carried.

Financial Reports/August - September – Finance Officer

R. Steinke moved that the August and September Financial Reports be accepted and placed on file. J. Strong seconded; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,114,219.52 and approve and pay non-approved vouchers in the amount of \$82,580.80. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

L. Howard reported attending Township Association Meeting, DHHS Meeting, Budget Hearing, Sheriff & Jail Committee and today's Commission Meeting.

M. Bradstrom reported attending Budget Hearing, Finance Committee and today's Commission Meeting.

W. Nystrom reported attending Township Association, Budget Hearing, City of Big Rapids Meeting, Big Rapids Township Meeting and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, Budget Hearing, District 10 Health Meeting, Sheriff & Jail Committee and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve the Sheriff's request to accept and spend a \$2,500 donation from Doyle Forest Products for the VSU Program. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong reported attending Chippewa Township Meeting, Sheriff & Jail Committee, Budget Hearing, Security Meeting, Mid-Michigan Community Action Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending Budget Hearing, District 10 Health Meeting, Finance Committee, MOTA Meeting and today's Commission Meeting.

W. Routley reported attending Area Agency on Aging West Michigan/Grand Rapids, Budget Hearing, Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

- Contract negotiations are going well; requesting to go into Closed Executive Session towards the end of meeting to discuss ratification of 2 contracts.
- Requesting that the Board instruct him to bring a new proposal to the next meeting for the Non-Union wage and pension; looking at 4% now for next year. R. Steinke so moved. J. Strong seconded; motion carried.
- Brenda Lambrix resigned from the MOTA Board. R. Steinke moved to accept the resignation. W. Nystrom seconded; motion carried.
- R. Steinke moved to appoint M. Bradstrom to fill the MOTA term [through 5/2023]. J. Strong seconded; motion carried.
- M. Bradstrom moved that J. Strong be appointed to fill E. O'Neil's term on the Parks Board [through 12/2022]. R. Steinke seconded; motion carried.
- Requested permission to fill the Assistant Prosecuting Attorney vacancy. J. Strong so moved; W. Nystrom seconded; motion carried.
- Received \$50,000 in additional ARPA funds.
- Requesting permission to explore security contract options to man the Security Post in the Court Wing and patrol the parking lot and building. J. Strong so moved. R. Steinke seconded; motion carried.
- Mindy advised that Open Enrollment is November 16th from 9 a.m. to 4 p.m.; everyone needs to sign-up or will be dropped.
- PFAS test results from the landfill well – all levels went down; proposing next testing to be March/April 2024.

PUBLIC MATTERS & COMMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

M. Bradstrom moved to accept and place on file Communications #1-9, Minutes & Reports #1- 3 and Resolution #1. W. Nystrom seconded; motion carried.

MISCELLANEOUS & ANNOUNCEMENTS:

R. Steinke moved to go into Closed Executive Session for the purpose of discussing Contract Negotiations. M. Bradstrom seconded; roll call: 7 yeas, 0 nays; motion carried.

Recess: 11:10 a.m. – 11:15 a.m.

11:49 a.m. return to regular session.

J. Strong moved to ratify the tentative Agreements with Corrections Command and TPOAM/Clerical Units. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 11:51 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

William Routley, Chair
Mecosta County Board of Commissioners