

MECOSTA COUNTY BOARD OF COMMISSIONERS

MAY 19, 2022

Chair William Routley called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Marilyn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Controller, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the May 2, 2022 Committee of the Whole Minutes as presented.

M. Bradstrom seconded; motion carried.

L. Howard moved to approve the May 5, 2022 Board Minutes as presented. M. Bradstrom seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Brook Baumann - Conservation District – appeared before the Board to inform about an upcoming bus tour on 7/15/22 from 8 a.m. to 12 p.m. to showcase programs and what they've been up to; a lunch will follow. Brook also introduced Kristen Cornell who is the new MAEAP [Michigan Agriculture Environmental Assurance Program] Technician, which addresses runoff and erosion within Mecosta and Montcalm Counties.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

6.1 MEDICAL EXAMINER REQUEST

R. Steinke moved to approve the proposed 2022 rate increases from Mid-Michigan ME Group, effective immediately. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 2023 BUDGET TIMELINE

Mindy Taylor – Finance Officer – presented the 2022 Budget Timeline, calling attention to 10/26/22 Committee of the Whole Budget Meeting and 12/1/22 Final Budget Hearing/Approval. J. Strong moved to adopt the 2022 Budget Timeline. M. Bradstrom seconded; motion carried.

FINANCIAL MATTERS:

Audited vs Budgeted Fund Balances – Finance Officer

R. Steinke moved to approve a request from the Finance Officer amending the various 2022 budgets to correct fund balance to the audited amount and reflect the resources available more accurately in each budget. M. Bradstrom seconded; motion carried.

HVAC System – Finance Officer

R. Steinke moved to approve Mr. Cassidy's request accepting the low bid from Gateway Refrigeration, in the amount of \$6,848.86, to replace the HVAC system for Back Control in the County Jail. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business:

None

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$669,928.69 and approve and pay non-approved vouchers in the amount of \$70,744.79. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

L. Howard reported attending Central Michigan Community Mental Health/Executive Board, Human Services Collaborative Board, Committee of the Whole, Building & Zoning Committee, Jail Tour and today's Commission Meeting.

Building & Zoning:

L. Howard moved that Ms. Stenger's request be approved awarding the abatement project to Greenscape General Contracting, at a cost of \$14,350, and she further be authorized to approve the agreement. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Nystrom reported attending WISE Meeting, MOTA Meeting, AAW Meeting, Committee of the Whole Meeting and today's Commission Meeting.

M. Bradstrom reported attending Committee of the Whole Meeting, Finance Committee, Parks Meeting, Jail Tour, Green Township Meeting, Grant Township Meeting, Colfax Township Meeting and today's Commission Meeting.

R. Steinke reported attending Hinton Township Meeting, Millbrook Township Meeting, Central Dispatch Meeting, Drain Tour, Aetna Township Meeting, Deerfield Township Meeting,

Committee of the Whole Meeting, District 10 Health, Finance Committee, MOTA Meeting, EMS Committee and today's Commission Meeting.

T. O'Neil reported attending Drain Tour, Mecosta Township Meeting, Austin Township Meeting, Committee of the Whole Meeting, District 10 Health Meeting, Brady Lake Dam Meeting, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

J. Strong reported attending Village of Barryton Meeting, Fork Township Meeting, Martiny Township Meeting, EMS Committee, Building & Zoning Committee, Committee of the Whole Meeting, Road Commission Meeting, Finance Committee, Interviews for COA Meals Coordinator, COA Meeting and today's Commission Meeting.

J. Strong informed the Board that Beth White was hired for Meals Coordinator position at COA, replacing Shawn Sredersas.

EMS:

J. Strong moved to approve the April 2022 contractual write-offs of \$96,211.57, non-contractual write-offs of \$3,706.40, and collections write-offs of \$14,360.67. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

J. Strong moved to approve Mr. Johnson's request that the BLS CPR training rate be transitioned to \$120/class plus the cost of the card. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Routley reported attending Central Dispatch Meeting, Committee of the Whole Meeting, Finance Committee, EOC Meeting, COA Meeting, City/County/Ferris Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

- COA – Beth White has been with COA for 16 years; has been back-up Meals Coordinator. Would ask that in light of the fact she has experience, start at the 2-year rate with step-raise annually from date of new job thereafter (vs date of hire). J. Strong so moved. M. Bradstrom seconded; motion carried.
- Permission for COA Director to fill Beth's position and Accountant vacancy. M. Bradstrom so moved. J. Strong seconded; motion carried.
- Submitted a "Request for a Governor's Disaster Declaration" for City of Big Rapids due to the storm we had a last week. The City sustained well over \$2 million in damages and the Declaration opens the possibility of State funding.
- Mindy requested permission to submit a grant application to County Veterans Service Fund for 2023. It will pay for several things in Paul Mackersie's office ... a little over \$61,000. L. Howard so moved. M. Bradstrom seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Brooke Baumann – appeared before the Board again to note her email was wrong on flyers, but it has been fixed and the correct was emailed to all.

SCHEDULED APPEARANCE:

None

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

M. Bradstrom moved to accept and place on file Minutes & Reports #1-3 and Resolution #1.
W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 3:36 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk of the County Board of Commissioners

William Routley, Chair
Mecosta County Board of Commissioners