

Finance Committee Agenda

5/3/2022

1:30 PM

Conf Rm F and Zoom ID#6084719153

Meeting called by: Ray Steinke **Note taker:** Paul Bullock

Attendees: Bill Routley, Jerri Strong, Marilyn Bradstrom, Mindy Taylor

----- Agenda Topics -----

Call To Order

Public Comment

Juvenile Court/RDSS Program Request

Judge Thompson

Sobriety Court Request

Magistrate Lyons

District Court Request/Disposal obsolete equipment

Magistrate Lyons

Other

Commissioner Per Diem and Travel

Listed Bills

Other Business

Adjournment

Finance Committee Minutes

5/3/2022

1:30 PM

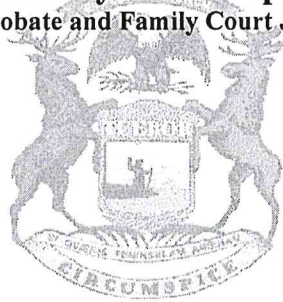
Conf Rm F and Zoom ID#6084719153

Meeting called by:	Ray Steinke	Note taker:	Paul Bullock
Attendees:	Bill Routley, Marilynn Bradstrom, Mindy Taylor		
----- Agenda Topics -----			
Call To Order	1:30 PM		
Public Comment	NONE		
Juvenile Court/RDSS Program Request	Judge Thompson		
Discussion: The Committee reviewed a request from Judge Thompson for a \$3/visit stipend to supplement the \$12/hour paid by the DHHS/RDSS program to In Home Detention Services workers.			
Conclusions: The Committee will recommend to the Board that the request be approved, effective May 9 th .			
Sobriety Court Request	Magistrate Lyons		
Discussion: The Committee reviewed a request from the District Court for permission to increase the Treatment Court's Field Service Worker hourly rate from \$10/hour to \$15/hour, the first increase since 2013, and fill the current vacancy.			
Conclusions: The Committee will recommend to the Board that the request be approved.			
District Court Request/Disposal obsolete equipment	Magistrate Lyons		
Discussion: The Committee reviewed a request from Magistrate Lyons to donate 4 obsolete printers to Osceola County. They are unusable with our new software but will still work for Osceola County. Further, the Magistrate requested permission to sell Osceola three boxes of tractor feed paper at \$50/box. The paper goes with the printers and is useless for our Court.			
Conclusions: The Committee will recommend to the Board that the requests be approved, the printers transferred and the paper sold to Osceola County			
Other	NONE		
Commissioner Per Diem and Travel	Discussion: The Committee reviewed and approved all Commissioner per diem and travel.		
Listed Bills	Discussion: The Committee reviewed all bills.		
Conclusions: The Committee will recommend that all bills be paid.			
Other Business	NONE		
Adjournment	2:09 PM		

The 18th PROBATE COURT & 49th CIRCUIT COURT

MECOSTA COUNTY
Mecosta County Courthouse
400 Elm Street
Big Rapids, MI 49307
(231) 592-0135

Hon. Tyler Thompson
Probate and Family Court Judge



OSCEOLA COUNTY
Osceola County Courthouse
410 West Upton
Reed City, MI 49677
(231) 832-6127

April 28, 2022

To: Mecosta County Board of Commissioners

Juvenile Probation utilizes a state program called Regional Detention Support Services (RDSS). RDSS is intended to provide alternatives to jail and detention for juvenile offenders in counties that do not have secure detention facilities. The juvenile court recruits their own worker(s), who attend mandatory training provided by DHHS. These individuals work under an agreement with the court and submit vouchers to Juvenile Probation. Copies of the vouchers are submitted to the county for payment. Juvenile Probation completes a monthly RDSS workbook, and sends the workbook, original vouchers, and case-specific documentation to DHHS for reimbursement.

Because Mecosta County is eligible for a Basic Grant under the Child Care Fund, the county is reimbursed 100% for its RDSS-eligible expenditures. The contract with the state is administered by DHHS. The current 3-year contract has an estimated value of \$75,000 (\$25,000 per year). Mecosta's juvenile staff uses two components of RDSS: home detention and, infrequently, transportation. The importance of the home detention program cannot be overstated, particularly in light of the current unavailability of non-secure and secure placements for juveniles.

Under the county's contract with RDSS, workers are paid \$12.00 per home detention visit (approximately one hour) and reimbursed for mileage at the standard IRS rate. The \$12 RDSS hourly rate has remained unchanged for approximately 10 years and there are no indications that the hourly rate will be increased. This rate will likely hinder recruitment of new RDSS workers and retention of the current worker, Vince Wallace.

Antrim County, for instance, is supplementing the RDSS rate by paying an additional \$5.00 per visit. The supplement cannot be reimbursed by the State of Michigan.

I propose that RDSS workers contracted by Mecosta County be paid a monthly stipend or supplement of \$3.00 per visit. An RDSS worker would document the number of visits in a month and submit it to Juvenile Probation for verification and vouchering to the county for payment. This supplement would generate additional nonemployee compensation for tax purposes. Mecosta's home detention visits average 75 per month. It is likely that an additional \$2,700 would be paid annually to a worker carrying a consistent caseload of 4-5 juveniles.

This supplement would come from the 292.000.846 In Home Care – Probate line item.

If you have any questions, my staff or I would be happy to answer them.

Respectfully,



Tyler Thompson
Family Court & Probate Judge

MECOSTA/OSCEOLA TREATMENT COURT
400 ELM STREET
BIG RAPIDS, MICHIGAN 49307
PH: 231-592-9252 / FAX 231-592-0181

Peter Jaklevic – District Court Judge

Jacob Buse – Interim Treatment Court Coordinator

April 27, 2022

To: Board of Commissioners
From: Jacob Buse - Interim Treatment Court Coordinator
Re: Replacement of Field Service Worker Jaycee Baker

As of 4/26/22, the Treatment Court Field Service Worker Jaycee Baker submitted her resignation effective immediately. I am requesting to begin an interview process to fill this position as soon as possible.

Additionally, we are having trouble with recruiting and retention for this position to which I believe the rate of pay is a major factor. The position was created in December 2013 with rate of pay of \$10/hour plus mileage. The pay has not increased since 2013 and I believe we would have a better standard of applicant and be able to retain an employee longer if the rate were raised to \$15/hour.

Thank you,



Jacob Buse
Interim Treatment Court Coordinator



Thomas Lyons
77th District Court Magistrate

4/26/22

TO: Mr. Paul Bullock
FROM: Tom Lyons, District Court Administrator
SUBJECT: District Court Printers and Paper

Paul:

With the setup complete with new hardware and software in District Court, we now have four Lexmark dot matrix impact printers that are not compatible with our new software. Since District Court in Reed City is still using the same type Lexmark printers, I would propose we donate them to the Reed City District Court.

We also have three boxes of the three-part paper for the Lexmark printers that we can't use. The cost to us was \$61.75 per box. I propose that we sell the three boxes to the Osceola County District Court for \$50.00 per box (\$150.00 total) instead of sending it back to the vendor, since our cost to ship it back would be about \$60.00.

Thank you for your consideration,



Tom Lyons

RECEIVED
APR 27 2022
BOARD OF
COMMISSIONERS

Date: 5-2-22

MARILYNN BRADSTROM

[illegible]

Commissioners

Date 5-2-22

Pay to: MARILYNN BRADSTROM

[illegible]

TOTAL \$450.00


Charge to: Per Diem
Account #: 101 101 705.000

Finance Committee Approval

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Marilyn Bradstrom
Signed

Signed



Commissioners

Date 5-2-22

Pay to: Tom O'Neil

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MAY 02 2011
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TOTAL \$300.00

Charge to:	Per Diem
Account #:	101 101 705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed Tom O'Neil

COPY



VOUCHER

COUNTY OF MECOSTA

Commissioners

Date 5-1-22

Pay to: Ray Steinke

[illegible]

Charge to: Per Diem
Account #: 101 101 705.000

TOTAL 350-

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed Ram Steinke

COPY

TRAVEL VOUCHER

COUNTY OF MECOSTA

4/28/2022

Pay to: Bill Routley

Date	From	To	Reason for Travel	Miles Traveled
1-Apr-22	Big Rapids	Baldwin	Exec Dir Review	65
20-Apr-22	Big Rapids	COA	Advisory Board	30
25-Apr-22	Big Rapids	Grand Rapids	AAAWM	65
25-Apr-22	Grand Rapids	Big Rapids	AAAWM	65
Charge to: Travel Expense General Ledger: 101 101 810.000			TOTAL MILES <div>x</div> TRAVEL TOTAL	225 <div>0.585</div> 131.625

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bill Routley
Signed by Employee

Signed by Dept Head or Deputy if check is for Dept Head

COPY

VOUCHER

COUNTY OF MECOSTA

Voucher No. _____

Commissioners

Date 28-Apr-22

Pay to: Bill Routley _____

Vendor # _____

Per Diems

DATE	ITEMS	AMOUNT
1-Apr-22	AAAVM Exec Dir Review	\$50.00
4/5/2022	Blg/Grd	\$50.00
4/5/2022	Finance	\$50.00
4/7/2022	Commish	\$50.00
4/19/2022	Finance	\$50.00
4/20/2022	COA	\$50.00
4/21/2022	City/County/Ferris	\$50.00
4/21/2022	Commish	\$50.00
4/21/2022	Bld/Zon	
4/25/2022	AAAVM Exec Meeting	\$50.00
4/25/2022	AAAVM Board Meeting	\$50.00
TOTAL		\$500.00

Charge to: Per Diem
Account #: 101.101.705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bill Routley
Signed _____

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APR 29 2022
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COMMISSIONERS

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VOUCHER

COUNTY OF MECOSTA

Commissioners

Date 4/26/2022

Pay to: LINDA HOWARD

DATE	ITEMS	AMOUNT
4/5/2022	Bldg & Grounds Mtg	\$50.00
4/6/2022	Sheriff & Jail	\$50.00
4/7/2022	Co Comm	\$50.00
4/11/2022	YAC Mtg	\$50.00
4/13/2022	Equalization	\$50.00
4/14/2022	Human Services Collab Bd	\$50.00
4/21/2022	Co Comm	\$50.00
4/25/2022	Tri Lakes Mtg	\$50.00
4/25/2022	WCM MTA	\$50.00
4/26/2022	DHHS Mtg	\$50.00
TOTAL		\$500.00


Charge to: Per Diem
 Account #: 101 101 705.000


It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Linda Howard

Signed

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 APR 26 2022
 BOARD OF
 COMMISSIONERS

 COPY



VOUCHER

COUNTY OF MECOSTA

Commissioners

Date April 21, 2022

Pay to: Wendy Nystrom

DATE	ITEMS	AMOUNT
4/7/2022	Board of Commissioners	\$50.00
4/21/2022	Board of Commissioners	\$50.00
4/25/2022	West Michigan County Alliance	\$50.00
TOTAL		\$150.00

Charge to: Per Diem
Account #: 101 101 705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Wendy Nystrom

Signed

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APR 26 2022
BOARD OF
COMMISSIONERS

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