

MECOSTA COUNTY BOARD OF COMMISSIONERS**SEPTEMBER 15, 2022**

Chair William Routley called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Marilynn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the August 25, 2022 Committee of the Whole Minutes as presented. W. Nystrom seconded; motion carried.

M. Bradstrom moved to approve the September 1, 2022 Board Minutes as presented. W. Nystrom seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Jeff Storey – Wheatland Township resident – appeared before the Board in regard to the proposed Zoning Ordinance Amendment #22-002 that is on the Agenda for today, and informed the Board of his plans for the property.

UNFINISHED BUSINESS:

None

NEW BUSINESS:**6.1 DHHS APPOINTMENT**

J. Strong moved to reappoint Susan Haut to the Department of Health and Human Services Board for a 3-year term ending 10/31/2025.

6.2 2022 TAX RATE REQUEST – L4029

R. Steinke moved to approve and authorize the Chair and County Clerk to sign form L-4029 for the 2022 Tax Rate Request. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 PROPOSED ZONING ORDINANCE AMENDMENT #2022-02

Michelle Stenger appeared before the Board and presented proposed Zoning Ordinance Amendment #2022-02 per Petition PPC22-037, which will amend the Zoning Ordinance Map from AG (Agriculture) to C-2 (General Commercial) for parcel number #12 014 006 600.

L. Howard moved to adopt Zoning Ordinance Amendment 22-002 as recommended by the Planning Commission. T. O’Neil seconded; roll call vote: 7 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

None

FINANCIAL MATTERS:

National Opioid Settlement - Administrator

R. Steinke moved that the Administrator be granted permission to finalize the Payment Election Form for the National Opioid Settlement and submit it to the Directing Administrator to allow for the year 1 payment to Mecosta County. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Probate Judge Salary Increase October 1st – Administrator

R. Steinke moved to amend the Salary Schedule for the Probate Judge, increasing it by 5% effective 10/1/2022, per a Memo from the State. M. Bradstrom seconded; motion carried.

Animal Shelter Contract October 1st Renewal – Administrator

R. Steinke moved to approve and authorize the Chair to sign a 5-year renewal contract with Animal Rescue Coalition of Mecosta County at a rate of \$80,000 per year. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Empower 457 Plan Changes – Administrator

R. Steinke moved that the Administrator be authorized to sign the Empower 457 Plan amendments electronically as the Authorized Representative. M. Bradstrom seconded; motion carried.

Housing Funds/Return to State - Administrator

R. Steinke moved that the County return a total of \$39,234.90 in unexpended program income to the MEDC pursuant to State law for July 2021- June 2022. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business:

None

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$504,444.46 and approve and pay non-approved vouchers in the amount of \$48,868.19. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

L. Howard reported attending Morton Township Meeting, Village of Mecosta Meeting, Human Services Collaborative Meeting, Building & Grounds Committee, Building & Zoning Committee, Sheriff & Jail Committee and today's Commission Meeting.

Building & Grounds:

L. Howard moved that the Parks Commission be invited and placed on the December 1, 2022 Board Agenda to present their future projects listing and briefing. J. Strong seconded; motion carried.

J. Strong reported attending Chippewa Township Meeting, Area Agency on Aging Meeting, Finance Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

EMS:

J. Strong moved to approve the August 2022 contractual write-offs of \$116,982.67, non-contractual write-offs of \$2,777.56, and collections write-offs of \$14,148.47. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong moved to approve Mr. Johnson's request to hire one full-time EMT, which will allow the 4th truck to run 5 days per week. M. Bradstrom seconded; motion carried.

J. Strong moved to approve Mr. Johnson's request to purchase and install a system to allow the Emergency Coordinator and in-house staff to monitor Fire/EMS paging and on-scene communications at a cost of \$4,986.61. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Nystrom reported attending City of Big Rapids Meeting, MOTA Meeting and today's Commission Meeting.

M. Bradstrom reported attending Parks Rules/Regulations Meeting, Parks Finance Meeting, Parks Meeting, Finance, Drain Committee and today's Commission Meeting.

T. O'Neil reported attending Sheriff & Jail Committee, Mecosta Township Meeting, Austin Township Meeting, Drain Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve Sheriff Miller's request to apply for a Great Lakes Energy Grant of up to \$25,000 for the purchase of 2 laser and 10 radar units. R. Steinke seconded; motion carried.

T. O'Neil moved to approve Sheriff Miller's request to participate in B2 Round-Up Program to raise funds for uniforms for the Victims Service Unit. R. Steinke seconded; motion carried.

T. O'Neil moved to approve Sheriff Miller's request to host a fundraising golf outing at Clear Lake Golf Course on May 13, 2023 to assist with costs associated with the K9 Unit. R. Steinke seconded; motion carried.

R. Steinke reported attending Hinton Township Meeting, Central Dispatch Meeting, Millbrook Township Meeting, Finance Committee, LEPT Meeting, Deerfield Township Meeting, Aetna Township Meeting, MOTA Meeting, EMS Committee and today's Commission Meeting.

W. Routley reported attending Building & Zoning Committee, Building & Grounds Committee, Central Dispatch Meeting, City/County/Ferris Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- MAC Conference is Sunday in Port Huron; we will have 6 members from our Board in attendance.
- WCMCA Meeting will be on 10/3 in Manistee; needs to know who will be attending.
- Was able to reserve a Chevy Equinox off the MiDeal Contract for \$27,951 from Berger Chevrolet to replace a Detective car/Sheriff Dept.; requesting permission to order. R. Steinke so moved. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.
- County Clerk is requesting permission to sign a User License Agreement with Permitium for online vital records' requests. J. Strong so moved. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

PUBLIC MATTERS & COMMENTS:

None

SCHEDULED APPEARANCE:

None

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

M. Bradstrom moved to accept and place on file Communications #1-3 and Minutes & Reports #1-3. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 3:47 P.M.

A handwritten signature in black ink, reading "Marcee M. Purcell". The signature is written in a cursive style with a large, looping "M" and "P".

Marcee M. Purcell, Mecosta County Clerk and
Clerk of the County Board of Commissioners

William Routley, Chair
Mecosta County Board of Commissioners