

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

JULY 7, 2022

**UNAPPROVED**

Chair William Routley called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Marilynn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom; Jerri Strong not present.

Others present: Paul Bullock, County Controller, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA:**

R. Steinke moved to approve the Agenda as presented. M. Bradstrom seconded; motion carried.

**APPROVAL OF MINUTES:**

L. Howard moved to approve the June 16, 2022 Board Minutes as presented. M. Bradstrom seconded; motion carried.

**PUBLIC COMMENT:**

Theresa Ventocilla – appeared before the Board and introduced herself as running for County Commissioner District 6.

Brian Harrison, AdvisaCare – appeared before the Board and thanked them for the support through resolution; hopefully can get a reasonable fee schedule passed by the State to assist those who are currently receiving, or will receive, in-home, long-term care, when purchasing an unlimited PIP auto insurance policy, paid by the Michigan Catastrophic Claims Association.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:****6.1 COST ALLOCATION CONTRACT – MECOSTA COUNTY & MGMT OF AMERICA**

R. Steinke moved to approve the proposed new contract and revocation of the current Cost Allocation Contract between Mecosta County and MGT of America for Friend of the Court. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**6.2 MECOSTA COUNTY RESOLUTION 2022-11 – AMENDING FEE CAP FOR HOME HEALTH PROVIDERS UNDER NO-FAULT**

L. Howard moved to adopt and place on file Mecosta County Resolution 2022-11 – Amending Fee Cap for Home Health Providers under No Fault. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**6.3 CONTRACT WITH ROAD COMMISSION FOR LOCAL ROAD IMPROVEMENTS**

M. Bradstrom moved to approve a contract with the Mecosta County Road Commission for local road maintenance, repairs, and construction of various segments of local roads in Mecosta County. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**6.4 VILLAGE OF BARRYTON REQUEST FOR ANNEXATION**

Upon the appropriate filings by the Village of Barryton for annexation to the Village of certain properties, the Board scheduled a Public Hearing for August 4, 2022 at 11:30 a.m.

**6.5 COA VACANCY – RESPITE WORKER**

R. Steinke moved to approve Cynthia Mallory's request to post and fill a part-time Respite Aide position and any other openings that may occur due to department shifts. M. Bradstrom seconded; motion carried.

**6.6 LETTERS OF SUPPORT FOR STATE FUNDING FOR THE DRAGON AND WHITE PINE TRAILS**

M. Bradstrom moved that the Chair be authorized to sign letters to our State Rep/Senator asking for support with funding requests from the Statewide Active Transportation Network for the Dragon and White Pine Trails. L. Howard seconded; motion carried.

**6.7 AAAWM CONTRACT FY 2022 INCREASE IN FUNDING – COA**

L. Howard moved to approve the AAAWM contract amendment, which increases funding for Congregate meals by \$10,000. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**SCHEDULED APPEARANCE:**

None

**FINANCIAL MATTERS:**

**MMRMA Renewal - Administrator**

R. Steinke moved that the Administrator be authorized to sign the MMRMA Annual Renewal for July 1, 2022 through June 30, 2023. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**IT Agreement/City of Big Rapids – Administrator**

R. Steinke moved that the Administrator be authorized to sign the Amended IT Agreement with the City of Big Rapids, for \$168,000 annually, to cover the recently vacated Computer Tech position. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**MERS Election and Actuarial - Administrator**

R. Steinke moved that the Administrator be authorized to conduct an election to determine an employee delegate to the MERS Conference. W. Nystrom seconded; motion carried.

R. Steinke moved that Mindy Taylor be appointed as employer representative to the MERS Conference. W. Nystrom seconded; motion carried.

**Budget Alteration Request/Drains – Drain Commissioner**

R. Steinke moved that the budget alteration request submitted by the Drain Commissioner be approved. M. Bradstrom seconded; motion carried.

**Letter for ARPA & Marijuana Funding – Administrator**

R. Steinke moved that the presented draft letter to agencies chosen to present proposals for use of the ARPA funds be sent out and a Committee of the Whole scheduled for 8/25/22 from 9:00 a.m. to 4:00 p.m. to discuss proposals. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**Investments – Treasurer**

R. Steinke moved that the Treasurer be instructed to invest the ARPA and marijuana funds of \$3,300,000 in 6-month CDs at the best available rate and \$3,630,476 in 12-month CDs at the best available rate. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**2023 Non-Union Wage & Salaries – Administrator**

R. Steinke moved that the non-union wages scales be increased by 6% in the 2023 Budget, effective 1/1/23. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**Financial Reports/April – Finance Officer**

R. Steinke moved that the April Financial Reports be accepted and placed on file. M. Bradstrom seconded; motion carried.

**Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$921,553.16 and approve and pay non-approved vouchers in the amount of \$78,133.68. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**Other Business:**

None

**COMMITTEE REPORTS:**

L. Howard reported attending Central Michigan Community Mental Health Meeting, DHHS Meeting, Building & Grounds Committee, Sheriff & Jail Committee and today's Commission Meeting.

**Building & Grounds:**

L. Howard moved to approve the \$112,000 bid from Michigan Paving and Materials of Comstock Park to rebuild the parking lots at COA. Further, that Mr. Cassidy and the Administrator be authorized to approve additional site work, as needed, up to \$20,000. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

L. Howard moved to adopt Mr. Cassidy's timeline for engineering and repair to the Services Building parking lot. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

L. Howard moved that up to \$59,000 be authorized for a new evidence processing and storage room at the Sheriff's Office. M. Bradstrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

W. Nystrom reported attending Big Rapids Township Meeting and today's Commission Meeting.

M. Bradstrom reported attending Parks Meeting, Parks/Finance Meeting, Finance Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health/Personnel Meeting, District 10 Meeting, Sheriff & Jail Committee and today's Commission Meeting.

**Sheriff & Jail:**

T. O'Neil moved that a \$5,000 donation to the Jail Fund be accepted. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil moved that a \$1,000 donation to the Jail Fund be accepted. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil moved to approve a request from the Sheriff to accept a \$1,200 grant towards the Mecosta County Youth Academy from the Mecosta County Foundation. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

T. O'Neil moved to approve a request from the Sheriff to utilize \$1,434.02 in Drug Forfeiture funds to cover the amount remaining for purchase of the Tru-Narc system. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

R. Steinke reported attending Region 8 Meeting, District 10 Meeting, Finance Committee and today's Commission Meeting.

W. Routley reported attending AAAWM/GR Meeting, Proposal Review Committee AAAWM/GR, Proposal Review Committee AAAWM/BR, Proposal Review Committee/GR, AAAWM Strategic Plan Meeting, Finance Committee, Building & Grounds Committee and today's Commission Meeting.

**ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- Non-union staff was thankful and excited for 2023 increase.

- Looking at dates for union negotiations.
- Appreciate the time and work that has been put into the ARPA funds.

**PUBLIC MATTERS & COMMENTS:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

M. Bradstrom moved to accept and place on file Communications #1-7, Minutes & Reports #1- 2 and Resolutions #1-17. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 10:59 A.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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William Routley, Chair  
Mecosta County Board of Commissioners

