

UNAPPROVED

**MECOSTA COUNTY BOARD OF COMMISSIONERS****AUGUST 18, 2022**

Chair William Routley called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Marilyn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom; Jerri Strong not present.

Others present: Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

R. Steinke moved to approve the Agenda as presented. M. Bradstrom seconded; motion carried.

**APPROVAL OF MINUTES:**

M. Bradstrom moved to approve the August 4, 2022 Board Minutes and August 4, 2022 Public Hearing Minutes as presented. R. Steinke seconded; motion carried.

**PUBLIC MATTERS & COMMENTS:**

None

**UNFINISHED BUSINESS:****5.1 VILLAGE OF BARRYTON REQUEST FOR ANNEXATION**

R. Steinke moved to approve the Village of Barryton's petition for annexation of properties identified with Parcel Numbers: 04 027 006 001, 04 027 007 000, and 04 027 008 000 from the Township of Fork. M. Bradstrom seconded; roll call vote: 5 yeas, 1 nay [Howard]; motion carried.

**NEW BUSINESS:****6.1 DISTRICT COURT PROBATION VACANCY – PROBATION OFFICER**

M. Bradstrom moved to concur with the 77<sup>th</sup> District Court in filing the vacancy of Probation Officer. L. Howard seconded; motion carried.

**6.2 MEALS DRIVER SCHEDULE – COA**

L. Howard moved to approve Cynthia Mallory's request to increase the hours of Meals on Wheels delivery for the Mecosta Route from 12 to 16 weekly. W. Nystrom seconded; motion carried.

### **6.3 HOMELAND SECURITY GRANT AGREEMENT**

R. Steinke moved that the Chair be authorized to sign the FY 2021 HSGP Intergovernmental Grant Agreement. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

### **SCHEDULED APPEARANCE:**

Sheriff Miller appeared before the Board with Gary Green, new Undersheriff. Gary Green introduced himself and gave a brief history of his service in law enforcement. Sheriff Miller introduced Sgt Pippen, Canine Dep. Zeek, and Conservation Officer Josh Reed - former Mecosta County Deputy – all were given “outstanding service” award from the Sheriff for their work with the canine. Another “outstanding service” award was given to Det. Sgt. Mohr, who could not be present, for his work on a recent murder case.

### **FINANCIAL MATTERS:**

#### **MMRMA Net Asset Distribution – Administrator**

R. Steinke moved that a pro-rated share of the MMRMA Net Asset Distribution go to the 2 Departments paying full cost allocation expenses, with \$585 to the Building Dept, \$2,691 to EMS, and the remaining \$35,695 to the General Fund. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

#### **2022 Tax Rate Request L-4029 – Administrator**

R. Steinke moved that the proposed L-4029 for 2022 be placed on the September 1<sup>st</sup> Agenda. M. Bradstrom seconded; motion carried.

#### **Secondary Road Patrol Grant Agreement – Sheriff**

R. Steinke moved that the Chair be authorized to sign the Secondary Road Patrol Grant Agreement. T. O’Neil seconded; motion carried.

### **Other Business:**

None

### **Commissioner Per Diem and Travel**

R. Steinke moved to approve all Commissioner per diem and travel. M. Bradstrom seconded; motion carried.

### **Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,759,280.16 and approve and pay non-approved vouchers in the amount of \$83,840.06. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

### **COMMITTEE REPORTS:**

L. Howard reported attending Tri-Lakes Improvement Board Meeting, Human Services Collaborative Board, Mid-State Health Network Advisory Board Meeting, Building & Zoning Committee and today’s Commission Meeting.

**Building & Zoning:**

L. Howard moved that Ms. Stenger be approved to take 2 abatement requests to the Prosecuting Attorney to move forward in the abatement process. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Nystrom reported attending WISE Meeting, 2 City of Big Rapids' Meetings, MOTA Meeting and today's Commission Meeting.

M. Bradstrom reported attending Brower Park Meeting, Paris Park Meet-and-Greet, Parks Meeting, 2 Personnel Meetings, Finance Committee, Green Township Meeting, Colfax Township Meeting and today's Commission Meeting.

**Personnel:**

M. Bradstrom moved to approve the Prosecutor's request to hire the previously approved Assistant Prosecutor at the 2-Year Step of the Non-Union Level 10. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil reported attending Mecosta Township Meeting, Austin Township Meeting, Brady Lake Meeting, Road Commission Meeting, Personnel Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

R. Steinke reported attending Hinton Township Meeting, Central Dispatch Meeting, Millbrook Township Meeting, Aetna Township Meeting, Deerfield Township Meeting, Finance Committee, Personnel Committee, MOTA Meeting, EMS Committee and today's Commission Meeting.

**EMS:**

R. Steinke moved to approve the July 2022 contractual write-offs of \$61,655.34, non-contractual write-offs of \$4,019.81, and collections write-offs of \$9,335.79. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

R. Steinke moved to approve Mr. Johnson's request to fill the Medical Biller vacancy. T. O'Neil seconded; motion carried.

R. Steinke moved to approve Mr. Johnson's request to purchase 2 new ventilators from Bound Tree at a total price not to exceed \$14,295.08. T. O'Neil seconded; roll call vote: 6 yeas, 0 nays; motion carried.

R. Steinke moved to approve Mr. Johnson's request to apply for an MMRMA RAAP grant to cover half the cost of a Vehicle Intelligence System to help monitor the fleet of ambulances. M. Bradstrom seconded; motion carried.

W. Routley reported attending Planning & Zoning Committee, Central Dispatch Meeting, Finance Committee, City/County/Ferris Meeting, Big Rapids Township Meeting, Building & Zoning Committee, EMS Committee, COA Meeting and today's Commission Meeting.

W. Routley reported that the COA parking lot is coming along nicely.

W. Routley discussed the upcoming Committee of the Whole Meeting on 8/25, noting that Gods Helping Hands and Sisters of Sobriety had requested inclusion in the meeting; Paul Bullock was requested to send a letter to each.

**ADMINISTRATOR'S REPORT:**

Mindy Taylor reported on the following:

- Received a resignation on the Parks Board, which is set to expire 12/31/22. The Board discussed and decided to advertise for the vacancy's new term.

**PUBLIC MATTERS & COMMENTS:**

None

**SCHEDULED APPEARANCE:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

M. Bradstrom moved to accept and place on file Communication #1, Minutes & Reports #1-3 and Resolutions #1-2. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 3:38 P.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk of the County Board of Commissioners

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William Routley, Chair  
Mecosta County Board of Commissioners