# **Finance Committee Agenda**

### 5/3/2022 1:30 PM Conf Rm F and Zoom ID#6084719153

Meeting called by:	Ray Steinke	Note taker:	Paul Bullock		
Attendees:	Bill Routley, Jerri Strong,	Marilynn Bradstrom, Mino	ly Taylor		
	Agenda	Topics			
Call To Order					
Public Comment					
Juvenile Court/RDSS Prog	gram Request	Judge Thompson			
Sobriety Court Request		Magistrate Lyons			
District Court Request/Dis	sposal obsolete equipment	Magistrate Lyons			
Other					
Commissioner Per Diem a	Commissioner Per Diem and Travel				
Listed Bills					
Other Business	Other Business				
Adjournment			,		

# **Finance Committee Minutes**

5/3/2022 1:30 PM Conf Rm F and Zoom ID#6084719153

Meeting called by:	Ray Steinke	Note taker:	Paul Bullock			
Attendees:	Bill Routley, Mari	lynn Bradstrom, Mindy Tayl	or			
	Aş	genda Topics				
Call To Order			1:30 PM			
Public Comment			NONE			
Juvenile Court/RDSS Pr	ogram Request	Judge Thompson				
Discussion: The Commi paid by the DHHS/RDSS			stipend to supplement the \$12/hour			
Conclusions: The Comm	nittee will recommend to	o the Board that the request be a	pproved, effective May 9 <sup>th</sup> .			
Sobriety Court Request		Magistrate Lyons				
		om the District Court for permissic \$15/hour, the first increase since \$	on to increase the Treatment Court's 2013, and fill the current vacancy.			
Conclusions: The Comm	ittee will recommend to	the Board that the request be a	pproved.			
District Court Request/D	isposal obsolete equi	pment Magistrate Lyons				
They are unusable with o	ur new software but will s	still work for Osceola County. Fur	bsolete printers to Osceola County. ther, the Magistrate requested es with the printers and is useless for			
Conclusions: The Comn and the paper sold to O		o the Board that the requests be a	approved, the printers transferred			
Other			NONE			
Commissioner Per Diem	and Travel					
Discussion: The Commit	ttee reviewed and appro-	ved all Commissioner per diem a	and travel.			
Listed Bills						
Discussion: The Commi	Discussion: The Committee reviewed all bills.					
Conclusions: The Comm	nittee will recommend th	at all bills be paid.				
Other Business			NONE			
Adjournment			2:09 PM			

## <sup>3 of 17</sup> The 18<sup>th</sup> PROBATE COURT & 49<sup>th</sup> CIRCUIT COURT

MECOSTA COUNTY Mecosta County Courthouse 400 Elm Street Big Rapids, MI 49307 (231) 592-0135 Hon. Tyler Thompson Probate and Family Court Judge

OSCEOLA COUNTY Osceola County Courthouse 410 West Upton Reed City, MI 49677 (231) 832-6127 FC - 1

April 28, 2022

10

To: Mecosta County Board of Commissioners

Juvenile Probation utilizes a state program called Regional Detention Support Services (RDSS). RDSS is intended to provide alternatives to jail and detention for juvenile offenders in counties that do not have secure detention facilities. The juvenile court recruits their own worker(s), who attend mandatory training provided by DHHS. These individuals work under an agreement with the court and submit vouchers to Juvenile Probation. Copies of the vouchers are submitted to the county for payment. Juvenile Probation completes a monthly RDSS workbook, and sends the workbook, original vouchers, and case-specific documentation to DHHS for reimbursement.

Because Mecosta County is eligible for a Basic Grant under the Child Care Fund, the county is reimbursed 100% for its RDSS-eligible expenditures. The contract with the state is administered by DHHS. The current 3-year contract has an estimated value of \$75,000 (\$25,000 per year). Mecosta's juvenile staff uses two components of RDSS: home detention and, infrequently, transportation. The importance of the home detention program cannot be overstated, particularly in light of the current unavailability of non-secure and secure placements for juveniles.

Under the county's contract with RDSS, workers are paid \$12.00 per home detention visit (approximately one hour) and reimbursed for mileage at the standard IRS rate. The \$12 RDSS hourly rate has remained unchanged for approximately 10 years and there are no indications that the hourly rate will be increased. This rate will likely hinder recruitment of new RDSS workers and retention of the current worker, Vince Wallace.

Antrim County, for instance, is supplementing the RDSS rate by paying an additional \$5.00 per visit. The supplement cannot be reimbursed by the State of Michigan.

I propose that RDSS workers contracted by Mecosta County be paid a monthly stipend or supplement of \$3.00 per visit. An RDSS worker would document the number of visits in a month and submit it to Juvenile Probation for verification and vouchering to the county for payment. This supplement would generate additional nonemployee compensation for tax purposes. Mecosta's home detention visits average 75 per month. It is likely that an additional \$2,700 would be paid annually to a worker carrying a consistent caseload of 4-5 juveniles.

This supplement would come from the 292.000.846 In Home Care – Probate line item.

If you have any questions, my staff or I would be happy to answer them.

Respectfully,

Tyler Thompson Family Court & Probate Judge 

#### FC - 2

#### MECOSTA/OSCEOLA TREATMENT COURT 400 ELM STREET BIG RAPIDS, MICHIGAN 49307 PH: 231-592-9252 / FAX 231-592-0181

Peter Jaklevic- District Court Judge

Jacob Buse –Interim Treatment Court Coordinator

April 27, 2022

To: Board of Commissioners

From: Jacob Buse - Interim Treatment Court Coordinator Re: Replacement of Field Service Worker Jaycee Baker

As of 4/26/22, the Treatment Court Field Service Worker Jaycee Baker submitted her resignation effective immediately. I am requesting to begin an interview process to fill this position as soon as possible.

Additionally, we are having trouble with recruiting and retention for this position to which I believe the rate of pay is a major factor. The position was created in December 2013 with rate of pay of \$10/hour plus mileage. The pay has not increased since 2013 and I believe we would have a better standard of applicant and be able to retain an employee longer if the rate were raised to \$15/hour.

Thank you Jacob Buse

Interim Treatment Court Coordinator

Thomas Lyons 77<sup>th</sup> District Court Magistrate 4/26/22

TO: Mr. Paul Bullock FROM: Tom Lyons, District Court Administrator SUBJECT: District Court Printers and Paper

Paul:

With the setup complete with new hardware and software in District Court, we now have four Lexmark dot matrix impact printers that are not compatible with our new software. Since District Court in Reed City is still using the same type Lexmark printers, I would propose we donate them to the Reed City District Court.

We also have three boxes of the three-part paper for the Lexmark printers that we can't use. The cost to us was \$61.75 per box. I propose that we sell the three boxes to the Osceola County District Court for \$50.00 per box (\$150.00 total) instead of sending it back to the vendor, since our cost to ship it back would be about \$60.00.

Thank you for your consideration,

Tom Lyons



7 of 17

TRAVEL VOUCHER

### COUNTY OF MECOSTA

#### Department:

Pay to:

MARILYNN BRADSTROM R.T. Miles Traveled Reason for Travel То Date From 13.0 MONTHLY MTG HOME GRANT TWP 4-11-22 4.4 15 .. 4-12 " GREEN " 26.0 16 0 COLFAX " 4-20 " 92.3 WEST CENTRAL 4-25 " MARION, MI MI COUNTY AlleANCE MEETING RECEIVI MAY 02 M Lodging Amount Event Parking/Meals DONERS \$0.00 **Total Other** + 135.7 TOTAL MILES 0.585 X Travel Expense Charge to: 79.38 F MILEAGE TOTAL General Ledger: 101-101-810.000 \$0.00 Meals/Parking Total

It is hereby certified that the above account is true and correct and that no part of the same has been paid

79.38

F

Manlyn Bradstrom

Signed Authorizing Department Head

Total Reimbursement

### Commissioners

Date 5-2-22

Pay to: MARILYNN BRADSTROM

DATE	ITEMS	AMOUNT
4-5-22	FINANCE	\$ 50.00
4-6 "	MIWORKS	
4-7 "	B.o.C.	
4-14 1	DRAGON EXEC. COMMITTEE	
4-19 "	FINANCE	
4-21 4	B.O.C.	
4-25 .	WEST CENTRAL MI COUNTY ALLEADLE MTG.	¥.
5-2 "	COMMITTEE OF THE WHOLE	100.00
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	RECEIVED RECEIVED MAY U2 1000 BOARD OF BOARD ONERS COMMISSIONERS	
	MAY OF OFERS	
	COWWIE	
	IATOT	\$450,0

Per Diem Charge to: 101 101 705.000 Account #:

Finance Committee Approval



It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Marlyno Bradstrom Signed

# COUNTY OF MECOSTA

### Commissioners

Date 5 - 2 - 22

Pay to: Tom O'Neil

		ABAOLINIT
DATE	ITEMS	AMOUNT
4-36-22	SHERIFF & SAIL	\$50.00
4-7-22	BO.C.	\$ 50,00
4-21-22	Building & ZONING	\$50,00
4-21-22	E.M.S.	\$50.00
4-21-22	B.O.C.	\$ 50,00
N-25 - 22	W. M. C.A.	\$ 50,00
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	BECK MAY D 2 MM BOARDONERS BOMMSSIONERS COMMISSIONERS	
	Т	OTAL 300,00

Charge to: Account #: Per Diem 101 101 705.000

> It is hereby certified that the above account is true and correct and that no part of the same has been paid.

DHeel R Signed

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Date: 5-1-22

Pay to:

Ray Steinke

Date	From	То	Reason for Travel	Miles Traveled
4-4-22	MORHAN	MS11ARmak Town	neet	34
4-13 22	11	Deers FIELD THD	IN PET	6
4 85 22	MORINRY	MILLAR MARTINA Deers Field Twp TO MILE Ra	M-eet at Matson	48
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	L		TOTAL MILES	88
Charge to:	Travel Expense		x	- 585 9.56
	101-101-810.000		TRAVEL TOTAL	
	\$	L		\$51.48

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

An he

# COUNTY OF MECOSTA

### Commissioners

Date 5-1-22

Pay to: Ray Steinke

DATE	ITEMS	AMOUNT
4-5-22	FINGNER	5.000
4322	Comm	5000
4113-22	Canalization Most	50,00
4-1922	HINGNER.	50.00
4-21-22	EMS	50_00 50_00
4-21-22	Comm WCMCA	50.00
425-27-	WCMCA	60:00
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harge to:	Per Diem TOTAL	

Charge to: Account #: Per Diem 101 101 705.000

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

<u>Steinke</u> Signed

4/28/2022

COPT

Pay to:

**Bill Routley** 

Date	From	То	Reason for Travel	Miles Traveled
1-Apr-22	Big Rapids	Baldwin	Exec Dir Review	65
20-Apr-22	Big Rapids	COA	Advisory Board	30
25-Apr-22	Big Rapids	Grand Rapids	AAAWM	65
25-Apr-22	Grand Rapids	Big Rapids	AAAWM	65
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			TOTAL MILES	225
	Travel Expense		X	0.585
General Ledger:	101 101 810.000		TRAVEL TOTAL	131.625

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Bill Routley** 

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Signed by Employee

Signed by Dept Head or Deputy if check is for Dept Head

# COUNTY OF MECOSTA

# Commissioners

Pay to: Bill Routley

Per Diems

DATE	ITEMS	AMOUNT
1-Apr-22	AAAWM Exec Dir Review	\$50.00
4/5/2022	Blg/Grd	\$50.00
4/5/2022	Finance	\$50.00
4/7/2022	Commish	\$50.00
4/19/2022	Finance	\$50.00
4/20/2022	COA	\$50.00
4/21/2022	City/County/Ferris	\$50.00
4/21/2022	Commish	\$50.00
4/21/2022	Bld/Zon	
4/25/2022	AAAWM Exec Meeting	\$50.00
4/25/2022	AAAWM Board Meeting	\$50.00
		5. 
	TOTAL	\$500.00

Charge to: Account #: Per Diem 101 101 705.000



It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bill Routley

Signed

COPY

Voucher No.

Date 28-Apr-22

Vendor #\_\_\_\_\_

### Commissioners

Date 4

4/26/2022

Pay to: LINDA HOWARD

DATE	ITEMS	AMOUNT
4/5/2022	Bldg & Grounds Mtg	\$50.00
4/6/2022	Sheriff & Jail	\$50.00
4/7/2022	Co Comm	\$50.00
4/11/2022	YAC Mtg	\$50.00
4/13/2022	Equalization	\$50.00
4/14/2022	Human Services Collab Bd	\$50.00
4/21/2022	Co Comm	\$50.00
4/25/2022	Tri Lakes Mtg	\$50.00
4/25/2022	WCM MTA	\$50.00
4/26/2022	DHHS Mtg	\$50.00
	TOTAL	\$500.00

Charge to: Account #: Per Diem 101 101 705.000

> It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Linda Howard

Signed

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15 of 17

#### **TRAVEL VOUCHER**

#### COUNTY OF MECOSTA

#### Department:

Date: 4/26/2022

Pay to:

to: LINDA HOWARD

Date	From	То	Reason for Travel	Miles Traveled
4/6/2022	Mecosta	Remus	Wheatland Twp Mtg Special	6 x 2 = 12
4/18/2022	Mecosta	Remus	Wheatland twp mtg	6 x 2 = 12
4/25/2022		Marion	WCMCA	40 x 2 =80
4/26/2022	Mecosta	B.R.	DHHS	20x2=40
				······
Lodging				
Parking/Meals	Event			Amount
			Total Other	\$0.00
				144
Charge to:	Travel Exp		TOTAL MILES	0.585
	101-101-81		X MILEAGE TOTAL	\$84.24
Concial Louger.	101-101-0	0.000	MillEAGE TOTAL Meals/Parking Total	\$0.00
			Total Reimbursement	\$84.24

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Dioph

Linda Howard

Signed Employee



Signed Authorizing Department Head

# COUNTY OF MECOSTA

### Commissioners

Date April 21,2022

Pay to: Wendy Nystrom

DATE	ITEMS	AMOUNT
4/7/2022	Board of Commissioners	\$50.00
4/21/2022	Board of Commissioners	\$50.00
4/25/2022	West Michigan County Alliance	\$50.00
		5
		5
	TOTAL	\$150.00

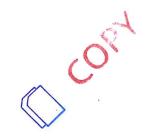
Charge to: Account #: Per Diem 101 101 705.000

RECEIVED PR 25 MM OFFICE

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Wendy Nystrom

Signed



#### TRAVEL VOUCHER

#### COUNTY OF MECOSTA

#### Department:

Date: April 25,2022

Pay to:

Wendy Nystrom

Date	From	То	Reason for Travel	Miles Traveled
	Big Rapids	Marion	WMCA	90
	Marion	Big Rapids		
		×		
Lodging				
Parking/Meals	Event			Amount
				<b>*</b> ****
			Total Other	\$0.00
			TOTAL MILES	90
Charge to:	Travel Expense		X	0.585
Charge to: General Ledger:	101-101-810.000	ĸ	MILEAGE TOTAL	\$52.65
General Leuger.	101-101-010.000		Meals/Parking Total	\$0.00
			ivieals/Parking Total	\$0.00

RECEINED APR 26 MM OFFERS

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

\$52.65

Wendy Nystrom

Signed Employee

**Total Reimbursement** 

Signed Authorizing Department Head