

Finance Committee Agenda

7/19/22

1:30 PM

Conf Rm F

Meeting called by: Ray Steinke **Note taker:** Mindy Taylor

Attendees: Bill Routley, Jerri Strong, Marilyn Bradstrom

----- Agenda Topics -----

Call To Order

Public Comment

Budget Alteration Request/Building Dept.

Finance Officer

Commissioner Per Diem and Travel

Listed Bills

Other Business

Adjournment

Other Information

Finance Committee Minutes

7/19/22

1:30 PM

Conf Rm F

Meeting called by: Ray Steinke **Note taker:** Mindy Taylor

Attendees: Bill Routley, Marilyn Bradstrom

----- Agenda Topics -----

Call To Order 1:30 PM

Public Comment NONE

Discussion:

Budget Alteration Request/Building Dept.

Discussion: The Committee reviewed a budget alteration request from the Director of Building and Zoning.

Conclusions: **The Committee will recommend to the Board that the budget alteration request be approved as submitted.**

Action items:	Person responsible:	Deadline:
---------------	---------------------	-----------

Commissioner Per Diem and Travel

Discussion: **The Committee reviewed and approved all Commissioner per diem and travel.**

Listed Bills

Discussion: The Committee reviewed all bills.

Conclusions: The Committee will recommend that all bills be paid as listed.

Other Business NONE

Adjournment 2:03 PM

06/10/2022
Year Ended 12/31/2022

QUARTERLY BUDGET AMENDMENT REPORT FOR MECOSTA COUNTY

ALTERATION x AMENDMENT

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	PLUS	MINUS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED	Request # 1	AMENDMENT
Fund 249 - BUILDING DEPARTMENT										
249-000-475.000	PLUMBING PERMITS	25,000.00	25,000.00	0.00	0.00	25,000.00	13,455.00	53.82	Are additional funds required?	
249-000-476.000	MECHANICAL PERMITS	45,000.00	45,000.00	0.00	0.00	45,000.00	31,553.00	70.12		
249-000-478.000	BUILDING PERMITS	150,000.00	150,000.00	0.00	0.00	150,000.00	103,783.00	69.19		xx
249-000-480.000	ELECTRIC PERMITS	50,000.00	50,000.00	0.00	0.00	50,000.00	39,088.00	78.18		If YES, what amount?
249-000-665.000	INTEREST ON INVESTMENTS	5,000.00	5,000.00	0.00	0.00	5,000.00	648.47	12.97	Funding Source?	
249-000-671.000	BUDGET USES OF FUND BALANCE	679,420.00	717,416.00	0.00	0.00	717,416.00	0.00	0.00		
249-000-692.000	INSURANCE REFUNDS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00		
TOTAL Revenues		955,420.00	993,416.00	0.00	0.00	993,416.00	188,527.47	18.98	EXPLANATION:	
249-000-703.000	OTHER SALARIED	55,160.00	55,160.00	0.00	0.00	55,160.00	24,581.57	44.56	Typically we have enough budgetted for the year with some left over, however the increase if fuel costs this year is requiring more.	
249-000-705.000	PER DIEMS	100.00	100.00	200.00	0.00	300.00	300.00	300.00		
249-000-706.000	REGULAR FULL-TIME WAGES	69,122.00	69,122.00	0.00	0.00	69,122.00	32,467.13	46.97		
249-000-708.000	PART-TIME HOURLY WAGES	3,356.00	3,356.00	0.00	(1,258.00)	2,098.00	0.00	0.00		
249-000-713.000	SOCIAL SECURITY/FICA	8,106.00	8,106.00	0.00	0.00	8,106.00	3,598.36	44.39	Finance Committee Approved	
249-000-713.010	MEDICARE/FICA	1,896.00	1,896.00	0.00	0.00	1,896.00	841.55	44.39		
249-000-714.000	MERS	14,122.00	14,122.00	0.00	0.00	14,122.00	7,032.76	49.80	DATE:	
249-000-716.000	WORKMAN COMPENSATION	1,550.00	1,550.00	0.00	0.00	1,550.00	475.81	30.70		
249-000-717.000	HEALTHCARE SAVING PROGRAM	50,437.00	50,437.00	0.00	0.00	50,437.00	21,159.35	41.95	Board of Commissioners Approved	
249-000-717.010	DENTAL, VISION, LIFE	180.00	180.00	0.00	0.00	180.00	94.95	52.75		
249-000-718.000	UNUSED SICK LEAVE	4,063.00	4,063.00	0.00	0.00	4,063.00	1,501.84	36.96		
249-000-720.000	VACATION WAGES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00		
249-000-723.000	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	3,976.65	0.00	DATE:	
249-000-724.000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	480.88	0.00		
249-000-728.000	GAS/FUEL	4,000.00	4,000.00	1,500.00	(500.00)	1,500.00	320.03	16.00	DATE:	
249-000-733.000	SUPPLIES/MINOR EQUIPMENT	450.00	450.00	0.00	0.00	450.00	2,615.22	65.38		
249-000-808.000	MEMBERSHIP/DUES	615.00	615.00	0.00	(140.00)	310.00	182.14	40.48	DATE:	
249-000-809.000	CONFERENCE EXPENSES	700.00	700.00	0.00	(395.00)	220.00	220.00	35.77		
249-000-810.000	TRAVEL/MILEAGE EXPENSE	100.00	100.00	0.00	0.00	100.00	0.00	0.00	DATE:	
249-000-811.000	TRAINING EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	56.75	5.67		
249-000-812.000	EMPLOYEE PHYSICALS	0.00	0.00	107.00	(459.00)	107.00	0.00	0.00	DATE:	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EMPLOY	78,000.00	78,000.00	0.00	0.00	78,000.00	38,948.21	49.93		
249-000-821.000	POSTAGE	1,750.00	1,750.00	0.00	0.00	1,750.00	695.60	39.75	DATE:	
249-000-822.000	TELEPHONE	1,450.00	1,450.00	0.00	(200.00)	1,250.00	641.43	44.24		
249-000-830.000	PRINTING/PUBLICATIONS	700.00	700.00	0.00	0.00	700.00	504.92	72.13	DATE:	
249-000-830.000	BOOKS/PRINTED MATERIAL	2,000.00	2,000.00	0.00	(1,500.00)	500.00	199.76	9.99		
249-000-853.000	EQUIPMENT REPAIR	250.00	250.00	0.00	(150.00)	100.00	26.63	10.65	DATE:	
249-000-854.000	VEHICLE MAINTENANCE	1,200.00	1,200.00	2,000.00	0.00	3,200.00	1,592.22	132.69		
249-000-855.000	SOFTWARE MAINTENANCE CONTRACT	3,200.00	3,200.00	67.00	0.00	3,267.00	3,266.55	102.08	DATE:	
249-000-891.000	INDIRECT COST ALLOCATION	38,500.00	38,500.00	0.00	(92.00)	38,408.00	28,806.00	74.82		
249-000-905.000	REFUNDS	600.00	600.00	0.00	(400.00)	200.00	170.00	28.33	DATE:	
249-000-984.000	COMPUTER EQUIPMENT	0.00	0.00	1,220.00	0.00	1,220.00	1,219.57	0.00		
TOTAL Expenditures		347,607.00	347,607.00	5,094.00	(5,094.00)	347,607.00	176,082.88	50.66		
TOTAL FOR FUND 249										
REVENUES:		955,420.00	993,416.00	0.00	0.00	993,416.00	188,527.47	18.98		
EXPENDITURES		347,606.00	347,607.00	5,094.00	(5,094.00)	347,607.00	176,082.88	50.66		
NET OF REVENUES vs. EXPENDITURES		607,814.00	645,809.00	(5,094.00)	5,094.00	645,809.00	12,444.59			

COUNTY OF MECOSTA

Pay to: Bill Routley

TOTAL MILES	290
x	0.585
TRAVEL TOTAL	169.65

RECEIVED
JUL 11 2011
BOARD OF
COMMISSIONERS

is
ne
COPY

Signed by Dept Head or Deputy if check is for D

VOUCHER

COUNTY OF MECOSTA

Voucher No. _____

Commissioners

Date 11-Jul-22

Pay to: Bill Routley _____

Vendor # _____

Per Diems _____

DATE	ITEMS	AMOUNT
2-Jun-22	Commish	\$50.00
6-Jun-22	Bldg/grd	\$50.00
06/06/2022	AAAWM Search Comm Zoom	\$50.00
13/06/2022	AAAWM Exec Dir Interviews Zoom	\$50.00
13/06/2022	AAAWM Exec Dir Interviews Zoom	\$50.00
15/06/2022	COA	\$50.00
15/06/2022	AAAWM Exec Dir Interviews Zoom	\$50.00
20/06/2022	AAAWM PRC	\$50.00
20/06/2022	AAAWM PRC	\$50.00
21/06/2022	AAAWM PRC	\$50.00
21/06/2022	AAAWM PRC	\$50.00
22/06/2022	AAAWM PRC	\$50.00
22/06/2022	AAAWM PRC	\$50.00
30/06/2022	AAAWM Strategic Plan	\$50.00
30/06/2022	AAAWM Strategic Plan	\$50.00
TOTAL		\$750.00

Charge to: Per Diem
Account #: 101-101-705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bill Routley

Signed

RECEIVED
JUL 11 2022
BOARD OF
COMMISSIONERS

COPY


COUNTY OF MECOSTA

Date 7-7-22

TOTAL 4400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed Tom O'Neil



RECEIVED
JUL 07 2011
BOARD OF
COMMISSIONERS