

**MECOSTA COUNTY BOARD OF COMMISSIONERS**

**AFTERNOON SESSION – 3:00 P.M.**

**April 21, 2022**

**AGENDA**

**1. CALL TO ORDER & QUORUM:**

William Routley \_\_\_\_\_  
District 7

Jerrilynn Strong \_\_\_\_\_  
District 2

Marilynn Bradstrom \_\_\_\_\_  
District 1

Linda Howard \_\_\_\_\_  
District 3

Ray Steinke \_\_\_\_\_  
District 4

Tom O'Neil \_\_\_\_\_  
District 5

Wendy Nystrom \_\_\_\_\_  
District 6

**2. REVIEW & APPROVAL OF AGENDA – ADDITIONS**

**3. APPROVAL OF MINUTES**

1. Board Minutes – April 7, 2022

**4. PUBLIC MATTERS & COMMENTS:  
(5 MINUTES PER PERSON LIMIT)**

**5. UNFINISHED BUSINESS:**

**6. NEW BUSINESS:**

1. Mecosta County Resolution #2022-06 – Emergency Medical Services Millage Proposal
2. Mecosta County Resolution #2022-07 – Commission on Aging Millage Proposal
3. Mecosta County Equalization Report FY 2021
4. Revision of Subdivision Drainage Rules & Storm Water Design Criteria – Drain Commissioner
  - a. Drain Commissioner - Administrative Guidelines for Storm Water Management
5. Parks Generator Project Proposal
6. AAAWM Grant Proposal – COA
  - a. Proposal Packet FY 23 to 25
  - b. Caregiver Support HMA
  - c. Caregiver Support Respite
  - d. Senior Center Staffing Service Application
  - e. Transportation Service Application
  - f. Nutrition & Health

**7. FINANCIAL MATTERS:**

Pre-approved Bills: \$826,619.71  
Non-approved Bills: \$95,666.13

**8. COMMITTEE REPORTS:**

**9. ADMINISTRATORS REPORT:**

**10. PUBLIC MATTERS & COMMENTS:  
(5 MINUTES PER PERSON LIMIT)**

**11. COMMUNICATIONS:**

1. Downtown Development Authority Minutes – January 6, 2022
2. Downtown Development Authority Financial Statement – 1<sup>st</sup> Quarter

**12. MINUTES & REPORTS:**

1. Building and Grounds/MSU Extension – April 5, 2022
2. Sheriff & Jail – April 6, 2022
3. Equalization – April 13, 2022
4. Finance

**13. RESOLUTIONS:**

1. Iosco County Resolution

**14. MISCELLANEOUS & ANNOUNCEMENTS:**

**15. ADJOURNMENT:**

**SCHEDULED APPEARANCE**

## MECOSTA COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2022

**UNAPPROVED**

Chair William Routley called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Marilynn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

**REVIEW & APPROVAL OF AGENDA:**

R. Steinke moved to approve the Agenda with the addition of New Business 6.5 – Committee of the Whole Discussion. J. Strong seconded; motion carried.

**APPROVAL OF MINUTES:**

M. Bradstrom moved to approve the March 17, 2022 Board Minutes as presented. L. Howard seconded; motion carried.

**PUBLIC COMMENT:**

None

**NEW BUSINESS:****6.1 CLARIFICATION OF OPEN MEETINGS ACT**

R. Steinke moved to adopt Michigan Township Association's recommendation regarding the Open Meetings Act - that if a commissioner is not physically present for a meeting, but appearing virtually, they can listen but not participate in that meeting. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**6.2 DISTRICT COURT SOBRIETY COURT COORDINATOR**

J. Strong moved to concur with the District Court's appointment of Clyde Whaley to the Sobriety Court Coordinator vacancy. W. Nystrom seconded; motion carried.

**6.3 COA FUNDRAISER APPROVAL**

J. Strong moved to approve the Commission on Aging's request to participate in the Mecosta County Fair July 11-16 by selling "Darn Good Pies" as a fundraiser for the home delivered meals program. M. Bradstrom seconded; motion carried.

#### **6.4 COMPUTER FOR SENIORS – COA**

J. Strong moved to approve the Commission on Aging's request to accept \$9,350 in funding from Area Agency on Aging to purchase tablets for Seniors. R. Steinke seconded; motion carried.

#### **6.5 COMMITTEE OF THE WHOLE**

W. Routley addressed the Board in regard to scheduling a Committee of the Whole meeting to discuss expenditure of the ARP funds and marihuana retail sales tax funds that the county received.

J. Strong moved to schedule a Committee of the Whole Meeting for Monday, May 2, 2022 from 10:00 to 2:00 p.m. at the County Services Building, Conf. Room F. M. Bradstrom seconded; motion carried.

#### **UNFINISHED BUSINESS:**

None

#### **SCHEDULED APPEARANCE:**

None

#### **FINANCIAL MATTERS:**

##### **Dragon Trail Bid Update – Parks Superintendent**

R. Steinke moved that up to \$225,000 of the marihuana distribution funds be transferred to the Parks Fund and utilized to complete the Mecosta County position of the Trail. M. Bradstrom seconded; motion carried.

##### **Cost Allocation Contract Extension Proposal - Administrator**

R. Steinke moved that the extension proposal from Maximus to extend the Cost Allocation Plan contract for 3 years, FY 21-23, at the current rate of \$8,000/year be approved and the Chair authorized to sign the agreement. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

##### **FY 23 Veterans Service Fund Grant**

R. Steinke moved to approve the FY 23 Letter of Intent to apply for the Veterans Service Fund Grant. L. Howard seconded; motion carried.

##### **Proposed Comparables/Negotiations**

R. Steinke moved that the recommended comparables be submitted to the Union for use in 2022 negotiations. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

##### **Travel and Meal Policy Review – Administrator**

R. Steinke moved that the meal reimbursement rates be increased to \$15/breakfast, \$16/lunch and \$27/dinner effective May 1<sup>st</sup>. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Listed Bills:**

R. Steinke moved to pay the pre-approved vouchers in the amount of \$537,188.74 and approve and pay non-approved vouchers in the amount of \$97,358.84. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

**Other Business:**

Distributions from the Broomfield Trust Fund Corpus were reviewed.

**COMMITTEE REPORTS:**

L. Howard reported attending Central Michigan Community Mental Health/Executive Meeting, Building & Grounds Conference, Sheriff & Jail Committee, MAC Conference and today's Commission Meeting.

**Building & Grounds:**

L. Howard moved to approve a request from Bob Cassidy to purchase a 54" John Deere zero turn mower from Hutson at a cost of \$7,059. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

L. Howard moved to approve Bob Cassidy's request to have the generator radiator and strip heaters replaced at a cost of \$7,430.27. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Nystrom reported attending City of Big Rapids Meeting, Big Rapids Township Meeting and today's Commission Meeting.

M. Bradstrom reported attending MAC Conference, Finance Committee, Michigan Works/Ludington and today's Commission Meeting.

J. Strong reported attending Area Agency on Aging Meeting, Finance Committee, Sheriff & Jail Committee, Mid-Michigan Community Action Meeting, MAC Conference, Fork Township Meeting, Sheridan Township Meeting, Chippewa Township Meeting and today's Commission Meeting.

T. O'Neil reported attending District 10 Meeting, MAC Conference, Sheriff & Jail Committee and today's Commission Meeting.

**Sheriff & Jail:**

T. O'Neil moved to approve acceptance of a donation from Michigan Sheriff's Association of \$1,000 for the Victim Services Unit. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

T. O'Neil moved to approve the Sheriff's request to apply for a AAA Grant in the amount of \$14,305 for 7 radar units and 1 laser unit. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke reported attending MAC Conference, District 10 Health Meeting, Millbrook Township Meeting, Finance Committee and today's Commission Meeting.



W. Routley reported attending several Area Agency on Aging West Michigan Meetings, Celebrity Server at Commission on Aging, Finance Committee and today's Commission Meeting.

**ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- Had Mindy give an update on lost revenue; mechanism by which ARP funds are recognized, receive into General Fund, and use as we see fit.
- WCMCA meeting – Marion 4/25 – needs to know who is attending.
- May need to take Family Medical Leave as early as next week.

**PUBLIC MATTERS & COMMENTS:**

Karla Miller – Drain Commission - gave an update on the Ives Drain.

Wendy Nystrom noted a book sale will be happening at Methodist Church tomorrow and Saturday.

**MISCELLANEOUS & ANNOUNCEMENTS:**

None

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

M. Bradstrom moved to accept and place on file Communications #1-7, Minutes & Reports #1- 2 and Resolutions #1-3. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 11:05 A.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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William Routley, Chair  
Mecosta County Board of Commissioners

RESOLUTION  
#2022-06

EMERGENCY MEDICAL SERVICES MILLAGE PROPOSAL
---

The following preamble and resolution were offered by Commissioner \_\_\_\_\_  
and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, the Mecosta County Emergency Medical Service has provided emergency medical care to the citizens of Mecosta County for many years, and

**WHEREAS**, the Mecosta County Board of Commissioners has authorized and supported emergency medical services from the level of medical first responders up to and including advanced life support systems, and

**WHEREAS**, the need for continuance of emergency medical care will only increase in demand in the future, and

**WHEREAS**, the ever increasing costs of providing these multiple levels of medical service has been recognized by the citizens of Mecosta County and supported by the willingness to pay an additional millage amount to continue the current level of service, now

**THEREFORE BE IT RESOLVED**, that the Mecosta County Board of Commissioners, by the authority vested, will place a millage question on the general election ballot of August 2, 2022.

**BE IT FURTHER RESOLVED**, that the ballot proposal will read:

Shall the County of Mecosta levy up to .9342 mill (\$.9342 per \$1,000.00 of Taxable Value), this will constitute a renewal of the .9429 mill levy, previously authorized and subsequently reduced through Headlee Rollbacks to .9342 mills, which expired on December 31, 2021, to support the continued operation of the Emergency Medical Service network for a period of eight years in the tax years of 2022 through 2029. Total revenue to be raised the first year is estimated to be \$1,460,254.

YES      \_\_\_\_\_

NO      \_\_\_\_\_

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AYES:            Commissioners: \_\_\_\_\_

NAYS:           Commissioners: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED. \_\_\_\_\_

Marcee M. Purcell  
Mecosta County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF MECOSTA    )

I, the undersigned, the duly qualified and acting Clerk of the County of Mecosta, Michigan (the County) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 21<sup>st</sup> day of April, 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, A.D.

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Marcee M. Purcell  
Mecosta County Clerk

RESOLUTION  
#2022-07

## COMMISSION ON AGING MILLAGE PROPOSAL

The following preamble and resolution were offered by Commissioner \_\_\_\_\_  
and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, the Senior Citizens of Mecosta County are receiving valuable services through the Commission on Aging Office, and

**WHEREAS**, the voters of Mecosta County have supported a millage of ½ mill to fund the Commission on Aging and their services, and

**WHEREAS**, the need for continuing those services will increase in demand and the current millage expired on December 31, 2021, and

**WHEREAS**, the Mecosta County Commission on Aging will require ½ mill to continue present services and meet the future needs of county senior citizens, now

**THEREFORE BE IT RESOLVED**, that the Mecosta County Board of Commissioners, by the authority vested, will place a millage question on the primary election ballot of August 2, 2022.

**BE IT FURTHER RESOLVED**, that the ballot proposal will read:

Shall the County of Mecosta levy up to .4954 mill (\$.4954 per \$1,000.00 of Taxable Value), this will constitute a renewal of the one half (½) mill levy, previously authorized and subsequently reduced through Headlee Rollbacks to .4954 mills, which expired on December 31, 2021, for the purpose of providing continuing services to the Senior Citizens of Mecosta County through the Mecosta County Commission on Aging for a period of eight years in the tax years of 2022 through 2029. Total revenue to be raised the first year is estimated to be \$776,703.

YES \_\_\_\_\_

NO \_\_\_\_\_

AYES: Commissioners: \_\_\_\_\_

NAYS: Commissioners: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Marcee M. Purcell  
Mecosta County Clerk



COUNTY OF MECOSTA )

IN WITNESS WHEREOF, I have hereto affixed my official signature on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, A.D.

Marcee M. Purcell  
Mecosta County Clerk

APRIL 2022

# MECOSTA COUNTY EQUALIZATION

JANUARY 1 - DECEMBER 31, 2021

SHILA KIANDER, MAAO  
MECOSTA COUNTY EQUALIZATION DIRECTOR  
[skiander@mecostacounty.org](mailto:skiander@mecostacounty.org)

**2021 EQUALIZATION REPORT**

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## Message from the Director

The Mecosta County Equalization Department has completed its review of the 2022 assessment rolls of the sixteen (16) Townships and one (1) City of Mecosta County. The 2022 Mecosta County Equalization Report prepared by the Mecosta County Equalization Department is submitted for approval and adoption.

The recommended County Equalization Value for 2022 is 2,041,065,670. This value is a combination of 1,927,337,570 of Real Property and 113,728,100 of Personal Property.

Respectfully Submitted

*Shila Kiander*

Shila Kiander, MAAO 3  
Equalization Director



## Mecosta County Assessing Officers

### Assessing Jurisdiction

Aetna Township  
Austin Township  
Big Rapids Township  
Chippewa Township  
Colfax Township  
Deerfield Township  
Fork Township  
Grant Township  
Green Township  
Hinton Township  
Martiny Township  
Mecosta Township  
Millbrook Township  
Morton Township  
Sheridan Township  
Wheatland Township  
City of Big Rapids

### Assessing officer

Kenn Vredenburg, MCAO  
Kenn Vredenburg, MCAO  
David Kirwin, MCAO  
Andrea Roberts, MAAO  
Dan Kirwin, MAAO  
Wayne Sutherland, MCAO  
Julia Fletcher, MAAO  
Dan Kirwin, MAAO  
Seth Lattimore, MAAO  
Wayne Sutherland, MCAO  
Seth Lattimore, MAAO  
Michelle Graham, MCAO  
Gail Dolbee, MAAO  
Seth Lattimore, MAAO  
Edward VanderVries, MMAO  
Gail Dolbee, MAAO  
Gail Dolbee, MAAO

## Equalization Department

Shila Kiander, MAAO  
Director

Chris Jamieson, MCAO  
Deputy Director

Amanda Wethington, MCAO  
Appraiser

Allison Langworthy, MCAO  
Secretary/GIS Technician

## Core Services

Equalization Studies	Appraisal of property, Sale verification
Study Results Reports	Compilations of study results to local units, Board of Commissioners, STC Annual February Publication of ratios and factors for the county
Equalization By BOC L-4024	Final reporting of local unit audited MBOR Assessed Value
Headlee MRF Calculation L-4028 & L-4028IC	Assembles all data to compute Millage Reduction Fraction for each taxing Authority
Taxable Value Report L-4046	Assemble and report PRE and NON-PRE and total taxable value
Apportionment Report L-4402	Compile and examine millage request reports of all taxing jurisdictions that levy in Mecosta County. Report list of requested millage rates to Mecosta County Board of Commissioners for approval and report to the Michigan State Tax Commission.

## Department Mandate

As mandated in the Constitution of Michigan of 1963 Article 9 sec. 3 states in part “The legislature shall provide for the uniform general ad valorem taxation of real and tangible personal property not exempt by law except for taxes levied for school operation purposes. The legislature shall provide for the determination of true cash value of such property; the proportion of true cash value at which such property shall be uniformly assessed, which shall not, after January 1, 1966, exceed 50 percent; and for a system of equalization of assessments.”

Michigan Compiled Law 211.34 expands on this.

The County Board of Commissioners shall establish and maintain a department to survey assessments and assist the board of commissioners in the matter of equalization of assessments. Additionally, the County Board of Commissioners through the department, may furnish assistance to local assessing officers in the performance of duties imposed upon those offices by this act.

The Equalization Department’s function is to measure the level of assessment in each of the 7 property classifications in each of the 16 townships, and 1 city to determine if the average level of assessment in each class of property is at the constitutionally required level of 50 percent. This is accomplished through the annual sales and appraisal study process.

## Equalization Report

How we get there.

1. Recorded real estate documents are reviewed and qualified as arms-length or not.
2. Documents are mapped and data entered.
3. Sales are sorted by property class and are reviewed and verified
4. Sample selection for appraisal studies created.
5. Field inspections and interviews begin.
6. Sales analysis and appraisals are completed and reporting begins.

### Number of Sales in 2 year Residential sales studies

Number of Residential Arms-Length Sales			
Year	2020	2021	% change
Number	1,650	1,879	13.8%

### Number of Appraisals and Sales Inspections in 2019

Property Class	Total Parcels (2021)	Appraisals	% Study
Agricultural	2,322	231	10%
Commercial (excluding BLL)	892	180	20%
Industrial (excluding BLL)	185	79	43%
COM/IND ECF		23	
COM/IND Vacant		105	
AG ECF		14	
AG Vacant		55	
<b>Total</b>	<b>3,399</b>	<b>687</b>	<b>20%</b>

### Reports to Get There

The equalization studies are summarized on the below required reports and supplied to the appropriate local unit of government for their review and comments. After reconciling report data with the local unit the report is sent to the State Tax Commission as final with additional recap sheets of the entire county.

L-4015 - Sales Study

L-4015a - Appraisal Study Listing

L-4017 - Sales Ratio

L-4047 - Single Year Sales Ratio Study

L-4018- Analysis for Equalized Valuation

L-4023 - Analysis for Equalized Valuations

L-3127 - Certification Recommended County Equalization Valuation by Equalization Director

L-4024 - Personal and Real Property Totals

## Additional Annual Reports

### Millage Reduction Fraction Calculations, MCL 211.34d

Millage reduction fractions are calculated by the Director of Equalization and communicated with all tax jurisdictions and the appropriate neighboring counties that may share a taxing jurisdiction i.e. School Districts, Libraries and Community Colleges etc. in late May for intra-county and inter-county by the first week of June. The Mecosta County Equalization Director is responsible for calculating roll back fractions for 27 taxing jurisdictions.

#### **Mecosta County**

**16 Townships** (*Aetna, Austin, Big Rapids, Chippewa, Colfax, Deerfield, Fork, Grant, Green, Hinton, Martiny, Mecosta, Millbrook, Morton, Sheridan, Wheatland*)

**1 City** (*City of Big Rapids*)

**4 Villages** (*Barryton, Mecosta, Morley, Stanwood*)

**3 School Districts** (*Big Rapids, Chippewa Hills, Morley Stanwood*)

**1 ISD** (*Mecosta Osceola ISD*)

**1 Library** (*Barryton*)

**7 Other governmental units** that cross county lines are calculated by the neighboring county.  
(*Evart SD, Reed City SD, Montabella SD, Lakeview SD, Montcalm ISD, Montcalm CC, Tamarack Library*)

**The summary reports of the millage roll back fractions are:**

**L-4028 - Millage Reduction Fraction Calculation**

**L-4028 IC - Complete Millage Reduction Fraction Calculation**

### Apportionment Report

In October the Apportionment Report is prepared for and presented to the Board of Commissioners detailing the millage being requested by all taxing jurisdictions for approval.

The Millage Request Report, L-4029 is to be delivered by the local clerks to the Mecosta County Clerk on or before September 30th. This information is compiled by the Equalization Department, reviewed for compliance and application of the millage reduction fraction and reported to the County Board of Commission as the L-4402 Apportionment Report at the October apportionment meeting.



## Taxable Value Report

In June the taxable value report L-4046, is compiled by the Equalization Director and sent to the State Tax Commission. It is a summary of each local unit's taxable value as approved by their board of review and reported to the Equalization Department prior to May 1st. This information is shown below and will change only in the distribution of value between Principal Residence and Non-Principal Residence exemptions. The total taxable will remain unchanged.

The table below shows the actual taxable value changes for a three-year period: 2020, 2021 & 2022.

**TAXABLE VALUE CHANGES 2020, 2021 & 2022**

Property Class	2020 Taxable Value	% Change 2019/2020	2021 Taxable Value	% Change 2020/2021	2022 Taxable Value	% Change 2021/2022
Agricultural	123,408,998	1.95%	125,851,624	1.98%	131,422,911	4.43%
Commercial	147,727,671	2.16%	149,436,289	1.16%	155,981,299	4.38%
Industrial	54,570,493	1.32%	55,197,899	1.15%	56,064,989	1.57%
Residential	999,114,760	3.99%	1,039,419,056	4.03%	1,105,908,803	6.40%
Total Real	1,324,821,922	3.48%	1,369,904,868	3.40%	1,449,378,002	5.80%
Total Personal	107,307,300	0.97%	112,956,300	5.26%	113,728,100	0.68%
Total Real & Personal	1,432,129,222	3.29%	1,482,861,168	3.54%	1,563,106,102	5.41%

## Summary of the 2021 Equalization Studies for the 2022 Equalization Report

The table below is a summary of state equalized values of previous years and the county equalized values for the current year. The table makes a comparison between years and lists the percent of change between each. As shown in the % change column the current year's values have increased. The 2022 assessed value change of the county is a positive increase of 8.87%.

**ASSESSED VALUE CHANGES 2020, 2021 & 2022**

Property Class	2020 Assessed Value	% Change 2019/2020	2021 Assessed Value	% Change 2020/2021	2022 Assessed Value	% Change 2021/2022
Agricultural	198,353,360	-0.13%	202,963,200	2.32%	225,503,370	11.11%
Commercial	158,689,800	1.07%	162,428,400	2.36%	183,310,400	12.86%
Industrial	56,637,900	2.49%	56,684,800	0.08%	57,690,700	1.77%
Residential	1,256,878,069	6.42%	1,339,686,350	6.59%	1,460,833,100	9.04%
Total Real	1,670,559,129	4.94%	1,761,762,750	5.46%	1,927,337,570	9.40%
Total Personal	107,357,300	1.01%	112,956,300	5.22%	113,728,100	0.68%
Total Real & Personal	1,777,916,429	4.69%	1,874,719,050	5.44%	2,041,065,670	8.87%

## Non-Mandated Services

Michigan Compiled Law also allows the Equalization Department to act in an advisory capacity to the local units and provide them with assessment related services including, production of assessment rolls, assessment change notices and personal property notices. The Equalization Department provides assessment roll maintenance and mapping services for several of the local units within Mecosta County.

- **GIS/Parcel mapping** – The Equalization Department contracts with 14 townships to provide the tax maps as required by statute. (*Aetna, Austin, Chippewa, Colfax, Deerfield, Fork, Green, Hinton, Martiny, Mecosta, Millbrook, Morton, Sheridan & Wheatland*)
- **Assessment/Tax Roll Maintenance** – The Equalization Department contracts with 11 townships to provide the assessment and tax roll maintenance. This includes name, address and legal descriptions. (*Aetna, Austin, Chippewa, Deerfield, Fork, Green, Hinton, Martiny, Millbrook, Sheridan & Wheatland*)
- **PRE Audit** – The Equalization Department audits the Principal Residence Exemptions in Mecosta County.



**CERTIFICATION OF RECOMMENDED COUNTY EQUALIZED  
VALUATIONS BY EQUALIZATION DIRECTOR**

*This form is issued under the authority of MCL 211.148  
filling is mandatory*

TO: State Tax Commission  
FROM: Equalization Director of MECOSTA County  
RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations

The Recommended County Equalized Valuations for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a Level \_\_\_\_ State Assessor Certification for this county.

I am certified as a Level \_\_\_\_ State Certified Assessing Officer by the State Tax Commission.

The following are my total Recommended County Equalized Valuations for each separately equalized class of property in MECOSTA County:

Agricultural	<u>225,503,370</u>	Timber-Cutover	<u>0</u>
Commercial	<u>183,310,400</u>	Developmental	<u>0</u>
Industrial	<u>57,690,700</u>	Total Real Property	<u>1,927,337,570</u>
Residential	<u>1,460,833,100</u>	Personal Property	<u>113,728,100</u>
		Total Real and Personal Property	<u>2,041,065,670</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury  
Assessment and Certification Division  
Local Assessment Review  
P.O. Box 30790  
Lansing, Michigan 48909

Signature of Equalization Director	Date
------------------------------------	------





## Personal and Real Property - TOTALS

L-4024

## MECOSTA County

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Statement of acreage and valuation in the year 2022 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1) Acres Hundredths	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
		(Col. 2) Assessed Valuation	(Col. 3) Equalized Valuation	(Col. 4) Assessed Valuation	(Col. 5) Equalized Valuation	(Col. 6) Assessed Valuation	(Col. 7) Equalized Valuation
GREEN	22,527.41	117,887,500	117,887,500	10,533,700	10,533,700	128,421,200	128,421,200
GRANT	22,738.31	42,053,800	42,053,800	2,325,100	2,325,100	44,378,900	44,378,900
CHIPPEWA	21,852.76	90,218,900	90,218,900	3,665,300	3,665,300	93,884,200	93,884,200
FORK	22,639.07	66,360,900	66,360,900	3,797,100	3,797,100	70,158,000	70,158,000
BIG RAPIDS	19,621.93	207,619,600	207,619,600	14,071,800	14,071,800	221,691,400	221,691,400
COLFAX	22,434.79	95,442,300	95,442,300	5,562,200	5,562,200	101,004,500	101,004,500
MARTINY	22,238.94	114,407,100	114,407,100	3,531,500	3,531,500	117,938,600	117,938,600
SHERIDAN	22,929.96	63,547,600	63,547,600	1,700,400	1,700,400	65,248,000	65,248,000
MECOSTA	22,487.17	142,918,900	142,918,900	7,474,800	7,474,800	150,393,700	150,393,700
JUSTIN	22,950.92	77,276,900	77,276,900	16,016,100	16,016,100	93,293,000	93,293,000
ORTON	22,324.03	395,808,400	395,808,400	10,474,600	10,474,600	406,283,000	406,283,000
WHEATLAND	22,871.53	72,629,800	72,629,800	3,620,100	3,620,100	76,249,900	76,249,900
AETNA	23,077.30	75,080,200	75,080,200	2,688,600	2,688,600	77,768,800	77,768,800
DEERFIELD	22,887.86	68,450,870	68,450,870	1,926,400	1,926,400	70,377,270	70,377,270
HINTON	24,005.27	55,843,200	55,843,200	4,755,600	4,755,600	60,598,800	60,598,800
MILLBROOK	23,036.64	60,435,300	60,435,300	5,560,600	5,560,600	65,995,900	65,995,900
CITY OF BIG RAPIDS	2,874.16	181,356,300	181,356,300	16,024,200	16,024,200	197,380,500	197,380,500
Totals for County	363,498.05	1,927,337,570	1,927,337,570	113,728,100	113,728,100	2,041,065,670	2,041,065,670

## OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF MECOSTA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 199 of 1974; P.A. 385 of 1994; P.A. 224 of 1995; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated \_\_\_\_\_, 20\_\_

Equalization Director

Clerk of the Board of Commissioner

Chairperson of Board of Commissioner

MECOSTA County

Statement of acreage and valuation in the year 2022 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

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Real Property Equalized by County Board of Commissioners							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
GREEN	10,691,900	5,567,100	909,000	100,719,500	0	0	117,887,500
GRANT	10,245,200	327,000	0	31,481,600	0	0	42,053,800
CHIPPEWA	12,373,300	327,000	13,200	77,505,400	0	0	90,218,900
FORK	11,418,700	2,702,400	82,300	52,157,500	0	0	66,360,900
BIG RAPIDS	5,686,900	71,191,600	281,900	130,459,200	0	0	207,619,600
COLFAX	13,498,300	1,111,500	350,200	80,482,300	0	0	95,442,300
MARTINY	12,222,500	1,255,300	144,800	100,784,500	0	0	114,407,100
SHERIDAN	8,805,700	927,600	70,600	53,743,700	0	0	63,547,600
MECOSTA	11,171,600	5,960,700	32,124,700	93,661,900	0	0	142,918,900
AUSTIN	13,116,900	724,900	3,604,100	59,831,000	0	0	77,276,900
MORTON	12,701,900	15,002,200	683,800	367,420,500	0	0	395,808,400
WHEATLAND	27,010,000	4,783,100	2,939,600	37,897,100	0	0	72,629,800
NETNA	9,796,500	2,836,500	535,200	61,912,000	0	0	75,080,200
DEERFIELD	21,106,270	113,900	19,500	47,211,200	0	0	68,450,870
HINTON	21,300,700	198,100	329,400	34,015,000	0	0	55,843,200
MILLBROOK	24,357,000	808,700	1,605,300	33,664,300	0	0	60,435,300
CITY OF BIG RAPIDS	0	69,472,800	13,997,100	97,886,400	0	0	181,356,300
Total for County	225,503,370	183,310,400	57,690,700	1,460,833,100	0	0	1,927,337,570

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF MECOSTA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 199 of 1974; P.A. 385 of 1994; P.A. 224 of 1995; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated \_\_\_\_\_, 20\_\_\_\_

Equalization Director

Clerk of the Board of Commissioner

Chairperson of Board of Commissioner



Assessed Valuations - REAL

L-4024

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MECOSTA County

Statement of acreage and valuation in the year 2022 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Assessed Valuations Approved by Boards of Review							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
GREEN	10,691,900	5,567,100	909,000	100,719,500	0	0	117,887,500
GRANT	10,245,200	327,000	0	31,481,600	0	0	42,053,800
CHIPPEWA	12,373,300	327,000	13,200	77,505,400	0	0	90,218,900
FORK	11,418,700	2,702,400	82,300	52,157,500	0	0	66,360,900
BIG RAPIDS	5,686,900	71,191,600	281,900	130,459,200	0	0	207,619,600
COLFAX	13,498,300	1,111,500	350,200	80,482,300	0	0	95,442,300
MARTINY	12,222,500	1,255,300	144,800	100,784,500	0	0	114,407,100
SHERIDAN	8,805,700	927,600	70,600	53,743,700	0	0	63,547,600
MECOSTA	11,171,600	5,960,700	32,124,700	93,661,900	0	0	142,918,900
AUSTIN	13,116,900	724,900	3,604,100	59,831,000	0	0	77,276,900
MORTON	12,701,900	15,002,200	683,800	367,420,500	0	0	395,808,400
WHEATLAND	27,010,000	4,783,100	2,939,600	37,897,100	0	0	72,629,800
AETNA	9,796,500	2,836,500	535,200	61,912,000	0	0	75,080,200
DEERFIELD	21,106,270	113,900	19,500	47,211,200	0	0	68,450,870
HINTON	21,300,700	198,100	329,400	34,015,000	0	0	55,843,200
MILLBROOK	24,357,000	808,700	1,605,300	33,664,300	0	0	60,435,300
CITY OF BIG RAPIDS	0	69,472,800	13,997,100	97,886,400	0	0	181,356,300
Total for County	225,503,370	183,310,400	57,690,700	1,460,833,100	0	0	1,927,337,570

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF MECOSTA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 199 of 1974; P.A. 385 of 1994; P.A. 224 of 1995; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated \_\_\_\_\_, 20\_\_\_\_

Equalization Director

Clerk of the Board of Commissioner

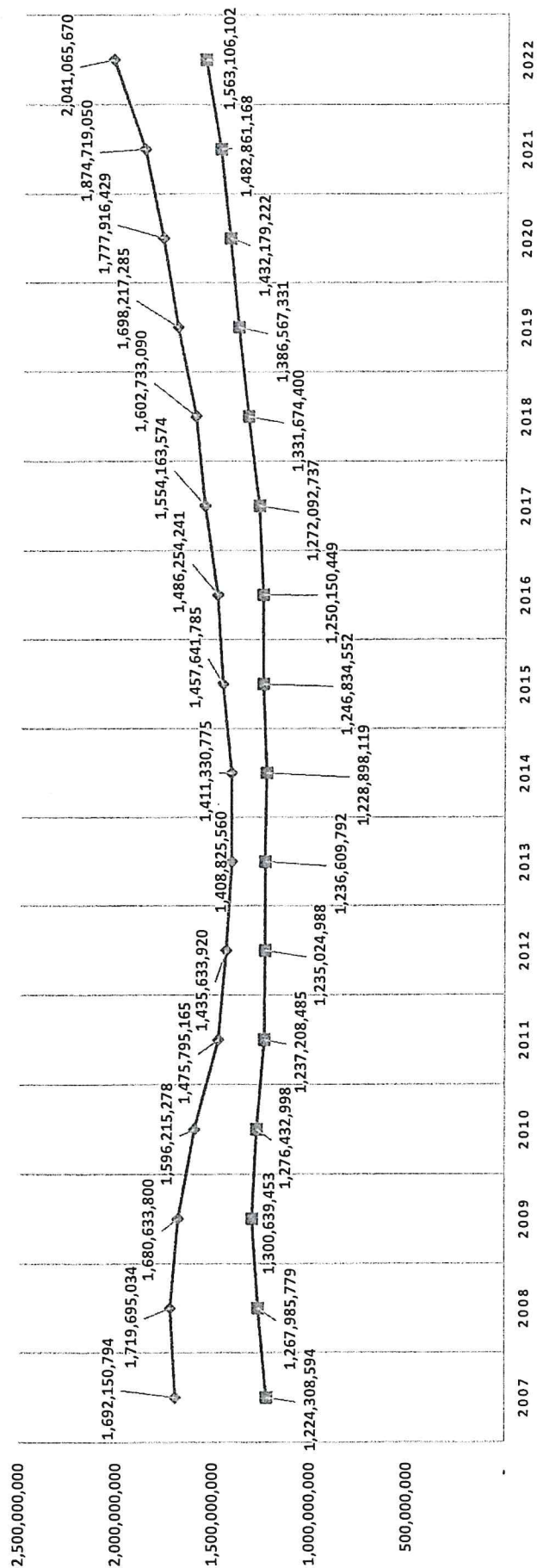
Chairperson of Board of Commissioner





# ASSESSED VALUES AND TAXABLE VALUES

Assessed Value Taxable Value





## Valuation Reports



03/31/2022  
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County: 54 MECOSTA

Parcel Count Report

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DB: Mecosta County 2022

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Governmental Unit	Real				Personal				Grand						
	Ag	Comm	Ind	Res	T-C	Dev	Total	Ag	Comm	Ind	Res	Util	Total	Exempt	Total
GREEN	125	81	15	1895	0	0	2116	0	79	3	0	16	98	40	2254
GRANT	132	7	0	568	0	0	707	0	7	0	0	12	19	25	751
CHIPPEWA	153	11	2	1670	0	0	1836	0	28	0	0	10	38	34	1908
FORK	124	45	2	1197	0	0	1368	0	66	0	0	7	73	45	1486
BIG RAPIDS	57	120	5	1736	0	0	1918	0	179	2	0	6	187	118	2223
COLFAX	150	15	8	1186	0	0	1359	0	35	1	0	13	49	30	1438
MARTINY	118	17	3	1815	0	0	1953	0	27	1	0	6	34	42	2029
SHERIDAN	113	16	1	1366	0	0	1496	0	23	1	0	4	28	26	1550
MECOSTA	125	73	33	1697	0	0	1928	0	108	2	0	6	116	59	2103
AUSTIN	112	5	26	1436	0	0	1579	0	14	3	0	8	25	289	1893
MORTON	96	137	7	5587	0	0	5827	0	149	3	0	7	159	560	6546
EATLAND	220	73	7	663	0	0	963	0	56	3	0	3	62	38	1063
ITNA	110	61	10	1226	0	0	1407	0	50	1	0	6	57	98	1562
DEERFIELD	229	3	2	831	0	0	1065	0	54	0	0	8	62	25	1152
HINTON	207	4	7	571	0	0	789	0	28	1	0	4	33	19	841
MILLBROOK	238	9	17	573	0	0	837	0	22	0	0	11	33	18	888
CITY OF BIG RAPIDS	0	287	39	1741	0	0	2067	0	516	10	0	2	528	206	2801
Totals	2309	964	184	25758	0	0	29215	0	1441	31	0	129	1601	1672	32488



# Mecosta County Assessed Valuations

## 2022 Assessed Valuation Real & Personal Property Change Summary

Jurisdiction	2021 Assessed	Loss	Adjustment	New	2022 Assessed	% Change
<b>Townships</b>						
Aetna	67,280,700	1,510,800	9,556,800	2,442,100	77,768,800	15.59%
Austin	82,868,800	168,900	8,494,700	2,098,400	93,293,000	12.58%
Big Rapids	197,403,200	2,922,200	21,967,100	5,243,300	221,691,400	12.30%
Chippewa	85,626,400	1,028,100	7,319,727	1,966,173	93,884,200	9.64%
Colfax	93,962,500	2,040,400	6,330,100	2,752,300	101,004,500	7.49%
Deerfield	63,757,600	1,719,830	5,420,400	2,919,100	70,377,270	10.38%
Fork	64,389,200	726,300	4,204,400	2,290,700	70,158,000	8.96%
Grant	41,704,400	762,800	2,717,000	720,300	44,378,900	6.41%
Green	115,610,400	1,978,300	9,379,540	5,409,560	128,421,200	11.08%
Hinton	55,469,600	1,157,900	4,699,700	1,587,400	60,598,800	9.25%
Martiny	108,356,850	1,724,435	9,347,665	1,958,520	117,938,600	8.84%
Mecosta	143,416,900	1,534,043	5,523,997	2,986,846	150,393,700	4.86%
Millbrook	60,868,400	721,500	4,794,650	1,054,350	65,995,900	8.42%
Morton	378,448,100	2,311,800	23,498,000	6,648,700	406,283,000	7.36%
Sheridan	60,954,000	1,405,952	3,940,352	1,759,600	65,248,000	7.04%
Wheatland	66,600,000	1,548,200	7,748,000	3,450,100	76,249,900	14.49%
<b>Subtotal</b>	<b>1,686,717,050</b>	<b>23,261,460</b>	<b>134,942,131</b>	<b>45,287,449</b>	<b>1,843,685,170</b>	
<b>Cities</b>						
Big Rapids	188,002,000	8,156,353	12,676,553	4,858,300	197,380,500	4.99%
<b>Subtotal</b>	<b>188,002,000</b>	<b>8,156,353</b>	<b>12,676,553</b>	<b>4,858,300</b>	<b>197,380,500</b>	
<b>Total County</b>	<b>1,874,719,050</b>	<b>31,417,813</b>	<b>147,618,684</b>	<b>50,145,749</b>	<b>2,041,065,670</b>	<b>8.87%</b>

# Mecosta County Taxable Valuations

2022 Taxable Valuations by Unit

Jurisdiction	2021 Taxable Value	2022 Real TV Total	2022 Personal TV Total	2022 Taxable Value	% Change
<b>Township</b>					
Aetna	52,822,268	53,444,381	2,688,600	56,132,981	6.27%
Austin	66,615,458	55,395,580	16,016,100	71,411,680	7.20%
Big Rapids	168,447,024	163,253,725	14,071,800	177,325,525	5.27%
Chippewa	65,162,350	65,207,042	3,665,300	68,872,342	5.69%
Colfax	67,389,404	65,356,709	5,562,200	70,918,909	5.24%
Deerfield	42,144,227	43,314,420	1,926,400	45,240,820	7.35%
Fork	49,992,542	49,856,178	3,797,100	53,653,278	7.32%
Grant	29,906,404	28,736,000	2,325,100	31,061,100	3.86%
Green	91,430,030	88,433,700	10,533,700	98,967,400	8.24%
Hinton	37,962,573	35,675,756	4,755,600	40,431,356	6.50%
Martiny	83,510,609	83,936,899	3,531,500	87,468,399	4.74%
Mecosta	122,080,726	119,724,743	7,474,800	127,199,543	4.19%
Millbrook	41,704,889	37,976,044	5,560,600	43,536,644	4.39%
Morton	303,722,023	310,453,962	10,474,600	320,928,562	5.67%
Sheridan	43,788,203	44,491,854	1,700,400	46,192,254	5.49%
Wheatland	46,589,724	46,633,915	3,620,100	50,254,015	7.87%
<b>Subtotal</b>	<b>1,313,268,454</b>	<b>1,291,890,908</b>	<b>97,703,900</b>	<b>1,389,594,808</b>	
<b>Cities</b>					
Big Rapids*	169,592,714	157,487,094	16,024,200	173,511,294	2.31%
<b>Subtotal</b>	<b>169,592,714</b>	<b>157,487,094</b>	<b>16,024,200</b>	<b>173,511,294</b>	
<b>Total County</b>	<b>1,482,861,168</b>	<b>1,449,378,002</b>	<b>113,728,100</b>	<b>1,563,106,102</b>	<b>5.41%</b>

\*Senior & Disabled Housing Exemption value of 501,995 is included in total.

# Mecosta County

2022 Assessed Value by Class

	Aetna	Austin	Big Rapids	Chippewa	Colfax	Deerfield	Fork	Grant	Green
REAL	Agricultural	9,796,500	13,116,900	12,373,300	13,498,300	21,106,270	11,418,700	10,245,200	10,691,900
	Commercial	2,836,500	724,900	327,000	1,111,500	113,900	2,702,400	327,000	5,567,100
	Industrial	535,200	3,604,100	13,200	350,200	19,500	82,300		909,000
	Residential	61,912,000	59,831,000	77,505,400	80,482,300	47,211,200	52,157,500	31,481,600	100,719,500
	<b>Total Real</b>	<b>75,080,200</b>	<b>77,276,900</b>	<b>90,218,900</b>	<b>95,442,300</b>	<b>68,450,870</b>	<b>66,360,900</b>	<b>42,053,800</b>	<b>117,887,500</b>
PERSONAL	Commercial	308,800	45,200	52,400	640,600	127,800	1,127,800		811,000
	Industrial		9,990,100						185,600
	Utility	2,379,800	5,980,800	3,612,900	4,921,600	1,798,600	2,669,300	2,325,100	9,537,100
	<b>Total Personal</b>	<b>2,688,600</b>	<b>16,016,100</b>	<b>3,665,300</b>	<b>5,562,200</b>	<b>1,926,400</b>	<b>3,797,100</b>	<b>2,325,100</b>	<b>10,533,700</b>
	<b>Grand Total</b>	<b>77,768,800</b>	<b>93,293,000</b>	<b>93,884,200</b>	<b>101,004,500</b>	<b>70,377,270</b>	<b>70,158,000</b>	<b>44,378,900</b>	<b>128,421,200</b>

	Hinton	Martiny	Mecosta	Millbrook	Morton	Sheridan	Wheatland	City of Big Rapids	MECOSTA COUNTY
REAL	Agricultural	21,300,700	12,222,500	24,357,000	12,701,900	8,805,700	27,010,000		225,503,370
	Commercial	198,100	1,255,300	808,700	15,002,200	927,600	4,783,100	69,472,800	183,310,400
	Industrial	329,400	144,800	1,605,300	683,800	70,600	2,939,600	13,997,100	57,690,700
	Residential	34,015,000	100,784,500	33,664,300	367,420,500	53,743,700	37,897,100	97,886,400	1,460,833,100
	<b>Total Real</b>	<b>55,843,200</b>	<b>114,407,100</b>	<b>60,435,300</b>	<b>395,808,400</b>	<b>63,547,600</b>	<b>72,629,800</b>	<b>181,356,300</b>	<b>1,927,337,570</b>
PERSONAL	Commercial	364,100	7,400	250,600	3,149,000	11,300	462,500	8,798,100	24,140,300
	Industrial				400,300		183,400	217,900	11,901,100
	Utility	4,391,500	3,524,100	5,310,000	7,325,600	1,689,100	2,974,200	7,008,200	77,686,700
	<b>Total Personal</b>	<b>4,755,600</b>	<b>3,531,500</b>	<b>5,560,600</b>	<b>10,474,600</b>	<b>1,700,400</b>	<b>3,620,100</b>	<b>16,024,200</b>	<b>113,728,100</b>
	<b>Grand Total</b>	<b>60,598,800</b>	<b>117,938,600</b>	<b>65,995,900</b>	<b>406,283,000</b>	<b>65,248,000</b>	<b>76,249,900</b>	<b>197,380,500</b>	<b>2,041,065,670</b>



# Mecosta County

2022 Taxable Valuations by Class

REAL	Aetna	Austin	Big Rapids	Chippewa	Colfax	Deerfield	Fork	Grant	Green
Agricultural	7,241,378	8,367,184	3,526,149	7,606,769	7,037,108	12,456,496	7,616,780	5,679,413	5,830,866
Commercial	2,661,158	605,419	54,710,753	287,214	997,600	98,170	2,403,762	303,006	5,331,081
Industrial*	358,378	3,473,790	281,434	12,784	313,646	17,960	78,566		774,826
Residential	43,183,467	42,949,187	104,735,389	57,300,275	57,008,355	30,741,794	39,757,070	22,753,581	76,496,927
<b>Total Real*</b>	<b>53,444,381</b>	<b>55,395,580</b>	<b>163,253,725</b>	<b>65,207,042</b>	<b>65,356,709</b>	<b>43,314,420</b>	<b>49,856,178</b>	<b>28,736,000</b>	<b>88,433,700</b>
PERSONAL	Commercial	308,800	45,200	52,400	640,600	127,800	1,127,800		811,000
	Industrial*		9,990,100	923,800					185,600
	Utility	2,379,800	5,980,800	3,612,900	4,921,600	1,798,600	2,669,300	2,325,100	9,537,100
<b>Total Personal*</b>	<b>2,688,600</b>	<b>16,016,100</b>	<b>14,071,800</b>	<b>3,665,300</b>	<b>5,562,200</b>	<b>1,926,400</b>	<b>3,797,100</b>	<b>2,325,100</b>	<b>10,533,700</b>
<b>Grand Total*</b>	<b>56,132,981</b>	<b>71,411,680</b>	<b>177,325,525</b>	<b>68,872,342</b>	<b>70,918,909</b>	<b>45,240,820</b>	<b>53,653,278</b>	<b>31,061,100</b>	<b>98,967,400</b>

REAL	Hinton	Martiny	Mecosta	Millbrook	Morton	Sheridan	Wheatland	City of Big Rapids*	MECOSTA COUNTY	Sr Housing
Agricultural	12,030,173	6,792,813	7,375,889	12,982,620	7,762,311	5,591,834	13,525,128		131,422,911	0
Commercial	185,180	1,176,387	5,273,558	665,771	14,067,960	846,757	4,487,130	61,880,393	155,981,299	501,595
Industrial	282,202	105,284	31,992,041	1,046,908	664,582	70,600	2,894,532	13,697,456	56,064,989	
Residential	23,178,201	75,862,415	75,083,255	23,280,745	287,959,109	37,982,663	25,727,125	81,909,245	1,105,908,803	0
<b>Total Real</b>	<b>35,675,756</b>	<b>83,936,899</b>	<b>119,724,743</b>	<b>37,976,044</b>	<b>310,453,962</b>	<b>44,491,854</b>	<b>46,633,915</b>	<b>157,487,094</b>	<b>1,449,378,002</b>	<b>501,595</b>
PERSONAL	Commercial	364,100	7,400	250,600	3,149,000	11,300	462,500	8,798,100	24,140,300	400
	Industrial						183,400	217,900	11,901,100	
	Utility	4,391,500	3,524,100	5,310,000	7,325,600	1,689,100	2,974,200	7,008,200	77,686,700	0
<b>Total Personal</b>	<b>4,755,600</b>	<b>3,531,500</b>	<b>7,474,800</b>	<b>5,560,600</b>	<b>10,474,600</b>	<b>1,700,400</b>	<b>3,620,100</b>	<b>16,024,200</b>	<b>113,728,100</b>	<b>400</b>
<b>Grand Total</b>	<b>40,431,356</b>	<b>87,468,399</b>	<b>127,199,543</b>	<b>43,536,644</b>	<b>320,928,562</b>	<b>46,192,254</b>	<b>50,254,015</b>	<b>173,511,294</b>	<b>1,563,106,102</b>	<b>501,995</b>

\*Senior & Disabled Housing Exemption value of 501,995 real and personal is included in total.

(Senior & Disabled Housing are not included in the MRF calculations)

# Mecosta County Villages

## 2022 Valuations by Village

	Assessed Valuations			Equalized Valuations			Taxable Valuations		
	Real	Personal	Total	Real	Personal	Total	Real	Personal	Total
Mecosta Township	4,146,400	544,700	4,691,100	4,146,400	544,700	4,691,100	3,402,697	544,700	3,947,397
Village of Stanwood	4,146,400	544,700	4,691,100	4,146,400	544,700	4,691,100	3,402,697	544,700	3,947,397
Aetna Township	7,142,000	317,300	7,459,300	7,142,000	317,300	7,459,300	5,697,298	317,300	6,014,598
Deerfield Township	3,833,100	169,700	4,002,800	3,833,100	169,700	4,002,800	2,569,275	169,700	2,738,975
Village of Morley	10,975,100	487,000	11,462,100	10,975,100	487,000	11,462,100	8,266,573	487,000	8,753,573
Morton Township	6,375,200	590,000	6,965,200	6,375,200	590,000	6,965,200	5,184,304	590,000	5,774,304
Village of Mecosta	6,375,200	590,000	6,965,200	6,375,200	590,000	6,965,200	5,184,304	590,000	5,774,304
Fork Township	9,198,900	410,000	9,608,900	9,198,900	410,000	9,608,900	7,126,065	410,000	7,536,065
Village of Barryton	9,198,900	410,000	9,608,900	9,198,900	410,000	9,608,900	7,126,065	410,000	7,536,065

# Mecosta County Library Districts

## 2022 Valuations by Library District

	Assessed Valuations			Equalized Valuations			Taxable Valuations		
	Real	Personal	Total	Real	Personal	Total	Real	Personal	Total
Chippewa Township	90,218,900	3,665,300	93,884,200	90,218,900	3,665,300	93,884,200	65,207,042	3,665,300	68,872,342
Fork Township	66,360,900	3,797,100	70,158,000	66,360,900	3,797,100	70,158,000	49,856,178	3,797,100	53,653,278
Barryton Library	156,579,800	7,462,400	164,042,200	156,579,800	7,462,400	164,042,200	115,063,220	7,462,400	122,525,620
Hinton Township	55,843,200	4,755,600	60,598,800	55,843,200	4,755,600	60,598,800	35,675,756	4,755,600	40,431,356
Millbrook Township	4,261,500	994,800	5,256,300	4,261,500	994,800	5,256,300	2,731,485	994,800	3,726,285
Tamarack Library (Lakeview School District only)	60,104,700	5,750,400	65,855,100	60,104,700	5,750,400	65,855,100	38,407,241	5,750,400	44,157,641



## Special Acts

# Mecosta County Parcel Count

## 2022 Special Acts By Jurisdiction

Jurisdiction	Real Property						Personal Property		Total
	I.F.T	O.P.R.A. Frozen	O.P.R.A. Rehab 1/2 Rate	DNR PILT	DNR LBFT	Total Real	I.F.T	Total Personal	Real & Personal
<b>Townships</b>									0
Aetna				7		7			7
Austin				4	3	7			7
Big Rapids				4	1	5			5
Chippewa				6	1	7			7
Colfax				8		8			8
Deerfield				2		2			2
Fork									
Grant				18		18			18
Green				6	1	7			7
Hinton				1		1			1
Martiny				19	1	20			20
Mecosta				9	1	10			10
Millbrook					1	1			1
Morton				1	15	16			16
Sheridan				9	2	11			11
Wheatland									0
<b>Subtotal</b>	0	0	0	94	26	120	0	0	120
<b>Cities</b>									
Big Rapids	4	1	1	5		11	8	8	19
<b>Subtotal</b>	4	1	1	5	0	11	8	8	19
<b>TOTAL COUNT</b>	4	1	1	99	26	131	8	8	139

# Mecosta County DNR-PILT

2022 Valuations by Jurisdiction

Jurisdiction	Assessed Valuations Real	Taxable Valuations Real
<b>Townships</b>		
Aetna	58,800	31,381
Austin	244,800	117,632
Big Rapids	101,000	96,577
Chippewa	878,600	575,330
Colfax	575,800	185,196
Deerfield	22,800	19,818
Fork		
Grant	5,363,800	1,795,121
Green	67,200	32,649
Hinton	21,200	10,191
Martiny	1,573,100	829,873
Mecosta	112,600	100,960
Millbrook		
Morton	274,800	93,657
Sheridan	708,900	288,154
Wheatland		
<b>Subtotal</b>	<b>10,003,400</b>	<b>4,176,539</b>
<b>Cities</b>		
Big Rapids	170,600	147,887
<b>Subtotal</b>	<b>170,600</b>	<b>147,887</b>
<b>Total</b>	<b>10,174,000</b>	<b>4,324,426</b>

(Values not included in Ad Valorem Values)

## DNR-PILT

PA 513 of 2004 provides for a single billing per year per taxing authority for all Department of Natural Resources (DNR) property. Payments in Lieu of Taxes (PILT) are State of Michigan payments to local units of government in lieu of property taxes for the land owned by the State and administered by the Department of Natural Resources (DNR). The payments are made by the Department of Treasury, and only on those public lands administered by the DNR.

DNR-PILT payments are calculated by multiplying the taxable value by either the current year's total millage rate for the local unit or the total millage rate levied in 2004, whichever is less.

Tax Unit	County	City/Twp	CC	Local Sch Dist	SET	Library
tax calc	current millage rate x TV	current millage rate x TV	current millage rate x TV	current millage rate x TV excluding 18 mills operating tax	no tax	current millage rate x TV

# Mecosta County DNR-LBFT

## 2022 Valuations by Jurisdiction

	Assessed Valuations	Taxable Valuations
Jurisdiction	Real	Real
<b>Townships</b>		
Aetna		
Austin	1,200	1,200
Big Rapids	700	828
Chippewa	1,700	1,700
Colfax		
Deerfield		
Fork		
Grant		
Green	1,600	1,600
Hinton		
Martiny	600	600
Mecosta	17,200	17,200
Millbrook	500	500
Morton	51,900	46,892
Sheridan	5,000	3,851
Wheatland		
<b>Subtotal</b>	<b>80,400</b>	<b>74,371</b>
<b>Cities</b>		
Big Rapids	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>80,400</b>	<b>74,371</b>

0

(Values not included in Ad Valorem Values)

### Land Bank Fast Track Authority (LBFTA)

The LBFTA was created under PA 258 of 2003 to return blighted tax reverted properties to productive and economically viable use. The Act enables the Authority to own, accept and hold property through gift, transfer, and conveyance. It also allows the Authority to manage, sell, exchange, lease, option, renovate, develop, and demolish properties in its inventory. PA 261 exempts real property whose title is held by a LBFTA. Real property sold or conveyed by a LBFTA is exempt for a period of 5 years. The 5 year exemption period starts in the assessment year following the year that the property is conveyed by the LBFTA and continues for an additional four years after that.

Properties sold or otherwise conveyed by a LBFTA and exempt from regular tax pays a specific tax called the ELIGIBLE TAX REVERTED PROPERTY SPECIFIC TAX. The amount of the specific tax in each year is the amount of tax that would have been collected on a parcel under the GPTA, if that parcel was not exempt.

Tax Unit	County	City/Twp	ISD	CC	Local Sch Dist	SET	Library
tax calc	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA	ad valorem mills x TV 50% to taxing jurisdiction 50% to LBFTA

# Mecosta County I.F.T.

## 2022 Valuations by Jurisdiction

Jurisdiction	Assessed Valuations			Taxable Valuations		
	Real	Personal	Total	Real	Personal	Total
<b>Townships</b>						
Aetna	0	0	0	0	0	0
Austin	0	0	0	0	0	0
Big Rapids	0	0	0	0	0	0
Chippewa	0	0	0	0	0	0
Colfax	0	0	0	0	0	0
Deerfield	0	0	0	0	0	0
Fork	0	0	0	0	0	0
Grant	0	0	0	0	0	0
Green	0	0	0	0	0	0
Hinton	0	0	0	0	0	0
Martiny	0	0	0	0	0	0
Mecosta	0	0	0	0	0	0
Millbrook	0	0	0	0	0	0
Morton	0	0	0	0	0	0
Sheridan	0	0	0	0	0	0
Wheatland	0	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cities</b>						
Big Rapids	670,600	58,300	728,900	643,060	58,300	701,360
<b>Subtotal</b>	<b>670,600</b>	<b>58,300</b>	<b>728,900</b>	<b>643,060</b>	<b>58,300</b>	<b>701,360</b>
<b>Total</b>	<b>670,600</b>	<b>58,300</b>	<b>728,900</b>	<b>643,060</b>	<b>58,300</b>	<b>701,360</b>

(Values not included in Ad Valorem Values)

### Industrial Facilities (IFT)

Public Act 198 of 1974, as amended, is the primary tool local units of government use as an incentive for companies to renovate and expand aging manufacturing plants or to build new plants in Michigan. The legislative body of the city, township, or village in which the facility will be located grants the abatement, which reduces local property taxes by roughly 50% on new plants. In the case of a rehabilitation project, the obsolete SEV is frozen and the investment on improvements is 100% exempt from property taxes. Abatements cover both real and personal property and can run from one to twelve years, at the option of the

The tax calculation for a new facility is determined by multiplying the TV of the facility by 1/2 of the total mills levied as ad valorem taxes for that year by all of the taxing units where the property is located plus the entire State Education Tax millage. **IMPORTANT:** See section 14a of the act which states that the State Treasurer may exclude 1/2 or all of the mills levied under the SET act under certain circumstances.

Tax Unit	County	City/Twp	ISD	CC	Local Sch Dist	SET	Library
tax calc	1/2 millage rate x TV	1/2 millage rate x TV	1/2 millage rate x TV	1/2 millage rate x TV	1/2 millage rate x TV	1/2 millage rate x TV	1/2 millage rate x TV



# Mecosta County O.P.R.A. Frozen

2022 Valuations by Jurisdiction

Jurisdiction	Assessed Valuations			Taxable Valuations		
	Real	Personal	Total	Real	Personal	Total
<b>Townships</b>						
Aetna	0	0	0	0	0	0
Austin	0	0	0	0	0	0
Big Rapids	0	0	0	0	0	0
Chippewa	0	0	0	0	0	0
Colfax	0	0	0	0	0	0
Deerfield	0	0	0	0	0	0
Fork	0	0	0	0	0	0
Grant	0	0	0	0	0	0
Green	0	0	0	0	0	0
Hinton	0	0	0	0	0	0
Martiny	0	0	0	0	0	0
Mecosta	0	0	0	0	0	0
Millbrook	0	0	0	0	0	0
Morton	0	0	0	0	0	0
Sheridan	0	0	0	0	0	0
Wheatland	0	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0	0
<b>Cities</b>						
Big Rapids	7,700	0	7,700	7,700	0	7,700
<b>Subtotal</b>	7,700	0	7,700	7,700	0	7,700
<b>Total</b>	7,700	0	7,700	7,700	0	7,700

(Values not included in Ad Valorem Values)

## Obsolete Property Rehabilitation (OPRA)

PA 146 of 2000, as amended, provides commercial and commercial housing property tax exemptions. The property must meet the required obsolescence of the Act and be stated in a finding from an eligible community assessor. The property must be located in an established OPRA District. Exemptions are approved for one to twelve years to be determined by the local unit of government. The property taxes are based on the previous years (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the certificate. In addition, each year the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Applications are approved at the local and state levels. The State Tax Commission is ultimately responsible for final approval. Exemptions are not effective until approved by the Commission.

The specific tax for OPRA frozen properties is calculated by multiplying the mills levied by all taxing units for the current year by the "frozen" taxable value of buildings on leased land BUT EXCLUDING the "frozen" taxable value of the land and of the other personal property. *(OPRA frozen is the taxable value before rehabilitation enhancements)*

Tax Unit	County	City/Twp	ISD	CC	Local Sch Dist	SET	Library
tax calc	ad valorem mills x frozen TV	ad valorem mills x frozen TV	ad valorem mills x frozen TV	ad valorem mills x frozen TV	ad valorem mills x frozen TV	ad valorem mills x frozen TV	ad valorem mills x frozen TV

# Mecosta County O.P.R.A. 1/2 Rehab

2022 Valuations by Jurisdiction

Jurisdiction	Assessed Valuations			Taxable Valuations		
	Real	Personal	Total	Real	Personal	Total
<b>Townships</b>						
Aetna	0	0	0	0	0	0
Austin	0	0	0	0	0	0
Big Rapids	0	0	0	0	0	0
Chippewa	0	0	0	0	0	0
Colfax	0	0	0	0	0	0
Deerfield	0	0	0	0	0	0
Fork	0	0	0	0	0	0
Grant	0	0	0	0	0	0
Green	0	0	0	0	0	0
Hinton	0	0	0	0	0	0
Martiny	0	0	0	0	0	0
Mecosta	0	0	0	0	0	0
Millbrook	0	0	0	0	0	0
Morton	0	0	0	0	0	0
Sheridan	0	0	0	0	0	0
Wheatland	0	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cities</b>						
Big Rapids	465,600	0	465,600	414,951	0	414,951
<b>Subtotal</b>	<b>465,600</b>	<b>0</b>	<b>465,600</b>	<b>414,951</b>	<b>0</b>	<b>414,951</b>
<b>Total</b>	<b>465,600</b>	<b>0</b>	<b>465,600</b>	<b>414,951</b>	<b>0</b>	<b>414,951</b>

(Values not included in Ad Valorem Values)

## O.P.R.A. Rehab (1/2 tax rate)

The specific tax for OPRA rehab properties is calculated by multiplying the mills levied for school operating purposes by a local school district for the current year plus the mills levied for the State Education Tax for the current year times the CURRENT taxable value of the rehabilitated facility INCLUDING buildings on leased land BUT EXCLUDING the CURRENT taxable value of land, the CURRENT taxable value of the other personal property and the "FROZEN" taxable value. (OPRA rehab is the taxable value of the rehabilitation enhancements)

The state treasurer may exclude from the Specific Tax up to ½ of the mills levied for local school operating purposes and for the State Education Tax. This exclusion is for a period of not to exceed 6 years.

Tax Unit	County	City/Twp	ISD	CC	Local School Dist	SET	Library
Tax Calc	No tax	No tax	No Tax	No tax	1/2 of 18 mills X TV	1/2 of 6 mills X TV	No tax

# Mecosta County Taxable Valuations

2022 Taxable Valuations Headlee Losses & Additions Change Summary

## SENIOR & DISABLED HOUSING EXEMPTION BREAKOUT

Jurisdiction	2021 BOR TV	Losses	Additions	2022 BOR TV
<b>Township</b>				
Aetna				
Austin				
Big Rapids				
Chippewa				
Colfax				
Deerfield				
Fork				
Grant				
Green				
Hinton				
Martiny				
Mecosta				
Millbrook				
Morton				
Sheridan				
Wheatland				
City of Big Rapids	501,995	0	0	501,995
<b>Subtotal</b>				
SEN&DIS HOUSING City of BR	501,995	0	0	501,995
<b>Total County</b>	<b>501,995</b>	<b>0</b>	<b>0</b>	<b>501,995</b>

### Senior Citizen/Disabled Housing Tax Exemption

Facilities that have been approved by the local assessor and Department of Treasury as being eligible for the exemption and having submitted their 4720, Annual Confirmation of Eligibility for Senior Citizen Cooperative Housing Tax Exemption Affidavit may have a payment in lieu of tax submitted for payment. The state will only pay real and personal property taxes, not administrative fees, special assessments or penalty and interest fees.

For existing facilities, a payment in lieu of taxes will be the amount of taxes paid for the 2008 tax year, excluding millage rates of up to 18 mills for school operating and 6 mills for State Education Tax. This becomes a fixed payment.

Tax Unit	County	City/Twp	ISD	CC	Local Sch Debt	Local Sch Oper	SET	Library
Tax Calc	2008 Millage rate X TV	2008 Millage rate X TV	2008 Millage rate X TV	2008 Millage rate X TV	2008 Millage rate X TV	no tax	no tax	2008 Millage rate X TV

**School District Report**  
**Total County by Township by School District**



Assessment Unit	School District	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
01 GREEN	54010 BIG RAPIDS PUBLIC SCH	53,646,146	7,082,600	60,728,746	40,864,005	19,864,741	3.89
	67060 REED CITY PUBLIC SCHO	34,787,554	3,451,100	38,238,654	25,745,598	12,493,056	2.45
	Total of all Districts	88,433,700	10,533,700	98,967,400	66,609,603	32,357,797	6.33
02 GRANT	54010 BIG RAPIDS PUBLIC SCH	12,327,902	1,605,900	13,933,802	9,952,194	3,981,608	0.89
	54025 CHIPPEWA HILLS SCHOOL	0	13,200	13,200	0	13,200	0.00
	67020 EVART PUBLIC SCHOOLS	3,528,342	244,500	3,772,842	2,263,531	1,509,311	0.24
	67060 REED CITY PUBLIC SCHO	12,879,756	461,500	13,341,256	8,194,911	5,146,345	0.85
	Total of all Districts	28,736,000	2,325,100	31,061,100	20,410,636	10,650,464	1.99
03 CHIPPEWA	54025 CHIPPEWA HILLS SCHOOL	51,859,682	2,668,200	54,527,882	23,617,278	30,910,604	3.49
	67020 EVART PUBLIC SCHOOLS	13,347,360	997,100	14,344,460	8,573,143	5,771,317	0.92
	Total of all Districts	65,207,042	3,665,300	68,872,342	32,190,421	36,681,921	4.41
04 FORK	54025 CHIPPEWA HILLS SCHOOL	42,730,113	3,387,100	46,117,213	31,038,474	15,078,739	2.95
	Total of all Districts	42,730,113	3,387,100	46,117,213	31,038,474	15,078,739	2.95
04 89 VILLAGE OF BARRYTON	54025 CHIPPEWA HILLS SCHOOL	7,126,065	410,000	7,536,065	3,560,608	3,975,457	0.48
	Total of all Districts	7,126,065	410,000	7,536,065	3,560,608	3,975,457	0.48
05 BIG RAPIDS	54010 BIG RAPIDS PUBLIC SCH	154,998,194	13,588,800	168,586,994	95,722,718	72,864,276	10.79
	54040 MORLEY STANWOOD COMM	8,255,531	483,000	8,738,531	6,224,893	2,513,638	0.56
	Total of all Districts	163,253,725	14,071,800	177,325,525	101,947,611	75,377,914	11.34
06 COLFAX	54010 BIG RAPIDS PUBLIC SCH	46,559,511	2,829,900	49,389,411	38,708,094	10,681,317	3.16
	54025 CHIPPEWA HILLS SCHOOL	9,710,796	1,799,600	11,510,396	7,419,505	4,090,891	0.74
	54040 MORLEY STANWOOD COMM	9,086,402	932,700	10,019,102	7,334,925	2,684,177	0.64
	Total of all Districts	65,356,709	5,562,200	70,918,909	53,462,524	17,456,385	4.54
07 MARTINY	54010 BIG RAPIDS PUBLIC SCH	3,366,285	293,900	3,660,185	2,946,467	713,718	0.23
	54025 CHIPPEWA HILLS SCHOOL	80,570,614	3,237,600	83,808,214	37,092,556	46,715,658	5.36
	Total of all Districts	83,936,899	3,531,500	87,468,399	40,039,023	47,429,376	5.60
08 SHERIDAN	54025 CHIPPEWA HILLS SCHOOL	44,491,854	1,700,400	46,192,254	26,813,841	19,378,413	2.96
	Total of all Districts	44,491,854	1,700,400	46,192,254	26,813,841	19,378,413	2.96



County: 54 MECOSTA

Assessment Unit	School District	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
09 MECOSTA	54040 MORLEY STANWOOD COMM	116,322,046	6,930,100	123,252,146	61,672,867	61,579,279	7.89
	Total of all Districts	116,322,046	6,930,100	123,252,146	61,672,867	61,579,279	7.89
09 89 VILLAGE OF STANWOOD	54040 MORLEY STANWOOD COMM	3,402,697	544,700	3,947,397	2,171,158	1,776,239	0.25
	Total of all Districts	3,402,697	544,700	3,947,397	2,171,158	1,776,239	0.25
10 AUSTIN	54025 CHIPPEWA HILLS SCHOOL	14,414,831	1,386,400	15,801,231	9,286,883	6,514,348	1.01
	54040 MORLEY STANWOOD COMM	40,980,749	14,629,700	55,610,449	39,446,762	16,163,687	3.56
	Total of all Districts	55,395,580	16,016,100	71,411,680	48,733,645	22,678,035	4.57
11 MORTON	54025 CHIPPEWA HILLS SCHOOL	305,269,658	9,884,600	315,154,258	177,298,156	137,856,102	20.16
	Total of all Districts	305,269,658	9,884,600	315,154,258	177,298,156	137,856,102	20.16
11 89 VILLAGE OF MECOSTA	54025 CHIPPEWA HILLS SCHOOL	5,184,304	590,000	5,774,304	3,158,192	2,616,112	0.37
	Total of all Districts	5,184,304	590,000	5,774,304	3,158,192	2,616,112	0.37
12 WHEATLAND	54025 CHIPPEWA HILLS SCHOOL	46,519,844	3,620,100	50,139,944	33,098,693	17,041,251	3.21
	59045 MONTABELLA COMM SCHO	114,071	0	114,071	114,071	0	0.01
	Total of all Districts	46,633,915	3,620,100	50,254,015	33,212,764	17,041,251	3.22
13 AETNA	54040 MORLEY STANWOOD COMM	47,747,083	2,371,300	50,118,383	37,252,347	12,866,036	3.21
	Total of all Districts	47,747,083	2,371,300	50,118,383	37,252,347	12,866,036	3.21
13 89 VILLAGE OF MORLEY - AETNA54040 MORLEY STANWOOD COMM		5,697,298	317,300	6,014,598	2,904,023	3,110,575	0.38
	Total of all Districts	5,697,298	317,300	6,014,598	2,904,023	3,110,575	0.38
14 DEERFIELD	54040 MORLEY STANWOOD COMM	40,673,014	1,756,700	42,429,714	33,395,584	9,034,130	2.71
	54045 MORLEY STANWOOD COMM	72,131	0	72,131	38,580	33,551	0.00
	Total of all Districts	40,745,145	1,756,700	42,501,845	33,434,164	9,067,681	2.72
14 89 VILLAGE OF MORLEY - DEERS4040 MORLEY STANWOOD COMM		2,569,275	169,700	2,738,975	1,893,309	845,666	0.18
	Total of all Districts	2,569,275	169,700	2,738,975	1,893,309	845,666	0.18
15 HINTON	59090 LAKEVIEW COMMUNITY SC	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	2.59
	Total of all Districts	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	2.59

County: 54 MECOSTA

Assessment Unit

School District

Real TAX

Per. TAX

Total Tax

PRE/MBT

Non-PRE/MBT

% of County

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## 16 MILLBROOK

54025 CHIPPEWA HILLS SCHOOL	21,453,038	2,774,900	24,227,938	17,317,798	6,910,140	1.55
54026 CHIPPEWA HILLS SCHOOL	88,287	0	88,287	79,877	8,410	0.01
59045 MONTABELLA COMM SCHOO	13,703,234	1,790,900	15,494,134	11,101,509	4,392,625	0.99
59090 LAKEVIEW COMMUNITY SC	2,731,485	994,800	3,726,285	2,433,353	1,292,932	0.24
Total of all Districts	37,976,044	5,560,600	43,536,644	30,932,537	12,604,107	2.79

## 17 CITY OF BIG RAPIDS

54010 BIG RAPIDS PUBLIC SCH	157,487,094	16,024,200	173,511,294	63,777,511	109,733,783	11.10
Total of all Districts	157,487,094	16,024,200	173,511,294	63,777,511	109,733,783	11.10

Grand total of all Districts	1,449,378,002	113,728,100	1,563,106,102	900,759,742	662,346,360	100.00
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Assessment Unit

Real TAX

Per. TAX

Total Tax

PRE/MBT

Non-PRE/MBT

% of County

54010 BIG RAPIDS PUBLIC SCHOOLS01 GREEN

02 GRANT

05 BIG RAPIDS

06 COLFAX

07 MARTINY

17 CITY OF BIG RAPIDS

Total of all Units

54025 CHIPPEWA HILLS SCHOOL DIST02 GRANT

03 CHIPPEWA

04 FORK

04 89 VILLAGE OF BARRYTON

06 COLFAX

07 MARTINY

08 SHERIDAN

10 AUSTIN

11 MORTON

11 89 VILLAGE OF MECOSTA

12 WHEATLAND

16 MILLBROOK

Total of all Units

54026 CHIPPEWA HILLS SCHOOL DIST W/MCC16 MILLBROOK

Total of all Units

54040 MORLEY STANWOOD COMM SCHOOLS05 BIG RAPIDS

06 COLFAX

09 MECOSTA

09 89 VILLAGE OF STANWOOD

10 AUSTIN

13 AETNA

13 89 VILLAGE OF MORLEY - AETNA

14 DEERFIELD

14 89 VILLAGE OF MORLEY - DEER

Total of all Units

54045 MORLEY STANWOOD COMM SCHOOLS W/MC14 DEERFIELD

Total of all Units

59045 MONTABELLA COMM SCHOOLS12 WHEATLAND

10:02 AM

County: 54 MECOSTA

School District

Assessment Unit	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
16 MILLBROOK	13,703,234	1,790,900	15,494,134	11,101,509	4,392,625	0.99
Total of all Units	13,817,305	1,790,900	15,608,205	11,215,580	4,392,625	1.00
59090 LAKEVIEW COMMUNITY SCHOOLS15 HINTON						
	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	2.59
16 MILLBROOK	2,731,485	994,800	3,726,285	2,433,353	1,292,932	0.24
Total of all Units	38,407,241	5,750,400	44,157,641	30,679,681	13,477,960	2.82
67020 EVART PUBLIC SCHOOLS 02 GRANT						
	3,528,342	244,500	3,772,842	2,263,531	1,509,311	0.24
03 CHIPPEWA	13,347,360	997,100	14,344,460	8,573,143	5,771,317	0.92
Total of all Units	16,875,702	1,241,600	18,117,302	10,836,674	7,280,628	1.16
67060 REED CITY PUBLIC SCHOOLS01 GREEN						
	34,787,554	3,451,100	38,238,654	25,745,598	12,493,056	2.45
02 GRANT	12,879,756	461,500	13,341,256	8,194,911	5,146,345	0.85
Total of all Units	47,667,310	3,912,600	51,579,910	33,940,509	17,639,401	3.30
Grand total of all Units	1,449,378,002	113,728,100	1,563,106,102	900,759,742	662,346,360	100.00

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**Mecosta Osceola Intermediate School District  
Total by Township by School District**



10:09 AM

County: 54 MECOSTA

School(s): BIG RAPIDS PUBLIC SCHOOLS, CHIPPEWA HILLS SCHOOL DIST, CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD

Assessment Unit	School District	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
01 GREEN	54010 BIG RAPIDS PUBLIC SCH	53,646,146	7,082,600	60,728,746	40,864,005	19,864,741	4.04
	67060 REED CITY PUBLIC SCHO	34,787,554	3,451,100	38,238,654	25,745,598	12,493,056	2.54
	Total of all Districts	88,433,700	10,533,700	98,967,400	66,609,603	32,357,797	6.58
02 GRANT	54010 BIG RAPIDS PUBLIC SCH	12,327,902	1,605,900	13,933,802	9,952,194	3,981,608	0.93
	54025 CHIPPEWA HILLS SCHOOL	0	13,200	13,200	0	13,200	0.00
	67020 EVART PUBLIC SCHOOLS	3,528,342	244,500	3,772,842	2,263,531	1,509,311	0.25
03 CHIPPEWA	67060 REED CITY PUBLIC SCHO	12,879,756	461,500	13,341,256	8,194,911	5,146,345	0.89
	Total of all Districts	28,736,000	2,325,100	31,061,100	20,410,636	10,650,464	2.07
04 FORK	54025 CHIPPEWA HILLS SCHOOL	51,859,682	2,668,200	54,527,882	23,617,278	30,910,604	3.63
	67020 EVART PUBLIC SCHOOLS	13,347,360	997,100	14,344,460	8,573,143	5,771,317	0.95
	Total of all Districts	65,207,042	3,665,300	68,872,342	32,190,421	36,681,921	4.58
04 89 VILLAGE OF BARRYTON	54025 CHIPPEWA HILLS SCHOOL	42,730,113	3,387,100	46,117,213	31,038,474	15,078,739	3.07
	Total of all Districts	42,730,113	3,387,100	46,117,213	31,038,474	15,078,739	3.07
05 BIG RAPIDS	54025 CHIPPEWA HILLS SCHOOL	7,126,065	410,000	7,536,065	3,560,608	3,975,457	0.50
	Total of all Districts	7,126,065	410,000	7,536,065	3,560,608	3,975,457	0.50
06 COLFAX	54010 BIG RAPIDS PUBLIC SCH	154,998,194	13,588,800	168,586,994	95,722,718	72,864,276	11.21
	54040 MORLEY STANWOOD COMM	8,255,531	483,000	8,738,531	6,224,893	2,513,638	0.58
	Total of all Districts	163,253,725	14,071,800	177,325,525	101,947,611	75,377,914	11.80
07 MARTINY	54010 BIG RAPIDS PUBLIC SCH	46,559,511	2,829,900	49,389,411	38,708,094	10,681,317	3.29
	54025 CHIPPEWA HILLS SCHOOL	9,710,796	1,799,600	11,510,396	7,419,505	4,090,891	0.77
	54040 MORLEY STANWOOD COMM	9,086,402	932,700	10,019,102	7,334,925	2,684,177	0.67
08 SHERIDAN	Total of all Districts	65,356,709	5,562,200	70,918,909	53,462,524	17,456,385	4.72
	54010 BIG RAPIDS PUBLIC SCH	3,366,285	293,900	3,660,185	2,946,467	713,718	0.24
	54025 CHIPPEWA HILLS SCHOOL	80,570,614	3,237,600	83,808,214	37,092,556	46,715,658	5.57
08 SHERIDAN	Total of all Districts	83,936,899	3,531,500	87,468,399	40,039,023	47,429,376	5.82
	54025 CHIPPEWA HILLS SCHOOL	44,491,854	1,700,400	46,192,254	26,813,841	19,378,413	3.07
	Total of all Districts	44,491,854	1,700,400	46,192,254	26,813,841	19,378,413	3.07

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County: 54 MECOSTA

School(s): BIG RAPIDS PUBLIC SCHOOLS, CHIPPEWA HILLS SCHOOL DIST, CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD

Assessment Unit	School District	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
09 MECOSTA	54040 MORLEY STANWOOD COMM	116,322,046	6,930,100	123,252,146	61,672,867	61,579,279	8.20
	Total of all Districts	116,322,046	6,930,100	123,252,146	61,672,867	61,579,279	8.20
09 89 VILLAGE OF STANWOOD	54040 MORLEY STANWOOD COMM	3,402,697	544,700	3,947,397	2,171,158	1,776,239	0.26
	Total of all Districts	3,402,697	544,700	3,947,397	2,171,158	1,776,239	0.26
10 AUSTIN	54025 CHIPPEWA HILLS SCHOOL	14,414,831	1,386,400	15,801,231	9,286,883	6,514,348	1.05
	54040 MORLEY STANWOOD COMM	40,980,749	14,629,700	55,610,449	39,446,762	16,163,687	3.70
	Total of all Districts	55,395,580	16,016,100	71,411,680	48,733,645	22,678,035	4.75
11 MORTON	54025 CHIPPEWA HILLS SCHOOL	305,269,658	9,884,600	315,154,258	177,298,156	137,856,102	20.96
	Total of all Districts	305,269,658	9,884,600	315,154,258	177,298,156	137,856,102	20.96
11 89 VILLAGE OF MECOSTA	54025 CHIPPEWA HILLS SCHOOL	5,184,304	590,000	5,774,304	3,158,192	2,616,112	0.38
	Total of all Districts	5,184,304	590,000	5,774,304	3,158,192	2,616,112	0.38
12 WHEATLAND	54025 CHIPPEWA HILLS SCHOOL	46,519,844	3,620,100	50,139,944	33,098,693	17,041,251	3.34
	Total of all Districts	46,519,844	3,620,100	50,139,944	33,098,693	17,041,251	3.34
13 AETNA	54040 MORLEY STANWOOD COMM	47,747,083	2,371,300	50,118,383	37,252,347	12,866,036	3.33
	Total of all Districts	47,747,083	2,371,300	50,118,383	37,252,347	12,866,036	3.33
13 89 VILLAGE OF MORLEY - AETNA54040 MORLEY STANWOOD COMM		5,697,298	317,300	6,014,598	2,904,023	3,110,575	0.40
	Total of all Districts	5,697,298	317,300	6,014,598	2,904,023	3,110,575	0.40
14 DEERFIELD	54040 MORLEY STANWOOD COMM	40,673,014	1,756,700	42,429,714	33,395,584	9,034,130	2.82
	54045 MORLEY STANWOOD COMM	72,131	0	72,131	38,580	33,551	0.00
	Total of all Districts	40,745,145	1,756,700	42,501,845	33,434,164	9,067,681	2.83
14 89 VILLAGE OF MORLEY - DEER54040 MORLEY STANWOOD COMM		2,569,275	169,700	2,738,975	1,893,309	845,666	0.18
	Total of all Districts	2,569,275	169,700	2,738,975	1,893,309	845,666	0.18
16 MILLBROOK	54025 CHIPPEWA HILLS SCHOOL	21,453,038	2,774,900	24,227,938	17,317,798	6,910,140	1.61

10:09 AM

County: 54 MECOSTA

School(s): BIG RAPIDS PUBLIC SCHOOLS, CHIPPEWA HILLS SCHOOL DIST, CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD

Assessment Unit	School District	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
54026 CHIPPEWA HILLS SCHOOL	54026 CHIPPEWA HILLS SCHOOL	88,287	0	88,287	79,877	8,410	0.01
	Total of all Districts	21,541,325	2,774,900	24,316,225	17,397,675	6,918,550	1.62
17 CITY OF BIG RAPIDS	54010 BIG RAPIDS PUBLIC SCH	157,487,094	16,024,200	173,511,294	63,777,511	109,733,783	11.54
	Total of all Districts	157,487,094	16,024,200	173,511,294	63,777,511	109,733,783	11.54
Grand total of all Districts		1,397,153,456	106,186,800	1,503,340,256	858,864,481	644,475,775	100.00



County: 54 MECOSTA

School(s): BIG RAPIDS PUBLIC SCHOOLS, CHIPPEWA HILLS SCHOOL DIST, CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD

School District	Assessment Unit	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
54010 BIG RAPIDS PUBLIC SCHOOLS01 GREEN		53,646,146	7,082,600	60,728,746	40,864,005	19,864,741	4.04
02 GRANT		12,327,902	1,605,900	13,933,802	9,952,194	3,981,608	0.93
05 BIG RAPIDS		154,998,194	13,588,800	168,586,994	95,722,718	72,864,276	11.21
06 COLFAX		46,559,511	2,829,900	49,389,411	38,708,094	10,681,317	3.29
07 MARTINY		3,366,285	293,900	3,660,185	2,946,467	713,718	0.24
17 CITY OF BIG RAPIDS		157,487,094	16,024,200	173,511,294	63,777,511	109,733,783	11.54
Total of all Units		428,385,132	41,425,300	469,810,432	251,970,989	217,839,443	31.25

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## 54025 CHIPPEWA HILLS SCHOOL DIST02 GRANT

03 CHIPPEWA		51,859,682	2,668,200	54,527,882	23,617,278	30,910,604	3.63
04 FORK		42,730,113	3,387,100	46,117,213	31,038,474	15,078,739	3.07
04 89 VILLAGE OF BARRYTON		7,126,065	410,000	7,536,065	3,560,608	3,975,457	0.50
06 COLFAX		9,710,796	1,799,600	11,510,396	7,419,505	4,090,891	0.77
07 MARTINY		80,570,614	3,237,600	83,808,214	37,092,556	46,715,658	5.57
08 SHERIDAN		44,491,854	1,700,400	46,192,254	26,813,841	19,378,413	3.07
10 AUSTIN		14,414,831	1,386,400	15,801,231	9,286,883	6,514,348	1.05
11 MORTON		305,269,658	9,884,600	315,154,258	177,298,156	137,856,102	20.96
11 89 VILLAGE OF MECOSTA		5,184,304	590,000	5,774,304	3,158,192	2,616,112	0.38
12 WHEATLAND		46,519,844	3,620,100	50,139,944	33,098,693	17,041,251	3.34
16 MILLBROOK		21,453,038	2,774,900	24,227,938	17,317,798	6,910,140	1.61
Total of all Units		629,330,799	31,472,100	660,802,899	369,701,984	291,100,915	43.96

## 54026 CHIPPEWA HILLS SCHOOL DIST W/MCC16 MILLBROOK

Total of all Units		88,287	0	88,287	88,287	79,877	8.410	0.01
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## 54040 MORLEY STANWOOD COMM SCHOOLS05 BIG RAPIDS

06 COLFAX		9,086,402	932,700	10,019,102	7,334,925	2,684,177	0.67
09 MECOSTA		116,322,046	6,930,100	123,252,146	61,672,867	61,579,279	8.20
09 89 VILLAGE OF STANWOOD		3,402,697	544,700	3,947,397	2,171,158	1,776,239	0.26
10 AUSTIN		40,980,749	14,629,700	55,610,449	39,446,762	16,163,687	3.70
13 AETNA		47,747,083	2,371,300	50,118,383	37,252,347	12,866,036	3.33
13 89 VILLAGE OF MORLEY - AETNA		5,697,298	317,300	6,014,598	2,904,023	3,110,575	0.40
14 DEERFIELD		40,673,014	1,756,700	42,429,714	33,395,584	9,034,130	2.82
14 89 VILLAGE OF MORLEY - DEER		2,569,275	169,700	2,738,975	1,893,309	845,666	0.18
Total of all Units		274,734,095	28,135,200	302,869,295	192,295,868	110,573,427	20.15

## 54045 MORLEY STANWOOD COMM SCHOOLS W/MC14 DEERFIELD

Total of all Units		72,131	0	72,131	72,131	38,580	33,551	0.00
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County: 54 MECOSTA

School(s): BIG RAPIDS PUBLIC SCHOOLS, CHIPPEWA HILLS SCHOOL DIST, CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD

School District

Assessment Unit

Real TAX

Per. TAX

Total Tax

PRE/MBT

Non-PRE/MBT

% of County

67020 EVART PUBLIC SCHOOLS 02 GRANT

03 CHIPPEWA

Total of all Units

3,528,342	244,500	3,772,842	2,263,531	1,509,311	0.25
13,347,360	997,100	14,344,460	8,573,143	5,771,317	0.95
16,875,702	1,241,600	18,117,302	10,836,674	7,280,628	1.21

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67060 REED CITY PUBLIC SCHOOLS01 GREEN

02 GRANT

Total of all Units

34,787,554	3,451,100	38,238,654	25,745,598	12,493,056	2.54
12,879,756	461,500	13,341,256	8,194,911	5,146,345	0.89
47,667,310	3,912,600	51,579,910	33,940,509	17,639,401	3.43

Grand total of all Units

1,397,153,456	106,186,800	1,503,340,256	858,864,481	644,475,775	100.00
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**Montcalm Intermediate School District  
Total by Township by School District**

County: 54 MECOSTA

School(s): MONTABELLA COMM SCHOOLS, LAKEVIEW COMMUNITY SCHOOLS

Assessment Unit

School District

Real TAX

Per. TAX

Total Tax

PRE/MBT

Non-PRE/MBT

% of County

12 WHEATLAND

59045 MONTABELLA COMM SCHOO

Total of all Districts

114,071

0

114,071

114,071

0

0.19

15 HINTON

59090 LAKEVIEW COMMUNITY SC

Total of all Districts

35,675,756

4,755,600

40,431,356

28,246,328

12,185,028

67.65

16 MILLBROOK

59045 MONTABELLA COMM SCHOO

Total of all Districts

13,703,234

1,790,900

15,494,134

11,101,509

4,392,625

25.92

Grand total of all Districts 52,224,546 7,541,300 59,765,846 41,895,261 17,870,585 100.00

County: 54 MECOSTA

School(s): MONTABELLA COMM SCHOOLS, LAKEVIEW COMMUNITY SCHOOLS

School District

Assessment Unit	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
59045 MONTABELLA COMM SCHOOLS12 WHEATLAND	114,071	0	114,071	114,071	0	0.19
16 MILLBROOK	13,703,234	1,790,900	15,494,134	11,101,509	4,392,625	25.92
Total of all Units	13,817,305	1,790,900	15,608,205	11,215,580	4,392,625	26.12
59090 LAKEVIEW COMMUNITY SCHOOLS15 HINTON	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	67.65
16 MILLBROOK	2,731,485	994,800	3,726,285	2,433,353	1,292,932	6.23
Total of all Units	38,407,241	5,750,400	44,157,641	30,679,681	13,477,960	73.88
Grand total of all Units	52,224,546	7,541,300	59,765,846	41,895,261	17,870,585	100.00

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**Montcalm Community College  
Total by Township by School District**



County: 54 MECOSTA  
School(s): CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD COMM SCHOOLS W/MC, MONTABELLA COMM SCHOOLS, LAKEVIEW C

Assessment Unit	School District	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
12 WHEATLAND	59045 MONTABELLA COMM SCHOO	114,071	0	114,071	114,071	0	0.19
	Total of all Districts	114,071	0	114,071	114,071	0	0.19
14 DEERFIELD	54045 MORLEY STANWOOD COMM	72,131	0	72,131	38,580	33,551	0.12
	Total of all Districts	72,131	0	72,131	38,580	33,551	0.12
15 HINTON	59090 LAKEVIEW COMMUNITY SC	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	67.47
	Total of all Districts	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	67.47
16 MILLBROOK	54026 CHIPPEWA HILLS SCHOOL	88,287	0	88,287	79,877	8,410	0.15
	59045 MONTABELLA COMM SCHOO	13,703,234	1,790,900	15,494,134	11,101,509	4,392,625	25.86
	59090 LAKEVIEW COMMUNITY SC	2,731,485	994,800	3,726,285	2,433,353	1,292,932	6.22
	Total of all Districts	16,523,006	2,785,700	19,308,706	13,614,739	5,693,967	32.22
Grand total of all Districts		52,384,964	7,541,300	59,926,264	42,013,718	17,912,546	100.00

County: 54 MECOSTA

School(s): CHIPPEWA HILLS SCHOOL DIST W/MCC, MORLEY STANWOOD COMM SCHOOLS W/MC, MONTABELLA COMM SCHOOLS, LAKEVIEW C

School District	Assessment Unit	Real TAX	Per. TAX	Total Tax	PRE/MBT	Non-PRE/MBT	% of County
54026 CHIPPEWA HILLS SCHOOL DIST W/MCC16 MILLBROOK							
	Total of all Units	88,287	88,287	0	88,287	79,877	8,410 0.15
							62 of 228
54045 MORLEY STANWOOD COMM SCHOOLS W/MC14 DEERFIELD							
	Total of all Units	72,131	72,131	0	72,131	38,580	33,551 0.12
59045 MONTABELLA COMM SCHOOLS12 WHEATLAND							
	16 MILLBROOK	114,071	1,790,900	15,494,134	114,071	4,392,625	0 0.19
	Total of all Units	13,703,234	1,790,900	15,494,134	11,101,509	4,392,625	25.86
		13,817,305	1,790,900	15,608,205	11,215,580	4,392,625	26.05
59090 LAKEVIEW COMMUNITY SCHOOLS15 HINTON							
	16 MILLBROOK	35,675,756	4,755,600	40,431,356	28,246,328	12,185,028	67.47
	Total of all Units	2,731,485	994,800	3,726,285	2,433,353	1,292,932	6.22
		38,407,241	5,750,400	44,157,641	30,679,681	13,477,960	73.69
	Grand total of all Units	52,384,964	7,541,300	59,926,264	42,013,718	17,912,546	100.00



**MECOSTA COUNTY DRAIN COMMISSIONER'S OFFICE**  
**Soil Erosion & Sedimentation Control Department**  
**Karla Miller, Drain Commissioner / CEA**  
**Nicole Clementshaw, Deputy Drain Commissioner / CEA**



Services Building  
 14485 Northland Drive, Rm. 105  
 Big Rapids, MI 49307

Phone: (231) 592-0103  
 Fax: (231) 592-9446  
 e-mail: drain@mecostacounty.org

March 5, 2021

To: Board of Mecosta County Commissioners

RE: Revision of Subdivision Drainage Rules and Storm Water Design Criteria

This letter addresses the reasons why I feel that a revision of Subdivision Drainage Rules and Storm Water Design Criteria is necessary. The current policy is effective as of October 21, 2004.

The current policy uses calculations based on a 50-year rainfall event. The rainfall frequency chart incorporated into calculations is based on Rainfall Frequency Atlas of the Midwest, Huff and Angel (1992). The current standard is to design for a 100-year rainfall event using recent rainfall frequencies.

The neighboring counties of Isabella (2014 Policy), Montcalm (2012 Policy) and Newaygo (2017 Policy) use the 100-year rainfall event calculations in their storm water design policies. Engineered plans submitted for the recent Dollar General stores used 100-year plans as required by the corporation.

The current policy does not specifically address the Best Management Practices (BMP) for stormwater as prescribed by Michigan Department of Environment, Great Lakes and Energy (EGLE). If a site disturbs 5 acres or more, a permit from EGLE is required to control discharge. Newaygo County has designed their criteria in coordination with these BMPs to ensure the discharge is appropriate.

The current fees are low compared to the neighboring counties referred to above. Below is a summary of the proposed changes.

<u>Permit Fees</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Preliminary plat and land division	\$10.00 per lot or \$200.00 minimum	\$20.00 per lot or \$400.00 minimum
Other development submittal	\$200.00	\$400.00
Drain Permit (cross a county drain)	\$50.00	\$100.00
After the Fact Drain Permit	\$100.00	\$200.00

Review and Inspection Fees

Deposit for engineering and inspection and As built location of outfall	\$1,000.00	\$1,500.00
--	------------	------------

Based on the facts presented, I am requesting that I hire an Engineer be hired to revise the Subdivision Drainage Rules and Storm Water Design Criteria. The cost of revising the policy not to exceed \$2,500.00. There is a balance of \$10,848.00 in account 506-000-607 Plat Review Fees of which could be used to pay for the revision.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Karla Miller".

Karla Miller



# MECOSTA COUNTY DRAIN COMMISSIONER ADMINISTRATIVE GUIDELINES FOR STORM WATER MANAGEMENT



Ives Drain

Mecosta County Drain Commissioner  
County Services Bldg., Room 105  
14485 Northland Drive  
Big Rapids, MI 49307

Adopted Date - April 2022



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**LETTER OF INTENT**  
**MECOSTA COUNTY DRAIN**  
**COMMISSIONER PURSUANT TO SECTION**  
**105**  
**OF ACT 288 OF PUBLIC**  
**ACTS OF MICHIGAN OF**  
**1967**

The Land Division Act, formerly known as the Subdivision Control Act (Act 288 of the Public Acts of Michigan of 1967, as amended by Act 591 of the Public Acts of 1996), requires the County Drain Commissioner to publish rules governing the internal drainage of proposed subdivision and outlets for drainage. The rules are intended to assist land developers by providing uniform procedures to be followed in the processing of preliminary and final plats, construction drawings, and establishments of county drains and their branches within and without of these subdivisions.

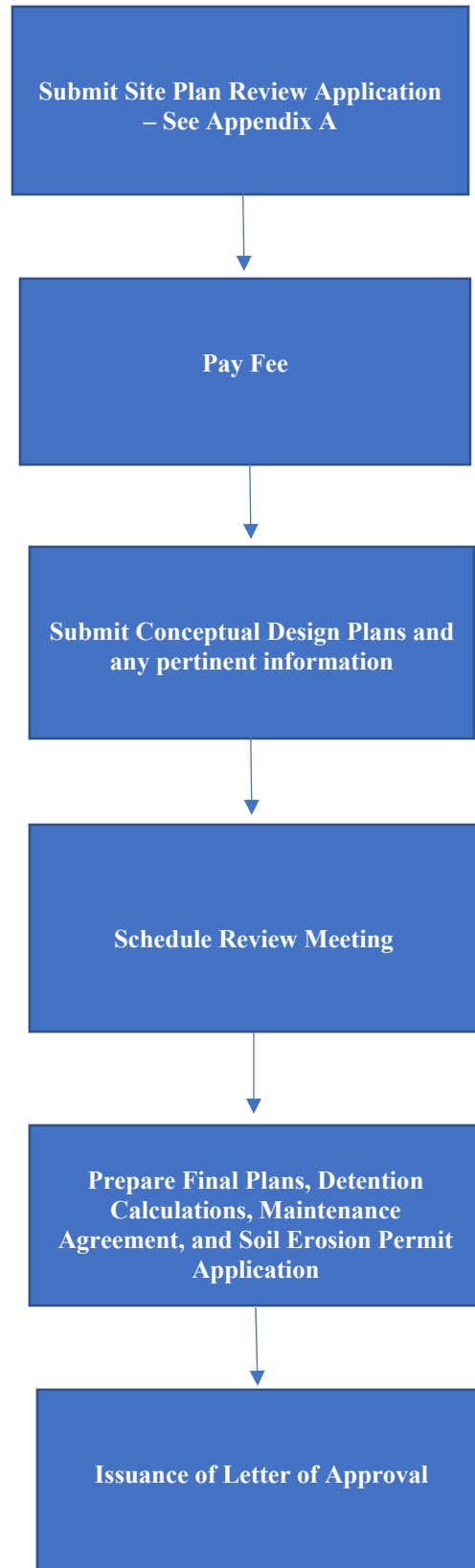
A resolution acknowledging and recognizing the Mecosta County Drain Commissioner Administrative Guidelines for Storm Water Management promulgated and published by the Mecosta County Drain Commissioner, and to authorize the fee schedule set forth therein pursuant to the authority granted in the Land Division Act (then the Subdivision Control Act) was adopted by the Mecosta County Board of Commissioners on April 21, 2022.

IT IS HEREBY ORDERED that the Mecosta County Drain Commissioner Administrative Guidelines for Storm Water Management promulgated pursuant to Section 105 of Act 288 of the Public Acts of Michigan of 1967, as amended by Act 591 of the Public Acts of 1996, are hereby adopted and shall be followed in the processing of all subdivision plats, and all other land developments (such as condominiums, planned unit developments [PUDs], manufactured housing communities, and other residential, commercial, industrial, or institutional developments) which impact established county or intercounty drains, or for which the Mecosta County Drain Commissioner provides support to other state, county, or local reviewing agencies.

IT IS HEREBY FURTHER ORDERED that the effective dates of the following rules shall be the 21st day of April 2022.

Karla Miller  
Mecosta County Drain Commissioner

## I. STORM WATER MANAGEMENT – DESIGN REVIEW PROCESS



## II. FEE SCHEDULE

The fee schedule for reviewing storm drainage submittals and performing inspection of drainage system construction is outlined below:

Site Plan Review Application	Hourly with a minimum fee of <u>\$800 Review + \$200 Inspection</u> \$1000.00 due at time of application
Recording Fee (Maintenance Agreement)	\$30.00*
Application not within a Drainage District	
Total Amount Due	\$1,030.00
Additional Fee of \$100 required for sites located within a Drainage District	\$1,130.00

Checks payable to: Mecosta County Drain Commissioner

\*Recording fee is subject to change due to State Law or local charges.

*Additional Review Fees:* The site plan review fee covers the first storm water review and inspection of the development site plan submittal. An additional hourly fee will be required for subsequent reviews, inspections, preparation of documents and/or legal review (if required).

*Fees and Deposits:* The Drain Commissioner must receive fees and deposits prior to the review of the storm drainage plans. Checks shall be made payable to the Mecosta County Drain Commissioner.

### 1. Inspection of Installation of Infrastructure (if required)

- a. Residential Subdivisions and Condominiums – If the Drain Commissioner will be taking the infrastructure over as an established County Drain, then daily inspection of the installation of the storm drainage and construction of the storm water detention areas will be required. This will be done at the standard hourly rate based upon the person assigned to the project. Full-time inspection of the installation of the storm water drainage and construction of the storm water detention facilities is required. Developer's licensed engineer may complete this work on behalf of the Drain Commissioner providing daily inspection reports and preparation of as-built drawings. The Drain Commissioner reserves the right to provide inspection services at an hourly rate if a licensed engineer is not available for such inspection.

### III. INTRODUCTION OF GUIDELINES

These guidelines have been prepared by the Mecosta County Drain Commissioner's office. The goals of these guidelines include:

- The ease of understanding and use of the Guidelines,
- A practical approach to the proper management of storm water within Mecosta County.

The purpose of the Administrative Guidelines is to establish requirements and general compliance guidelines for storm water management practices in Mecosta County. The Guidelines establish the framework through which detention and/or retention measures will be implemented and details the process that must be followed to gain approval for new developments or redevelopment drainage systems. The purpose of the administrative guidelines is to accomplish, among others, the following objectives:

- To reduce artificially induced flood damage;
- To minimize increased storm water runoff rates and volumes from identified new land development;
- To minimize the deterioration of existing watercourses, culverts and bridges, and other structures;
- To encourage water recharge into the ground where geologically favorable conditions exist;
- To prevent an increase in non-point source pollution;
- To maintain the integrity of stream channels for their biological functions, as well as for drainage and other purposes;
- To minimize the impact of development upon stream bank and streambed stability;
- To reduce erosion from development or construction projects;
- To preserve and protect water supply facilities and water resources by means of controlling increased flood discharges, stream erosion, and runoff pollution;
- To reduce storm water runoff rates and volumes, soil erosion, and non-point source pollution, wherever practicable, from lands that were developed without storm water management controls meeting the purposes and standards of this ordinance; and
- To reduce the adverse impact of changing land use on water bodies and, to that end, the Storm Water Ordinance establishes minimum standards to protect water bodies from degradation resulting from changing land use where there are insufficient storm water management controls.



This document covers the following topics:

- The procedures to be followed under the administrative guidelines, including requirements, review procedures, inspection requirements, fee schedule and other agency requirements;
- A description of design requirements and engineering calculations; and
- A description of minimum design criteria and rules to be followed for design of new drainage systems within Mecosta County.

#### **IV. ADMINISTRATIVE GUIDELINES**

##### **A. Authority**

The Drain Commissioner of Mecosta County, through the Michigan Drain Code (Act 40, PA 1956, as amended, MSA 11.1001 et seq.; MCLA 280.1 et seq.), has acquired jurisdiction over established county drains and under the terms of the Land Division Act acquired jurisdiction of drainage systems within subdivided lands and drains external to the proposed subdivision after January 1, 1968. In accordance with the provisions of the Land Division Act, the Drain Commissioner has the authority to ensure that established drains and natural water courses, both inside and outside of the plat, be improved or protected to the standards established by the Drain Commissioner.

##### **B. Definitions**

**Drain Commissioner:** The Drain Commissioner of the County of Mecosta, State of Michigan.

**Engineer:** The engineer appointed by the Drain Commissioner to review the drainage of a plat or any other land development.

**Proprietor:** Any person, landowner, firm, association, partnership, corporation, or combination of any of them, who submits a site plan for drainage review (may also be referred to as a developer).

**Health Department:** The state, city, county, or district health department having jurisdiction.

## C. Site Plan Review Application and Procedures

### 1. Conceptual Review

- a. Contact the Drain Commissioner's Office and/or Mecosta County web site [www.mecostacounty.org/government/drain\\_commissioner](http://www.mecostacounty.org/government/drain_commissioner) to obtain the latest version of the Administrative Guidelines.
- b. Submit required fees and Site Plan Review Application (Appendix A).
- c. The Owner/Developer shall submit to the Drain Commissioner or Engineer the conceptual design and layout of the proposed development. The Developer/Owner shall also submit copies of the conceptual design and layout to the Township or Municipality where the development is proposed for preliminary review and comment. This conceptual design and layout, at a minimum, shall include the following items:
  - Small location map showing the section and part of the section in which the site is situated,
  - Location and description of all activities that may impact or be impacted by the proposed development or redevelopment both on and off the site,
  - Acreage of the total site and acreage of the area being affected by the development, and
  - If known, a conceptual layout of the proposed drainage system for the development or redevelopment.

The Owner/Developer or the Design Engineer shall submit information including a description of the drainage district/watershed, allowable discharge, impervious factor, etc., with the conceptual design and layout of the proposed development.

- d. The Drain Commissioner or Engineer and/or the township or municipality where the development is located will review the conceptual design information to determine if it is consistent with these Guidelines and applicable local agency ordinances. All site plans must meet local zoning ordinances.
- e. Upon receipt of the plans and conceptual design, the Owner/Developer and the Design Engineer will discuss the conceptual design and if it is determined by the Drain Commissioner and/or Engineer, a meeting may be required and may involve the Mecosta County Road Commission, the Township or Municipality, local Health Department, and applicable utility companies where the project is proposed.
- f. Upon review and approval of the conceptual layout of the storm drainage system, the Owner/Developer shall begin completing final design plans and calculations for application submittal under these Guidelines.

### 2. Site Plan Review Application – Appendix A

The Owner/Developer or the Design Engineer on behalf of the Owner/Developer shall submit site plan review application to the Drain Commissioner. Application shall be made prior to the start of any work on the proposed development requiring review and approval under these

Guidelines. Soil test borings, vegetative cutting solely for land surveys, percolation tests, and normal maintenance shall not be considered a start of work under these Guidelines.

### 3. Sequential Applications

For projects on a site which are so large or complex that a plan encompassing all phases of the project cannot reasonably be prepared prior to initial work, application for approval on successive major construction activities may be allowed. Requests for sequential applications shall be approved by the Drain Commissioner prior to submittal of the site plan review application.

### 4. Application Submittal Requirements

- a. The Owner/Developer or Design Engineer shall submit two sets of plans and a digital copy, two sets of calculations, and any other supporting information for the site to the Drain Commissioner or Engineer with the application. Alternatively, applicant may submit information via email to the Drain Commissioner's Office. Contact the Drain Commissioner's Office to obtain the appropriate email address. One set of plans must be submitted to the Drain Commissioner's office and one set must be submitted to the reviewing Engineer. The plans and calculations shall comply with the requirements of these Guidelines. The checklist, design requirements, and design guidelines that will be used during the review process of the drainage construction plans are established by these Guidelines. The application submittal shall include the following items:
  - The location of the development site and water bodies that will receive storm water runoff;
  - The existing and proposed topography, if required, of the development site, including the alignment and boundary of the natural drainage courses, with contours having a maximum interval of 1 foot (using USGS datum). The information shall be superimposed on the pertinent Mecosta County soil map;
  - The development tributary area to each point of discharge from the development;
  - Calculations for the final peak discharge rates;
  - Calculations for any facility or structures size and configuration;
  - A drawing showing all proposed storm water runoff facilities with existing and final grades;
  - The sizes and locations of upstream and downstream culverts serving the major drainage routes flowing into and out of the development site. Any significant off-site and on-site drainage outlet restrictions other than culverts should be noted on the drainage map;
  - An implementation plan for construction and inspection of all storm water runoff facilities necessary to the overall drainage plan, including a schedule of the estimated dates of completing construction of the storm water runoff facilities shown on the plan and an identification of the proposed inspection procedures to ensure that the storm water runoff facilities are constructed in accordance with the approved drainage plan;
  - A plan to ensure the effective control of construction site storm water runoff and sediment track-out onto roadways;
  - Drawings, profiles, and specifications for the construction of the storm water runoff facilities reasonably necessary to ensure that storm water runoff will be drained, stored, or otherwise controlled in accordance with these Guidelines.

- The name of the engineering firm and the Design Engineer that will inspect final construction of the storm water runoff facilities;
  - Any other information necessary for the Drain Commissioner or Engineer to verify that the drainage plan complies with these Guidelines. All design information must be compatible for conversion to the Mecosta County Geographic Information System.
- b. A maintenance agreement, in form and substance acceptable to the Drain Commissioner, shall be required for ensuring maintenance of any privately owned storm water runoff facilities. The maintenance agreement shall include the Owner/Developer's written commitment to provide routine, emergency, and long-term maintenance of the facilities and, if the facilities are not maintained in accordance with the approved drainage plan, the agreement shall authorize the Drain Commissioner to maintain any on-site storm water runoff facility as reasonably necessary, at the Owner/Developer's expense. The completed, signed, notarized recordable maintenance agreement shall be submitted to the Drain Commissioner's office.

#### 5. Site Plan Review

The Drain Commissioner or Engineer will review all plans, calculations, and other information for compliance with these Guidelines. All materials will be reviewed for completeness. Calculations will be checked. The minimum design requirements and guidelines as outlined in these Guidelines will be used as a reference. The drainage plan checklist will be reviewed. The Drain Commissioner shall approve, approve with conditions, or disapprove an application within 30 business days. The review period begins upon the receipt of a completed application, plan, and fees. Copies of the approval, approval with conditions, or disapproval will be provided to the Township or municipality where the proposed development is located. **THE MECOSTA COUNTY DRAIN COMMISSIONER AND/OR HIS AGENT OR DESIGNEE DOES NOT ACCEPT ANY LIABILITY FOR THE DESIGN OR FUNCTION OF THE STORM WATER COLLECTION AND RETENTION/DETENTION SYSTEM. THE REVIEW IS FOR COMPLIANCE WITH THE ADMINISTRATIVE GUIDELINES FOR STORM WATER MANAGEMENT ONLY. IT IS THE REGISTERED PROFESSIONAL ENGINEER THAT HAS SIGNED AND SEALED THE FINAL PLANS AND/OR THE APPLICANT'S RESPONSIBILITY FOR THE FUNCTIONALITY OF THE DESIGN.**

- a. Approval or Approval with Conditions: Upon a determination by the Drain Commissioner or Engineer that the site plan review application has met all of the requirements of these Guidelines, the Drain Commissioner will issue a letter of approval. The Drain Commissioner shall notify the Owner/Developer of the approval or approval with conditions. An executed and signed maintenance agreement must be forwarded to the Mecosta County Drain Commissioner's Office.
1. A soil erosion and sedimentation control permit must be obtained from the Mecosta County Drain Commissioner's office.
  2. A signed and notarized maintenance agreement will be required.
  3. Additional conditions may be requested.

The Owner will be emailed (or mailed hard copy) an approval letter.

- b. If the proposed drainage system is disapproved, two sets of plans and calculations and an emailed digital copy may be resubmitted with the appropriate revisions to the Drain Commissioner and the Engineer.
  - c. Disapproval. If the proposed drainage system is disapproved, two sets of plans and calculations may be resubmitted with the appropriate revisions,
  - d. Multiple-Phase Projects. When additional phases are planned, an approval with conditions will be given addressing the overall storm water requirements of the site. The Drain Commissioner encourages submittal of all phases of a multi-phased project at the onset of a proposed project.
6. Changes to Plan after Approval
- a. Any proposed changes made to the approved plan shall be submitted to the Drain Commissioner and/or Engineer for review and approval. Changes made without approval may result in revocation of approval. Revocation of the SESC permit may also be considered.
  - b. Upon receipt of this information, the Drain Commissioner will be determined whether additional information, such as calculations, will be required or whether modifications to the approval will be necessary.
  - c. Additional review fees may be required for substantial changes to the plan. Minor changes will be reflected in a communication either via hard copy or email. Major changes will require a formal letter of approval.
7. Approval Expiration

Approvals shall expire automatically upon the project completion date provided on the application. Approvals shall also terminate automatically if construction has not commenced within one year of the date of issuance. The Drain Commissioner may extend an approval for a period not to exceed one year upon the request of the Owner/Developer at the Drain Commissioner's discretion.



## 8. Appeal Process

If a Developer does not agree with the rules of the Administrative Guidelines for Storm Water Management of the Mecosta County Drain Commissioner:

A letter from the Municipality requesting that the Drain Commissioner not require the site development to comply with the requirements within the Administrative Guidelines. ***This option does not apply if the site development is within a County Drain Drainage District.***

In the event that there is another local governmental entity(s) within the drainage district, the effected governmental entity(s) will be notified of the request.

## 9. Other Permits and Approvals

Approvals under these Guidelines shall not relieve Owner/Developer of the need to obtain other applicable permits or approvals as required by federal, state, county, and local agencies. Examples of other permits or approvals that may be required include:

- a. Drain Permits: Any work within an established County Drain Drainage District will require a permit from the Mecosta County Drain Commissioner's office prior to any work.
- b. The Mecosta County Drain Commissioner's Office is the County Enforcing Agent for Mecosta County, (231) 592-0103, and a permit must be obtained when applicable for Soil Erosion and Sedimentation Control (SESC).
- c. Site Plan Approvals. Municipalities and/or townships may have an ordinance(s) in place, check with local authorities. All site plans must meet local zoning ordinances.
- d. Mecosta County Road Commission has or shares jurisdiction over drainage along county roads and county rights-of-way within Mecosta County. Sites located along county road rights-of-way and discharging to Road Commission drainage systems must obtain a permit from the Road Commission. When a crossing is installed over a county roadside drain, a permit must be obtained from the Road Commission, [https://www.mecostaroads.org/permits\\_and\\_policies/index.php](https://www.mecostaroads.org/permits_and_policies/index.php).
- e. Michigan Department of Transportation (MDOT) has or shares jurisdiction over drainage along state highways and state rights-of-way within Mecosta County, <https://www.michigan.gov/mdot/>. Sites located along MDOT rights-of-way and discharging to MDOT drainage systems must obtain a permit from MDOT.
- f. Michigan Department of Environment, Great Lakes, and Energy (EGLE) (Joint permit with the USACE), [https://www.michigan.gov/egle/0,9429,7-135-3313\\_71520\\_24403---,00.html](https://www.michigan.gov/egle/0,9429,7-135-3313_71520_24403---,00.html) which has jurisdiction over proposed work within the 100-year floodplain, inland lake and stream areas, navigable waterways, critical dunes, and wetland areas. A permit must be obtained for work proposed in these areas. In addition, the EGLE is responsible for implementing the National Pollution Discharge Elimination System (NPDES) Storm Water Permitting Program.

## D. Inspection Requirements

Inspection of storm drainage systems and/or detention facilities is required on all development and redevelopment projects. As-built drawings will be required on all projects prior to final inspection. Descriptions of the inspection requirements are outlined below. The fees associated with this inspection are outlined in Section II. It is not the intent of these Guidelines to review single-family residential development.

1. *Developments* - A final inspection by the Drain Commissioner or Engineer will take place at the completion of the project after as-built drawings have been received by the Drain Commissioner or Engineer. The fee for this inspection has been collected upon the site plan review application. A final inspection report (See Appendix F) will be completed by the Drain Commissioner or Engineer. Subsequent inspections may be required if deficiencies exist.
2. *Residential and Condominium Projects* - Inspection of storm drainage and drainage system construction will be required. This inspection shall be performed by the Design Engineer or the Drain Commissioner as determined by the Drain Commissioner. Daily Inspection reports shall be completed for all days on which construction of the storm drainage system occurs. At a minimum, the daily inspection reports shall include the information shown on the sample daily inspection report (See Appendix F). Subsequent inspections may be required if deficiencies exist. ***The cost of the inspection and administration of the project is the responsibility of the Owner. A deposit will be required prior to commencement of any work.***
3. Any infrastructure that would come under the jurisdiction of the Mecosta County Drain Commissioner must be inspected at the time of installation. ***The cost of the inspection and administration of the project is the responsibility of the Owner. A deposit will be required prior to commencement of any work.***

## V. STORM DRAINAGE SYSTEMS WITHIN MECOSTA COUNTY

The County Drain Commissioner encourages the use of Low Impact Design (LID) approaches to manage storm water. Such approaches may include pervious pavement, rain gardens, green roofs, etc. Some of the following requirements can and will be waived if a LID approach is taken. For example, the requirement for a 1.0 foot of freeboard may be reduced to 0.5 feet if a proposed detention basin is designed and constructed as a wetland complex, rain garden, or other LID approach. The proposed type of site development should be reviewed at the design concept review meeting with the Municipality and the Drain Commissioner to evaluate the design options.

The County Drain Commissioner encourages the implementation of regional storm water detention basins and/or the sharing of detention basins between two or more developments.

### A. Allowable Discharge (Qa)/ Detention Requirements

The peak storm water discharge from any proposed development or redevelopment as required in these Guidelines shall be restricted to an allowable discharge (Qa). The allowable discharge from the proposed area of development or redevelopment cannot exceed the calculated discharge from the proposed site based on one of the following methods. The method resulting in the lowest allowable discharge from the site shall be used in determining the required detention.

- a. 0.15 cubic feet per second per acre of contributing area. <i.e. 0.15 cfs/acre\*10-acre site = 1.5 cfs  $Q_a$
- b. The existing discharge from the site calculated under the existing design storm for the 10-year recurrent interval as calculated with the Rational Method.  $Q_a = CIA$
- c. The percentage of capacity available in the downstream receiving storm drainage and/or water course, i.e. capacity of outlet storm drainage is 10 cfs, there is a total of 100 acres within the contributing district, the proposed site has 20 acres (20 acres of site/100 acres of contributing watershed \* 10 cfs, capacity =  $Q_a$  of 2 cfs).

Excess storm water runoff must be detained on site. Equations for determining the required volume of detention storage are outlined in Section IV. Detention storage calculations must be included with review submittals.

## **B. Storm Water Detention Requirements**

The storm water detention storage required for a site is to be calculated using the Mecosta County Drain Commissioner's excel spreadsheet, which can be obtained at the web site. This must meet the 25-year maximum storage storm. The allowable discharge is a maximum of 0.15 cfs per acre unless there is a restricted outlet condition based upon the above referenced allowable discharge requirements.

If there are known existing flooding problems or a known restricted outlet, the storage requirements will reflect a restricted allowable discharge. The Mecosta County Drain Commissioner or Engineer will determine the allowable discharge for the site.

In order to meet the storm water quality discharge requirements of Phase II of Section 10 of the Clean Water Act and to meet the Environmental Protection Agency's storm water guidelines, designs must provide for storm water treatment. This can be accomplished by implementation of one of the following measures:

1. On systems that utilize a storm water detention basin a sediment forebay retention area can be utilized within the detention facility this retention area is required in addition to the storm water detention requirements equal to 0.5 inches of runoff from the site area (See the calculation spreadsheet in the Appendix). The forebay must be designed to remove a minimum 80% of total suspended solids.
2. Rain gardens or an equivalent low impact design approach can be utilized that provides a soil or media filter for the water prior to entering the storm drainage system or storm detention system. The utilization of this type of treatment measure does not require the additional capture of 0.5 inches of runoff above the detention requirement for the site.
3. Mechanical treatment devices designed to remove suspended solids and other debris. Mechanical treatment devices include specially designed treatment units that will remove 80% of the total suspended solids for a 2-year 24-hour storm event. Any mechanical treatment devices must be approved by the Drain Commissioner.

### C. Discharge Restrictor Requirements

Restrictors are required to regulate the discharge of storm water to the allowable discharge rate established for a site. The circular in-line restrictor is sized based on the orifice formula.

$$a = Qa / [ 0.62 (64.4(h))^{1/2} ]$$

**a** = area of orifice (square feet).

**Δh** = head differential from center of orifice to Hydraulic Grade Line of detention pond at maximum capacity, (feet).

### D. Storm Water Retention Requirements

Storm water retention basins/systems must be designed to store runoff of the 100-year 24-hour storm event. The rainfall amount for the 100-year storm is 6.30 inches or utilize ATLAS 14 Rainfall Data, (See Appendix I) [https://hdsc.nws.noaa.gov/hdsc/pfds/pfds\\_map\\_cont.html](https://hdsc.nws.noaa.gov/hdsc/pfds/pfds_map_cont.html). Retention calculations must be completed using the Mecosta County Storm Water Management Guidelines Spreadsheet.

One soil boring must be provided for each 5,000 square foot of retention basin proposed, unless otherwise determined by the Drain Commissioner based upon known/presented conditions. A practicing soils engineer must evaluate the borings to assure that there is adequate hydraulic capacity of the soils to receive the proposed storm water. The capacity of the site soils must be a minimum of 0.15 cfs X the contribution acreage (i.e. contributing area 10 acres X 0.15 cfs = 1.5 cfs.). Reduction in the retention volume for systems with higher infiltration capacities will not be allowed. The existing seasonally highwater table must be below the bottom of the proposed basin/system to assure that there is an adequate hydraulic outlet.

## VI. MINIMUM DESIGN REQUIREMENTS AND GUIDELINES FOR STORM DRAINAGE SYSTEMS

The following is an outline of requirements for the design of storm water management systems. Engineering judgment must be utilized to accomplish the overall goals of these Guidelines.

### A. Requirements

#### 1. General Requirements

- a. Storm water detention requirements for any new construction development, redevelopment, or land use change occurring within Mecosta County will be determined according to these guidelines.
- b. A storm water review will be required for all site development and demolition except residential sites for single-family or two-family dwellings on any parcel of one acre or less in size. The County may require side lot or rear lot drainage to be installed if the County determines it necessary.
- c. The peak runoff rate during a 25-year storm event from a developed or improved site shall not exceed the allowable discharge rate (Qa). The impervious factor of demolished sites is assumed 0%. Either detention storage with a regulated discharge must be provided or all impervious surfaces must be removed from the site.

- d. There shall be no detrimental effect on the floodway or the floodplain elevation during a 25-year design storm upstream or downstream of the proposed development area as a result of the proposed development.
  - e. The drainage area used for computation will be the total area tributary to the site outlet, including off-site properties that drain onto the site.
  - f. Engineering calculations must be submitted with the storm water discharge application. The calculations shall follow the procedures outlined in this document.
  - g. Roof drains may be connected to a sewer system if the flow through the outlet to the County system is properly treated and restricted. Unrestricted runoff from roof drain will not be accepted; there are no exemptions.
  - h. The Drain Commissioner and/or designee shall make a determination as to whether any or all of the facilities proposed are to become private or part of the Mecosta County Drainage system or any other regulating agency.
  - i. The Drain Commissioner and/or designee shall in the case of a proposed subdivision, make a determination as to those control elevations that shall be entered on the final plat or make a determination as to the necessity for deed restrictions on any particular lot in the subdivision requiring the preservation of mandatory drainage facilities. Where a non-subdivided parcel of land is proposed for development, the Drain Commissioner and/or designee shall make a determination as to the need for covenants to maintain responsibility for mandatory drainage facilities. All the facilities in the subdivision shall be located in easements dedicated to the public and shall be subject to continual inspection during the construction period. All drainage systems and detention facilities within proposed subdivision or condominium developments shall be established as county drains under the Drain Code of 1956, MCL 280.1 *et seq.*, as amended.
  - j. Proposed storm drainage enclosures must be designed so they will not adversely impact any adjacent properties, upstream or downstream, and must be designed to the impervious factors of the lands based upon future land use, not necessarily existing conditions.
  - k. SESC measures must be implemented.
2. Storm Drainage Piping Requirements
- a. Proposed storm drainage shall be designed to have minimum capacity to pass 25-year design storm runoff rate (Qd).
  - b. All storm drainage materials must comply with the authority having jurisdiction over the storm drainage system.
  - c. Provide two (2) feet minimum cover or comply with the authority having jurisdiction over the storm drainage system.
  - d. Provide twelve (12) inch vertical separation between all other public utilities including sanitary drainages and water mains.



- e. Provide ten (10) feet horizontal separation from other public utilities.
- f. Manholes/catch basins shall be placed at a maximum distance of four hundred (400) feet from any other manholes/catch basins for access/maintenance purposes.
- g. Provide a sump discharge outlet for each individual lot or all developments. This outlet shall be a catch basin (minimum four (4) feet diameter) and/or provide a storm water lead to each lot. Manufactured tees or cored and booted leads, six (6) inch minimum to each lot are acceptable.
- h. Minimum pipe grades must be such to produce minimum scouring velocity of 2.5 ft/sec when pipe is flowing full without surcharging.
- i. For storm drainage systems, plastic pipe may be used. This plastic pipe shall be either schedule 80 PVC, smooth walled HDPE, or SDR 35. If pipe is perforated a manufacturer's "Sock" shall be used over the pipe.
- j. Minimum pipe diameter for catch basin leads is twelve (12) inches.
- k. Minimum pipe size for storm drainage is twelve (12) inches.
- l. Pipe should be sized for a 25-year design storm without surcharging when possible.
- m. When two pipes or more of different sizes come into a structure, the 8/10th flow lines shall match when possible.
- n. Catch basins should have a minimum sump depth of twenty-four (24) inches.
- o. Minimum diameter of catch basins shall be four (4) feet.

### 3. Detention Requirements

- a. Proposed storm drainage detention facilities shall be designed to have capacity to detain at minimum the 25-year recurrence interval design storm runoff volume in excess of the allowable discharge from the site. The detention requirement must be discussed with the County Drain Commissioner and/or designee. There are areas within the county that are more restrictive than the 25-year recurrence interval.
- b. The maximum design storage elevation in a detention area must be a minimum of **1.0 foot** below the lowest ground elevation adjacent to the detention area. The **0.5 foot** freeboard requirement may be eliminated if LID measures are utilized for the storm water detention. Examples of LIDs include rain gardens, pervious pavement, underground detention storage, green roofs. The freeboard requirement will be discussed at the pre-design meeting and adjusted accordingly to account for the LIDs proposed. The Municipalities and the County Drain Commissioner also want to encourage the implementation of regional storm water detention basins and/or the sharing of detention basins between two or more developments. The 1.0 foot of freeboard requirement will be waived for basins that service two or more properties.

- c. The design maximum storage elevation in a detention area must not be closer than 12 inches below the minimum finish floor elevation of the proposed structure(s) or existing facilities.
- d. Designs of detention facilities will incorporate features that facilitate their inspection and maintenance. The designer shall submit an Operation and Maintenance (O&M) Plan and/or provide maintenance agreement, as necessary, for any detention facility prior to its acceptance by the County.
- e. Designs of detention facilities shall incorporate safety features, particularly at inlets, outlets, on steep slopes, and at any attractive nuisances. These features may include, but not be limited to, fencing, handrails, lighting, steps, grills, signs, and other protective or warning devices so as to restrict access. If the Owner/Developer does not implement recommended safety features, liability for the detention facilities will be the responsibility of the Owner/Developer.
- f. Side slopes and the bottom of detention basins shall be top soiled, to a minimum of 3 inches, and seeded. Soil erosion control blankets must be installed to protect slopes if adequate vegetation does not exist between September 1<sup>st</sup> to May 1<sup>st</sup>.
- g. The side slopes and bottom of the basins shall be shaped with maximum slopes of 1 vertical to 4 horizontal to allow mowing of these surfaces.
- h. Detention basins and restrictors shall be maintained as necessary. The owner will have 30 days to complete necessary maintenance on a detention basin that has not been maintained or a restrictor that has been removed or not maintained. If this maintenance is not completed, the County will have any necessary maintenance completed at the Owner's expense, unless other arrangements have been agreed to in writing in an executed maintenance agreement.
- i. Detention basins shall be constructed with the top of banks a minimum of 5 feet from any pedestrian walkway (i.e. public and private sidewalks/bike paths).
- j. Underground storm water detention systems will be accepted. Storm water cleaning structures will be required at the inlets of these basins.

#### 4. Rear Lot Drainage Requirements

- a. Rear lot tile drains with contributing drainage areas up to one-half acre shall have a minimum diameter of 6 inches and a minimum pipe slope of .5 percent.
- b. Rear lot tile drains with contributing drainage areas greater than one-half acre and less than 1 acre shall have a minimum diameter of 8 inches and a minimum pipe slope of .3 percent.
- c. Rear lot tile drains with a contributing area greater than 1 acre shall be considered main line storm drainage and shall be designed according to corresponding requirements. Calculations shall be submitted to verify the rear lot drains have the capacity to pass the 25-year design storm event.
- d. All lots must be provided with rear lot drainage.

- e. Rear lot drainage tiles shall have a minimum cover of 2 feet.
- f. The Drain Commissioner and/or designee shall approve rear lot drainage tile and catch basin material. The minimum diameter of a rear lot catch basin shall be 2 feet.

## **B. General Compliance Guidelines**

The following guidelines are recommended but are not a requirement of this plan. These guidelines are provided for reference.

### **1. Minimum Surface Slopes**

- a. The minimum surface slopes for overland drainage are as follows:

- For bituminous paved surfaces, 1 percent.
- For concrete paved surfaces, 0.5 percent.
- For concrete curb and gutter, 0.28 percent.
- For drainage swales and valley shaped ditches, 0.5 percent.
- For rear lot drainage swales and valley shaped ditches, 0.5 percent.
- Landscape grading, 2 percent.

### **2. Maximum Surface Slopes**

- a. The maximum surface slopes for overland drainage are as follows:

- For bituminous, concrete paved surfaces, 6 percent.
- For concrete curb and gutter, 6 percent.
- For drainage swales and valley shaped ditches, 6 percent.
- For rear lot drainage swales and valley shaped ditches, 5 percent.
- Drainage swales and valley shaped ditches shall have maximum side slopes of 3 horizontal to 1 vertical.
- Landscape grading, 1 vertical to 4 horizontal.

## **C. Variations from Requirements**

### **1. Discharge and/or Detention Requirements Waivers**

The Drain Commissioner may allow a storm water discharge that waives the allowable discharge requirements and/or detention requirements. Variation from these requirements shall require the approval of Mecosta County Drain Commissioner whose actions shall be conditioned upon the following:

- a. The Drain Commissioner has determined that the overall storm water management for drainage system is best suited to allow the site to drain unrestricted so that the timing of the discharge will not adversely impact upstream and/or downstream lands;

- b. The Owner/Developer shall provide evidence in writing outlining in detail the rationale for the proposed design changes including hydraulic and or hydrologic computations. This document must be signed and sealed by a licensed professional engineer; and
- c. Granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property in the territory in which said property is located.

## **APPENDICES**

<b>SITE PLAN REVIEW APPLICATION .....</b>	<b>A - 1</b>
<b>CONCEPTUAL REVIEW CHECKLIST .....</b> (Word Fill-in Document)	<b>B - 1</b>
<b>DRAINAGE PLAN CHECKLIST .....</b> (Word Fill-in Document)	<b>C 1 - 2</b>
<b>CHART FOR C FACTORS.....</b> (Adopted by the Michigan Department of Transportation and Mecosta County Drain Commissioner)	<b>D - 1</b>
<b>MAINTENANCE AGREEMENT.....</b> (Example: Used by Drain Commissioner's Office)	<b>E 1 - 5</b>
<b>INSPECTION DAILY REPORT .....</b> (Example: Used by Drain Commissioner's Office)	<b>F 1 - 4</b>
<b>ENGINEER'S CERTIFICATE OF ADEQUATE OUTLET .....</b> (Example: Used by Drain Commissioner's Office)	<b>G 1 - 2</b>
<b>STORMWATER DETENTION AND RETENTION REQUIREMENTS .....</b>	<b>H - 1</b>
<b>ATLAS 14 DATA (BIG RAPIDS, MI).....</b>	<b>I - 1</b>
<b>SAMPLE DETAILS .....</b> (Best Management Practices of the Michigan Association of County Drain Commissioner's)	<b>J 1 - 8</b>



# SITE PLAN REVIEW APPLICATION

MECOSTA COUNTY DRAIN COMMISSIONER  
 COUNTY SERVICES BUILDING, ROOM 105 14485  
 NORTHLAND DRIVE  
 BIG RAPIDS, MICHIGAN 49307  
 Phone (231) 592-0103  
[drain@mecostacounty.org](mailto:drain@mecostacounty.org)

PROJECT NAME: \_\_\_\_\_

PROJECT LOCATION: \_\_\_\_\_

TOWNSHIP/CITY: \_\_\_\_\_

SECTION: \_\_\_\_\_ QUARTER SECTION: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

PARCEL NO.: \_\_\_\_\_

NO. OF ACRES: \_\_\_\_\_ NO. OF LOTS/UNITS (if applicable): \_\_\_\_\_

DEVELOPMENT TYPE:	PLAT	SITE CONDO	PARCEL SPLIT
	APARTMENT COMPLEX	CONDOMINIUM	DUPLEX
	MOBILE HOME PARK	CHURCH	SCHOOL
	BUSINESS PARK	COMMERCIAL	INDUSTRIAL
	INDUSTRIAL PARK	OTHER: _____	

CHECK ONE: \_\_\_\_\_ PRIVATE  
 \_\_\_\_\_ 433 AGREEMENT  
 \_\_\_\_\_ 425 AGREEMENT

REVIEW TYPE: \_\_\_\_\_ PRELIMINARY  
 \_\_\_\_\_ CONSTR. DWG.

NAME OF COUNTY DRAIN (IF IN DRAINAGE DISTRICT): \_\_\_\_\_

DISTANCE TO COUNTY DRAIN: \_\_\_\_\_

DEVELOPER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ENGINEER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## FEES MUST BE SUBMITTED WITH COMPLETED APPLICATION PRIOR TO PROCESSING

Preliminary Plat and Construction  
Drawing Review

County Drain Review

Submittal Fee: \$ \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Review Deposit: \$ \_\_\_\_\_

Maintenance Fee: \$ \_\_\_\_\_

Recording Deposit: \$ \_\_\_\_\_

### CONCEPTUAL REVIEW CHECKLIST

Prior to the storm water review, the Owner/Developer shall submit to the Drain Commissioner or his designee the conceptual design and layout of the proposed development. The Developer/Owner shall also submit copies of the conceptual design and layout to the Township where the development is proposed for preliminary review and comment. This conceptual design and layout, at a minimum, shall include:

Each of the following items shall be included:

- |       |  |
|-------|--|
| _____ | Small location map showing the section and part of the section in which the site is situated.  |
| _____ | Location and description of all activities that may impact or be impacted by the proposed development or redevelopment both on and off the site. |
| _____ | Acreage of the total site and acreage of the area being affected by the development.   |
| _____ | If known, a conceptual layout of the proposed drainage system for the development or redevelopment.  |

### DRAINAGE PLAN CHECKLIST

No site plan or building shall be approved, or any other permit issued unless the Owner has provided that the storm water runoff is within the capacities as provided for within the Administrative Guidelines for Storm Water Management, Mecosta County, Michigan.

In order for the Owner, Developer, or Builder to be in compliance with the guidelines he/she shall submit to the Mecosta County Drain Commissioner for review by the Drain Commissioner's designee, two complete sets of the site drainage and grading plan and two copies of the calculations for allowable discharge and on-site storage requirements, as prepared by a licensed Professional Engineer.

Each of the following items shall be included on the plan:

- |  |   |
|--|---|
|  | Total acres of site.  |
|  | Total acres of watershed draining through the site outlet.  |
|  | Drainage district lines including sub-district lines contributing to individual storm sewers and rear lot drainage systems.                                   |
|  | Location of site including dimension to nearest intersection road or section line.  |
|  | Existing ground elevations at maximum 50 foot centers, including shots on perimeter of site and 50 foot beyond (suggested, may not be required on all sites). |
|  | Elevations of ground, edge of pavement, and buildings within 50 foot of site.   |
|  | Top of curb, gutter, ditch line, and centerline of road elevation at maximum 50 foot intervals.   |
|  | Existing storm catch basins, manholes, sewers, and culverts showing rim and invert elevation(s).  |
|  | Proposed elevations showing parking lot grades and control and building elevations.   |
|  | Lawn/landscape areas.   |
|  | Location, size, length, slope, and type of proposed storm sewer and rear lot drains.  |
|  | Rim and invert elevation(s) of proposed manholes and catch basins, including rear lot drainage.   |
|  | Location of on-site storage showing contour line for top of storage elevation.  |
|  | Cross Sections, dimensions, and/or details defining the shape of proposed detention basins in non-paved areas.  |

**DRAINAGE PLAN - CHECKLIST (Continued)**

Each of the following items shall be included in the submitted calculations:

- \_\_\_\_\_ Utility locations on plans and contact information.
- \_\_\_\_\_ Drainage District size in acres and impervious factor.
- \_\_\_\_\_ Calculation of maximum allowable discharge (using Design Pond Design Calculation spreadsheet).
- \_\_\_\_\_ Calculation of on-site storage required.
- \_\_\_\_\_ Calculation of storage volume provided.
- \_\_\_\_\_ Calculation of size of restrictor.
- \_\_\_\_\_ Hydrologic & Hydraulic Calculations for sizing storm sewer systems which will be maintained by a public agency.
- \_\_\_\_\_ Hydrologic and Hydraulic calculations showing there will be no adverse impacts upstream or downstream of the proposed development.
- \_\_\_\_\_ The sizes and locations of immediately upstream and immediately downstream culverts serving the major drainage routes flowing into and out of the development site. Any significant off-site and on-site drainage outlet restrictions other than culverts should be noted on the drainage map.
- \_\_\_\_\_ A maintenance agreement, in form and substance acceptable to the County, for ensuring maintenance of any privately owned storm water runoff facilities. The maintenance agreement shall include the developer's written commitment to provide routine, emergency, and long-term maintenance of the facilities and, in the event that the facilities are not maintained in accordance with the approved drainage plan, the agreement shall authorize the County to maintain any on-site storm water run-off facility as reasonably necessary, at the developer's expense.
- \_\_\_\_\_ The name of the engineering firm and the registered professional engineer that designed the drainage plan and that will inspect final construction of the storm water run-off facilities.

Beyond the Mecosta County requirements, the Developer must submit applications for review/permit with all agencies that regulate storm water within the area of development. These may include Michigan Department of Transportation, Michigan Department of Environment, Great Lakes, and Energy (EGLE), Mecosta County Road Commission, local agencies with zoning ordinances, and Mecosta County Permits Office.

**Table 3-1 Runoff Coefficients for Rational Formula**

<b>Type of Drainage Area</b>	<b>Runoff Coefficient, C*</b>
Concrete or Asphalt Pavement	0.9
Commercial and Industrial	0.7 – 0.9
Gravel Roadways and Shoulders	0.8 – 0.9
Residential – Urban	0.5 – 0.7
Residential – Suburban	0.3 – 0.5
Undeveloped	0.15 – 0.3
Berms	0.15 – 0.3
Agricultural – Cultivated Fields	0.15 – 0.4
Agricultural – Pastures	0.1 – 0.4
Agricultural – Forested Areas	0.1 – 0.4

For flat slopes or permeable soil, lower values shall be used. For steep slopes or impermeable soil, higher values shall be used. Steep slopes are 2:1 or steeper.



## MAINTENANCE AGREEMENT

This Agreement entered into the Week Day day of Date, 20Year, by and between Karla Miller, Mecosta County Drain Commissioner (“Drain Commissioner”), 14485 Northland Drive, Big Rapids, Michigan and Enter Landowner/Developer Name and Address (“Landowner/Developer”).

**WHEREAS**, Landowner/Developer is the owner of certain real property as legally described in Exhibit A attached hereto (the “Property”); and

**WHEREAS**, Landowner/Developer proposes the construction of a storm water management system (the “System”) to serve all or a portion of the properties to be developed on the Property; and

**WHEREAS**, the Drain Commissioner has reviewed the plans and specifications for the System on the Property; and

**WHEREAS**, the Drain Commissioner and Landowner/Developer wish to enter into this Agreement to ensure the continuing maintenance of the System so as to prevent drainage issues on the Property and surrounding parcels resulting from any lack of appropriate operation, maintenance or repair to the System.

### **NOW, THEREFORE, IT IS HEREBY AGREED:**

1. Landowner/Developer shall be responsible for the operation, maintenance and repair of the System on the Property at Landowner/Developer’s sole cost, and shall take steps to periodically inspect the System to ensure that the System is in proper working order. Low Impact Design features require more frequent inspections and maintenance. This is the responsibility of the Landowner/Developer. In the event that the inspection and maintenance is not being performed the Drain Commissioner will have that work completed at the expense of the Landowner/Developer

2. Landowner/Developer shall operate and maintain the System in compliance with all federal, state and local statutes, laws, ordinances, authorizations, rules, regulations and permits. If required by law, Landowner/Developer shall retain the services of a licensed operator for the System and pay all costs attendant thereto.
3. Landowner/Developer hereby grants and conveys to the Drain Commissioner the right of entry onto the Property for purposes of inspection of the System to determine the need for any maintenance or repair.
4. In the event that an inspection by the Drain Commissioner reveals the need for maintenance or repair of the System, the Drain Commissioner shall notify Landowner/Developer in writing of the need for said maintenance or repair to any part of the System. This paragraph does not alleviate any responsibilities of the Landowner/Developer to inspect, operate, maintain, and repair the System as otherwise provided in this Agreement.
5. Upon written notice as provided herein, Landowner/Developer, shall cause said maintenance or repair to be completed within 30 days, or such other time period as may otherwise be specified by the Drain Commissioner, and shall provide the Drain Commissioner with notice that the maintenance or repairs are complete.
6. In the event that the work specified by the Drain Commissioner is not completed in a timely fashion, the Drain Commissioner shall cause the work to be performed. Landowner/Developer shall be responsible for all costs incurred by the Drain Commissioner for the maintenance or repair of the System under this paragraph, including inspection and engineering costs, administration costs, and attorneys' fees and costs. Payment shall be made by Landowner/Developer within 30 days of invoice from the Drain Commissioner.
7. If payment is not made, the Drain Commissioner is authorized to seek collection by all means allowed under law or may levy special assessment against the Property where the System is located, which special assessment will be a lien against the lands until paid or collected as allowed for the collection of taxes and assessments under the laws of the State of Michigan. Landowner/Developer shall be responsible for all actual costs and attorney fees incurred by the Drain Commissioner relating to the collection of unpaid invoices under this Agreement.
8. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto, their respective successors, assignees and legal representatives. Landowner/Developer shall immediately notify the Drain Commissioner in writing of the name, address and telephone number of any assigned or successors in interest.
9. Landowner/Developer agrees to hold harmless, defend and indemnify the Drain Commissioner, his employees, agents and contractors and the County of Mecosta from any and all liability or enforcement action arising out of the operation, maintenance or repair of

the System including any and all claims for damages or injury to person or property and any and all civil and criminal sanctions, penalties, fines or costs.

10. Developer hereby represents and warrants that this Agreement has been duly authorized, executed and delivered on behalf of Developer, and that Developer has the power and authority to enter into this Agreement.
11. If any provision of this Agreement is held invalid under any applicable law, such invalidity shall not affect any other provision of this Agreement that can be given effect without the invalid provision and, to this end, the provisions hereof are severable.
12. Once executed this Agreement shall be recorded with the Mecosta County Register of Deeds, Landowner/Developer shall pay all costs of recording and all legal fees incurred in the preparation of this Agreement.

**Prepared By:**

Karla Miller  
Mecosta County Drain Commissioner  
14485 Northland Drive, Room 105  
Big Rapids, MI 49307  
Telephone: (231) 592-0103

**Return To:**

Karla Miller  
Mecosta County Drain Commissioner  
14485 Northland Drive, Room 105  
Big Rapids, MI 49307  
Telephone: (231) 592-0103

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Karla Miller  
Mecosta County Drain Commissioner

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF MECOSTA    )

On this Week Day day of Date, 20Year before me, a Notary Public in and for said County, appeared Karla Miller, Mecosta County Drain Commissioner, to me personally known to be the person described in and who executed the foregoing instrument and acknowledged the same to be his free act and deed.

---

Name, Notary Public

Mecosta County, Michigan  
My Commission Expires: 00/00/0000  
Acting in the County of Mecosta

By: \_\_\_\_\_  
Enter Landowner/Developer Authorized Signature Name

[illegible]

On this Week Day day of Date, 20Year before me, a Notary Public in and for said County, appeared Enter Landowner/Developer Authorized Signature Name, to me personally known to be the person described in and who executed the foregoing instrument and acknowledged the same to be his free act and deed.

Name, Notary Public  
Enter County Name County, Michigan  
My Commission Expires: 00/00/0000  
Acting in the County of Enter County Name



PROJECT NAME:		WORK ORDER NO.:	
CONTRACTOR:		REPORT NO.:	
SUPERINTENDENT:		DATE:	
WEATHER: (CLEAR, CLOUDY, RAIN, SNOW)		TEMPERATURE:	INSPECTOR:
WORK FORCE ON SITE (Number and Trade):			
EQUIPMENT IN USE (Number and Type):			
WORK DONE/REMARKS (Description, location, and type of work):			
VISITORS TO WORK SITE (Name and Affiliation):			

**DETAILS**

Was the contractor working today? ☐ Yes ☐ No

Were there subcontractors working today? ☐ Yes ☐ No

What type of work was installed? ☐ None ☐ Water ☐ Storm ☐ San. ☐ Open Drain ☐ Pavement ☐ Other

Existing utilities encounters? ☐ None ☐ Electric ☐ Gas ☐ Comm. ☐ Water ☐ San. ☐ Storm ☐ Sprinklers ☐ Other

Contractor damaged existing utilities? ☐ Yes ☐ No (If yes, explain in 'Work Done' section)

Relocated any existing utilities? ☐ Yes ☐ No (If yes, explain in 'Work Done' section)

Materials delivered to site? ☐ Yes ☐ No (If yes, explain in 'Work Done' section)

Traffic Control in place? ☐ Yes ☐ No ☐ N/A Is it adequate? ☐ Yes ☐ No

**ATTACHMENTS**

SESC ☐ Attached ☐ N/A

Density ☐ Attached ☐ N/A

Concrete ☐ Attached ☐ N/A

Pressure ☐ Attached ☐ N/A

Deflection ☐ Attached ☐ N/A

Other \_\_\_\_\_ ☐ Attached ☐ N/A

**Hours on the Project:**

Complete form daily. Attach photos and additional testing forms to this report. Turn in complete report Project Manager weekly.

BY: \_\_\_\_\_

Date: \_\_\_\_\_



STORM WATER MANAGEMENT	F - 3	2022
MECOSTA COUNTY		SP:\ICA-STD\DR-2.0

**INSPECTION PHOTOS AND COMMENTS**

**I. ENGINEER'S CERTIFICATE OF OUTLET**

- A. Section 433 of the Drain Code requires that, prior to execution of any agreement to add additional drainage to an established County or Intercounty Drain, a registered professional engineer satisfactory to the Drain Commissioner or Drainage Board must certify:
  - 1. That the lands to be added naturally drain into the area served by the existing drain; or
  - 2. That the existing drain is the only reasonably available outlet for the drainage from the lands to be added; and
  - 3. That there is existing capacity in the existing drain to serve the lands to be added without detriment to or diminution of the drainage service provided or to be provided, in the foreseeable future, to the area in the existing drainage district.
- B. An Engineer's Certificate of Outlet shall be provided, in a form exactly as found on Page 2 of this Appendix, for any of the following conditions:
  - 1. As Exhibit A attached to a permit for discharge to a County or Intercounty Drain as provided under PART 3, Section III of these Rules.
  - 2. For any receiving body of water under the jurisdiction of the Mecosta County Drain Commissioner, for a drain improved pursuant to a petition filed under Section 425 of the Drain Code.
  - 3. As Exhibit A attached to an agreement pursuant to Section 433 of the Drain Code for any established County or Intercounty Drain receiving additional drainage flow or volume.
- C. The Engineer's Certificate of Outlet must be signed by and stamped with the registered professional engineer's seal. The Certificate submitted to the Drain Commissioner shall be the original.

**ENGINEERING COMPANY LETTERHEAD**

**(EXHIBIT A)**

**Engineer's Certificate of Outlet**

Date: [INSERT DATE]  
Development: [NAME OF DEVELOPMENT] Drain: [NAME OF DRAIN]  
Discharge: [PROPOSED MAXIMUM DISCHARGE RATE IN CFS]  
Township / City: [NAME OF MUNICIPALITY] Section: [SECTION NUMBER]  
Mecosta County, Michigan

**I HEREBY CERTIFY** (that the lands to be added naturally drain into the area served by the existing drain) (that the existing drain is the only reasonably available outlet for the drainage from the lands to be added).

**I FURTHER CERTIFY** that there is existing capacity in the [INSERT NAME OF OUTLET DRAIN] Drain to accept the discharge rate indicated above (and to serve the lands to be added) without detriment to or diminution of the drainage service provided, or to be provided in the foreseeable future, to the area in the existing drainage district.

Signed: \_\_\_\_\_  
L. P. Engineer [ENGINEER'S SEAL]

Notations in this sample certification indicated as [PHRASE] shall be replaced by the applicable information.

Notations indicated as (Phrase) shall be omitted if not applicable to the development.

# MECOSTA COUNTY DETENTION POND DESIGN CALCULATION SPREADSHEET

Project Name:  Proposed Percent Imperviousness: **70%** (K)  
 Project Location:  Proposed Runoff "C" Value: **0.69**  
 Maximum Allowable Outflow (CFS): **0.00** (G)  
 Cont. Drainage Area (Acres):  (L) Storm Recurrence Interval (Yrs): **25**

A	B	C	D	E	F	G	H	I	J
Duration (Minutes)	Duration (Hours)	25-Year Total Rainfall (Inches)	25-Year Rainfall Intensity (Inch/Hr)	Proposed Runoff Flowrate (CFS)	Proposed Runoff Volume (CFT)	Maximum Allowable Outflow (CFS)	Required Detention Storage (CFT)	Required Retention Storage (CFT)	Total Required Storage (CFT)
5	0.08	0.53	6.36	0.00	0	0.00	0	0	0
10	0.17	0.93	5.58	0.00	0	0.00	0	0	0
15	0.25	1.20	4.80	0.00	0	0.00	0	0	0
20	0.33	1.35	4.05	0.00	0	0.00	0	0	0
30	0.50	1.65	3.30	0.00	0	0.00	0	0	0
40	0.67	1.8	2.70	0.00	0	0.00	0	0	0
50	0.83	1.95	2.34	0.00	0	0.00	0	0	0
60	1.00	2.09	2.09	0.00	0	0.00	0	0	0
90	1.50	2.35	1.57	0.00	0	0.00	0	0	0
120	2.00	2.58	1.29	0.00	0	0.00	0	0	0
180	3.00	2.85	0.95	0.00	0	0.00	0	0	0
360	6.00	3.34	0.56	0.00	0	0.00	0	0	0
720	12.00	3.87	0.32	0.00	0	0.00	0	0	0
1080	18.00	4.18	0.23	0.00	0	0.00	0	0	0
1440	24.00	4.45	0.19	0.00	0	0.00	0	0	0

Total Storage Detention and Retention Required Storage (CFT): **0**

## RETENTION POND DESIGN CALCULATION

Retain the 100-Year 24-Hour Storm event from the Entire Contributing Area  
(6.30 Inches of total Rainfall).

**0 CFT**

- A) Duration of the storm event in minutes.  
 B) Duration of the storm event in hours.  
 C) Total amount of rainfall during a 25-year recurrence storm event for the given duration in Column A & B (ref.: midwestern climatological center rainfall Atlas-Bulletin 71).  
 D) Average rainfall intensity during the 25-year recurrence storm event. Calculated by dividing Column C by Column B.  
 E) The unrestricted 25-year recurrence discharge flowrate from the proposed site under fully developed conditions. Calculated by multiplying Intensity (D) and Drainage Area (L).  
 F) The unrestricted storm event for the given duration in Column A and B. Calculated by multiplying the Proposed Runoff Flowrate (E) by the Storm Duration (A) and by 60 seconds/minute.  
 G) The maximum allowable discharge from the site is determined by multiplying the drainage area by 0.15 cfs per acre or if the proposed outlet is restrictive by determining the sites share of the existing outlets capacity on a contributing area basis.  
 H) The required detention storage is determined by multiplying the differentiation flowrate (Inflow (E) - Outflow (G), by the corresponding duration (A) and by 60 seconds/minute.  
 The calculated maximum release rate only occurs when the pond is full.  
 As the pond dewater the actual release rate from the pond will decrease from the maximum allowed release rate to 0.  
 Therefore, an average release rate equal to 50% of the maximum rate is used in calculating the required storage volume.  
 The amount of storage required for various storm durations will vary based on rainfall intensity, the size of the drainage area, and the allowable discharge. The maximum volume of storage for the various storm durations will be the required detention storage volume. This volume of storage will be determined above the required retention volume calculated in Column I.  
 I) The required retention storage is determined by multiplying the drainage area (L) by 0.5 inches of rain.  
 J) Total required storage is the sum of Column H and I.  
 K) Proposed percent imperviousness. This assumption will be used to determine the proposed runoff coefficient. Impervious surface will be assumed to have a value of 0.9 and pervious a value of 0.2.  
 L) Contributing Drainage to the proposed detention or retention system.

Calculation By:   
 Date:



### POINT PRECIPITATION FREQUENCY ESTIMATES

Sanja Perica, Deborah Martin, Sandra Pavlovic, Ishani Roy, Michael St. Laurent, Carl Trypaluk, Dale Unruh, Michael Yekta, Geoffrey Bonnin

NOAA, National Weather Service, Silver Spring, Maryland

[PF tabular](#) | [PF graphical](#) | [Maps & aeriels](#)

### PF tabular

#### PDS-based point precipitation frequency estimates with 90% confidence intervals (in inches)<sup>1</sup>

Duration	Average recurrence interval (years)									
	1	2	5	10	25	50	100	200	500	1000
5-min	0.282 (0.221-0.367)	0.338 (0.265-0.440)	0.435 (0.339-0.567)	0.520 (0.404-0.680)	0.644 (0.486-0.873)	0.746 (0.548-1.02)	0.852 (0.604-1.19)	0.965 (0.655-1.37)	1.12 (0.731-1.63)	1.25 (0.789-1.82)
10-min	0.413 (0.324-0.537)	0.495 (0.388-0.644)	0.637 (0.497-0.830)	0.761 (0.591-0.996)	0.943 (0.711-1.28)	1.09 (0.802-1.49)	1.25 (0.884-1.74)	1.41 (0.959-2.01)	1.64 (1.07-2.38)	1.83 (1.18-2.67)
15-min	0.503 (0.395-0.655)	0.604 (0.473-0.785)	0.776 (0.606-1.01)	0.928 (0.721-1.21)	1.15 (0.887-1.56)	1.33 (0.978-1.82)	1.52 (1.08-2.12)	1.72 (1.17-2.45)	2.00 (1.31-2.91)	2.23 (1.41-3.26)
30-min	0.713 (0.560-0.928)	0.859 (0.673-1.12)	1.11 (0.867-1.45)	1.33 (1.03-1.74)	1.65 (1.24-2.23)	1.91 (1.40-2.61)	2.18 (1.55-3.04)	2.47 (1.68-3.51)	2.87 (1.87-4.16)	3.19 (2.02-4.66)
60-min	0.942 (0.739-1.23)	1.12 (0.874-1.45)	1.43 (1.12-1.87)	1.72 (1.34-2.25)	2.17 (1.65-2.96)	2.55 (1.88-3.50)	2.96 (2.10-4.14)	3.40 (2.32-4.86)	4.04 (2.64-5.89)	4.56 (2.89-6.67)
2-hr	1.17 (0.930-1.50)	1.37 (1.09-1.76)	1.75 (1.39-2.25)	2.11 (1.66-2.73)	2.69 (2.07-3.65)	3.18 (2.38-4.34)	3.73 (2.69-5.18)	4.34 (2.99-6.15)	5.22 (3.46-7.55)	5.94 (3.80-8.61)
3-hr	1.32 (1.06-1.68)	1.52 (1.22-1.94)	1.93 (1.54-2.46)	2.34 (1.85-2.99)	3.00 (2.34-4.07)	3.59 (2.71-4.88)	4.25 (3.09-5.89)	5.00 (3.48-7.07)	6.09 (4.06-8.79)	7.01 (4.51-10.1)
6-hr	1.59 (1.29-1.99)	1.80 (1.46-2.25)	2.24 (1.81-2.81)	2.71 (2.17-3.41)	3.50 (2.78-4.71)	4.22 (3.24-5.70)	5.05 (3.73-6.95)	5.99 (4.23-8.41)	7.40 (5.00-10.6)	8.58 (5.58-12.2)
12-hr	1.86 (1.53-2.29)	2.08 (1.71-2.57)	2.57 (2.10-3.18)	3.09 (2.51-3.83)	3.96 (3.19-5.26)	4.76 (3.70-6.35)	5.68 (4.25-7.72)	6.73 (4.80-9.35)	8.29 (5.66-11.8)	9.61 (6.31-13.6)
24-hr	2.13 (1.77-2.58)	2.39 (1.99-2.90)	2.94 (2.44-3.58)	3.51 (2.89-4.29)	4.46 (3.63-5.82)	5.32 (4.18-6.98)	6.30 (4.78-8.44)	7.42 (5.35-10.2)	9.07 (6.26-12.7)	10.5 (6.94-14.6)
2-day	2.41 (2.03-2.88)	2.73 (2.30-3.26)	3.37 (2.84-4.04)	4.02 (3.36-4.84)	5.07 (4.16-6.49)	6.01 (4.77-7.74)	7.06 (5.38-9.30)	8.23 (6.00-11.1)	9.97 (6.94-13.8)	11.4 (7.66-15.8)
3-day	2.62 (2.23-3.10)	2.99 (2.54-3.54)	3.69 (3.12-4.38)	4.38 (3.68-5.22)	5.47 (4.51-6.92)	6.44 (5.14-8.20)	7.51 (5.78-9.80)	8.70 (6.37-11.7)	10.4 (7.31-14.3)	11.9 (8.02-16.4)
4-day	2.82 (2.42-3.31)	3.21 (2.74-3.77)	3.95 (3.36-4.65)	4.65 (3.94-5.51)	5.77 (4.78-7.24)	6.75 (5.41-8.54)	7.83 (6.03-10.1)	9.02 (6.63-12.0)	10.8 (7.56-14.7)	12.2 (8.27-16.7)
7-day	3.38 (2.92-3.92)	3.79 (3.28-4.40)	4.57 (3.94-5.32)	5.31 (4.54-6.21)	6.46 (5.39-7.96)	7.45 (6.03-9.29)	8.54 (6.64-10.9)	9.74 (7.22-12.8)	11.5 (8.14-15.5)	12.9 (8.63-17.6)
10-day	3.88 (3.39-4.46)	4.33 (3.77-4.98)	5.15 (4.47-5.95)	5.92 (5.10-6.87)	7.11 (5.96-8.87)	8.12 (6.81-10.0)	9.23 (7.21-11.7)	10.4 (7.78-13.6)	12.2 (8.68-16.4)	13.6 (9.36-18.4)
20-day	5.31 (4.69-6.00)	5.90 (5.22-6.68)	6.94 (6.11-7.88)	7.85 (6.86-8.96)	9.19 (7.77-10.9)	10.3 (8.46-12.4)	11.4 (9.04-14.2)	12.7 (9.53-16.3)	14.4 (10.3-19.0)	15.7 (11.0-21.1)
30-day	6.50 (5.80-7.28)	7.24 (6.45-8.11)	8.46 (7.51-9.51)	9.50 (8.38-10.7)	11.0 (9.31-12.9)	12.1 (10.0-14.5)	13.3 (10.6-16.4)	14.5 (11.0-18.4)	16.2 (11.7-21.2)	17.5 (12.3-23.3)
45-day	8.05 (7.24-8.92)	8.94 (8.03-9.92)	10.4 (9.29-11.6)	11.6 (10.3-12.9)	13.2 (11.2-15.2)	14.4 (12.0-17.0)	15.6 (12.5-18.9)	16.8 (12.8-21.1)	18.4 (13.4-23.9)	19.6 (13.8-26.0)
60-day	9.38 (8.49-10.3)	10.4 (9.40-11.5)	12.0 (10.8-13.3)	13.3 (11.9-14.8)	15.0 (12.9-17.2)	16.3 (13.6-19.0)	17.5 (14.0-21.1)	18.7 (14.3-23.3)	20.2 (14.7-26.0)	21.2 (15.0-28.1)

<sup>1</sup> Precipitation frequency (PF) estimates in this table are based on frequency analysis of partial duration series (PDS).

Numbers in parenthesis are PF estimates at lower and upper bounds of the 90% confidence interval. The probability that precipitation frequency estimates (for a given duration and average recurrence interval) will be greater than the upper bound (or less than the lower bound) is 5%. Estimates at upper bounds are not checked against probable maximum precipitation (PMP) estimates and may be higher than currently valid PMP values.

Please refer to NOAA Atlas 14 document for more information. I - 1



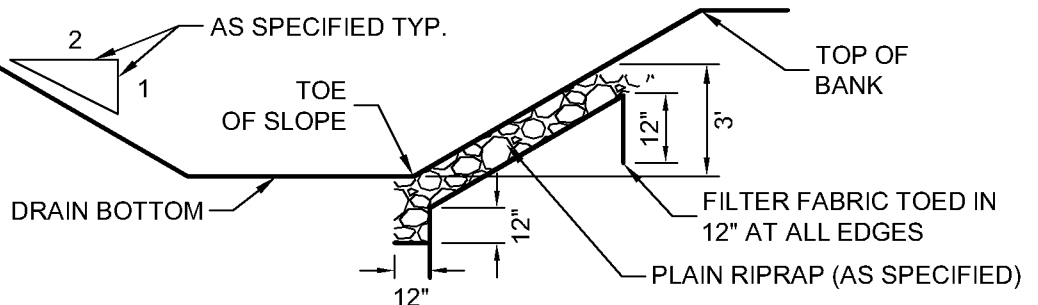
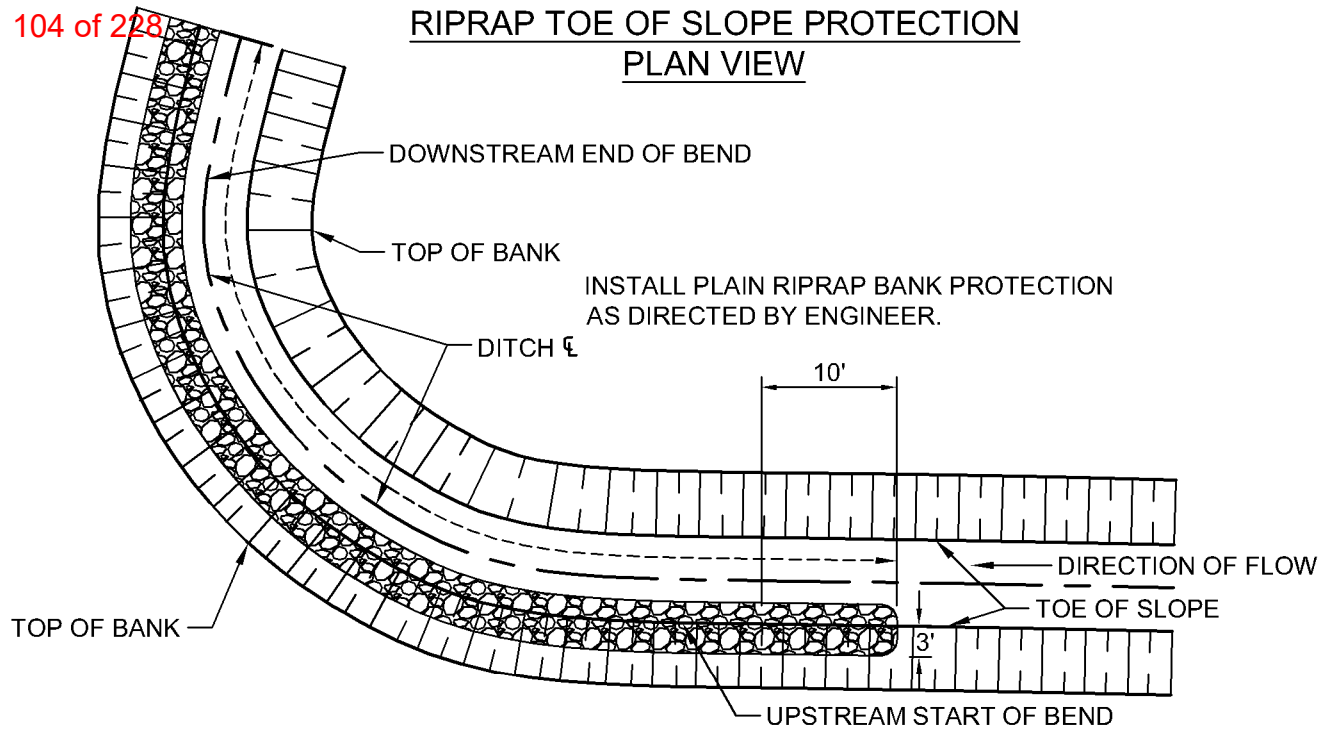
# GUIDELINES FOR STORM WATER MANAGEMENT

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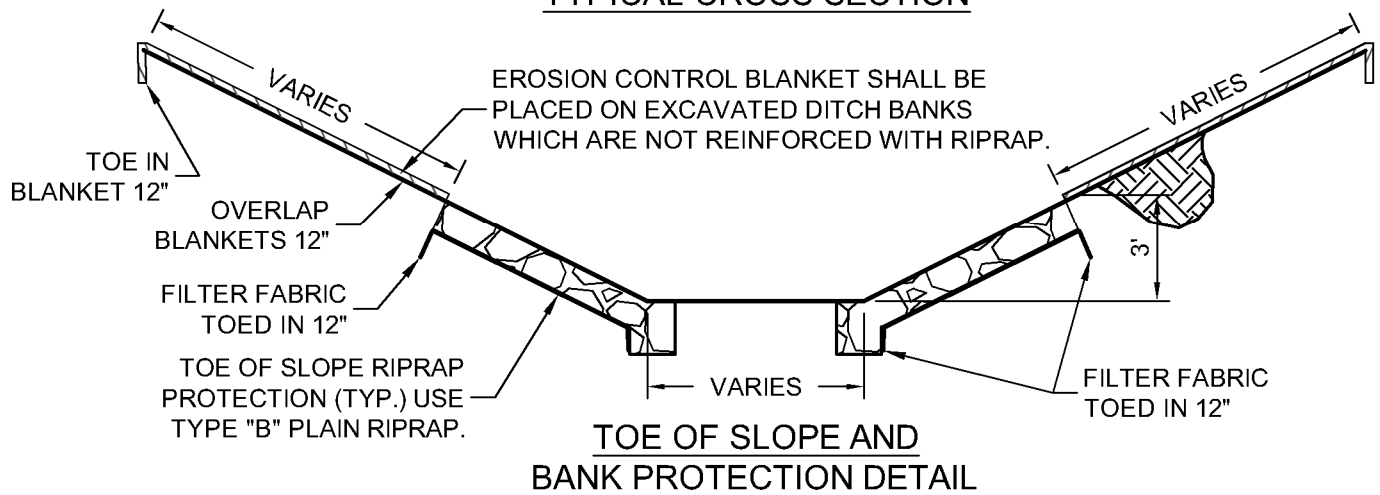
## RIPRAP

SHEET: 1 OF 1

## RIPRAP TOE OF SLOPE PROTECTION PLAN VIEW



## RIPRAP TOE OF SLOPE PROTECTION TYPICAL CROSS SECTION



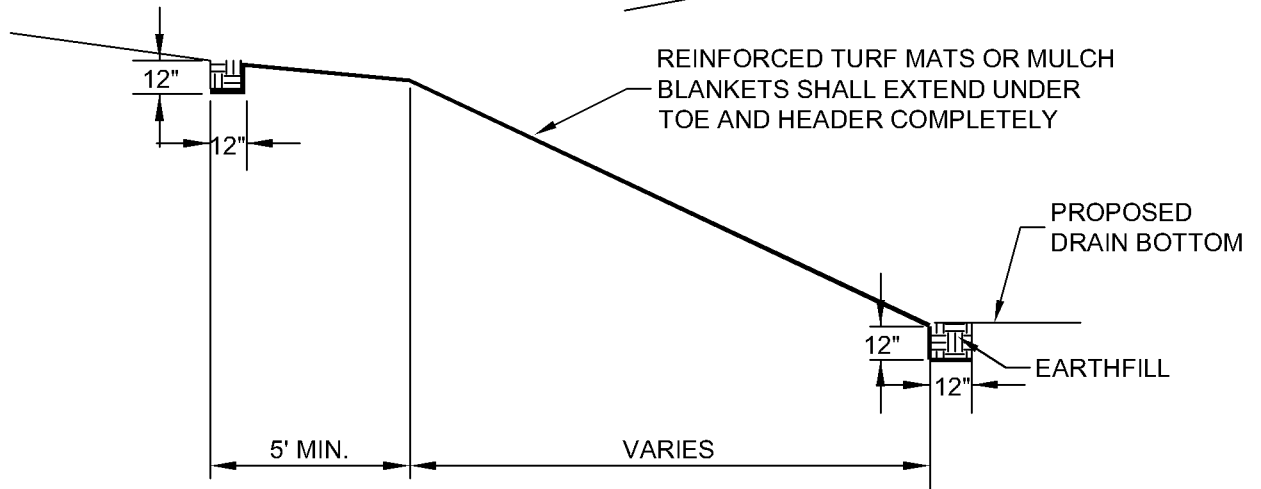
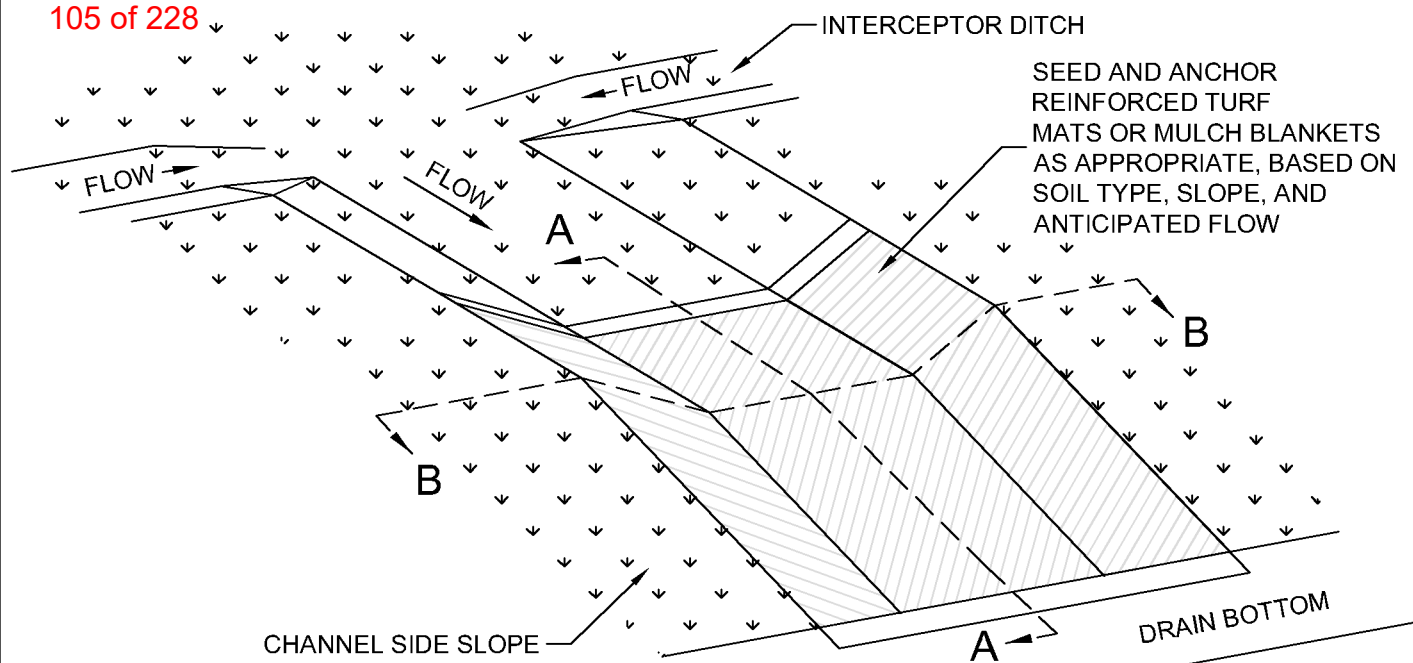
Source: Spicer Group, Inc.

KARLA MILLER  
MECOSTA COUNTY DRAIN COMMISSIONER

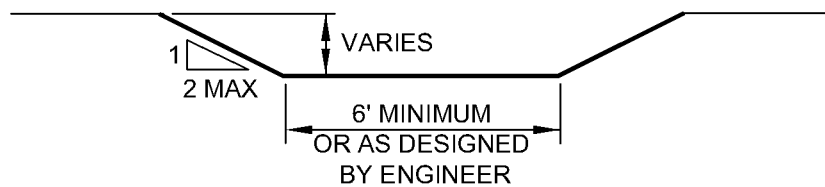
# GUIDELINES FOR STORM WATER MANAGEMENT RIPRAP TOE OF SLOPE

DATE: 2021  
SCALE: NONE

SHEET: 1 OF 1



CROSS-SECTION A-A



CROSS-SECTION B-B

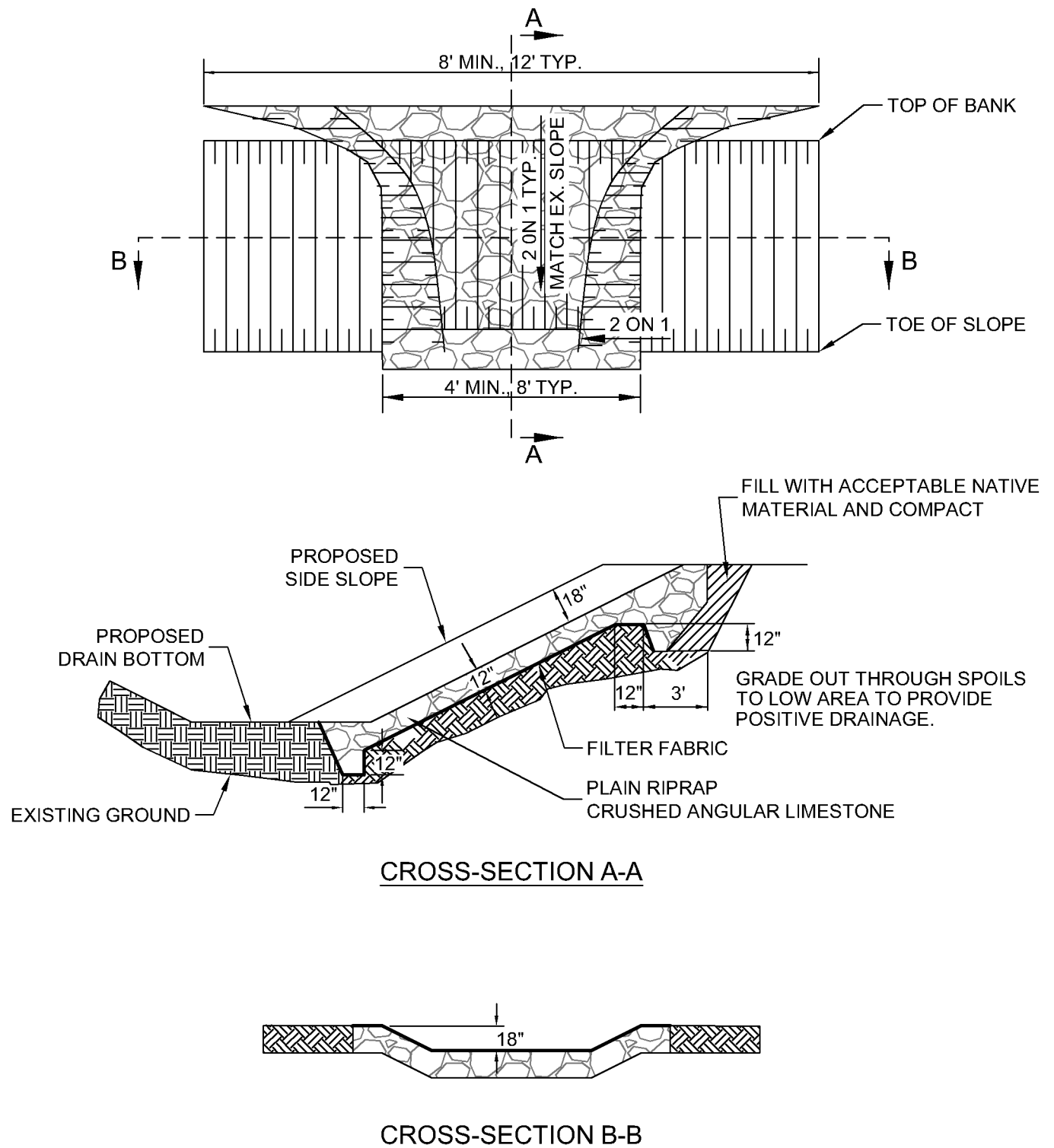
Source: Spicer Group, Inc.

KARLA MILLER  
MECOSTA COUNTY DRAIN COMMISSIONER

# GUIDELINES FOR STORM WATER MANAGEMENT REINFORCED VEGETATED SPILLWAY

DATE: 2021  
SCALE: NONE

SHEET: 1 OF 1



Source: Spicer Group, Inc.

KARLA MILLER  
MECOSTA COUNTY DRAIN COMMISSIONER

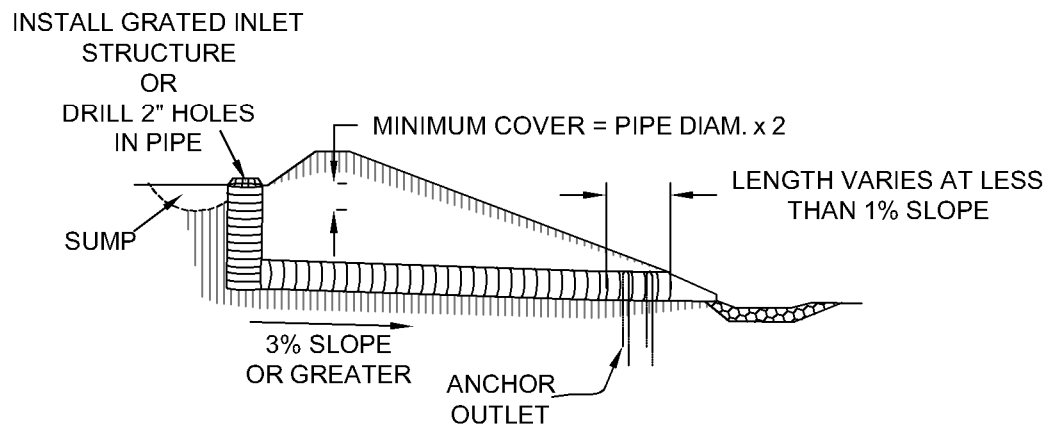
# GUIDELINES FOR STORM WATER MANAGEMENT

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## ARMORED SPILLWAY

DATE: 2021  
SCALE: NONE

SHEET: 1 OF 1



Source: Adapted from State of Michigan, Department of Management and Budget, SESC Guidebook

KARLA MILLER  
MECOSTA COUNTY DRAIN COMMISSIONER

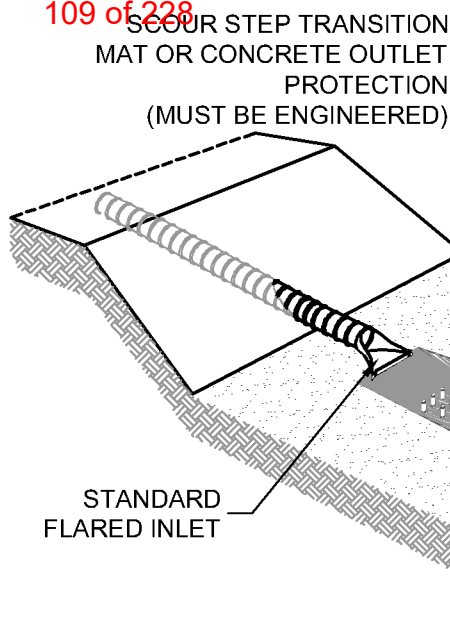
## GUIDELINES FOR STORM WATER MANAGEMENT PIPE DROP SPILLWAY

DATE: 2021  
SCALE: NONE

SHEET: 1 OF 1

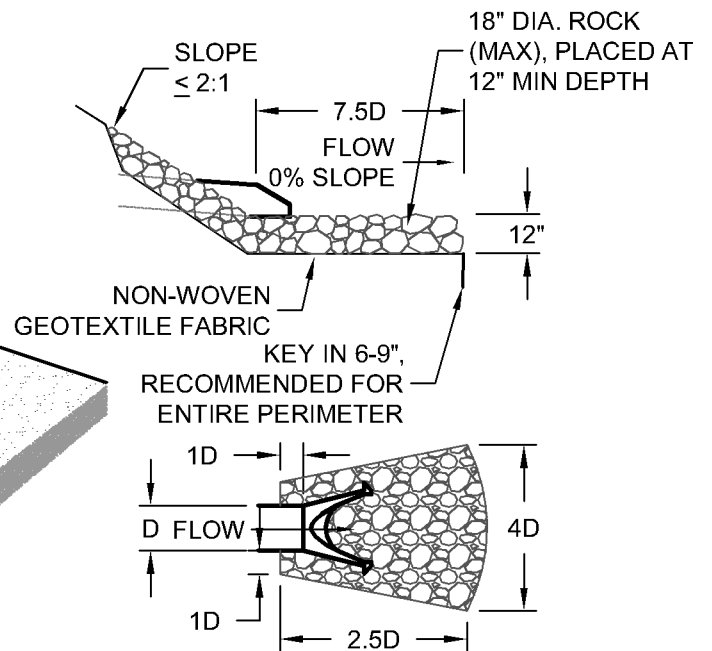






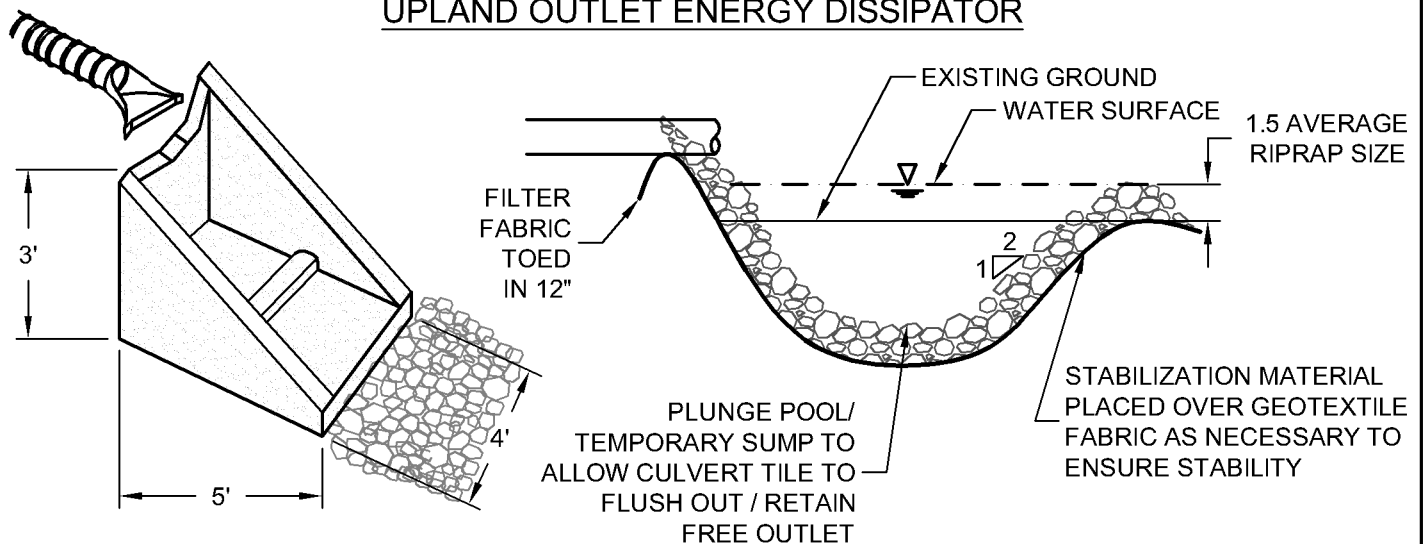
**SCOUR STEP TRANSITION  
MAT**

SOURCE: Adapted from State of Michigan, Department of Management and Budget, SESC Guidebook



**ROCK RIPRAP DISSIPATOR**

**UPLAND OUTLET ENERGY DISSIPATOR**



**CONCRETE HEADWALL W/BAFFLE**

**RIPRAP STILLING BASIN**

**OPEN WATER / CHANNEL BANK  
ENERGY DISSIPATOR**

SOURCE: Adapted from State of Michigan,  
Department of Management and Budget, SESC Guidebook

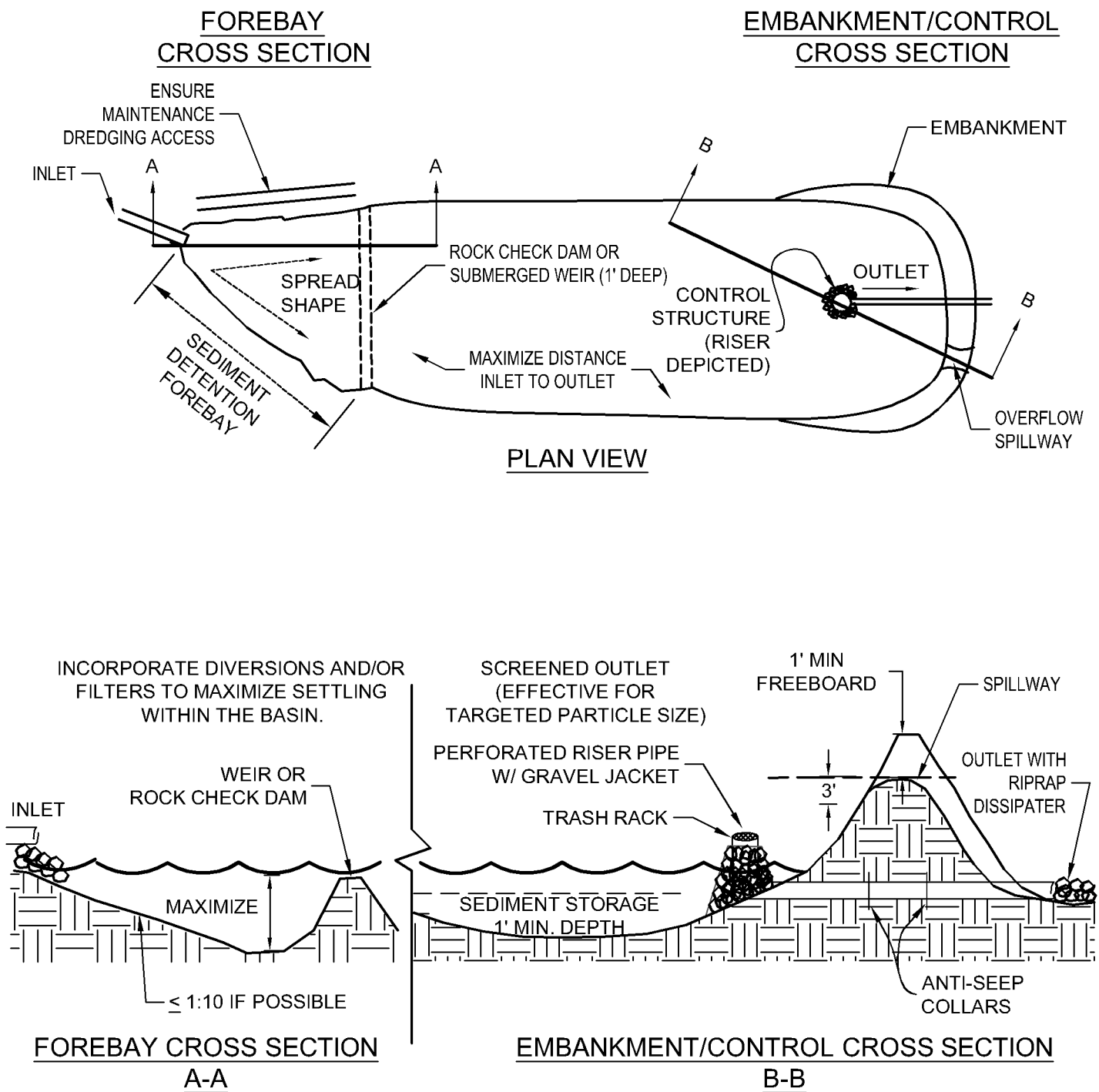
SOURCE: Spicer Group, Inc.

KARLA MILLER  
MECOSTA COUNTY DRAIN COMMISSIONER

**GUIDELINES FOR STORM WATER MANAGEMENT  
ENERGY DISSIPATORS**

DATE: 2021  
SCALE: NONE

SHEET: 1 OF 1



Source: State of Michigan, Department of Management and Budget, SESC  
Guidebook

KARLA MILLER  
MECOSTA COUNTY DRAIN COMMISSIONER

## GUIDELINES FOR STORM WATER MANAGEMENT SEDIMENTATION BASIN

DATE: 2021  
SCALE: NONE

SHEET: 1 OF 1



111 of 228

CP 6-5

## Mecosta County Park Commission

22250 Northland Drive, Paris, MI 49338 (231) 832-3246  
WEBSITE: [www.mecostacountyparks.com](http://www.mecostacountyparks.com) FAX: (231) 832-2078

Mr. Paul Bullock  
County Administrator  
400 Elm Street  
Big Rapids, MI 49307

April 6<sup>th</sup>, 2021

Mr. Bullock and County Commissioners,

We appreciate your recent review of information and proposals related to power outage remediation efforts within the county park system. This process has allowed for a thorough evaluation of the operational needs, legal requirements, and the associated remediation opportunities of the project.

Most recently we are thankful for the opportunity for Mr. O'Neil as Park Commission Chair and myself to meet with Mr. Routley and Mr. Bullock to express our desired service outcome and the wide range of benefits provided through a condensed project scope.

During our April 19<sup>th</sup> Park Commission meeting we will be reviewing this condensed plan of action toward generator installations. We will be seeking approval for installation of automatic generators at 4 locations within the park system along with additional components such as fuel tank installations associated with the generators and transfer switches for portable generator use at additional facilities.

Approval of these installations would allow the parks to provide a minimum service level of maintaining water distribution, bathhouse use, showers, and fill-stations within each of our four main parks. This would also allow for those parks to act as a resource to emergency management officials with convenient service locations in each corner of Mecosta County.

We currently anticipate the installation of these generators to cost within the range of \$165,000 to \$200,000. We would appreciate the consideration by the County Board of Commissioners to fund \$100,000 of this installation project based on a commitment from the Park Commission to fund all remaining costs.

The Mecosta County Park Commission appreciates the evaluation of this proposal as a service to our community, park visitors, and staff members.

We thank you in advance for your consideration.

Sincerely,

Jeff Abel  
Parks Superintendent

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COMMISSIONERS

**Brower Park**  
23056 Polk Rd.  
Stanwood, MI 49346  
(231) 823-2561

**School Section Lake Veterans Park**  
9003 90th Ave.  
Mecosta, MI 49332  
(231) 972-7450

**Merrill-Gorrel Campground**  
3275 Evergreen  
Sears, MI 49679  
(989) 382-7158

**Paris Park**  
22090 Northland Dr.  
Paris, MI 49338  
(231) 796-3420

**Locations where power is required to operate effectively during an outage.**

	<b>Proposed Power Supply</b>	<b>Transfer Switch</b>	<b>Costs Estimate</b>	<b>Contingency 15%</b>
SS - Lift & Dosing Panel Including Park Office	Portable - 32 kw	Office-no/septic-in place	\$0	\$0.00
SS - Main Toilet and Shower Building	Automatic - 36 kw	Automatic	\$40,716	\$6,107.40
SS - Park Store	Automatic - 32 kw	Automatic	\$38,486	\$5,772.90
Brower - Office Building/Wi-Fi Tower	Portable - 25 kw	No	\$0	\$0.00
Brower - SA Toilet/Shower Building	Portable Welder - 36 kw	In-Place	\$0	\$0.00
Paris - Office Building	Portable - 14 kw	No	\$0	\$0.00
Paris - Toilet/Shower Building	Automatic - 45 kw	Automatic	\$38,076	\$5,711.40
Merill-Gorrel - Office Building	Portable - 14 kw	No	\$0	\$0.00
Merill - Bathhouse	Automatic - 36 kw	Automatic	\$40,936	\$6,140.40
Gorrel - Bathhouse	Portable - 45 kw	Needed	\$8,316	\$1,247.40
			<b>\$166,530</b>	<b>\$24,979.50</b>
			<b>Total Project:</b>	<b>\$191,509.50</b>

**Portable Generators Currently Owned:**

10 kw start 8 kw - 13 hp	used - 6 Gallon - 4 hour max run
10 kw start 8 kw - 13 hp	new - 7.5 Gallon 5 hour max run
6.8 kw start 5.5 kw - 11 hp	new - 7.2 Gallon 6 hour max run
12 kw start 9 kw - 16 hp	used - welder - 4 hour max run





## Mecosta County Emergency Management

14485 Northland Drive – Suite 101  
Big Rapids, MI 49307  
(231) 592-9484 Fax (231) 796-0231

April 6, 2022

To: Jeff Abel, Mecosta County Parks Superintendent

RE: Park Generators

Dear Jeff,

I was excited to hear about the planning process to move forward with generators to power water and bath houses for the main parks in the county. You and your staff have always been a big help to residents and visitors in our county when storms have caused damage and long-term power outages by offering the parks to people that need to take a shower, fill water jugs, and charge devices.

There have been times when the area of greatest need is located near one of the parks that is also without power, so people have had to travel quite a distance to take advantage of the generous offer you provide. I understand there is a need for these units to protect the infrastructure of the parks, but I wanted you to know that as the Emergency Management Coordinator for the county, the ability to assist people affected by these power outage incidents is a meaningful benefit that will help the recovery phase of our residents as well as your guests in the parks.

I am writing this letter to show my support for this project and believe it would do nothing but benefit the users of our parks and the residents and visitors to Mecosta County.

Sincerely,

A handwritten signature in cursive script, reading "Scott Schroeder".

Scott Schroeder  
Emergency Management Coordinator



## **MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**

12954 80<sup>th</sup> Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 [www.mecostacounty.org/mccoa](http://www.mecostacounty.org/mccoa)

**To:** Paul Bullock, County Controller/Administrator  
Mecosta County Board of Commissioners  
**From:** Cynthia Mallory, Director  
**Date:** 04/13/2022  
**RE:** AAAWM Grant for review and signature

Please find attached the Area Agency grant for FY2023-2025. We are asking for funding for the same services we currently provide but have asked for increases to offset increasing costs. This grant is due no later than noon on May 4.

Changes in rates have been discussed with the Area Agency Project managers and include the following changes in dollar amounts from the previous contract:

<b>PROGRAM</b>	<b>2023 FUNDING REQUEST</b>	<b>2022 FUNDING</b>
Homemaker Aid Service	\$ 61,815.00	\$ 51,500.00
Respite Aid Service	\$ 21,594.00	\$ 16,500.00
Senior Center Staffing	\$ 17,400.00	\$ 14,762.00
Transportation	\$ 24,370.00	\$ 20,315.00
DP/HP Enhance Fitness	\$ 4,021.00	\$ 3,826.00
DP/HP Tai Chi Arthritis	\$ - 0	\$ - 0
DP/HP Matter of Balance	\$ 1,372.00	\$ 1,174.00
Congregate Meals	\$ 33,950.00	\$ 20,000.00
Home Delivered Meals	\$ 250,000.00	\$ 146,053.00

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APR 13 2022  
BOARD OF  
COMMISSIONERS

After your approval and signature on pages 5, 18, and 20 of the cover sheet packet titled "Proposing Agency Name" I will pick up to scan and submit online with the other sections. Thank you for your attention to this proposal.



PROPOSING AGENCY NAME: \_\_\_\_\_

## 2023-2025 PROPOSAL

### To Provide Services Under The OLDER AMERICANS ACT

Administered by:

The Area Agency on Aging of Western Michigan, Inc.  
Region 8

**DEADLINE FOR SUBMISSION**  
**Is 12:00 PM (Noon) on:**  
**Wednesday, May 4, 2022**  
**Via Email to: [proposal@aaawm.org](mailto:proposal@aaawm.org)**

As you prepare to complete this FY 2023-2025 proposal, keep in mind that funding decisions are based on the proposal document, the oral presentation scheduled for June 20 and 22, 2022 at AAAWM or June 21, 2022 in Big Rapids, and the service priorities set by the Proposal Review Committee and AAAWM staff.

**Proposal Workshop**  
**Wednesday, April 13, 2022 at 1:00 p.m.**

Zoom Meeting

<https://us06web.zoom.us/j/85332922638>

Meeting ID: 853 3292 2638  
+13126266799,,85332922638# US (Chicago)

Questions submitted to [proposal@aaawm.org](mailto:proposal@aaawm.org) prior to the Proposal Workshop will be answered at that meeting.

## Proposal Content

- I. Introduction
- II. Proposal
  - A. Agency Overview
  - B. Organization Summary
  - C. Agency Budget
  - D. Service Design and Description (complete once for each service)
  - E. Service Budget (complete once for each service)
  - F. Additional Questions for Proposers of Disease Prevention/Health Promotion Services
  - G. Additional Questions for Proposers of Caregiver Support Services
  - H. Additional Questions for Proposers of Senior Center Staffing
  - I. General Nutrition Program Questions for Congregate Meals and/or Home Delivered Meal Proposers
  - J. Additional Questions for Proposers of Congregate Meals
  - K. Additional Questions for Proposers of Home Delivered Meals
  - L. Additional Questions for Proposers of Elder Abuse Prevention Education
- III. Attachments:
 

Items A and B: Attach to Proposal Packet.

**New Proposers Only:**  
 (Those agencies that are not currently contracted to provide OAA services)

  - A. Collaboration Letters – three (3) letters are required as part of the proposal packet\*
  - B. Third Party Assessments as part of the proposal packet

Items C through E: Do Not attach to proposal.

**New Proposers Only:**  
 (Those agencies that are not currently contracted to provide OAA services)

  - C. Single Audit or Financial Audit - submit two (2) copies separately

All Proposers submit **only** one (1) copy:

  - D. Proposing Agency Agreement
  - E. Assurances/Certification of Compliance

**\*Five (5) collaboration letters are required if a third-party assessment is not available.**

### Fundable Services

You can only propose for a service from the following list:

Adult Day Services	Home Delivered Meals
Assistive Devices and Technologies (PERS)	Home Injury Control
Caregiver Education/Support/Training Programs	Homemaker (outside Kent County)
Caregiver Focal Point	Legal Assistance
Congregate Meals	Long Term Care Ombudsman
Counseling	Medication Management
Disease Prevention/Health Promotion Programs	Nutrition Counseling
Elder Abuse Prevention Education	Nutrition Education
Grandparent Education/Support/Training Programs	Outreach and Assistance
	All Respite (outside Kent County)
	Senior Center Staffing
	Transportation – Assisted and Public

**Note: Answer all questions. If you believe a question does not apply, indicate N/A and explain why.**

**Part III: New Proposers** are required to submit Sections A, B, and C. **All Proposers** submit one copy of Sections D and E.

**DEADLINE FOR SUBMISSION**  
**Is 12:00 PM (Noon) on:**  
**Wednesday, May 4, 2022**  
**Via Email to: [proposal@aaawm.org](mailto:proposal@aaawm.org)**

Final funding decisions will be made by the end of July 2022.

Services will begin October 1, 2022.

# I. INTRODUCTION

The Area Agency on Aging of Western Michigan (AAAWM) is the administrator of the Older Americans Act and Older Michiganians Act for a nine (9) county area called Region 8. Those counties are Allegan, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Newaygo and Osceola. Proposed services must be provided within this nine-county region.

Established in April 1974, the AAAWM exists to help older adults and persons with disabilities live in their community with independence and dignity. AAAWM and their partner agencies provide older persons, including those with the greatest social and economic needs, with an array of human services.

Services proposed for funding in this document are based on need, service partner availability, past experience providing services, and the use of approved service definitions, components and standards. The variety of services must address the needs of older adults aged 60 years or older. This proposal encompasses hands-on care in the home, nutritional needs, healthy aging initiatives, volunteer, and community services.

Having created a partner network, with quality service for over 45 years, we are seeking proposers who will continue to bring expertise and experience to communities in West Michigan. We are seeking partners who are actively involved with innovative older adult programs as well as traditional services.

## II. PROPOSAL

### AUTHORIZED SIGNATURE PAGE

I certify that all information contained in this Proposal is accurate and complete to the best of my knowledge.

**Key agency staff has read the policies and procedures contained within the AAAWM Policies and Procedures Manual, as amended.**

On behalf of my applying organization, I agree, if chosen as a grantee, to follow all terms and conditions contained within the *AAAWM Policies and Procedures Manual, as amended*. I also agree to have appropriate staff attend an orientation training tentatively planned for August, 2022.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**Must be signature of person authorized to sign contracts**

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

**II - A. AGENCY OVERVIEW**

<b>Proposing Agency Name:</b>		<b>Phone:</b>
<b>Website (if applicable):</b>		<b>Fax:</b>
		<b>E-mail:</b>
<b>Address:</b>		
<b>Executive Director Name:</b>	<b>Phone:</b>	<b>E-mail:</b>
<b>Proposal Contact Name:</b>	<b>Phone:</b>	<b>E-mail:</b>
<b>Program Contact Name:</b>	<b>Phone:</b>	<b>E-mail:</b>
<b>Finance Contact Name:</b>	<b>Phone:</b>	<b>E-mail:</b>
<b>Proposing Agency Board Chair Name:</b> <sup>1</sup>		<b>Board Chair Mailing Address:</b>
<b>Phone:</b>		<b>City, State, Zip:</b>
<b>Email:</b>		
<b>Board Chair's term expires:</b>		
<b>Tax ID #:</b>	<b>Year Incorporated:</b>	<b>Is Proposing Agency a minority agency?</b> <sup>2</sup> Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>Legal Status of Proposing Agency:</b> <input type="checkbox"/> <b>Public Agency</b> <input type="checkbox"/> <b>Private Non-Profit Agency</b> <input type="checkbox"/> <b>For-Profit Agency</b> <input type="checkbox"/> <b>Other (Describe):</b>		

<sup>1</sup> A for-profit agency should list contact information for Company President.

<sup>2</sup> Definition is found in the Proposal General Information packet.

**Proposed Services and Funding Requested Summary:**

Proposed Service <sup>3</sup>	2023 Funding Request (Whole Dollars)	2022 Funding (if applicable)	Is this a new service for the Agency? (Yes or No)	Geographic Area Service Will Be Provided <sup>4</sup>
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	

<sup>3</sup> See list of approved services on Proposal Content page.

<sup>4</sup> Geographic Area could be a county, part of a county or more than one county within Region 8.

**END OF AGENCY OVERVIEW**



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**Fund Development**

List and explain additional funding opportunities your agency has pursued in the past 12 months. Include all grants written and/or agencies who were contacted, the amount of funding requested, reason for the request and the results of your efforts in your response. Be specific.

Funding Agency or Fundraising Effort(s)	Funding Request	Reason for Request (be concise)	Results *	Funding Cycle Dates**

\* Results can be answered as yes, no or denied, pending, etc. If yes, specify amount of funding in the results column.

\*\* Funding Cycle Dates are to include the length of the grant or to be used in a specific fiscal year. e.g. 10/1/2022 – 09/30/2023.

**END OF ORGANIZATION SUMMARY**

- **Organizational Chart**
- **List of Board of Directors with their affiliations**
- **Agency or Service Brochures (if available)**
- **Annual Report (if available)**

1. Describe your agency's mission.

2. List all of your organization's current professional accreditations, certifications, awards and memberships in associations.

1. How does your agency ensure that minority and low-income older adults are aware of and able to access services?

- ☐
- Yes
- ☐
- No

If yes, what language(s)?

4. Describe how clients and/or service frequency will be prioritized if all requests for service cannot be filled (attach copy of prioritization form used):

**Volunteer Use** (This applies to the entire agency, not just to the proposed service(s).)

Were volunteers utilized in your agency last year? Yes No If none, why?

## II - C. AGENCY BUDGET

- Fill in the information below. This budget should reflect all revenue and expenses for all programs of the agency for the current budget year.
- If your organization does not provide service to older adults (age 60+) as its primary function, please use information from the senior services department of your agency.

Dates of Agency budget year: \_\_\_\_\_ to \_\_\_\_\_

This is a: ☐ Full Agency Budget or ☐ Senior Department Budget? (check only one)

### EXAMPLE

Line Item Description	Percent of Total Budget
<b>Total Revenues:</b>	\$
Older Americans Act	%
Medicaid Waiver	%
United Way	%
Community Foundations	%
Agency Fundraisers	%
Other Government Sources	%
Local Senior Millage	%
Program Income/Client Donation	%
Cost Sharing	%
Private Pay	%
Other:	%
<b>Total Expenditures:</b>	\$
Administration	%
Direct Service Cost	%
Equipment	%
Other:	%

Line Item Description	% of Total Budget
<b>Total Revenues:</b>	\$1,000,000
Older Americans Act	30%
Medicaid Waiver	5%
United Way	5%
Community Foundations	1%
Agency Fundraisers	25%
Other Government Sources	2%
Local Senior Millage	12%
Program Income/Client Donation	5%
Cost Sharing	0%
Private Pay	5%
Other:	0%
<b>Total Expenditures:</b>	\$1,000,000
Administration	6.5%
Direct Service Cost	90%
Equipment	3.5%
Other:	0%

1. Describe the methods to be used to encourage client donations (program income) for all services.
2. Describe any changes to the revenue sources in the Agency Budget that are anticipated for your agency's next budget year.

## AGENCY BUDGET DETAIL

### **REVENUES:**

#### **Program Income:**

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See AAAWM Policies and Procedures Manual\* for a complete definition.

#### **Cost Sharing:**

Cost Sharing is defined as all income received from established cost sharing. Cost sharing is required for Adult Day Services and all Respite Services. See AAAWM Policies and Procedures Manual\* for a more complete definition.

#### **Private Pay:**

All income received as a result of clients paying the entire cost of their service.

### **EXPENDITURES:**

#### **Administration:**

Expenses may include but are not limited to: wages of administrative staff such as supervision, financial, data entry and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

#### **Direct Service Cost:**

Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment and service plan development. No program administration activities are allowable in this section.

#### **Equipment:**

Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more regardless of acquisition cost.

#### **Other:**

Program costs that cannot be attributed to any other line item.

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

**END OF AGENCY BUDGET**

### **III. ATTACHMENTS**

#### **NEW PROPOSERS SUBMIT:**

##### **III-A. Three (3) Collaboration Letters**

Use the Instructions for Composing a Collaboration Letter of Support to request supportive information from three agencies with which your organization collaborates. If these collaborating agencies have any questions, they should contact you, not AAAWM.

**Do not submit more than the required collaboration letters.**

##### **III-B. Third Party Assessments**

Attach the most recent third-party (professional and/or governmental agency) program assessment of the Proposing Agency to each copy of the proposal. Third-party program assessments are official reports from a monitoring agency, which cover program operations. A third-party assessment is preferred.

If program assessments are not available, provide TWO (2) ADDITIONAL collaboration letters (for a total of five [5]).

##### **III-C. Single or Financial Audit**

Submit the Proposing Agency's most recent Single Audit or Financial Audit.

#### **ALL PROPOSERS:**

##### **III-D. Proposing Agency Agreement**

##### **III-E. Assurances/Certificate of Compliance**



## **FY 2023-2025 Older Americans Act Proposal**

### **Instructions for Composing a Collaboration Letter of Support**

**(Three (3) letters from different agencies must be submitted by new proposers only.)**

Instructions: Ask three (3) agencies to submit a “collaboration” letter to you on their letterhead. The letters must be incorporated into your proposal. The letters will not be accepted separately by the AAAWM.

Each letter should contain the following information:

- Name of proposing agency
- Name of supporting agency
- Address of supporting agency (including city and zip code)
- Contact Person and their phone number and email address (of supporting agency)
- Services that the supporting agency provides to older adults.
- Collaboration between the proposer and the supporting agency and how the supporting agency views that collaboration.
- Communication between the proposer and the supporting agency and how the supporting agency views that communication.
- Comment on the Proposer staff members (as viewed by the supporting agency)
- Proposer’s services evaluated by the supporting agency.

The letters should be signed by the Supporting Agency Director.

If the supporting agency has questions about completing the collaboration letter, they should contact the Proposing Agency.

### **III - D. PROPOSING AGENCY AGREEMENT (All Proposers Complete Once)**

#### **AGREEMENT BETWEEN PROPOSING AGENCY AND AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC. UPON SUBMISSION OF A FY 2023-2025 PROPOSAL FOR FUNDING**

---

(Proposing Agency's Legal Name)

understands and agrees that the following provisions are part of its official proposal and as such become binding on it subsequent to the award of any funds by the Area Agency on Aging of Western Michigan, Inc. (AAAWM).

Proposing Agency:

#### **AUTHORITY**

1. Warrants that it possesses legal authority to apply for funding; has officially adopted or passed a resolution, motion or similar action, authorizing completion of the proposal including all understandings and assurances and authorizing its official representative to act in connection with submitting the proposal and providing any additional information required.
2. Agrees to submit to AAWM all information requested about names of persons with an ownership or control interest in the Proposing Agency, any actual or potential conflict of interest, past business transactions, current or pending legal action against the Proposing Agency, and certain other disclosing entities. Further, agrees to disclose whether any persons with an ownership or controlling interest in the Proposing Agency have been convicted of a criminal offense related to their involvement in any programs under Titles III, XVIII, XIX, or XX of the Social Security Act since the inception of these programs. The AAWM may refuse to consider the proposal of any Proposing Agency that does not comply. Subsequently, AAWM may immediately terminate a contract granted if a Proposing Agency does not comply with any future requests.
3. Upon award of funds, if a non-governmental Proposing Agency, agrees to submit copies of its Articles of Incorporation and Bylaws prior to signing a contract.

#### **COMPLIANCE WITH LOCAL, STATE AND FEDERAL LAWS/REGULATIONS**

4. Agrees that services will be carried out according to the regulations, policies, procedures, terms and conditions of its proposal as approved by AAWM in making an award of funds.
5. Agrees to comply with all applicable laws, regulations, policies, minimum standards and procedures established by AAWM, Aging and Adult Services Agency (AASA), and the United States Administration on Aging (AOA) in the execution of a contract award, including the "Code of Ethics" adopted by AAWM.
6. Agrees to operate in full compliance with all applicable state and local standards including fire, health, safety and sanitation standards, prescribed in laws or regulations.

7. Agrees to conform to applicable provisions of the Older Americans Act, and Title 45 of the Code of Federal Regulations, Part 74 "Administration of Grants", August 2, 1978, (Subpart O – Property), as amended, in the acquisition, transfer, replacement, or disposition of real property, equipment, or supplies.
8. Agrees to not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, height, weight, or marital status pursuant to P.A. 453 of 1976, Section 209. The Proposing Agency shall also comply with the provisions of the Michigan Persons With Disabilities Civil Rights Act, P.A. 220 of 1976, and Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394 which states that no employee or client or otherwise qualified disabled individual shall, solely by reason of his or her disability, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The Proposing Agency shall comply with the Americans with Disabilities Act of 1990 (ADA), P.L. 101-336, 104 Stat. 328 (as amended by the ADA Amendment's Act of 2008 P.L. 110-325), which prohibits discrimination against individuals with disabilities and provides enforcement standards. Further, the Proposing Agency shall comply with all other Federal, State or local laws, regulations and standards, and any amendments thereto, as they may apply to the performance of this Agreement.
9. Agrees to obtain and maintain public liability insurance in amounts necessary to cover all claims which may arise out of the Proposing Agency's operations under the terms of the contract and provide proof of such insurance coverage to AAAWM prior to the effective date of the contract. Unemployment compensation coverage and workers compensation insurance shall be maintained in accordance with applicable federal and state laws and regulations.
10. Certification: Service Partner certifies that it has not been suspended or debarred by the U.S. government from receiving federal dollars.

## **COOPERATION WITH THE AGING NETWORK**

11. Agrees to not make any statement attributable to or on behalf of AAAWM without prior written approval from AAAWM.
12. Agrees to engage in service activity promotion through the various news and public media; and agrees to acknowledge the sponsorship of AAAWM and Older Americans Act on all announcements and public information materials.
13. Agrees to cooperate with AAAWM in its efforts toward developing a comprehensive and coordinated system of services by participating in joint planning efforts and referral networks, and other activities to meet this goal.
14. Agrees to facilitate referrals by giving other service agencies minimum eligibility criteria for each service.
15. Agrees to establish linkages with other area service partners, including volunteer organizations for continuity of services especially in order to address the comprehensive range of needs any recipient may present.

**FUND USE, AUDITS, ASSESSMENTS**

16. Agrees to seek other sources of funding for the services and to demonstrate effective planning for progressive project maintenance through its own resources.
17. Agrees to not use local matching funds, for this proposal, which match other state or federal grants of other contracts. Proposing Agency also agrees that federal cash or in-kind resources acquired during current or prior years may not be used to match funds provided under this proposal unless otherwise specifically authorized by state and/or federal statute.
18. Agrees that state and/or federal funds made available will in no event supplant existing state, local, and/or federal funds already in use by the Proposing Agency and which are supporting services.
19. Agrees to submit a copy of the single audit, if they are required to have one by the "Single Audit Act of 1984" as it applies (see O.M.B. circular A-128 & A-133). A "single audit" is required from an organization receiving at least \$500,000 a year in Federal (and related State) awards from all grantors (not just AAAWM). If an organization is not subject to the "single audit act", then only a financial audit will be required. A copy of the "single audit" report or the financial audit report (as it applies) shall be forwarded to AAAWM within nine (9) months of the end of the period audited. Audits shall usually be performed annually but not less frequently than every two years.
20. Agrees to cooperate and assist in efforts taken by the AAAWM, AASA, AOA, or any other agency or organization duly authorized by any of the preceding to evaluate the effectiveness, feasibility, and cost of the proposed service.
21. Agrees to maintain such books, accounts, vouchers, and all other documentation necessary to permit expeditious determination and disposition of all monies received from AAAWM as well as the nature and amount of all charges claimed against such funds.
22. Agrees that AAAWM, AASA, Michigan Department of Community Health, AOA, Department of Health and Human Services (HHS), or any of their authorized representatives shall have the right of access to any books, documents, papers, or other records of the Proposing Agency, in order to make audits, examinations, excerpts, and transcripts, so long as such is in conformity with the Privacy Act of 1974. Proposing Agency agrees to retain all books, records, and other documents relevant to this contract for a period of three (3) years. The retention period starts on the day the Proposing Agency submits to AAAWM its last expenditure report for the proposed service.
23. Agrees to comply with all program and fiscal reporting established in its contract and the AAAWM Policies and Procedures Manual, and to cooperate with AAAWM assessment of proposed service performance.

**CLIENT SERVICES**

24. Agrees that all persons 60 years of age or older, who meet the criteria established for contracted services, shall be eligible for any or all services, with preference given to providing services to older individuals with the greatest economic needs, with particular attention to frail/disabled elderly and to individuals with dementia.
25. Agrees that a standard client intake procedure for all services will be established and maintained at the Proposing Agency level. The intake procedure must enable the Proposing Agency to report required information to AAAM.
26. Agrees that the confidentiality will be protected at all times in conformance with AAAM policies and any applicable laws.
27. Agrees that: (a) cost sharing determination shall be included in the eligibility of an older person for specified services; (b) cost sharing requirements must be tracked and billed; and (c) all client contributions and cost share income (where applicable) received by the proposing agency will be utilized on a monthly basis to expand the service by providing additional units.
28. Agrees to: (a) afford all individuals, not required to cost share, the opportunity to freely and voluntarily contribute to all or part of the cost of the services provided; (b) protect the privacy of each older person with respect to his/her contribution; (c) establish procedures to safeguard and account for all contributions; and (d) use client contributions for each respective service to expand services.
29. Agrees to establish and follow procedures for obtaining the views of service recipients about the services they receive.
30. Agrees to have a grievance procedure in place to address complaints by individual recipients and to make that procedure known to the recipients.

**PROPOSING AGENCY MANAGEMENT**

31. Agrees to allow designated AAAM staff to attend advisory councils, community groups and committees created for, and specifically relating to, the proposed service, and further agrees to provide AAAM with advance notice of such meetings.
32. Agrees to provide for training, as necessary, to enable paid and volunteer personnel to perform effectively in their positions.
33. Agrees to establish safeguards to prohibit employees from using their positions for any purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others and, further, to abide by the "Code of Ethics" adopted by AAAM.

34. Agrees not to assign the contract or enter into subcontracts without obtaining prior written approval of AAAWM. When subcontracts are proposed, agrees to use bidding procedures that conform to the Federal Procurement Standards as outlined in Title 45 of the Code of Federal Regulations, Part 74 "Administration of Grants". Assignees or subcontractors shall be subject to all conditions and provisions of the contract. The Proposing Agency shall be responsible for the performance of all assignees or subcontractors. The AAAWM shall annually monitor and assess the performance of subcontractors. The Proposing Agency shall submit copies of subcontracts to AAAWM, for review and approval. Following approval a copy of the signed contract must be sent to AAAWM before service begins.

## **SPECIFIC CONTRACT TERMS**

35. Agrees that the conditions, under which AAAWM would place the Proposing Agency on probation, suspension, or termination, shall be specified in the contract language. Actions to be undertaken by AAAWM and the Proposing Agency in these circumstances shall also be specified in the contract language.
36. Agrees that the method of amending the contract shall be specified in the contract language. The circumstances under which funds may be reprogrammed and redistributed by AAAWM will also be specified in the contract language.
37. Agrees, when providing services, to give priority to AAAWM Care Management clients, as long as the requirements of paragraph #24 are met.

**Signature of Policy Board Chairperson or duly authorized person. Attach Policy Board Resolution.**

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Signature

---

Date

---

Typed Name

---

Title



### III - E. ASSURANCES/CERTIFICATION OF COMPLIANCE (All Proposers Complete Once)

Assurance of Compliance  
With  
Title VI of The Civil Rights Act of 1964  
Section 504 of the Rehabilitation Act of 1973  
And  
The Drug Free Workplace Act of 1988

---

(Proposing Agency's Legal Name)

Agrees that it will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all requirements and regulations of the Department of Health and Human Services issued pursuant to such laws. The Proposing Agency assures that no person shall on the grounds of race, color, religion, sex, age, national origin, marital status, height, weight, or handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any project or activity for which the Proposing Agency receives financial assistance from the Area Agency on Aging of Western Michigan, Inc.; and agrees that it will immediately take any measures necessary to effectuate this assurance.

Certifies that it will comply with the Drug Free Workplace Act of 1988 and provide a drug free workplace by carrying out the requirements of the Act.

The Drug Free Workplace Act of 1988 requirements include:

- (A) publish a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition;
- (B) establish a drug-free awareness program to inform employees about -
  - (i) the dangers of drug abuse in the workplace;
  - (ii) the policy of maintaining a drug-free workplace;
  - (iii) any available drug counseling, rehabilitation, and employee assistance programs; and
  - (iv) the penalties that may be imposed upon employees for drug abuse violations;
- (C) require that each employee, to be engaged in the performance of the contract, be given a copy of the statement required by subparagraph (A);
- (D) notify employees in the statement required by subparagraph (A), that, as a condition of employment on the contract, the employees will -
  - (i) abide by the terms of the statement; and
  - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;

- (E) notify AAAWM within 10 days after receiving notice under subparagraph (D)(ii) from an employee or otherwise receiving actual notice of such conviction;
- (F) impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted; and
- (G) make a good faith effort to continue to maintain a drug-free workplace through implementation of subparagraphs (A), (B), (C), (D), (E), and (F).

The Proposing Agency recognizes and agrees that if a contract be extended, it will be in reliance on the representations and agreements made in these assurances/certification, and that the Area Agency on Aging of Western Michigan, Inc., the Aging and Adult Services Agency (AASA), or the United States Government, shall have the right to seek judicial enforcement of these assurances/certification. These assurances/certification are binding on the Proposing Agency, its successors, transferees, and assignees.

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Project Director's Signature

---

Chairperson of Policy Board's Signature  
(Or duly authorized person - attach Policy Board resolution)

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Project Director - Typed Name

---

Chairperson of Policy Board - Typed Name

---

Date

---

Date

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)

Proposed Service:		
Total Funding Requested: \$ (Service \$ + Start-up \$ = Total Funding)	Service Funding: \$	Start-up Funding: \$
Proposed # of Units:	Proposed # of Clients:	Unit Rate:
Estimated Program Income:	Estimated Cost Share (if applicable):	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards). One unit =		
<p>Could this service be provided in a reduced capacity if not funded at the above request?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No      Explain.</p>		

1. Describe how this service is delivered, using a real **client example**:

**At a minimum**, incorporate the following in your response:

- How the client will find out about and access the service

- Intake process

- How the service will be delivered

- Frequency of the service

- Termination from the service, if applicable

- Other

2. Does your agency currently provide this service: ☐ Yes ☐ No  
If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

- Describe the tool or form that was used to measure the outcomes.

- How were/are the results used?

3. List the outcome measurements planned for FY 2023 for this service.

4. Describe any other quality measures your agency will use for this service.

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

6. Will any part of the proposed service be sub-contracted? ☐ Yes ☐ No

If yes, please explain.

7. Start-up for a new service is expected to begin by October 1, 2022. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☐ No

If yes, provide the following information:

- Staffing needs (address hiring and training)

- Equipment needs (include cost of equipment to be purchased)
- Marketing
- Transition of current clients from another Older Americans Act partner (if applicable)
- Other (please describe)
- When will you serve the first client?

**END OF SERVICE DESIGN AND DESCRIPTION**



## II - E. SERVICE BUDGET

**Service:** \_\_\_\_\_

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

1. Unit Rate Service Budget for October 1, 2022 - September 30, 2023.

1. Service Funding Requested: (Do not include start-up funding.)		\$
2. Units To Be Provided:		
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$
B. Direct Service Cost		\$
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$
Proposed Unit Rate*		\$

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2022 unit rate.

### **Program Income and Cost Share**

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service.
4. If required for the proposed service, describe your agency's process for collecting cost share funds.

## UNIT RATE SERVICE BUDGET DETAIL

### **REVENUES:**

#### **Total Funds Requested:**

Funds listed here should equal the amount requested in Section II-A.

For Nutrition budget only:

**NSIP** is Nutrition Services Incentive Program reimbursement provided by the Federal government based on meals served in the previous fiscal year. The final award is based on a formula calculated by AAAWM.

#### **Match:**

All funds requested are required to have a 10% match. Match can either be in-kind or cash, however, cash cannot be other Federal funds.

#### **Program Income:**

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See AAAWM Policies and Procedures Manual for a complete definition. \*

### **EXPENDITURES:**

#### **Administration & Fundraising Expenses:**

Expenses may include but are not limited to: wages of administrative staff such as supervision, financial, data entry and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

#### **Direct Service Cost:**

Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment and service plan development. No program administration activities are allowable in this section.

#### **Equipment & Supplies:**

Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more regardless of acquisition cost.

#### **Other:**

Program costs that cannot be attributed to any other line item.

#### **Proposed Unit Rate:**

The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

**END OF SERVICE BUDGET**

**II - G. CAREGIVER SUPPORT SERVICES**

- Answer the following questions if you are proposing for any of these caregiver services:

Adult Day Services	All Respite Services (outside Kent County)
Caregiver Support Groups	Grandparent Support Groups
Caregiver Education Programs	Caregiver Training Programs
- Complete this section separately for **EACH** Caregiver Support service proposed (Duplicate this attachment II-G for each service.)

**Service:** \_\_\_\_\_

1. Define a unit of service. (Reference AAAWM service standards in the AAAWM Policies and Procedures Manual.)
2. Identify staff credentials and/or experience.
3. Is this a program that utilizes professional volunteers or trained peer leaders? ☐ Yes ☐ No  
If yes, please describe.
4. How will the program be promoted or advertised?

5. Will this program eventually become self-sufficient? ☐ Yes ☐ No  
If yes, how long will it take to become self-sufficient? Describe your plan.
6. How many clients are needed in the program in order to consider it successful and cost-effective?
7. If your agency currently provides this service or has provided it in the past, describe any challenges you've faced and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.
8. Is your organization currently a member of the Caregiver Resource Network? ☐ Yes ☐ No  
[www.caregiverresource.net](http://www.caregiverresource.net)

**END OF CAREGIVER SUPPORT SERVICES**

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)

Proposed Service:		
Total Funding Requested: \$ (Service \$ + Start-up \$ = Total Funding)	Service Funding: \$	Start-up Funding: \$
Proposed # of Units:	Proposed # of Clients:	Unit Rate:
Estimated Program Income:	Estimated Cost Share (if applicable):	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards). One unit =		
<p>Could this service be provided in a reduced capacity if not funded at the above request?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No      Explain.</p>		

1. Describe how this service is delivered, using a real **client example**:

**At a minimum**, incorporate the following in your response:

- How the client will find out about and access the service

- Intake process



- How the service will be delivered

- Frequency of the service

- Termination from the service, if applicable

- Other

2. Does your agency currently provide this service: ☐ Yes ☐ No  
If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

- Describe the tool or form that was used to measure the outcomes.

- How were/are the results used?

3. List the outcome measurements planned for FY 2023 for this service.

4. Describe any other quality measures your agency will use for this service.

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

6. Will any part of the proposed service be sub-contracted? ☐ Yes ☐ No

If yes, please explain.

7. Start-up for a new service is expected to begin by October 1, 2022. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☐ No

If yes, provide the following information:

- Staffing needs (address hiring and training)

- Equipment needs (include cost of equipment to be purchased)
- Marketing
- Transition of current clients from another Older Americans Act partner (if applicable)
- Other (please describe)
- When will you serve the first client?

**END OF SERVICE DESIGN AND DESCRIPTION**

## II - E. SERVICE BUDGET

**Service:** \_\_\_\_\_

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

1. Unit Rate Service Budget for October 1, 2022 - September 30, 2023.

1. Service Funding Requested: (Do not include start-up funding.)		\$
2. Units To Be Provided:		
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$
B. Direct Service Cost		\$
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$
Proposed Unit Rate*		\$

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2022 unit rate.

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**Program Income and Cost Share**

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service.
4. If required for the proposed service, describe your agency's process for collecting cost share funds.

## UNIT RATE SERVICE BUDGET DETAIL

### **REVENUES:**

#### **Total Funds Requested:**

Funds listed here should equal the amount requested in Section II-A.

For Nutrition budget only:

**NSIP** is Nutrition Services Incentive Program reimbursement provided by the Federal government based on meals served in the previous fiscal year. The final award is based on a formula calculated by AAAWM.

#### **Match:**

All funds requested are required to have a 10% match. Match can either be in-kind or cash, however, cash cannot be other Federal funds.

#### **Program Income:**

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See AAAWM Policies and Procedures Manual for a complete definition. \*

### **EXPENDITURES:**

#### **Administration & Fundraising Expenses:**

Expenses may include but are not limited to: wages of administrative staff such as supervision, financial, data entry and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

#### **Direct Service Cost:**

Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment and service plan development. No program administration activities are allowable in this section.

#### **Equipment & Supplies:**

Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more regardless of acquisition cost.

#### **Other:**

Program costs that cannot be attributed to any other line item.

#### **Proposed Unit Rate:**

The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

**END OF SERVICE BUDGET**

## II - G. CAREGIVER SUPPORT SERVICES

- Answer the following questions if you are proposing for any of these caregiver services:

Adult Day Services	All Respite Services (outside Kent County)
Caregiver Support Groups	Grandparent Support Groups
Caregiver Education Programs	Caregiver Training Programs
- Complete this section separately for **EACH** Caregiver Support service proposed (Duplicate this attachment II-G for each service.)

**Service:** \_\_\_\_\_

1. Define a unit of service. (Reference AAAWM service standards in the AAAWM Policies and Procedures Manual.)
2. Identify staff credentials and/or experience.
3. Is this a program that utilizes professional volunteers or trained peer leaders? ☐ Yes ☐ No  
If yes, please describe.
4. How will the program be promoted or advertised?



5. Will this program eventually become self-sufficient? ☐ Yes ☐ No  
If yes, how long will it take to become self-sufficient? Describe your plan.
6. How many clients are needed in the program in order to consider it successful and cost-effective?
7. If your agency currently provides this service or has provided it in the past, describe any challenges you've faced and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.
8. Is your organization currently a member of the Caregiver Resource Network? ☐ Yes ☐ No  
[www.caregiverresource.net](http://www.caregiverresource.net)

**END OF CAREGIVER SUPPORT SERVICES**

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)

Proposed Service:		
Total Funding Requested: \$ (Service \$ + Start-up \$ = Total Funding)	Service Funding: \$	Start-up Funding: \$
Proposed # of Units:	Proposed # of Clients:	Unit Rate:
Estimated Program Income:	Estimated Cost Share (if applicable):	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards). One unit =		
<p>Could this service be provided in a reduced capacity if not funded at the above request?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No      Explain.</p>		

1. Describe how this service is delivered, using a real **client example**:

**At a minimum**, incorporate the following in your response:

- How the client will find out about and access the service

- Intake process

- How the service will be delivered

- Frequency of the service

- Termination from the service, if applicable

- Other

2. Does your agency currently provide this service: ☐ Yes ☐ No  
If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

- Describe the tool or form that was used to measure the outcomes.

- How were/are the results used?

3. List the outcome measurements planned for FY 2023 for this service.

4. Describe any other quality measures your agency will use for this service.

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

6. Will any part of the proposed service be sub-contracted? ☐ Yes ☐ No

If yes, please explain.

7. Start-up for a new service is expected to begin by October 1, 2022. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☐ No

If yes, provide the following information:

- Staffing needs (address hiring and training)

- Equipment needs (include cost of equipment to be purchased)
- Marketing
- Transition of current clients from another Older Americans Act partner (if applicable)
- Other (please describe)
- When will you serve the first client?

**END OF SERVICE DESIGN AND DESCRIPTION**

## II - E. SERVICE BUDGET

**Service:** \_\_\_\_\_

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

1. Unit Rate Service Budget for October 1, 2022 - September 30, 2023.

1. Service Funding Requested: (Do not include start-up funding.)		\$
2. Units To Be Provided:		
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$
B. Direct Service Cost		\$
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$
Proposed Unit Rate*		\$

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2022 unit rate.

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**Program Income and Cost Share**

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service.
4. If required for the proposed service, describe your agency's process for collecting cost share funds.



## UNIT RATE SERVICE BUDGET DETAIL

### **REVENUES:**

#### **Total Funds Requested:**

Funds listed here should equal the amount requested in Section II-A.

For Nutrition budget only:

**NSIP** is Nutrition Services Incentive Program reimbursement provided by the Federal government based on meals served in the previous fiscal year. The final award is based on a formula calculated by AAAWM.

#### **Match:**

All funds requested are required to have a 10% match. Match can either be in-kind or cash, however, cash cannot be other Federal funds.

#### **Program Income:**

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See AAAWM Policies and Procedures Manual for a complete definition. \*

### **EXPENDITURES:**

#### **Administration & Fundraising Expenses:**

Expenses may include but are not limited to: wages of administrative staff such as supervision, financial, data entry and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

#### **Direct Service Cost:**

Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment and service plan development. No program administration activities are allowable in this section.

#### **Equipment & Supplies:**

Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more regardless of acquisition cost.

#### **Other:**

Program costs that cannot be attributed to any other line item.

#### **Proposed Unit Rate:**

The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

**END OF SERVICE BUDGET**

## II - H. SENIOR CENTER STAFFING

The National Institute of Senior Centers defines a senior center as a place where “older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the center and the community.”

Not only do senior centers offer helpful resources to older adults, they serve the entire community with information on aging; support for family caregivers, training professionals, lay leaders and students; and development of innovative approaches to addressing aging issues.

While senior centers typically provide nutrition, recreation, social and educational services, and comprehensive information and referral, many centers are adding new programs such as fitness activities, internet training, and intergenerational programming to meet the needs and interests of the new generation of older adults.

Answer the following questions ONLY if you are proposing for funding for senior center staffing.

1. Explain how your agency plans to offer senior center activities to attract the wide spectrum of seniors with varied interests?
  
  
  
  
  
  
  
  
  
  
2. List a minimum of two (2) AAAWM approved evidence-based health promotion classes you will be offering at your senior center(s). (This could be two (2) classes of the same program.)
  
  
  
  
  
  
  
  
  
  
3. How will you market and promote the programs being offered at your senior center(s)?
  
  
  
  
  
  
  
  
  
  
4. How will you measure if the programs have been successful?

**END OF SENIOR CENTER STAFFING**

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)

Proposed Service:		
Total Funding Requested: \$ (Service \$ + Start-up \$ = Total Funding)	Service Funding: \$	Start-up Funding: \$
Proposed # of Units:	Proposed # of Clients:	Unit Rate:
Estimated Program Income:	Estimated Cost Share (if applicable):	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards). One unit =		
<p>Could this service be provided in a reduced capacity if not funded at the above request?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No      Explain.</p>		

- Describe how this service is delivered, using a real **client example**:

**At a minimum**, incorporate the following in your response:

- How the client will find out about and access the service

- Intake process

- How the service will be delivered

- Frequency of the service

- Termination from the service, if applicable

- Other

2. Does your agency currently provide this service: ☐ Yes ☐ No  
If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

- Describe the tool or form that was used to measure the outcomes.

- How were/are the results used?

3. List the outcome measurements planned for FY 2023 for this service.

4. Describe any other quality measures your agency will use for this service.

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

6. Will any part of the proposed service be sub-contracted? ☐ Yes ☐ No

If yes, please explain.

7. Start-up for a new service is expected to begin by October 1, 2022. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☐ No

If yes, provide the following information:

- Staffing needs (address hiring and training)

- Equipment needs (include cost of equipment to be purchased)
- Marketing
- Transition of current clients from another Older Americans Act partner (if applicable)
- Other (please describe)
- When will you serve the first client?

**END OF SERVICE DESIGN AND DESCRIPTION**

## II - E. SERVICE BUDGET

**Service:** \_\_\_\_\_

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

1. Unit Rate Service Budget for October 1, 2022 - September 30, 2023.

1. Service Funding Requested: (Do not include start-up funding.)		\$
2. Units To Be Provided:		
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$
B. Direct Service Cost		\$
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$
Proposed Unit Rate*		\$

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2022 unit rate.



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**Program Income and Cost Share**

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service.
4. If required for the proposed service, describe your agency's process for collecting cost share funds.

## UNIT RATE SERVICE BUDGET DETAIL

### **REVENUES:**

#### **Total Funds Requested:**

Funds listed here should equal the amount requested in Section II-A.

For Nutrition budget only:

**NSIP** is Nutrition Services Incentive Program reimbursement provided by the Federal government based on meals served in the previous fiscal year. The final award is based on a formula calculated by AAAWM.

#### **Match:**

All funds requested are required to have a 10% match. Match can either be in-kind or cash, however, cash cannot be other Federal funds.

#### **Program Income:**

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See AAAWM Policies and Procedures Manual for a complete definition. \*

### **EXPENDITURES:**

#### **Administration & Fundraising Expenses:**

Expenses may include but are not limited to: wages of administrative staff such as supervision, financial, data entry and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

#### **Direct Service Cost:**

Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment and service plan development. No program administration activities are allowable in this section.

#### **Equipment & Supplies:**

Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more regardless of acquisition cost.

#### **Other:**

Program costs that cannot be attributed to any other line item.

#### **Proposed Unit Rate:**

The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

**END OF SERVICE BUDGET**

## II – M. Transportation Services

Answer the following questions **ONLY** if you are proposing for this transportation services. Refer to the AAAWM Policies and Procedures Manual and Proposal General Information packet for allowable services.

1. Are your drivers appropriately licensed and vehicles inspected annually?  
☐ Yes      ☐ No
2. Do you operate on a fixed route?
3. How many clients do you plan to serve?
4. How many vehicles are in your fleet?
5. Do you use volunteer drivers? If yes, will they be providing transportation in their own vehicles?
6. In which counties will you be providing transportation?

7. What methods do you use to collect program income?
8. Do you have the ability to provide on-demand transportation?
9. Have you had driver shortages in the past year? If yes, how did you address them?
10. If your agency currently provides this service or has provided it in the past, describe any challenges you've faced and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.

**END OF TRANSPORTATION SERVICES**

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)
- Limit response to one additional page per service or two (2) pages if your request **includes** start-up costs (see question #7).

Proposed Service: <b>DP/HP Enhance Fitness</b>		
Total Funding Requested: <b>\$ 4,021</b> (Service \$ + Start-up \$ = Total Funding)	Service Funding: <b>\$ 4,021</b>	Start-up Funding: <b>\$ 0</b>
Proposed # of Units: 125 grant PLUS 125 program donations	Proposed # of Clients: <b>50</b>	Unit Rate: <b>\$ 32.17</b>
Estimated Program Income: <b>\$ 4,000</b>	Estimated Cost Share (if applicable): <b>N/A</b>	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards):  One unit = <b>an hour class.</b>		
Could this service be provided in a reduced capacity if not funded at the above request?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Explain: With less funding, we would not be able to provide the class to current interested participants the required number of classes (a MINIMUM of 3 days a week.)		

1. Describe how this service is delivered, using a real client example:

At a minimum, incorporate the following in your response:

- How the client will find out about and access the service  
**The Coordinator advertises/promotes our two year-round Enhance Fitness programs through; our monthly Newsletter "The Keyhole", local newspaper "Pioneer Press", community news, health-care offices, flyers, social media, and word of mouth.**
- Intake process  
**Any telephone calls are answered by our Receptionist, who transfers program inquiries to the Coordinator. All intake information, data forms, and client records are maintained by the Coordinator.**
- How the service will be delivered  
**We have 2 sub-contracted Instructors. Both are trained/certified in; CPR, Group Fitness, and licensed to teach Enhance Fitness through AAAM.**

- Frequency of the service

Classes are held all year long, with 40-50 interested participants. We've split the participants into 2 groups of 20-25. One group takes 2 days of the week, and the other groups takes another 2 days of the week. Then all participants have the opportunity to meet the 3<sup>rd</sup> day, which is being ZOOMED for an unlimited capacity opportunity.

This equals annually to 250 classes (taking holiday and snow closures out.) 125 classes will be funded with the grant, and the other 125 classes funded with projected DP/HP program income.

During COVID, live classes were closed. So we created special on-line ZOOM classes, with this new option we recognized a broader audience of hard to reach high-risk homebound individuals.

This mixture of class options will allow us to continue to move Seniors who are mobile with the in-person class, AND reach those who need/want to exercise from home. Thus reaching a wider-demographic of Seniors & unlimited class size by incorporating the additional 1 day a week on-line virtual class.

- Termination from the service, if applicable

N/A

**Client Case:** Mrs. V is thrilled to now be able to attend our Enhance Fitness class. In the past she was unable to attend classes, due to being sole 24/7 caregiver to a disabled family member.

Mrs. V is aware of the physical & mental value that regular exercise brings and is one of our most regular and enthusiastic participants now that she can join without leaving her home.

She regularly writes to the Coordinator telling how much stronger she feels since taking the Enhance Fitness classes that went virtual during the 2 year COVID closure.

Mrs. V hopes we'll continue to offer an on-line class, for the wellness of herself & her and family (because she says this class helps her be stronger for them.) She said, she's healthier & happier since joining the on-line class and plans her house around it.

2. Does your agency currently provide this service: ☒ Yes ☐ No

If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

**2020 OUTCOMES: 37 participants surveyed**

**100% felt satisfied and challenged within programs structure**

**100% stated they feel class includes different ranges with well explained modifications**

**100% credited Instructors for positive encouragement and fun atmosphere**

**84% reported no falls and that they are now able to do additional physical activities**

- Describe the tool or form that was used to measure the outcomes.

The annual survey used were questions designed from tools and resources from the original study group.

- How were/are the results used?

The feedback and results which are collected annually is maintained within our agency by the Coordinator. She goes over the results with participants and gives progress report from previous records. Once results are compiled, the Coordinator reports to AAAM at the end of the Fiscal Year, for the necessary collective reporting.

3. List the outcome measurements planned for FY 2023 for this service.

**Work on re-structuring our live classes, while continuing to offer virtual classes. This programming to offer both live and virtual days, will enable us to reach a broader base of individuals. We recognize the importance of reaching the most vulnerable, at-risk individuals who are homebound and unable to get out to our classes at the Community Center.**

4. Describe any other quality measures your agency will use for this service.

**The Coordinator organizes each session, and centrally manages all program data to assure program quality.**

**Assurance to adhering to class format allows for consistent and quality programming.**

**The Coordinator conducts, Program Surveys annually to track Outcomes.**

**Instructors perform Fitness Check reports, to help track participant improvements.**

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

**Class attendance is different throughout the year, due to an influx of participants depending on the season. Mecosta County has many retirees who leave the state during the winter months.**

6. Will any part of the proposed service be sub-contracted? ☒ Yes ☐ No

If yes, please explain.

**Classes are conducted by trained/certified individuals outside our organization.**

7. Start-up for a new service is expected to begin by October 1, 2023. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☒ No

If yes, provide the following information:

- Staffing needs (address hiring and training) **N/A**
- Equipment needs (include cost of equipment to be purchased) **N/A**
- Marketing **N/A**
- Transition of current clients from another Older Americans Act partner (if applicable) **N/A**
- Other (please describe) **N/A**
- When will you serve the first client? **N/A**

**END OF SERVICE DESIGN AND DESCRIPTION**



## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)
- Limit response to one additional page per service or two (2) pages if your request **includes** start-up costs (see question #7).

Proposed Service: <b>DP/HP Matter of Balance</b>		
Total Funding Requested: <b>\$ 1,372</b> (Service \$ + Start-up \$ = Total Funding)	Service Funding: <b>\$ 1,372</b>	Start-up Funding: <b>\$ 0</b>
Proposed # of Units: <b>2</b>	Proposed # of Clients: <b>26</b>	Unit Rate: <b>\$ 686</b>
Estimated Program Income: <b>\$ 40</b>	Estimated Cost Share (if applicable): <b>N/A</b>	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards):  One unit = <b>8 classes within a session</b>		
Could this service be provided in a reduced capacity if not funded at the above request?  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      Explain.		

1. Describe how this service is delivered, using a real client example:

At a minimum, incorporate the following in your response:

- How the client will find out about and access the service  
**The Coordinator advertises/promotes our Matter of Balance sessions through; our monthly Newsletter "The Keyhole", local newspaper "Pioneer Press", community news, health-care offices, flyers, social media, and word of mouth.**
- Intake process  
**Any telephone calls are answered by our Receptionist, who transfers program inquiries to the Coordinator. All intake information, data forms, and client records are maintained by the Coordinator**
- How the service will be delivered  
**We have two Lay-Leaders, along with our Center Coordinator. All are trained/certified to lead Matter of Balance through AAAM.**
- Frequency of the service  
**Classes are 8 per session, with 2 separate sessions within the Fiscal Year.**
- Termination from the service, if applicable  
**N/A**

**Client Case:** Jane called the MCCOA/Activity Center after seeing our flyer printed in the Keyhole Newsletter. She told our Receptionist that she would like to sign-up for the classes, but had some questions. Our Coordinator answered Jane's questions and signed her up for the next Matter of Balance session.

The first and last class contain important data collection forms to facilitating the program, so the Coordinator comes into class to assure all required forms are received.

With goals and expectations being determined, base-lines and progressive improvements can be noted and utilized within each class.

Jane shared with classmates that, she wished her husband could have taken the class and learned what she had learned. The previous year, he had FALLEN while up in the dark of the middle of the night, fell, hit his head and died from head trauma. (Everyone received "night-flashlights" for their Graduation rewards.)

2. Does your agency currently provide this service: ☒ Yes ☐ No  
If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

**2018 OUTCOMES: 18 participants surveyed (last due to COVID-19 cancellations.)**

**100% as a result of taking the classes felt they found ways to reduce falls**

**100% as a result of taking the classes felt physically stronger**

**100% as a result of taking the classes felt steadier foot stability**

**94% as a result of taking the classes felt they could get up if they did fall**

- Describe the tool or form that was used to measure the outcomes.

**The annual survey used were forms supplied within the Matter of Balance Couch handbook designed by Boston University.**

- How were/are the results used?

**The feedback and results which are collected at the first and last class of each session, is maintained within our agency by the Coordinator. She goes over the results with participants and gives progress. Once results are compiled, the Coordinator reports to AAAWM at the end of each session, for the necessary collective reporting.**

3. List the outcome measurements planned for FY 2023 for this service.

**The outcome measurements are to see improvements from start to finish.**

4. Describe any other quality measures your agency will use for this service.

**Our Coordinator organizes each session, and centrally manages all program data to assure program quality.**

**Following class format allows for consistency and quality of program assurance, so the Coordinator has a team meeting before the start of each session with Lay-Leaders, to readdress program structure and format.**

**Program Surveys are conducted at the end of each session to track Outcomes.**

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

**We have 2 trained Lay Leaders, plus a trained staff person (Senior Center Coordinator) to sub if and when needed.**

6. Will any part of the proposed service be sub-contracted? ☒ Yes ☐ No

If yes, please explain.

**Classes are conducted by trained/certified sub-contracted Lay-Leaders.**

**Center Coordinator is trained and certified, which allows for Leader sub-coverage and assures program structure.**

7. Start-up for a new service is expected to begin by October 1, 2019. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☒ No

If yes, provide the following information:

- Staffing needs (address hiring and training) **N/A**
- Equipment needs (include cost of equipment to be purchased) **N/A**
- Marketing **N/A**
- Transition of current clients from another Older Americans Act partner (if applicable) **N/A**
- Other (please describe) **N/A**
- When will you serve the first client? **N/A**

## END OF SERVICE DESIGN AND DESCRIPTION

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)
- Limit response to one additional page per service or two (2) pages if your request **includes** start-up costs (see question #7).

Proposed Service: <b>Congregate Meals</b>		
Total Funding Requested: <b>\$33,950</b> (Service \$ + Start-up \$ = Total Funding)	Service Funding: <b>\$ 33,950</b>	Start-up Funding: <b>\$ N/A</b>
Proposed # of Units: <b>9,700</b>	Proposed # of Clients: <b>300</b>	Unit Rate: <b>\$ 3.50</b>
Estimated Program Income: <b>\$ 15,300</b>	Estimated Cost Share (if applicable): <b>N/A</b>	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards):  One unit = <b>1 Meal</b>		
Could this service be provided in a reduced capacity if not funded at the above request?  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      Explain.		

1. Describe how this service is delivered, using a real client example:

At a minimum, incorporate the following in your response:

- How the client will find out about and access the service  
**The Meals Coordinator advertises/promotes our Meals Program through; our monthly Newsletter "The Keyhole", local newspaper "Pioneer Press", community news, health-care offices, flyers, social media, and word of mouth.**
- Intake process  
**Any telephone calls are answered by our Receptionist, who transfers program inquiries to the Meals Coordinator. Upon a client's first visit, a personal tour of the Activity Center is given, along with a registration packet which is filled out and given to personnel for data entry into CAREeVantage & new Senior Space check-in program system. Both programs automatically download to help assure accurate reporting.**
- How the service will be delivered  
**From our on-site commercial licensed kitchen, meals are home cooked by ServeSafe certified cooking staff, whom are assisted by registered volunteers.**
- Frequency of the service  
**Is determined by the client's attendance to the Site.**
- Termination from the service, if applicable  
**N/A**

**Client Case:**

**Mr. Smith credits the Senior Center and the Congregate Site for helping him through the difficult time of grief after losing his wife.**

**He says, coming to the Center gives him a reason to get out of bed and helps him meet others who share in his life's situations. Even though Mr. Smith still missing his wife, his new friends help battle the depression loneliness causes.**

**Mr. Smith also says the food at the Congregate Site has really helped him stay healthier, because the food is much more nutritious than what he cooks for himself.**

2. Does your agency currently provide this service: ☒ Yes ☐ No

If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.

**2021 OUTCOMES: 30 participants surveyed**

**93% like the taste of the meals and appreciated the variety/options.**

**100% feel the meal they receive is a good value.**

**86% felt lonelier while the site was closed due to COVID-19.**

**93% feel their basic food needs are being met.**

- Describe the tool or form that was used to measure the outcomes.

**Standardized Survey questioner containing all the required questions, was hand delivered and collected at the Activity Center. This gives clients the opportunity to ask additional questions/comments.**

- How were/are the results used?

**The results were used as a guide in the planning of programs/activities per client's interests/responses and implementing menu changes if needed.**

3. List the outcome measurements planned for FY 2023 for this service.

**Activity Level: make available opportunity to improve "Activity of Daily Living" skills.**

**Proper Diet: offer nutritional meals to improve over-all health.**

**Engage: give opportunity to participate, interact, and move.**

**Reduce Isolation: through socialization, emotional and physical health improves.**

4. Describe any other quality measures your agency will use for this service.

**Meals Coordinator, daily goes into the dining area to check clients' satisfaction.**

**Case Workers, meet as a Team weekly, to update client information as needed.**

**Client & Program Volunteers, share ideas with Meals Coordinator.**

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

**We have a new walk-in freezer that has proven to be more energy efficient and bigger for more fundraising "Darn Good Pies" to be stored in.**

**We have a new dishwasher with improved sanitizing options and energy-saving options.**

**We have a new food-trailer to fundraise from, selling the "Darn Good Pies".**

6. Will any part of the proposed service be sub-contracted? ☐ Yes ☒ No

If yes, please explain. **N/A**

7. Start-up for a new service is expected to begin by October 1, 2019. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☒ No

If yes, provide the following information:

- Staffing needs (address hiring and training) **N/A**
- Equipment needs (include cost of equipment to be purchased) **N/A**
- Marketing **N/A**
- Transition of current clients from another Older Americans Act partner (if applicable) **N/A**
- Other (please describe) **N/A**
- When will you serve the first client? **N/A**

## END OF SERVICE DESIGN AND DESCRIPTION

## II - D. SERVICE DESIGN AND DESCRIPTION

- Complete this section separately for **EACH** service proposed. (Duplicate this attachment II-D for each service.)
- Limit response to one additional page per service or two (2) pages if your request **includes** start-up costs (see question #7).

Proposed Service: <b>Home Delivered Meals</b>		
Total Funding Requested: <b>\$250,000</b> (Service \$ + Start-up \$ = Total Funding)	Service Funding: <b>\$ 250,000</b>	Start-up Funding: <b>\$ N/A</b>
Proposed # of Units: <b>50,000</b>	Proposed # of Clients: <b>310</b>	Unit Rate: <b>\$ 5.00</b>
Estimated Program Income: <b>\$ 32,000</b>	Estimated Cost Share (if applicable): <b>N/A</b>	
<b><i>Cost Share is required for Adult Day Services &amp; All Respite Services.</i></b>		
Define Unit (See Service Standards):  One unit = <b>1 Meal</b>		
Could this service be provided in a reduced capacity if not funded at the above request?  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      Explain.		

1. Describe how this service is delivered, using a real client example:

At a minimum, incorporate the following in your response:

- How the client will find out about and access the service  
**The Meals Coordinator advertises/promotes our Meals Program through; our monthly Newsletter "The Keyhole", local newspaper "Pioneer Press", community news, health-care offices, flyers, social media, and word of mouth.**
- Intake process  
**Any telephone calls are answered by our Receptionist, who transfers program inquiries to the Meals Coordinator. After asking a few basic assessment questions, the Meals Coordinator then refers to the Outreach Program. A Case Worker is assigned and does an in-home assessment/evaluation/reevaluation, according to service requirements. Once client eligibility is determined, care plan/intake form is given to Meals Coordinator for implementing/entering into CAREeVantage program for tracking/reporting purposes.**
- How the service will be delivered  
**Meals Coordinator assigns client to a meal delivery route according to address per "defined areas" that have been established to minimize crossover and mileage expense. Routes are delivered by registered drivers (volunteers & personnel).**



- Frequency of the service  
**Depends on client priority need and determination during client assessment.**
- Termination from the service, if applicable  
**Is determined at evaluation/reevaluation. Or if individual client situations change. Client is always given the opportunity to discuss and appeal.**

#### **Client Case:**

Mr. G's sole purpose in life has been, taking care of his family. Even at the age of 95 he continues to singularly care for his daughter who is now 70 years old, (she has always lived with her father due to care needs of debilitating polio and other health issues.)

Mr. G is a proud man who wants to be there for his daughter, however progressive health changes for both has made daily living tasks more and more difficult.

Mr. G contacted Mecosta County Commission on Aging to request help with keeping both himself and his daughter from being institutionalized. A Case Worker went to their family home to do an at-home evaluation, where information was received and given to design a helpful "care plan." Due to meal preparation being very difficult now, it was recommended that Meals on Wheels would be included as part of the care plan for both.

Thanks to hot meals being delivered to them during the week, and frozen meals for the weekend, both Mr. G and his daughter can remain TOGETHER in their family home and avoid being separated into nursing facilities. (Thus, saving the whole community, as just 1 day in a nursing-home costs community assistance MORE than a WHOLE YEAR of Meals on Wheels delivering nutritiously wholesome meals.)

2. Does your agency currently provide this service: ☒ Yes ☐ No  
If yes, provide the following information:

- List outcomes achieved for the most recent year data is available. Include the timeframe of the outcomes.  
**2021 OUTCOMES: 83 participants surveyed**  
**100% like their driver and the security of knowing someone is checking on them.**  
**96% like the taste of the meals.**  
**98% said their basic food needs are now met because of meals being delivered.**  
**82% credited receiving the meals to remaining in their own homes.**
- Describe the tool or form that was used to measure the outcomes.  
**Standardized Survey questioner containing all the required questions, was asked over the telephone, giving the clients the opportunity to ask additional questions/comments.**
- How were/are the results used?  
**The results were used as a guide in implementing necessary changes thus guaranteeing client satisfaction and required needs being met.**

3. List the outcome measurements planned for FY 2023 for this service.

**Physical & Emotional Wellness: optimum health through proper nutrition along with emotional peace of mind & security for client and client's family, with routine interaction.**  
**Resolve Isolation: through socialization, emotional and physical health improves.**  
**Proper Diet & Nutrition: understanding good nutrition/health through personal consumption of meals with proper nutritional values and receiving educational material.**  
**Independent Living: enhance ability to remain living in our home independently.**

4. Describe any other quality measures your agency will use for this service.

**Meals Coordinator, calls clients periodically to check clients' satisfaction.**

**Delivery Drivers are continually monitoring and reporting client needs/satisfaction.**

**Case Assessments, are done weekly with updates, and every 6 months to reevaluate.**

**Employee Team Collaborating, is done as needed for each unique client case.**

**Client Surveys, are done according to policy & procedures.**

5. Describe any changes in this service over the past three (3) years and any planned changes for this service that will affect its frequency, quality or delivery.

**We reduced the delivery of bread to every other week, to save costs.**

**Rather than start a wait-list, we REDUCED delivery days to 4 days a week. (Which we will be able to resume our normal 5 day delivery with this grant funding.)**

6. Will any part of the proposed service be sub-contracted? ☐ Yes ☒ No

If yes, please explain. **N/A**

7. Start-up for a new service is expected to begin by October 1, 2019. If the requested funding for this service includes start-up costs, please address the following with timeframes and the title of the staff person responsible for each task. Start-up costs are to be included in the total funds requested.

Will you need start-up funds? ☐ Yes ☒ No

If yes, provide the following information:

- Staffing needs (address hiring and training) **N/A**
- Equipment needs (include cost of equipment to be purchased) **N/A**
- Marketing **N/A**
- Transition of current clients from another Older Americans Act partner (if applicable) **N/A**
- Other (please describe) **N/A**
- When will you serve the first client? **N/A**

## END OF SERVICE DESIGN AND DESCRIPTION

## II - E. SERVICE BUDGET

### Service: DP/HP Enhance Fitness

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

**All services except nutrition complete items 1 thru 4. Congregate and Home Delivered Meals complete 5 and 6.**

1. Unit Rate Service Budget for October 1, 2019 - September 30, 2020.

1. Service Funding Requested: (Do not include start-up funding.)		\$ 4,021
2. Units To Be Provided:		125 + 125 = 250
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$ 5.76
B. Direct Service Cost		\$ 26.41
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$ 3.57
Proposed Unit Rate*		\$ 32.17

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2022 unit rate. **N/A**

### Program Income and Cost Share

- Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service. **Health Coordinator makes many announcements during classes.**
- If required for the proposed service, describe your agency's process for collecting cost share funds.  
**N/A**

## II - E. SERVICE BUDGET

### Service: DP/HP Matter of Balance

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

**All services except nutrition complete items 1 thru 4. Congregate and Home Delivered Meals complete 5 and 6.**

1. Unit Rate Service Budget for October 1, 2019 - September 30, 2020.

1. Service Funding Requested: (Do not include start-up funding.)		\$ 1,372
2. Units To Be Provided:		2
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$ 159.97
B. Direct Service Cost		\$ 526.25
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$ 76.25
Proposed Unit Rate*		\$ 686.22

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2019 unit rate. **3% increase in unit rate is needed to off-set the stipends we are now paying our 2 Lay Leaders. This assures reliable retention of trained individuals.**

### Program Income and Cost Share

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service. **Health Coordinator makes many announcements during the Session.**

4. If required for the proposed service, describe your agency's process for collecting cost share funds.

## II - E. SERVICE BUDGET

### Service: Congregate Meals \_\_\_\_\_

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

**All services except nutrition complete items 1 thru 4. Congregate and Home Delivered Meals complete 5 and 6.**

1. Unit Rate Service Budget for October 1, 2019 - September 30, 2020.

1. Service Funding Requested: (Do not include start-up funding.)		\$ See 5-6
2. Units To Be Provided:		
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$
B. Direct Service Cost		\$
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$
Proposed Unit Rate*		\$

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2019 unit rate.

### Program Income and Cost Share

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service.

4. If required for the proposed service, describe your agency's process for collecting cost share funds.

**Only Nutrition Services answer items 5 and 6.**

5. Nutrition Services Unit Rate Service Budget for October 1, 2019 - September 30, 2020. Fill one out for each proposed service.

This information is for ☒ Congregate ☐ Home Delivered Meals

1. Service Funding Requested: (Do not include start-up funding.)		\$33,950
2. Units To Be Provided:		9,700
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$ .91
B. Delivery & Direct Service Cost		\$ 3.21
C. Raw Food		\$ 2.13
D. Other (occupancy, communication, etc.)		\$ .63
E. Total Cost Per Unit		\$6.88
F. Less: NSIP		\$ 0.58
G. Less: Unit Match		\$ .63
H. Less: Program Income		\$2.20
I. Proposed Unit Rate		\$3.50

Line 1 divided by Proposed Unit Rate = 2. (Proposed Units to be Provided)

A+B+C+D = E (Total Cost Per Unit)

E - F - G - H = I (Proposed Unit Rate)

Nutrition Services Incentive Program (NSIP) is a standardized amount based upon average earned per unit. We estimate this to be .58 per meal.

Unit Match: Calculate required Unit Match by dividing Proposed Unit Rate by nine (9) (roundup)

Program Income: Estimated amount of program income per unit

6. If you are a current nutrition service partner, explain any changes in this unit rate from the FY 2019 unit rate. **3% increase to unit rate, is needed to help cover the options we've added for on-site: grilled sandwiches; soup; and salad-bar. (OPTIONS were request/suggestions we've received). We also offer Breakfast AND Lunch (1 day a week).**

## II - E. SERVICE BUDGET

### Service: Home Delivered Meals \_\_\_\_\_

- Complete this section separately for **EACH** service proposed, except for nutrition services. (Duplicate this attachment II-E for each service.)
- We expect all services to request client donations and cost share when applicable.
- The Consumer Price Index and Inflation rates will be considered when looking at any increase in unit rates.

**All services except nutrition complete items 1 thru 4. Congregate and Home Delivered Meals complete 5 and 6.**

1. Unit Rate Service Budget for October 1, 2019 - September 30, 2020.

1. Service Funding Requested: (Do not include start-up funding.)		\$ See 5-6
2. Units To Be Provided:		
	Explain each Expense Line	
A. Administration & Fundraising Expenses		\$
B. Direct Service Cost		\$
C. Equipment & Supplies		\$
D. Other (occupancy, communication, etc.)		\$
Proposed Unit Rate*		\$

Line 1 divided by Line 2 = Proposed Unit Rate

A+B+C+D=Proposed Unit Rate

\*The Unit Rate will be the rate at which the program will be reimbursed per unit of service.

2. If you are a current service partner, explain any changes in this unit rate from the FY 2019 unit rate.

### Program Income and Cost Share

3. Describe the methods that will be used to encourage clients to donate (program income) toward the cost of their service.



4. If required for the proposed service, describe your agency's process for collecting cost share funds.

**Only Nutrition Services answer items 5 and 6.**

5. Nutrition Services Unit Rate Service Budget for October 1, 2019 - September 30, 2020. Fill one out for each proposed service.

This information is for ☐ Congregate ☒ Home Delivered Meals

1. Service Funding Requested: (Do not include start-up funding.)		<b>\$250,000</b>
2. Units To Be Provided:		<b>50,000</b>
	Explain each Expense Line	
A. Administration & Fundraising Expenses	% Service Coordinator; % Part-time Data Entry Clerk	<b>\$ .91</b>
B. Delivery & Direct Service Cost	% Part-time Cooks % Part-time Drivers Gasoline & Expenses	<b>\$ 4.54</b>
C. Raw Food		<b>\$ 2.13</b>
D. Other (occupancy, communication, etc.)		<b>\$ .76</b>
E. Total Cost Per Unit		<b>\$ 8.34</b>
F. Less: NSIP		<b>\$ .58</b>
G. Less: Unit Match		<b>\$ .76</b>
H. Less: Program Income		<b>\$ 2.00</b>
<b>I. Proposed Unit Rate</b>		<b>\$ 5.00</b>

Line 1 divided by Proposed Unit Rate = 2. (Proposed Units to be Provided)

A+B+C+D = E (Total Cost Per Unit)

E - F - G - H = I (Proposed Unit Rate)

Nutrition Services Incentive Program (NSIP) is a standardized amount based upon average earned per unit. We estimate this to be .58 per meal.

Unit Match: Calculate required Unit Match by dividing Proposed Unit Rate by nine (9) (roundup)

Program Income: Estimated amount of program income per unit

6. If you are a current nutrition service partner, explain any changes in this unit rate from the FY 2019 unit rate.

**N/A**

## UNIT RATE SERVICE BUDGET DETAIL

### **REVENUES:**

#### **Total Funds Requested:**

Funds listed here should equal the amount requested in Section II-A.

For Nutrition budget only:

**NSIP** is Nutrition Services Incentive Program reimbursement provided by the Federal government based on meals served in the previous fiscal year. The final award is based on a formula calculated by AAAWM.

#### **Match:**

All funds requested are required to have a 10% match. Match can either be in-kind or cash, however, cash cannot be other Federal funds.

#### **Program Income:**

Program income includes all contributions made toward the cost of service by or on behalf of a client for a service. See AAAWM Policies and Procedures Manual for a complete definition.\*

### **EXPENDITURES:**

#### **Administration & Fundraising Expenses:**

Expenses may include but are not limited to: wages of administrative staff such as supervision, financial, data entry and administrative support, which contribute to the delivery of a typical unit of service. Expenses for activities such as coordinating with the AAAWM, budgeting, scheduling staff, grant writing, collaboration with other agencies, legislative advocacy, staff recruitment, collection of cost sharing (if applicable) and client contributions, quality assurance and accountability are also allowable.

#### **Direct Service Cost:**

Expenses included in the cost of directly providing the service(s). This may include wages of direct service staff, direct staff training, direct service supplies, direct service mileage reimbursement, general intake, client assessment, re-assessment and service plan development. No program administration activities are allowable in this section.

#### **Equipment & Supplies:**

Equipment is defined as an item with an acquisition cost of \$1,000 or more. For nutrition services only, equipment is defined as an item with a usable life of one (1) year or more regardless of acquisition cost.

#### **Other:**

Program costs that cannot be attributed to any other line item.

#### **Proposed Unit Rate:**

The Unit Rate will be the funding amount at which the program will be reimbursed per unit of service provided. This unit rate may be negotiated prior to the finalization of the contract.

\*The AAAWM Policies and Procedures Manual can be found on our website: [www.aaawm.org](http://www.aaawm.org)

## END OF SERVICE BUDGET

## II - F. DISEASE PREVENTION/HEALTH PROMOTION SERVICES

- Answer the following questions **ONLY** if you are proposing for this service. Refer to the AAAWM Policies and Procedures Manual and Proposal General Information packet for allowable services.
- Complete this section separately for **EACH** Disease Prevention/Health Promotion service proposed. (Duplicate this attachment II-F for each service.)
- Your program **must be** one of the approved evidence based services listed in Appendix C of the Proposal General Information packet

**Service: Enhance Fitness**\_\_\_\_\_

1. Define a unit of service. (Reference AAAWM service standards in the AAAWM Policies and Procedures Manual.)  
**Unit of service is a 1 hour class.**
2. Identify staff credentials and/or experience.  
**Coordinator: Trained in CPR/AED/First-Aid.**
3. Is this a program that utilizes professional volunteers or trained peer leaders? ☒ Yes ☐ No  
If yes, please describe.  
**TWO sub-contracted Licensed Instructors: Trained in CPR/AED/First-Aid; and accredited licenses in Group Fitness AND Enhance Fitness. (Optional credentials obtained with-in the continuing educational credit, which are required by group fitness licenses.)**
4. How will you recruit participants?  
**Advertised/promoted in; our monthly Newsletter "The Keyhole", local newspaper "Pioneer Press", community news, health-care offices, flyers, social media, and word of mouth.**
5. List planned dates, times and locations classes will be held. Be specific.  
**Monday & Friday 8:30-9:30am (funded by: AAAWM.)**  
**At the Mecosta County Commission on Aging & Activity Center:**  
  
**Tuesday & Thursday 8:30-9:30am (funded by: projected program income.)**  
**At the Mecosta County Commission on Aging & Activity Center:**  
  
**Wednesday 8:30-9:30am (funded by: AAAWM & projected program income.)**  
**Internet online connection through ZOOM:**
6. Will this program eventually become self-sufficient? ☐ Yes ☒ No  
If yes, how long will it take to become self-sufficient? Describe your plan.
7. How many clients are needed in the program in order to consider it successful and cost-effective?  
**40-50 current attending participants)**

- 191 of 228
7. If your agency currently provides this service or has provided it in the past, describe any challenges you've faced and the strategies used to overcome them. Be sure to indicate whether these strategies were successful.

**Having space & technical connections to SAFELY accommodate all interested participants. We currently have the interest of 40-50 participants, so we split them into 2, 20-25 class-members. Then on Wednesday we offer an on-line class to be able to reach an unlimited class size which is broader based allowing homebound individuals an option to also participate and experience the benefits of group fitness.**

## END OF DISEASE PREVENTION/HEALTH PROMOTION SERVICES

### II - F. DISEASE PREVENTION/HEALTH PROMOTION SERVICES

- Answer the following questions **ONLY** if you are proposing for this service. Refer to the AAAWM Policies and Procedures Manual and Proposal General Information packet for allowable services.
- Complete this section separately for **EACH** Disease Prevention/Health Promotion service proposed. (Duplicate this attachment II-F for each service.)
- Your program **must be** one of the approved evidence based services listed in Appendix C of the Proposal General Information packet

**Service: Matter of Balance\_\_\_\_\_**

1. Define a unit of service. (Reference AAAWM service standards in the AAAWM Policies and Procedures Manual.)

**Unit of service is a Session of 8 classes.**

2. Identify staff credentials and/or experience.

**Coordinator: Trained in CPR/AED/First-Aid; Certified in Matter of Balance**

3. Is this a program that utilizes professional volunteers or trained peer leaders? ☒ Yes ☐ No  
If yes, please describe.

**2 Lay Leaders: Trained in CPR/AED/First-Aid; Certified in Matter of Balance**

4. How will you recruit participants?

**Advertised/promoted in; our monthly Newsletter "The Keyhole", local newspaper "Pioneer Press", community news, health-care offices, flyers, social media, and word of mouth.**

5. List planned dates, times and locations classes will be held. Be specific.

**Wednesday 1:00-3:00pm (Spring Session)**

**At the Mecosta County Commission on Aging & Activity Center**

**Wednesday 1:00-3:00pm (Fall Session)**

**At the Mecosta County Commission on Aging & Activity Center**

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Total for fund 101 GENERAL OPERATING FUND	412,295.72
Total for fund 210 EMERGENCY MEDICAL SERVICES	57,302.70
Total for fund 214 DISTRICT COURT CASEFLOW	25.49
Total for fund 215 FRIEND OF THE COURT FUND	9,678.44
Total for fund 216 PROSECUTOR'S DRUG FORFEITURES	90.70
Total for fund 249 BUILDING DEPARTMENT	9,433.04
Total for fund 256 REGISTER OF DEEDS TECHNOLOGY FUND	1,000.00
Total for fund 259 CONCEALED PISTOL LICENSING	507.06
Total for fund 260 MICHIGAN INDIGENT DEFENSE	24,059.25
Total for fund 264 JAIL MAINTENANCE FUND	20,344.48
Total for fund 265 DRUG LAW ENFORCEMENT FUND	14,547.00
Total for fund 267 COMMUNITY CORRECTIONS PROGRAM	6,471.83
Total for fund 268 PROSECUTOR DEFERRAL PROGRAM	81.40
Total for fund 269 LAW LIBRARY FUND	79.04
Total for fund 273 COMMISSION ON AGING MEALS	11,647.15
Total for fund 274 COMMISSION ON AGING FUND	17,259.05
Total for fund 289 SECONDARY ROAD PATROL FUND	126.35
Total for fund 292 CHILD CARE FUND	12,770.72
Total for fund 405 CAPITAL EQUIPMENT FUND	1,771.29
Total for fund 508 PARK/RECREATION FUND	17,486.50
Total for fund 516 DELIQUENT TAX REVOLVING	212.80
Total for fund 646 EQUALIZATION REVOLVING FUND	224.00
Total for fund 653 MAILING DEPARTMENT FUND	1,000.00
Total for fund 677 HEALTH BENEFITS INSURANCE FUND	378.35
Total for fund 701 TRUST & AGENCY FUND	207,707.35
Total for fund 801 DRAIN FUND	120.00
TOTAL - ALL FUNDS	826,619.71

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-705.000	PER DIEMS	SHARON BONGARD	AAA/PER DIEM	FEB28/2022	04/07/22	50.00	260412
101-101-809.000	CONFERENCE EXPENSES	PAUL BULLOCK	REIMBURSE 232 MILES-LANSING FOR MAC	MAR21-MAR23	04/07/22	45.59	260415
101-101-809.000	CONFERENCE EXPENSES	LINDA HOWARD	REIMBURSE 224 MILES-MAC CONFERENCE&	MAR01-MAR21	04/07/22	73.93	260442
101-101-810.000	TRAVEL/MILEAGE EXPENSE	SHARON BONGARD	AAA/MILEAGE	FEB28/2022	04/07/22	55.58	260412
101-101-810.000	TRAVEL/MILEAGE EXPENSE	PAUL BULLOCK	REIMBURSE 232 MILES-LANSING FOR MAC	MAR21-MAR23	04/07/22	135.72	260415
101-101-810.000	TRAVEL/MILEAGE EXPENSE	LINDA HOWARD	REIMBURSE 224 MILES-MAC CONFERENCE&	MAR01-MAR21	04/07/22	131.04	260442
101-101-810.000	TRAVEL/MILEAGE EXPENSE	TOM O'NEIL	REIMBURSE MEALS-DINNER	MAR22/2022	04/07/22	22.24	260467
101-101-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	REIMBURSE 260 MILES-AAAWM	MAR04-MAR28/22	04/07/22	152.10	260480
101-101-810.000	TRAVEL/MILEAGE EXPENSE	RAY STEINKE	REIMBURSE 219 MILES-MAC CONFNC PRK&	MAR10-MAR19/22	04/07/22	181.12	260489
101-101-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	40.70	260402
Total For Dept 101 BOARD OF COMMISSIONERS						888.02	
Dept 131 49TH CIRCUIT COURT							
101-131-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58162 49TH CIRC CRT/TONER-2 & FACEM	2328781-0	04/07/22	343.92	260445
101-131-729.000	CLERKS' EXPENSES	THE EBCO COMPANY	CLERK/1000 GOLD FOLDERS	022054	04/07/22	1,325.00	260429
101-131-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	58162 49TH CIRC CRT/EARBUDS-2	2328988-0	04/07/22	134.44	260445
101-131-804.020	APPOINTED ATTORNEY/APPEAL	SCOTT MARSHALL NEUMAN	S TAGHON/14.8 HRS,114 COPIES&POSTAG	49THCC/21-101068	04/07/22	768.90	260461
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	H FEYERABEND/24 PGS+21 PGS-MOTION&H	49THCC/20-10035	04/07/22	105.75	260435
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	E LEWIS/11 PGS-PLEA HEARING	49THCC/21-10180	04/07/22	22.55	260435
101-131-807.000	TRANSCRIPTS/LEGAL	ELLEN GRUBAUGH	K ECKERT/11 PGS-SENTENCING HEARING	49THCC/21-10036	04/07/22	25.85	260435
101-131-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	PPL^D.FLETCHER/PLEA HEARING-12 ORIG	49THCC/FEB17	04/07/22	28.20	260451
101-131-807.000	TRANSCRIPTS/LEGAL	SABRINA PECKHAM	PPL^K.ECKERT-PLEA/13 PGS+2 COPIES	49THCC/21-10336	04/07/22	30.55	260469
Total For Dept 131 49TH CIRCUIT COURT						2,785.16	
Dept 136 77TH DISTRICT COURT							
101-136-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J MINK-122 PGS & K HALL-122 PGS/COP	MAR08/2022	04/07/22	73.20	260451
101-136-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	K HALL-COPY TO DEFENDANT 122 PGS	MAR08/2022	04/07/22	36.60	260451
101-136-808.000	MEMBERSHIP/DUES	MDJA	77THDC/2022 MEMBERSHIP DUES-JAKLEVI	1955	04/07/22	225.00	260453
Total For Dept 136 77TH DISTRICT COURT						334.80	
Dept 148 18TH PROBATE COURT							
101-148-804.000	APPOINTED ATTORNEY	CHARLES CLAPP	L MUNRO/ATTEND DEFERRAL&REVIEW FILE	18THPC/20-1906	04/07/22	82.50	260421
101-148-804.000	APPOINTED ATTORNEY	STACY FLANERY	18THPC/80-70-0946/S.VANWESTROENEN/C	10004827	04/07/22	125.00	260431
101-148-804.000	APPOINTED ATTORNEY	STACY FLANERY	18THPC/80-70-0946/S.VANWESTRIENEN/G	10004845	04/07/22	183.64	260431
101-148-804.000	APPOINTED ATTORNEY	MICHAEL M. MISHIC, P.C	V CAMPBELL/DEFERRAL CONFERENCE	18THPC/22-2349	04/07/22	150.00	260457
101-148-804.000	APPOINTED ATTORNEY	MICHAEL M. MISHIC, P.C	M JOHNSON/DEFERRAL CONFERENCE	18THPC/22-2338	04/07/22	150.00	260457
101-148-804.000	APPOINTED ATTORNEY	JAMES J. PHILLIPS	T MCCORD/DEFERRAL CONFERENCE	18THPC/22-2348	04/07/22	70.00	260472
101-148-804.000	APPOINTED ATTORNEY	CHERYL STERLING	A LEBEL/EVIDENTIARY HEARING	18THPC/20-1959	04/07/22	125.00	260490
101-148-804.000	APPOINTED ATTORNEY	ALEXANDER J TALASKE	C VANDERCREEK/EVIDENTIARY HEARING	18THPC/13-420	04/07/22	125.00	260500
101-148-808.000	MEMBERSHIP/DUES	MPJRA	JUDGE THOMPSON MEMBERSHIP DUES - 60	2021-2022 DUES	04/13/22	255.00	260567
101-148-810.000	TRAVEL/MILEAGE EXPENSE	DAKOTA REAMS	REIMBURSE 240 MILES-LANSING FOR TES	MAR18/2022	04/07/22	140.40	260477
Total For Dept 148 18TH PROBATE COURT						1,406.54	
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	A BOYD/RESOLVED	49CCFAM/21-6679	04/07/22	100.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	D SMITH/FTM&REVIEW HEARING	49CCFAM/06-4997	04/07/22	175.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	R VANHAAREN/REVIEW HEARING	49CCFAM/21-6716	04/07/22	75.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	W BLACK/CASE RESOLVED-PROBATION	49CCFAM/22-6743	04/07/22	200.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	M GERLACHER/REVIEW HEARING	49CCFAM/20-6647	04/07/22	75.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	COURSER MNRS/ATTEND FOSTER CARE RVW	49CCFAM/21-6732	04/07/22	100.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	WARE MNRS/HEARINGS,MEETING W/CLIENT	49CCFAM/19-6570	04/07/22	125.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	R VANHAAREN/FTM MEETINGS	49CCFAM/21-6716	04/07/22	100.00	260439
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	A BOYD/FTM MEETINGS	49CCFAM/21-6679	04/07/22	100.00	260439



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY	SUSAN HAUT	E FRANKLIN JR/REVIEW&PRETRIAL	49CCFAM/20-6650	04/07/22	75.00	260439
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	D THORSON/REVIEW HEARING	49CCFAM/21-6716	04/07/22	75.00	260490
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	E ECKERT/MTG W/MINOR CLIENT	49CCFAM/12-5865	04/07/22	50.00	260490
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	K BOYER/WARE MINORS-HEARING	49CCFAM/19-6570	04/07/22	75.00	260490
101-149-804.000	APPOINTED ATTORNEY	CHERYL STERLING	C REFFITT/COURSER MINORS-FTM MEETIN	49CCFAM/21-6732	04/07/22	100.00	260490
101-149-809.000	CONFERENCE EXPENSES	NORTHERN MI.JUVENILE O	J.WALLACE CONFERENCE MAY12-13/TRAVE	MAY12-MAY13/2022	04/07/22	35.00	260464
Total For Dept 149 PROBATE COURT JUVENILE DIVISION						1,460.00	
Dept 151 CIRCUIT COURT PROBATION							
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58081 PROB&PAROL/MOUSE,KLNEX,PPR	2328517-0	04/07/22	47.06	260445
Total For Dept 151 CIRCUIT COURT PROBATION						47.06	
Dept 215 COUNTY CLERK							
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58232 CLERK/LABEL, MAIL,LSR	2330032-0	04/07/22	28.99	260445
Total For Dept 215 COUNTY CLERK						28.99	
Dept 223 AUDITORS/BOARD OF/CONTROLLER							
101-223-885.000	AUDIT EXPENSE	REHMANN ROBSON	63430/2021 AUDIT PAYMENT #1	1362102	04/08/22	26,960.00	260527
Total For Dept 223 AUDITORS/BOARD OF/CONTROLLER						26,960.00	
Dept 235 MIMEO & PHOTOCOPY							
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD OF COMM/PAPER-6	2332315-0	04/07/22	229.50	260445
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 BRD OF COMM/PAPER-2	2335004-0	04/07/22	76.50	260445
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58089 VRD OF CMMSSNRS/PAPER	2337603-0	04/07/22	229.50	260445
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58287 ROD/PAPER	2337579-0	04/07/22	115.98	260445
101-235-852.000	EQUIPMENT MAINTENANCE CON	VISUAL EDGE/AB DICK DO	ABD-MC07/KYOCERA MAINT/FEB28-MAR29	21AR1208237	04/01/22	121.90	260299
101-235-852.000	EQUIPMENT MAINTENANCE CON	VISUAL EDGE	ABD-MC07/KYOCERA MAINT/MAR04-APR03	21AR1216771	04/13/22	32.62	260531
101-235-852.000	EQUIPMENT MAINTENANCE CON	VISUAL EDGE	ABD-MC07/KYOCERA MAINT/MAR04-APR03	21AR1216771	04/13/22	20.95	260531
101-235-852.000	EQUIPMENT MAINTENANCE CON	VISUAL EDGE	ABD-MC07/KYOCERA MAINT/MAR04-APR03	21AR1216771	04/13/22	18.11	260531
101-235-852.000	EQUIPMENT MAINTENANCE CON	APPLIED IMAGING	MC08 BRD OF CMMSSNRS/MAR15-APR14	1939827	04/13/22	48.42	260533
Total For Dept 235 MIMEO & PHOTOCOPY						893.48	
Dept 243 ASSESSING EQUALIZATION							
101-243-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	03102312 EQUALIZAITON/CLS-2022 RATIO	302306574	04/07/22	121.50	260473
Total For Dept 243 ASSESSING EQUALIZATION						121.50	
Dept 248 CENTRAL SERVICES							
101-248-813.000	PROF.&CONTRACT SVCS/NON-EM	CITY OF BIG RAPIDS	00008/2ND QTR IT SUPPORT FEES/APR-JUN	0000013292	04/13/22	18,375.00	260535
101-248-858.000	ON-LINE SERVICES	CHARTER COMMUNICATIONS	8245 12 525 0021923/SRVCS BLDG CONN	0021923031622	04/01/22	1,063.50	260301
101-248-858.000	ON-LINE SERVICES	CHARTER COMMUNICATIONS	8245125230122361/CITY HALL CONNECT/I	0122361031522	04/01/22	385.33	260301
101-248-858.000	ON-LINE SERVICES	CITY OF BIG RAPIDS	00008/DISPATCH&WIRELESS CONNECT/APR	0000013290	04/13/22	984.67	260535
Total For Dept 248 CENTRAL SERVICES						20,808.50	
Dept 261 COOPERATIVE EXTENSION							
101-261-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHIGAN STATE UNIVERS	2ND QTR MOA 2022 WORK PLAN/APR-JUN	2 MECOSTA 2022	04/01/22	31,359.50	260322
Total For Dept 261 COOPERATIVE EXTENSION						31,359.50	
Dept 262 ELECTIONS							
101-262-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58232 CLERK/LABEL, MAIL,LSR	2330032-0	04/07/22	25.80	260445
Total For Dept 262 ELECTIONS						25.80	
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-740.000	BUILDING MAINT.SUPPLIES	BEHRENS LTD	COURTHOUSE/11 MINI STICK UP AIR FRE	1910	04/07/22	22.00	260408
101-265-740.000	BUILDING MAINT.SUPPLIES	INTEGRITY BUSINESS SOL	58069 MAINT/SEAT COVER&GLASS CLNR,T	2335039-0	04/07/22	531.80	260445

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	74.45	260320
101-265-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	68.92	260549
101-265-773.000	SUPPLIES/MINOR EQUIPMENT	MEDLER ELECTRIC CO.	2907 COURTHOUSE/LIGHT BULBS	84977706.001	04/06/22	3.93	260344
101-265-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	44.47	260402
101-265-823.000	UTILITIES/REPAIR	CITY OF BIG RAPIDS	1-010-143000-01 JAIL/WATER&SEWER	FEB28-MAR31/22	04/06/22	3,587.95	260338
101-265-823.000	UTILITIES/REPAIR	CITY OF BIG RAPIDS	1-010-142000-01 COURTHOUSE/WATER&SE	FEB24-MAR30/22	04/06/22	714.17	260338
101-265-823.000	UTILITIES/REPAIR	DTE ENERGY	9100 220 7984 2 CRTHSE/MAR05-APR04	2421385694 03	04/13/22	2,064.27	260537
101-265-823.000	UTILITIES/REPAIR	DTE ENERGY	9100 220 9362 9 JAIL/MAR05-APR04	2417505883 03	04/13/22	2,648.08	260538
101-265-823.010	ANNEX UTILITIES	CITY OF BIG RAPIDS	2-050-334010-01 SRVCS BLDG WATER&SE	FEB25-MAR30/22	04/06/22	191.14	260338
101-265-823.010	ANNEX UTILITIES	REPUBLIC SERVICES #239	3-0239-0050371 SRVCS BLDG/DUMPSTER	0239-003085794	04/06/22	128.30	260357
101-265-823.010	ANNEX UTILITIES	CITY OF BIG RAPIDS	00008/15% SNOWPLOWING OLD JAIL LOT/	0000013300	04/13/22	150.00	260535
101-265-823.010	ANNEX UTILITIES	DTE ENERGY	9100 220 7882 8 SRVC BLDG/MAR05-APR	2430881096 03	04/13/22	1,287.54	260539
101-265-849.000	GROUNDS MAINTENANCE	CROSSROADS PEST CONTRO	C31611 SRVCS BLDG/PEST CONTROL/MAR	16969	04/01/22	60.50	260313
101-265-849.000	GROUNDS MAINTENANCE	FRED MYERS EXCAVATING&	EMS/SHOWPLOWING X5/FEBRUARY	5251	04/06/22	230.00	260352
101-265-849.000	GROUNDS MAINTENANCE	FRED MYERS EXCAVATING&	SRVCS BLDG/SNOWPLOWING X 5/FEBRUARY	5249	04/06/22	960.92	260352
101-265-849.000	GROUNDS MAINTENANCE	CITY OF BIG RAPIDS	00008/15% SNOWPLOWING OLD JAIL LOT/	0000013300	04/13/22	60.00	260535
Total For Dept 265 COURTHOUSE/BLDG/GROUNDS						12,828.44	
Dept 267 PROSECUTING ATTORNEY							
101-267-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58085 PROSECUTOR/LABELS	2330331-0	04/07/22	4.54	260445
101-267-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58085 PROSECUTOR/FILE FOLDERS	2332693-0	04/07/22	141.10	260445
101-267-808.000	MEMBERSHIP/DUES	AMY CLAPP-AULT	REIMBURSE 2022 STATE BAR MMBRSH	MAR11/2022	04/07/22	25.00	260422
101-267-810.000	TRAVEL/MILEAGE EXPENSE	AMY CLAPP-AULT	RIMBURSE 366 MILES-CRT OF APPLS	MAR01/2022	04/07/22	214.11	260422
101-267-810.000	TRAVEL/MILEAGE EXPENSE	JEFF INGERSOLL	REIMBURSE 36 MILES-JURY PICK	MAR08/2022	04/07/22	21.06	260444
101-267-810.000	TRAVEL/MILEAGE EXPENSE	JONATHAN PETERSON	REIMBURSE 36 MILES-JURY PICK	MAR08/2022	04/07/22	21.06	260471
Total For Dept 267 PROSECUTING ATTORNEY						426.87	
Dept 268 REGISTER OF DEEDS OFFICE							
101-268-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	58287 REG OF DEEDS/TONER& CALC RIBB	2331214-0	04/07/22	153.58	260445
101-268-810.000	TRAVEL/MILEAGE EXPENSE	KAREN HAHN	REIMBURSE 274 MILES-MT PLEASANT&BAY	FEB14-MAR14	04/07/22	160.29	260437
101-268-826.000	DATA PROCESSING/MICROFILM	GOV OS A KOFIL COMPAN MI	MECOSTA ROD/INDEXING&IMAGING/MAR	KSW-003694	04/13/22	5,526.30	260543
Total For Dept 268 REGISTER OF DEEDS OFFICE						5,840.17	
Dept 275 DRAIN COMMISSIONER							
101-275-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	29.42	260320
101-275-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	23.99	260549
101-275-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	43.63	260402
Total For Dept 275 DRAIN COMMISSIONER						97.04	
Dept 301 SHERIFF'S DEPARTMENT							
101-301-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	281.55	260320
101-301-742.000	GAS/FUEL	FUEL MANAGEMENT SYSTEM	9263052/MCSO/CRRCTNS FUEL MAR 09 20	158310	04/08/22	91.89	260515
101-301-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	170.81	260549
101-301-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	SHERIFF/CUBITT-3 CARGO PANTS&3 SS S	807852	04/07/22	402.60	260466
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/PRE-EMPLOY PHYSICAL-J HERNAL	729923	04/07/22	107.00	260485
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/J SLOAT-PHYSICAL&DRUG SCREE	729542	04/07/22	107.00	260485
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/R OREAR-PHYSICAL&DRUG SCREE	728597	04/07/22	107.00	260485
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/R GARDINER-PHYSICAL&DRUG SC	728637	04/07/22	107.00	260485
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/P GOETZ-PHYSICAL&DRUG SCREE	728715	04/07/22	107.00	260485
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/T FENNELL-PHYSICAL&DRUG SCR	728817	04/07/22	107.00	260485
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	ADVANCED CORRECTIONAL	SHERIFF-JAIL/INMATE HEALTH SRVCS/MA	116463	04/08/22	18,783.36	260507
101-301-813.000	PROF.&CONTRACT SVCS/NON-EM	ADVANCED CORRECTIONAL	SHERIFF-JAIL/INMATE HEALTH SRVCS/4T	116717	04/08/22	(191.36)	260507
101-301-817.000	MEAL PREP. PURCHASES	CANTEEN SERVICES	JAIL/1899 MEALS MAR27-APR2+21SNKS	115335	04/08/22	4,132.11	260509

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Dept 682 VETERANS AFFAIRS

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 682 VETERANS AFFAIRS							
101-682-705.000	PER DIEMS	WAYNE BENSON	REIMBURSE 40.8 MILES-BURIALS&APPLIC	VA/JAN11-MAR11	04/07/22	100.00	260409
101-682-705.000	PER DIEMS	RON MORSE	REIMBURSE 156 MILES-BURIALS&APPLICA	VA/JAN11-MAR11	04/07/22	100.00	260460
101-682-705.000	PER DIEMS	GLEN NORTON	REIMBURSE 94.8 MILES-BURIALS&APPLIC	VA/JAN11-MAR11	04/07/22	100.00	260465
101-682-810.000	TRAVEL/MILEAGE EXPENSE	WAYNE BENSON	REIMBURSE 40.8 MILES-BURIALS&APPLIC	VA/JAN11-MAR11	04/07/22	23.86	260409
101-682-810.000	TRAVEL/MILEAGE EXPENSE	RON MORSE	REIMBURSE 156 MILES-BURIALS&APPLICA	VA/JAN11-MAR11	04/07/22	91.26	260460
101-682-810.000	TRAVEL/MILEAGE EXPENSE	GLEN NORTON	REIMBURSE 94.8 MILES-BURIALS&APPLIC	VA/JAN11-MAR11	04/07/22	55.45	260465
101-682-835.000	SOCIAL WELF/HEALTH SERVICE	AT&T	231-425-0318 SAMUEL NELSON/DEC-MAR	ACCT 119365605	04/06/22	167.28	260333
101-682-835.000	SOCIAL WELF/HEALTH SERVICE	BLARNEY CASTLE OIL CO	3954680102 SAMUEL NELSON/200 GALLNS	100747	04/06/22	455.99	260335
101-682-835.000	SOCIAL WELF/HEALTH SERVICE	GREAT LAKES ENERGY	115253001 CYNTHIA MAREK CURRENT ACT	684758415	04/06/22	224.00	260341
101-682-835.000	SOCIAL WELF/HEALTH SERVICE	CONSUMERS ENERGY	103031415435/VET AFF/18360 SOUTHAV	203943993332	04/08/22	278.07	260511
Total For Dept 682 VETERANS AFFAIRS						1,595.91	
Dept 721 PLANNING COMMISSION							
101-721-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	21.30	260320
101-721-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	18.94	260549
101-721-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	43.63	260402
101-721-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	A0101580 BLDG&ZON/PC MEETING NOTICE	302306223	04/07/22	81.00	260474
101-721-854.000	VEHICLE MAINTENANCE	MIGHTY MUFFLER & BRAKE	BLDG&ZON/2016 JEEP OIL CHANGE	44711	04/07/22	39.50	260456
Total For Dept 721 PLANNING COMMISSION						204.37	
Dept 851 BONDS & INSURANCE							
101-851-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	113,813.12	3370
101-851-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	8,874.33	3370
Total For Dept 851 BONDS & INSURANCE						122,687.45	
Dept 999 APPROPRIATIONS							
101-999-999.050	RECYCLE! MECOSTA COUNTY	RECYCLE! MECOSTA COUNT	2022 APPROPRIATIONS/APR-JUN	2ND QTR/2022	04/13/22	7,500.00	260559
101-999-999.200	HEALTH DEPARTMENT	DISTRICT HEALTH DEPT.	2022 APPROPRIATIONS/2ND QTR/APR-JUN	8593	04/01/22	63,742.50	260314
101-999-999.260	SOIL CONSERVATION DISTRICT	MECOSTA CONSERVATION D	2022 APPROPRIATIONS/APR-JUN	2ND QTR/2022	04/01/22	5,250.00	260321
Total For Dept 999 APPROPRIATIONS						76,492.50	
Total For Fund 101 GENERAL OPERATING FUND						411,569.76	
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	26,805.27	3370
210-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIF&FLX/MARCH	MARCH/2022	04/04/22	(1,494.74)	3370
210-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	1,908.22	3370
210-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIF&FLX/MARCH	MARCH/2022	04/04/22	(71.11)	3370
210-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	57396 EMS/FILES,3RNG INDX,PPR, BNDR	2330481-0	04/07/22	63.60	260445
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	LINDE GAS & EQUIPMENT	25393050 EMS/OXYGEN CYLINDER RENTAL	69536716	04/01/22	1,141.14	260318
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES-	84441030	04/07/22	2,216.40	260413
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	LINDE GAS & EQUIPMENT	25393050 EMS/OXYGEN CYLINDER RENTAL	69888728	04/13/22	556.57	260546
210-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	1,450.21	260320
210-000-742.000	GAS/FUEL	FUEL MANAGEMENT SYSTEM	21 EMS/FUEL USAGE/MARCH	158311	04/06/22	4,927.80	260339
210-000-742.000	GAS/FUEL	CHIPPEWA HILLS SCHOOL	DEPARTMENT FUEL USE/MARCH	MAR01-MAR31/22	04/08/22	2,401.01	260510
210-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	1,814.69	260549
210-000-750.000	UNIFORMS & SHOES	A LUCE RENDITION LLC	EMS/UNIFORMS-SELLERS & PEACOCK	249	04/07/22	222.50	260404
210-000-750.000	UNIFORMS & SHOES	A LUCE RENDITION LLC	EMS/J.JONES-1/4 ZIP WITH LOGO&NAME,	1250	04/07/22	112.00	260404
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	BRITE	EMS/THREADED ANTENNA	INV24274	04/07/22	231.00	260414
210-000-811.000	TRAINING EXPENSES	NATIONALCOUNCIL FOR BE	EMS/MENTAL HEALTH&1ST AID CLASS-BON	INV-46918-V9SV1	04/01/22	2,200.00	260324
210-000-811.000	TRAINING EXPENSES	SAMANTHA LUCE	REIMBURSE EDUCATION REGISTRATION FE	MAR08/2022	04/07/22	200.00	260452
210-000-811.000	TRAINING EXPENSES	MISSAUKEE COUNTY EMS	CRITICAL CARE PARAMEDIC TRAINING	1	04/07/22	1,500.00	260498

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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 03/30/2022 - 04/13/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-812.000	EMPLOYEE PHYSICALS	MED-1 LEONARD	EMS/LEVI LUCE-PHYSICAL&DRUG TEST FO	LE-1355457-6085	04/07/22	260.00	260454
210-000-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	102.61	260402
210-000-822.000	TELEPHONE	CITY OF BIG RAPIDS	01625 EMS/VERIZON MONTHLY SERVICE	0000013278	04/13/22	90.12	260535
210-000-822.000	TELEPHONE	FRONTIER	989-967-8144-0920996-5/EMS/STA#3/AP	989-967-8144	04/13/22	55.59	260541
210-000-822.000	TELEPHONE	TELEGRATION, INC.	0000007518-0000 EMS/STA#2&#3 FAX LI	APR/2022	04/13/22	13.48	260565
210-000-823.000	UTILITIES/REPAIR	TRI-COUNTY ELECTRIC CO	8126800 EMS STA#2-5 MILE RD/FEB14-M	46564	04/01/22	149.56	260332
210-000-849.000	GROUNDS MAINTENANCE	GRANGER	24753500 EMS/ STA#3-TRASH SERVICE/A	23835844	04/13/22	89.40	260544
210-000-849.000	GROUNDS MAINTENANCE	GRANGER	24753600 EMS/STA#2-TRASH SERVICE/AP	23835845	04/13/22	78.60	260544
210-000-849.000	GROUNDS MAINTENANCE	WILLIAM J PAUL	EMS STA #2/PLOWING&SALTING X2/MARCH	2000	04/13/22	120.00	260557
210-000-852.000	EQUIPMENT MAINTENANCE CONT	VISUAL EDGE/AB DICK DO	ABD-MC07/KYOCERA MAINT/FEB28-MAR29	21AR1208237	04/01/22	17.28	260299
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/026X201/REPLACE REGULATOR	0102904	04/07/22	282.64	260476
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/026X204/OIL CHG, INSPECTION, REPL	0102854	04/07/22	843.15	260476
210-000-855.000	SOFTWARE MAINTENANCE CONT	TRIZETTO PROVIDER SOLU	EMS/491 CLAIMS FILED-FEBRUARY	3WK1032200	04/07/22	314.08	260501
210-000-861.000	LAUNDRY	WEST MI SHARED HOSPITA	000810 EMS/INENS FOR AMBULANCE/MAR0	240807	04/07/22	136.44	260505
210-000-861.000	LAUNDRY	WEST MI SHARED HOSPITA	000810 EMS/FEB21-MAR06 LINENS FOR A	240030	04/07/22	229.71	260505
210-000-870.000	BUILDING REPAIR/MAINT.	ED'S GARAGE DOOR	EMS STA#3/SRVC CALL 2 DOORS+PARTS&L	1698	04/07/22	355.00	260430
210-000-905.000	REFUNDS	PRIORITY HEALTH MANAGE	OVERPAYMENT-DUANE REINDLE	CALL#2021-3057	04/13/22	240.48	260560
210-000-980.000	EQUIPMENT/FURNITURE	STRYKER SALES CORPORAT	EMS/ADAPTER POWER AC TO DC ENHANCED	3690348M	04/07/22	7,740.00	260493
Total For Dept 000						57,302.70	
Total For Fund 210 EMERGENCY MEDICAL SERVICES						57,302.70	
Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT							
Dept 000							
214-000-773.000	SUPPLIES/MINOR EQUIPMENT	BIG RAPIDS TROPHY & T	SOBRIETY COURT/SOBRIETY AWARDS	1-6130	04/07/22	25.00	260411
214-000-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	0.49	260402
Total For Dept 000						25.49	
Total For Fund 214 DISTRICT COURT CASEFLOW MANAGEI						25.49	
Fund 215 FRIEND OF THE COURT FUND							
Dept 000							
215-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	7,249.30	3370
215-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	691.10	3370
215-000-888.000	COST ANALYSIS	MGT OF AMERICA, INC	FOC/CRP/DHS-286 BILLINGS FOR JANUAR	43777	04/07/22	1,703.20	260455
215-000-917.000	BANK CHARGES	HUNTINGTON NATIONAL BA	801153556688 FOC/BANK FEES/MARCH	0015000000000172	04/13/22	34.84	260545
Total For Dept 000						9,678.44	
Total For Fund 215 FRIEND OF THE COURT FUND						9,678.44	
Fund 216 PROSECUTOR'S DRUG FORFEITURES							
Dept 000							
216-000-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	90.70	260402
Total For Dept 000						90.70	
Total For Fund 216 PROSECUTOR'S DRUG FORFEITURES						90.70	
Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-705.000	PER DIEMS	JOSEPH BECHAZ	BRD OF APPEALS/PER DIEM	MAR14/2022	04/07/22	50.00	260407
249-000-705.000	PER DIEMS	ROGER CARROLL	BRD OF APPEALS/PER DIEM&MEETING	MAR14/2022	04/07/22	50.00	260418
249-000-705.000	PER DIEMS	RICHARD HATKOWSKI	BRD OF APPEALS/PER DIEM&MILEAGE	MAR14/2022	04/07/22	50.00	260438
249-000-705.000	PER DIEMS	THOMAS SAGE	BRD OF APPEALS/PER DIEM&MILEAGE	MAR14/2022	04/07/22	50.00	260481
249-000-705.000	PER DIEMS	PHILLIP STICH	BRD OF APPEALS/PER DIEM&MILEAGE	MAR14/2022	04/07/22	50.00	260491

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	3,580.23	3370
249-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	230.86	3370
249-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	236.04	260320
249-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	213.39	260549
249-000-810.000	TRAVEL/MILEAGE EXPENSE	ROGER CARROLL	BRD OF APPEALS/PER DIEM&MEETING	MAR14/2022	04/07/22	7.02	260418
249-000-810.000	TRAVEL/MILEAGE EXPENSE	RICHARD HATKOWSKI	BRD OF APPEALS/PER DIEM&MILEAGE	MAR14/2022	04/07/22	16.38	260438
249-000-810.000	TRAVEL/MILEAGE EXPENSE	THOMAS SAGE	BRD OF APPEALS/PER DIEM&MILEAGE	MAR14/2022	04/07/22	1.76	260481
249-000-810.000	TRAVEL/MILEAGE EXPENSE	RAY STEINKE	BRD OF APPEALS/MILEAGE	MAR14/2022	04/07/22	19.89	260489
249-000-810.000	TRAVEL/MILEAGE EXPENSE	PHILLIP STICH	BRD OF APPEALS/PER DIEM&MILEAGE	MAR14/2022	04/07/22	11.70	260491
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	GERALD ANTOR	BLDG&ZON/33 CONTRACTED PLUM&MECH IN	MAR15-MAR29/22	04/07/22	1,733.40	260405
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHAEL CALIFF	BLDG&ZON/35 CONTRACTED ELECTRICAL I	MAR10-MAR29.22	04/07/22	1,751.00	260416
249-000-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	84.33	260402
249-000-828.000	PRINTING/PUBLICATIONS	PAGEWORKS	442 BLDG&ZON/BUSINESS CARDS - DARBY	133561011	04/13/22	82.00	260556
249-000-853.000	EQUIPMENT REPAIR	VISUAL EDGE/AB DICK DO	ABD-MC07/KYOCERA MAINT/FEB28-MAR29	21AR1208237	04/01/22	3.19	260299
249-000-854.000	VEHICLE MAINTENANCE	CURRIE'S CARWASH COMPA	BLDG&ZON/7 CAR WASHES	34	04/07/22	37.80	260426
249-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001 BLDG&ZON/TABLET&ACCESSRS-A	I0000583734	04/07/22	666.50	260475
249-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001 BLDG&ZON/HP PRODESK-A HOLSW	I0000583787	04/07/22	507.55	260475
Total For Dept 000						9,433.04	
Total For Fund 249 BUILDING DEPARTMENT						9,433.04	
Fund 256 REGISTER OF DEEDS TECHNOLOGY FUND							
Dept 000							
256-000-858.000	ON-LINE SERVICES	GOV OS A KOFILE COMPAN MI	MECOSTA ROD/PORTAL&WEBSITE	INV-KSW-003694	04/13/22	1,000.00	260543
Total For Dept 000						1,000.00	
Total For Fund 256 REGISTER OF DEEDS TECHNOLOGY F						1,000.00	
Fund 259 CONCEALED PISTOL LICENSING							
Dept 000							
259-000-728.000	OFFICE SUPPLIES	INDENTISYS INC	MC1116 CLERK/500 CPL CARDS	562950	04/07/22	124.96	260443
259-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001 CLERK/HP LASER JET PRINTER	I0000582794	04/07/22	382.10	260475
Total For Dept 000						507.06	
Total For Fund 259 CONCEALED PISTOL LICENSING						507.06	
Fund 260 MICHIGAN INDIGENT DEFENSE COMSSION FUND							
Dept 000							
260-000-803.030	ADMINISTRATIVE SERVICES	INDIGENT DEFENSE CONSU	MIDC CONSULTING SRVCS/MARCH	297	04/06/22	5,833.33	260343
260-000-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J MINK & K HALL/488 COPIES-PRELIM E	MAR08/2022	04/07/22	213.50	260451
260-000-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J MINK & K HALL/488 COPIES-PRELIM E	MAR08/2022	04/07/22	36.60	260451
260-000-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J MINK & K HALL/488 COPIES-PRELIM E	MAR08/2022	04/07/22	36.60	260451
260-000-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J MINK & K HALL/488 COPIES-PRELIM E	MAR08/2022	04/07/22	36.60	260451
260-000-817.010	CIRCUIT COURT APPOINTED A	TERIN CARRIER	L JONES/PV IMMEDIATE SENTENCING	49THCC/21-10144	04/07/22	299.50	260417
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	G DREYER/SENTENCED IN ABSENTIA/CASE	49THCC/21-53835	04/07/22	267.50	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	S GRIGSBY/SENTENCED ON DELAY	49THCC/21-10322	04/07/22	140.00	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	K MORGAN/SENTENCED-CASE RESOLVED	49THCC/21-10282	04/07/22	448.50	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	J BAUMANN/SENTENCED-CASE RESOLVED-M	49THCC/21-10258	04/07/22	689.75	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	B BRILL/SENTENCED-CASE RESOLVED	49THCC/22-10371	04/07/22	446.00	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	F WILKINS/DISMITTED-MLTPL COUNTS	49THCC/21-53201	04/07/22	450.25	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	R RUSHMORE/DISMITTED-CASE RESOLVED	49THCC/22-54206	04/07/22	267.25	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	21-53054/S WILLIAMS/SENTENCED AFTER	49THCC/21-10183	04/07/22	620.50	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	R WRIGHT/SENTENCED-CASE RESOLVED	49THCC/21-53484	04/07/22	321.50	260427



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 260 MICHIGAN INDIGENT DEFENSE COMMISSION FUND							
Dept 000							
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	S HORNING/WITHDRAW-MLTPL CNTS	49THCC/21-10135	04/07/22	709.75	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	S HORNING/SUBSTITUTION	49THCC/22-54179	04/07/22	267.50	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	W FISHER/DISMISSED-CASE RESOLVED	49THCC/21-54066	04/07/22	268.00	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	DENNIS L. DUVALL	B BILLINGSLEA/SUBSTITUTION-MLTPL CO	49THCC/22-54232	04/07/22	322.50	260427
260-000-817.010	CIRCUIT COURT APPOINTED A	ROBERT S HACKETT	J TOWNE JR/PG IN CC-MLTPL COUNTS	49THCC/21-10333	04/07/22	436.00	260436
260-000-817.010	CIRCUIT COURT APPOINTED A	ROBERT S HACKETT	J TOWNE JR/PG IN CC-MLTPL COUNTS	49THCC/21-10353	04/07/22	610.00	260436
260-000-817.010	CIRCUIT COURT APPOINTED A	ROBERT S HACKETT	21-101113&21-10114/J PEASLEY/PG SEN	49THCC/21-10231	04/07/22	70.00	260436
260-000-817.010	CIRCUIT COURT APPOINTED A	ROBERT S HACKETT	L PATTERSON/PG IN CC-SENTENCED-MLTP	49THCC/21-10326	04/07/22	610.00	260436
260-000-817.010	CIRCUIT COURT APPOINTED A	ROBERT S HACKETT	21-10213/J STAWASZ/PROB VIOLATION-P	49THCC/17-9053	04/07/22	120.00	260436
260-000-817.010	CIRCUIT COURT APPOINTED A	ROBERT S HACKETT	J TOWNE JR/PG IN CC AFTER PRELIM-ML	49THCC/21-10332	04/07/22	836.00	260436
260-000-817.020	DISTRICT COURT APPOINTED	DENNIS L. DUVALL	77THDC/INDIGENT DEFENSE ARRAIGNMENT	MAR01-MAR31/22	03/30/22	6,402.12	260291
260-000-817.020	DISTRICT COURT APPOINTED	DENNIS L. DUVALL	77THDC/INDIGENT DEFENSE ARRAIGNMENT	FEB21-MAR18/22	04/07/22	3,300.00	260427
Total For Dept 000						24,059.25	
Total For Fund 260 MICHIGAN INDIGENT DEFENSE COMM						24,059.25	
Fund 264 JAIL MAINTENANCE FUND							
Dept 000							
264-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58169/MCSO/MRKR,NOTE PAPER		2337634-0	04/08/22	20.94	260518
264-000-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL 58169/MCSO/TWLS,TSSU,MOP HD		2337632-0	04/08/22	766.60	260518
264-000-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL 58169/MCSO/TWL,TSSU,TRSH LNRS,MP HN		2340213-0	04/08/22	683.17	260518
264-000-732.000	JAIL SUPPLIES	INTEGRITY BUSINESS SOL 58169/MCSO/TWL		2335002-1	04/08/22	44.56	260518
264-000-740.000	BUILDING MAINT.SUPPLIES	FERGUSON SUPPLY CO-BIG MCSO/GASKET		002972	04/08/22	42.96	260514
264-000-740.000	BUILDING MAINT.SUPPLIES	FERGUSON SUPPLY CO-BIG MCSO/SPUD WASHER		002393	04/08/22	1.32	260514
264-000-740.000	BUILDING MAINT.SUPPLIES	SENTRY SECURITY FASTEN MIBMECO/MCSO/CAGE NUT		82103	04/08/22	84.58	260529
264-000-826.000	DATA PROCESSING/MICROFILM	I.D. NETWORKS MEC101/MCSO/LIVESCAN MNTENANCE FEE		278994	04/08/22	4,495.00	260517
264-000-868.000	INMATE MEDICAL SERVICES	CORRECTIONAL RECOVERY JAIL/CLAIMS&RECOVERY FEES		Q1-1000340303	04/07/22	10,837.64	260424
264-000-868.000	INMATE MEDICAL SERVICES	CORRECTIONAL RECOVERY MCSO/CLAIMS&RECOVERY FEES		Q1-100034333	04/08/22	3,026.85	260513
264-000-868.000	INMATE MEDICAL SERVICES	MEDICAL DIAGNOSTIC SER SHERIFF/INMATE MEDICAL XRAY/MARCH		MECJ033122MI	04/13/22	105.00	260566
264-000-870.000	BUILDING REPAIR/MAINT.	BEST PLUMBING SPECIALI 101964 JAIL/PENAL-MATIC CARTDGE ASS		6096044	04/13/22	235.86	260534
Total For Dept 000						20,344.48	
Total For Fund 264 JAIL MAINTENANCE FUND						20,344.48	
Fund 265 DRUG LAW ENFORCEMENT FUND							
Dept 000							
265-000-905.000	REFUNDS	SONAGE AZARD	REFUND FORFEITED MONEY	54-2102270	04/07/22	1,692.00	260478
265-000-980.000	EQUIPMENT/FURNITURE	CMP DISTRIBUTORS, INC	1274 SHERIFF/GLOCK19 REPLCMNTS X5	70077	04/07/22	2,142.50	260423
265-000-980.000	EQUIPMENT/FURNITURE	CMP DISTRIBUTORS, INC	1274 SHERIFF/GLOCK17 REPLCMNTS X25	70109	04/07/22	10,712.50	260423
Total For Dept 000						14,547.00	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND						14,547.00	
Fund 267 COMMUNITY CORRECTIONS PROGRAM							
Dept 000							
267-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI		APR/2022	04/04/22	1,245.62	3370
267-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI		APR/2022	04/04/22	164.41	3370
267-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO DEPARTMENT FUEL USAGE/MAR14-MAR28		3534	04/01/22	123.75	260320
267-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO DEPARTMENT FUEL USAGE/MAR28-APR11		3546	04/13/22	89.00	260549
267-000-773.000	SUPPLIES/MINOR EQUIPMENT	MICRO DISTRIBUTING II, COMM CORRECT/LAB RESULTS-D KNIGHT,K		1291083	04/06/22	53.00	260351
267-000-822.000	TELEPHONE	VERIZON WIRELESS 486787317-00001/MAR02-APR01		9903097042	04/06/22	3.35	260402
267-000-855.000	SOFTWARE MAINTENANCE CONT	I.D. NETWORKS MEC102 COMM CORRECT/LIVESCAN PRINTE		278996	04/06/22	159.00	260342
267-000-856.000	EQUIPMENT LEASE	ALCOHOL MONITORING SYS 31552 COMM CORRECT/THETHER MONITORI		247548	04/13/22	4,633.70	260532



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 267 COMMUNITY CORRECTIONS PROGRAM							
Dept 000							
Total For Dept 000						6,471.83	
Total For Fund 267 COMMUNITY CORRECTIONS PROGRAM						6,471.83	
Fund 268 PROSECUTOR DEFERRAL PROGRAM							
Dept 000							
268-000-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	81.40	260402
Total For Dept 000						81.40	
Total For Fund 268 PROSECUTOR DEFERRAL PROGRAM						81.40	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-830.000	BOOKS/PRINTED MATERIAL	THOMSON REUTERS - WEST	1000605104 LAW LIBRARY/MAR01-MAR31	846035295	04/07/22	79.04	260504
Total For Dept 000						79.04	
Total For Fund 269 LAW LIBRARY FUND						79.04	
Fund 273 COMMISSION ON AGING MEALS							
Dept 000							
273-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	73.82	3370
273-000-740.000	BUILDING MAINT.SUPPLIES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	218044181	04/13/22	9.42	260542
273-000-740.000	BUILDING MAINT.SUPPLIES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	218044181	04/13/22	(0.10)	260542
273-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	214.70	260320
273-000-742.000	GAS/FUEL	CHIPPEWA HILLS SCHOOL	DEPARTMENT FUEL USE/MARCH	MAR01-MAR31/22	04/08/22	385.17	260510
273-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	230.41	260549
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217627631	03/30/22	296.22	260293
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217627631	03/30/22	(2.96)	260293
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217702208	03/30/22	158.64	260293
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217702208	03/30/22	(1.59)	260293
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217865654	04/08/22	299.04	260516
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217865654	04/08/22	(2.99)	260516
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	218044181	04/13/22	261.40	260542
273-000-773.000	SUPPLIES/MINOR EQUIPMENT	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	218044181	04/13/22	(2.61)	260542
273-000-810.000	TRAVEL/MILEAGE EXPENSE	ALAN GARNER	REIMBURSE 645 STAFF MILES-DUE TO VE	MAR01-MAR15	04/07/22	377.33	260432
273-000-810.000	TRAVEL/MILEAGE EXPENSE	JULIA HOISINGTON	REIMBURSE STAFF MILEAGE-FOOD SHOW	MAR16/2022	04/07/22	57.92	260441
273-000-810.000	TRAVEL/MILEAGE EXPENSE	JAYNE SPEDOWSKI	REIMBURSE 93 STAFF MILES DUE TO VEH	MAR10/2022	04/07/22	54.41	260486
273-000-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	COA/PRE-EMPTY PHYSICAL-DOREEN FISHE	730598	04/06/22	38.00	260399
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217627631	03/30/22	543.20	260293
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217627631	03/30/22	(5.43)	260293
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217702208	03/30/22	396.30	260293
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217702208	03/30/22	(3.96)	260293
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217792028	04/06/22	941.99	260340
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217792028	04/06/22	(9.42)	260340
273-000-817.000	MEAL PREP. PURCHASES	STONEY GROVE FARM, LLC	COA/SIRLOIN TIP ROAST FOR MARCH MDN	000020	04/07/22	360.40	260494
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4207381	04/07/22	1,322.54	260502
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA-MEALS/VARIOUS FOOD ITEMS	4203708	04/07/22	844.54	260502
273-000-817.000	MEAL PREP. PURCHASES	VAN EERDEN	23754 COA/VARIOUS FOOD ITEMS	4204224	04/07/22	77.87	260502
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217865654	04/08/22	458.41	260516
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	217865654	04/08/22	(4.58)	260516
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	218044181	04/13/22	876.80	260542
273-000-817.000	MEAL PREP. PURCHASES	GORDON FOODS SERVICE,	580710018 COA-MEALS/VARIOUS FOOD IT	218044181	04/13/22	(8.77)	260542
273-000-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	B0101823 COA/MEALS DRIVER AD0091822	FEB01-FEB28/22	04/07/22	170.00	260473
273-000-829.000	FUND RAISING EXPENSES	MECOSTA COUNTY AGRICUL	MEANLS ON WHEELS CONCESSION SPACE	JULY16/2022	04/13/22	100.00	260550

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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 03/30/2022 - 04/13/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 289 SECONDARY ROAD PATROL FUND							
Dept 000							
289-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	126.35	3370
Total For Dept 000						126.35	
Total For Fund 289 SECONDARY ROAD PATROL FUND						126.35	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-717.000	HEALTH INSURANCE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	3,363.17	3370
292-000-718.000	DENTAL, VISION, LIFE	MECOSTA COUNTY TREASUR	PASS-THRU/MED,DEN,VIS,LIFE&FLX/APRI	APR/2022	04/04/22	200.17	3370
292-000-810.000	TRAVEL/MILEAGE EXPENSE	DENISE E. NEWHALL	REIMBURSE 465.5 MILES-VISIT YOUTH	MAR08-MAR23/22	04/07/22	272.32	260462
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	M WONCH/14 DAYS PLACEMNET/JAN31-FEB	JAN-FEB/2022	04/07/22	1,750.00	260447
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	K SEXTON/10 DAYS PLACEMENT/JAN21-JAN	JAN/2022	04/07/22	1,250.00	260447
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	N OSBURN/5 DAYS PLACEMENT/JAN21-JAN	JAN/2022	04/07/22	625.00	260447
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	ISABELLA COUNTY TRIAL	S TACEY/4 DAYS PLACEMENT/FEB25-FEB2	FEB/2022	04/07/22	500.00	260447
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	OTTAWA COUNTY	1091961/H FEYERABEND PLACEMENT COST	112439	04/07/22	2,975.00	260468
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	FRANKLIN HOME DETENTION/MAR01-MAR15	EDDY/MAR1-MAR15	04/07/22	144.00	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	FRANKLIN HOME DETENTION/MAR01-MAR15	EDDY/MAR1-MAR15	04/07/22	168.48	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HEYER HOME DETENTION/MAR03-MAR15	JAYDEN/MAR03-MAR	04/07/22	48.00	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HEYER HOME DETENTION/MAR03-MAR15	JAYDEN/MAR03-MAR	04/07/22	23.40	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HUMAN HOME DETENTION/MAR01-MAR15	HUNTER/MAR01-MAR	04/07/22	144.00	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HUMAN HOME DETENTION/MAR01-MAR15	HUNTER/MAR01-MAR	04/07/22	315.90	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	WALTER HOME DETENTION/MAR07-MAR15	CHANCE/MAR07-MAR	04/07/22	96.00	260503
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	WALTER HOME DETENTION/MAR07-MAR15	CHANCE/MAR07-MAR	04/07/22	215.28	260503
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	SMART TRACKING SERVICE	M WONCH/TETHER CHARGES	03202022T	04/07/22	280.00	260483
292-000-846.020	CHILDCARE/SUPPORT REIMB.E	BIG RAPIDS DRIVING ACA	SEGMENT 1 FOR KRUIZ RUMSEY	CASE#21-6708	04/07/22	400.00	260495
Total For Dept 000						12,770.72	
Total For Fund 292 CHILD CARE FUND						12,770.72	
Fund 405 CAPITAL EQUIPMENT FUND							
Dept 000							
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/DELL SLIM DISK DRIVE DVD	I0000582602	03/30/22	52.94	260295
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001 COURTS/PRT,DVD WRTR,EARBUDS	I0000581902	03/30/22	250.85	260295
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001 COURTS/HP LASERJET DESK TOP	I0000581843	03/30/22	1,145.70	260295
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/CRUCIAL 8GB SODIMM&MX500 25	I0000583873	04/08/22	191.40	260526
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/CRUCIAL 8GB SODIMM&MX500 25	I0000583873	04/08/22	111.50	260526
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/RETURN CRUCIAL MX500 250GB	R00000349632	04/08/22	(111.50)	260526
405-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/CRUCIAL MX500 250GB INTERNA	I0000584142	04/08/22	130.40	260526
Total For Dept 000						1,771.29	
Total For Fund 405 CAPITAL EQUIPMENT FUND						1,771.29	
Fund 508 PARK/RECREATION FUND							
Dept 000							
508-000-714.000	MERS	MERS	540303 PARK COM/PARKS EMPLOYEES/APR	00129953-2	04/06/22	4,160.00	260345
508-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	110.63	260320
508-000-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	152.93	260549
508-000-773.000	SUPPLIES/MINOR EQUIPMENT	CENTRAL BUSINESS FORMS	68136 PARKS/VIOLATION NOTICES	19788	04/06/22	979.00	260401
508-000-813.000	PROF.&CONTRACT SVCS/NON-EM	REV'D UP, INC	PARKS/ITINIO RESERVATION/2ND QTR	4283	04/06/22	2,750.00	260398
508-000-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	112.10	260402
508-000-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1298 7101 PARKS COMM/ADMIN/FEB	201897202777	04/01/22	242.70	260304
508-000-849.000	GROUND MAINTENANCE	REPUBLIC SERVICES #239	3-0239-0054683 PARK COMM/WASTE CONT.	0239-003085847	04/01/22	14.45	260331
508-000-854.000	VEHICLE MAINTENANCE	PARIS AUTO SALES&SERVI	PARKS/2008 IMPALA/INTK MANFLD GSKT,	34118	04/01/22	1,797.70	260327

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 508 PARK/RECREATION FUND							
Dept 000							
508-000-885.000	AUDIT EXPENSE	REHMANN ROBSON	63430/2021 AUDIT PAYMENT #1	1362102	04/08/22	2,200.00	260527
Total For Dept 000						12,519.51	
Dept 002 BROWER PARK							
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-M MAPLES	730649	04/06/22	65.00	260399
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-M LEE	730683	04/06/22	65.00	260399
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-I MCCONNE	730722	04/06/22	65.00	260399
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-B BOVENS	730751	04/06/22	65.00	260399
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-F LEWINS	730752	04/06/22	65.00	260399
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-F RUSH	731231	04/06/22	65.00	260399
508-002-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-C HERNAND	731305	04/06/22	65.00	260399
508-002-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	0.49	260402
508-002-830.000	BOOKS/PRINTED MATERIAL	FERRIS PRINTING SERVIC	PARKS/RULES&REG BOOKLETS	13621	04/01/22	703.00	260316
508-002-858.000	ON-LINE SERVICES	POINT BROADBAND	PARK COMM/BROWER/INTERNET/APRIL	726989	04/06/22	10.00	260336
508-002-870.000	BUILDING REPAIR/MAINT.	FERGUSON SUPPLY CO-BIG	MECOSTAPAR/BRWR&SCHL SCTN MISC PLUM	913932	04/01/22	83.80	260315
508-002-870.000	BUILDING REPAIR/MAINT.	FERGUSON SUPPLY CO-BIG	MECOSTAPAR/BRWR&SCHL SCTN MISC PLUM	913932	04/01/22	(1.68)	260315
Total For Dept 002 BROWER PARK						1,250.61	
Dept 013 SCHOOL SECTION							
508-013-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	0.49	260402
508-013-830.000	BOOKS/PRINTED MATERIAL	FERRIS PRINTING SERVIC	PARKS/RULES&REG BOOKLETS	13621	04/01/22	416.00	260316
508-013-849.000	GROUND MAINTENANCE	FERGUSON SUPPLY CO-BIG	MECOSTAPAR/BRWR&SCHL SCTN MISC PLUM	913932	04/01/22	58.70	260315
508-013-849.000	GROUND MAINTENANCE	FERGUSON SUPPLY CO-BIG	MECOSTAPAR/BRWR&SCHL SCTN MISC PLUM	913932	04/01/22	(1.17)	260315
Total For Dept 013 SCHOOL SECTION						474.02	
Dept 022 PARIS PARK							
508-022-773.000	SUPPLIES/MINOR EQUIPMENT	PADDLESPTS WAREHOUSE	PARKS/3 48" YELLOW TUBE W/CUP HOLDE	42656	04/01/22	734.25	260326
508-022-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-M MERRILL	730605	04/06/22	65.00	260399
508-022-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICAL-E SIMS	730648	04/06/22	65.00	260399
508-022-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	3.44	260402
508-022-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1298 8232 PARKS/HATCHERY/FEB17	201897202779	04/01/22	53.12	260305
508-022-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1030 0012 4521 PARKS/PARIS CMPGRND/	205456826834	04/01/22	65.64	260306
508-022-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1298 7929 PARKS/PARIS PRK/FEB1	201897202778	04/01/22	65.64	260307
508-022-830.000	BOOKS/PRINTED MATERIAL	FERRIS PRINTING SERVIC	PARKS/RULES&REG BOOKLETS	13621	04/01/22	143.26	260316
508-022-858.000	ON-LINE SERVICES	CHARTER COMMUNICATIONS	8245 12 525 0019927 PARKS/PARIS/MAR	0019927032122	04/01/22	139.98	260301
Total For Dept 022 PARIS PARK						1,335.33	
Dept 030 MERRILL							
508-030-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	PARKS/PRE-EMPLOY PHYSICALS-R LOCKMA	730685	04/06/22	65.00	260399
508-030-822.000	TELEPHONE	POWERNET GLOBAL COMMUN	10051494 PARK COMM/MERRILL-GORREL/M	42984442	04/06/22	13.43	260353
508-030-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	0.51	260402
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0442 PARKS/MERRILL OFF/FE	203499064545	04/01/22	23.45	260308
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0608 PARKS/GORRELL/FEB17-I	203499064547	04/01/22	208.31	260309
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 5684 6155 PARKS/MERRILL PRK MG	203054090462	04/01/22	359.26	260310
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1531 0517 PARKS/MERRILL PRK/FE	203499064546	04/01/22	65.64	260311
508-030-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 8871 9370 PARKS/GORREL/FEB22-M	201363298183	04/01/22	76.91	260312
508-030-830.000	BOOKS/PRINTED MATERIAL	FERRIS PRINTING SERVIC	PARKS/RULES&REG BOOKLETS	13621	04/01/22	172.00	260316
508-030-858.000	ON-LINE SERVICES	POINT BROADBAND	PARK COMM/MERILL/INTERNET/APRIL	726999	04/06/22	10.00	260336
Total For Dept 030 MERRILL						994.51	
Dept 050 SHOP							
508-050-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR14-MAR28	3534	04/01/22	147.59	260320
508-050-742.000	GAS/FUEL	MECOSTA COUNTY ROAD CO	DEPARTMENT FUEL USAGE/MAR28-APR11	3546	04/13/22	264.04	260549

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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 03/30/2022 - 04/13/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 508 PARK/RECREATION FUND							
Dept 050 SHOP							
508-050-822.000	TELEPHONE	VERIZON WIRELESS	486787317-00001/MAR02-APR01	9903097042	04/06/22	41.75	260402
508-050-823.000	UTILITIES/REPAIR	CONSUMERS ENERGY	1000 1298 6848 PARKS/7 STALL/FEB17-1	201897202776	04/01/22	242.84	260303
Total For Dept 050 SHOP						696.22	
Dept 060 DAVIS BRIDGE PARK							
508-060-823.000	UTILITIES/REPAIR	GREAT LAKES ENERGY	242620001 PARK COMM/DAVID BRDGE/FEB.	34870945	04/01/22	216.30	260317
Total For Dept 060 DAVIS BRIDGE PARK						216.30	
Total For Fund 508 PARK/RECREATION FUND						17,486.50	
Fund 516 DELIQUENT TAX REVOLVING							
Dept 000							
516-000-227.000	DUE TO VILLAGES/CITY	VILLAGE OF BARRYTON	2021-ASSESSOR UNCAPPING TAXABLE VAL	04-891-030-004	04/08/22	65.66	260508
516-000-852.000	EQUIPMENT MAINTENANCE CON	APPLIED IMAGING	MC08-013 TREASURER/RICOH MAINT/JAN0	1940743	04/13/22	147.14	260533
Total For Dept 000						212.80	
Total For Fund 516 DELIQUENT TAX REVOLVING						212.80	
Fund 646 EQUALIZATION REVOLVING FUND							
Dept 000							
646-000-728.000	OFFICE SUPPLIES	SMART SOURCE LLC	41-00000241 EQUAL/PERSNL PROP TAX K	1749014	04/07/22	224.00	260496
Total For Dept 000						224.00	
Total For Fund 646 EQUALIZATION REVOLVING FUND						224.00	
Fund 653 MAILING DEPARTMENT FUND							
Dept 000							
653-000-821.000	POSTAGE	PITNEY BOWES RESERVE A	48778708/REPLENISH POSTAGE ON METER	APR08/2022	04/13/22	1,000.00	260558
Total For Dept 000						1,000.00	
Total For Fund 653 MAILING DEPARTMENT FUND						1,000.00	
Fund 677 HEALTH BENEFITS INSURANCE FUND							
Dept 000							
677-000-718.000	DENTAL, VISION, LIFE	MUTUAL OF OMAHA	G000BN5T/LIFE INSURANCE COVERAGE/AP	00001338717129	04/01/22	378.35	260323
Total For Dept 000						378.35	
Total For Fund 677 HEALTH BENEFITS INSURANCE FUND						378.35	
Fund 701 TRUST & AGENCY FUND							
Dept 000							
701-000-228.160	DUE STATE/ PISTOL PERMITS STATE OF MICHIGAN		17910 CLERK/CONC PSTL LICENSE-MARCH	551-599019	04/06/22	6,164.00	260349
701-000-228.190	DUE TO STATE APPLICANT FIN STATE OF MICHIGAN		8556 MI54154L2 COMM CORR/25 FINGRPR	551-599521	04/08/22	1,081.25	260524
701-000-228.370	DUE STATE/CRIME VICTIM RI STATE OF MICHIGAN		CIRCUIT COURT/FILING FEES/MARCH	49CCFAM/MAR22	04/06/22	39.15	260346
701-000-228.370	DUE STATE/CRIME VICTIM RI STATE OF MICHIGAN		CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	2,775.49	260347
701-000-228.400	DUE STATE/ST PORT.SURVEY-F STATE OF MICHIGAN		ROD/REMONUMENTATION FEES PMT/1ST QT	1ST QTR/2022	04/13/22	8,951.68	260552
701-000-228.420	DUE STATE/STATE COURT FUNI STATE OF MICHIGAN		CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	160.00	260347
701-000-228.440	DUE STATE/REAL EST TRANSF STATE OF MICHIGAN		REAL ESTATE TRANSFER TAX/MARCH	MARCH/2022	04/13/22	136,200.00	260553
701-000-228.460	DUE STATE/STATE TRAILER SI STATE OF MICHIGAN		MOBILE HOME TAX COLLECTED/MAR16-MAR	MARCH/2022	04/13/22	972.00	260554
701-000-228.510	TITLE SEARCH FEES/DUE STA STATE OF MICHIGAN		REDEMPTION FEES	MAR/2022	04/06/22	277.00	260348
701-000-228.510	TITLE SEARCH FEES/DUE STA STATE OF MICHIGAN		REDEMPTION FEES	MAR/2022	04/06/22	10,443.00	260348
701-000-228.520	DUE STATE OF MICH-DNR SITE STATE OF MICHIGAN		REDEMPTION FEES	MAR/2022	04/06/22	2,684.00	260348
701-000-228.520	DUE STATE OF MICH-DNR SITE STATE OF MICHIGAN		REDEMPTION FEES	MAR/2022	04/06/22	71.00	260348
701-000-228.530	DUE TO STATE/TITLE CHECK I STATE OF MICHIGAN		REDEMPTION FEES	MAR/2022	04/06/22	81.00	260348



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 701 TRUST & AGENCY FUND							
Dept 000							
701-000-228.530	DUE TO STATE/TITLE CHECK I	STATE OF MICHIGAN	REDEMPTION FEES	MAR/2022	04/06/22	3,098.00	260348
701-000-228.540	DUE TO STATE-NOTARY EDUCAT	STATE OF MICHIGAN	NOTARY EDUCATION&TRAINING/MARCH	MAR/2022	04/06/22	14.00	260350
701-000-228.550	DUE TO STATE DNA ASSESSMEN	STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	15.00	260347
701-000-228.560	DUE TO STATE-ELECTRONIC FI	STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	325.00	260347
701-000-228.570	JUROR COMP. REIMBURSEMENT	STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	50.00	260347
701-000-228.580	DUE TO STATE/CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	1,547.00	260347
701-000-228.590	DUE TO STATE/JUSTICE SYSTE	STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/MARCH	49CCFAM/MAR22	04/06/22	68.75	260346
701-000-228.590	DUE TO STATE/JUSTICE SYSTE	STATE OF MICHIGAN	CIRCUIT COURT/FILING FEES/MARCH	49THCC/MAR22	04/06/22	1,999.40	260347
701-000-228.630	DUE TO STATE SEX OFFENDER	STATE OF MICHIGAN	10650/MCSO/MAR2022 SOR	551-599158	04/08/22	1,440.00	260525
701-000-230.020	DUE TO DEPT. OF PUBLIC SAF	BIG RAPIDS CITY TREASU	CIRCUIT COURT/DNA FEES/MARCH	49THCC/MAR22	04/06/22	15.00	260334
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/KYLE BIDDLECOME	CASE#14-22580	04/01/22	250.00	260319
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/DUSTIN KENNEY	CASE#19-25232	04/08/22	250.00	260519
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/BETH STILES	CASE#06-17729	04/08/22	385.00	260520
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/CHARLES CLAFFEY	CASE#21-25977	04/08/22	200.00	260521
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/MICHAEL MCKENZIE	CASE#10-19832	04/08/22	200.00	260522
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/BRADLY COMPO	14-22416	04/08/22	250.00	260523
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/TANYA LAUCKNER	CASE#10-19871	04/13/22	800.00	260547
701-000-265.030	FOC BOND - ARREARAGES	MECOSTA CO.FRIEND OF T	BOND RELEASE/DAWSON BEGLE	CASE#19-24956	04/13/22	961.00	260548
701-000-271.000	RESTITUTIONS PAYABLE	ACUITY INSURANCE	RESTITUTION FROM AMANDA TOMPKINS	CASE#17-09241	04/06/22	185.00	260358
701-000-271.000	RESTITUTIONS PAYABLE	EMILY BONGARD	RESTITUTION FROM NYISHA SIMMONS	CASE#10-06809	04/06/22	30.00	260359
701-000-271.000	RESTITUTIONS PAYABLE	MARYANN CUTLIP	RESTITUTION FROM DONALD MURDOCK	CASE#12-07619	04/06/22	125.00	260360
701-000-271.000	RESTITUTIONS PAYABLE	DENNYS VALUELAND	RESTITUTION FROM PAULA POMPEY	CASE#97-04032	04/06/22	30.00	260361
701-000-271.000	RESTITUTIONS PAYABLE	BRIAN DEREVAGE	RESTITUTION FROM DEMARIS JOHNSON	CASE#02-04932	04/06/22	108.88	260362
701-000-271.000	RESTITUTIONS PAYABLE	EMC INSURANCE	RESTITUTION FROM QUINTON LEMIEUX	CASE#12-07523	04/06/22	10.00	260363
701-000-271.000	RESTITUTIONS PAYABLE	JOHN ENSINK	RESTITUTION FROM JEFF MORGAN II	CASE#18-09449	04/06/22	10.00	260364
701-000-271.000	RESTITUTIONS PAYABLE	FATES FOOD	RESTITUTION FROM GREGORY YOUNG	CASE#02-04974	04/06/22	50.00	260365
701-000-271.000	RESTITUTIONS PAYABLE	FOUR SEASONS	RESTITUTION FROM MAURICE HARRINGTON	CASE#17-08951	04/06/22	3.75	260366
701-000-271.000	RESTITUTIONS PAYABLE	LISA GEISTER	RESTITUTION FROM CALEB BONDIA	CASE#21-10132	04/06/22	25.00	260367
701-000-271.000	RESTITUTIONS PAYABLE	GINGRICH TIRE SERVICE	RESTITUTION FROM SKIP TAGHON	CASE#21-10168	04/06/22	67.33	260368
701-000-271.000	RESTITUTIONS PAYABLE	GRAND OAKS NURSING CEN	RESTITUTION FROM RICHARD PONTZ	CASE#20-09979	04/06/22	76.50	260369
701-000-271.000	RESTITUTIONS PAYABLE	GARY HOUGHTALING	RESTITUTION FROM JERRY BEERS II	CASE#18-09404	04/06/22	7.50	260370
701-000-271.000	RESTITUTIONS PAYABLE	HUNTINGTON BANK	RESTITUTION FROM DANIEL HARRIS	CASE#11-07187	04/06/22	12.50	260371
701-000-271.000	RESTITUTIONS PAYABLE	HUNTINGTON BANK	RESTITUTION FROM MATTHEW MCCALLAHAN	CASE#08-06298	04/06/22	25.00	260372
701-000-271.000	RESTITUTIONS PAYABLE	INDEPENDENT BANK	RESTITUTION FROM REGINA THOMPSON	CASE#02-04830	04/06/22	25.00	260373
701-000-271.000	RESTITUTIONS PAYABLE	HEIDI KALBFLEISCH	RESTITUTION FROM MICHAEL LOCKLEAR	CASE#04-05317	04/06/22	113.44	260374
701-000-271.000	RESTITUTIONS PAYABLE	GARY KRANZ	RESTITUTION FROM JACQUELYNN HARRIS	CASE#18-09522	04/06/22	26.79	260375
701-000-271.000	RESTITUTIONS PAYABLE	PAUL & LINDA KRANZ	RESTITUTION FROM JACQUELYNN HARRIS	CASE#18-09522	04/06/22	27.00	260376
701-000-271.000	RESTITUTIONS PAYABLE	LAKE SIDE MOTOR SPORTS	RESTITUTION FROM JOSHUA MALMBERG	CASE#17-09079	04/06/22	25.00	260377
701-000-271.000	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION S	RESTITUTION FROM ALEXA ZIMMERMAN	CASE#08-06353	04/06/22	45.00	260378
701-000-271.000	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION	RESTITUTION FROM AMBER ROSE	CASE#13-07687	04/06/22	50.00	260379
701-000-271.000	RESTITUTIONS PAYABLE	TANYA MCINTOSH	RESTITUTION FROM LINDA LONG	CASE#14-08022	04/06/22	50.00	260380
701-000-271.000	RESTITUTIONS PAYABLE	MENARDS	RESTITUTION FROM MICHAEL MILES	CASE#21-10196	04/06/22	80.00	260381
701-000-271.000	RESTITUTIONS PAYABLE	MICHIGAN INSURANCE CO.	RESTITUTION FROM TYLER SIKORSKI	CASE#08-06282	04/06/22	50.00	260382
701-000-271.000	RESTITUTIONS PAYABLE	MI MUNICIPAL LEAGUE	RESTITUTION FROM CHAD LINDSEY	CASE#18-09470	04/06/22	6.25	260383
701-000-271.000	RESTITUTIONS PAYABLE	DAVID NEUMAN	RESTITUTION FROM JEFF MORGAN II	CASE#18-09449	04/06/22	10.00	260384
701-000-271.000	RESTITUTIONS PAYABLE	OUTBACK STORAGE	RESTITUTION FROM JEFF MORGAN II	CASE#18-09449	04/06/22	5.00	260385
701-000-271.000	RESTITUTIONS PAYABLE	PROGRESSIVE INSURANCE	RESTITUTION FROM CHAD HUSS	CASE#16-08615	04/06/22	25.00	260386
701-000-271.000	RESTITUTIONS PAYABLE	ROBERT SANMIGUEL	RESTITUTION FROM SKIP TAGHON	CASE#21-10168	04/06/22	66.00	260387
701-000-271.000	RESTITUTIONS PAYABLE	SET SEG CLAIM 43880	RESTITUTION FROM CHRISTOPHER GREEN	CASE#15-08413	04/06/22	200.00	260388
701-000-271.000	RESTITUTIONS PAYABLE	MICHAEL SPOONER	RESTITUTION FROM ROBERT MUNSON	CASE#19-09755	04/06/22	350.00	260389
701-000-271.000	RESTITUTIONS PAYABLE	STATE FARM CLIAMS	RESTITUTION FROM SKYLER REINSMA	CASE#20-09810	04/06/22	400.00	260390
701-000-271.000	RESTITUTIONS PAYABLE	STATE OF MICHIGAN	RESTITUTION FROM PATRICIA TAYLOR	CASE#87-02242	04/06/22	10.00	260391
701-000-271.000	RESTITUTIONS PAYABLE	MICHAEL SWEENEY	RESTITUTION FROM JULIANA NIELSEN	CASE#14-08318	04/06/22	12.50	260392

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Fund 701 TRUST & AGENCY FUND							
Dept 000							
701-000-271.000	RESTITUTIONS PAYABLE	THE ESTATE OF ROGER SA	RESTITUTION FROM ROGER SHOUP	CASE#08-06390	04/06/22	25.00	260393
701-000-271.000	RESTITUTIONS PAYABLE	US SPECIALTY INSURANCE	RESTITUTION FROM MARIA HAYWOOD	CASE#18-09415	04/06/22	50.00	260394
701-000-271.000	RESTITUTIONS PAYABLE	VILLAGE OF BARRYTON	RESTITUTION FROM CHAD LINDSEY	CASE#18-09470	04/06/22	6.25	260395
701-000-271.000	RESTITUTIONS PAYABLE	WALMART	RESTITUTION FROM JAMIE HESS	CASE#14-08106	04/06/22	25.00	260396
701-000-271.000	RESTITUTIONS PAYABLE	SUSAN WOOLWORTH	RESTITUTION FROM AMANDA TOMPKINS	CASE#17-09241	04/06/22	185.00	260397
701-000-271.000	RESTITUTIONS PAYABLE	CITI CARD	RESTITUTION FROM NYISHA SIMMONS	CASE#10-06809	04/08/22	135.31	260528
701-000-271.020	RESTITUTIONS PAYABLE (PROF	PAUL MACKERSIE	RESTITUTION FROM DOMINIC BOULIS	CASE#21-06687	03/30/22	410.25	260296
701-000-271.020	RESTITUTIONS PAYABLE (PROF	CITIZEN'S INSURANCE CO	RESITUTION FROM CHET WILLARD	CASE#04-04746	03/30/22	92.99	260297
701-000-271.020	RESTITUTIONS PAYABLE (PROF	CITIZENS HANOVER INSUR	RESTITUTION FROM DONALD DEVLIEGER I	CASE#10-04173	03/30/22	20.00	260298
701-000-275.000	OVERPAYMENTS OR REFUNDS	PLEASANT VIEW ANIMAL C	OVERPAYMENT DOG LICNS/CAROLINE STER	FEB28/2022	03/30/22	8.00	260294
701-000-275.000	OVERPAYMENTS OR REFUNDS	SUN TITLE AGENCY OF MI	OVERPAYMENT ON 2021 TAXES	17-15-601-002	04/01/22	20.95	260328
701-000-275.000	OVERPAYMENTS OR REFUNDS	BREANNA RULE	OVERPAYMENT 2021 TAXES	12-021-017-000	04/01/22	16.65	260329
701-000-275.000	OVERPAYMENTS OR REFUNDS	WHEATLAND TOWNSHIP	OVERDISBURSED 2021 SET&CO-OP	2021/REFUND	04/01/22	13,745.63	260330
701-000-275.000	OVERPAYMENTS OR REFUNDS	WHEATLAND TOWNSHIP	OVERDISBURSED 2021 SET&CO-OP	2021/REFUND	04/01/22	8,599.12	260330
701-000-275.000	OVERPAYMENTS OR REFUNDS	DARRYL SNIDER	OVERPAYMENT 2021 TAX	12-014-008-001	04/06/22	17.95	260354
701-000-275.000	OVERPAYMENTS OR REFUNDS	SUSAN GREEN	OVERPAYMENT 2021 TAXES	07-048-003-035	04/06/22	9.57	260355
701-000-275.000	OVERPAYMENTS OR REFUNDS	DEERFIELD TOWNSHIP	DISBURSED COA DNR TWICE/REFUND	2021/DNR	04/13/22	9.52	260536
701-000-285.000	DEPOSITS PAYABLE	MECOSTA CO. REGISTER O	DRAIN/RECORDING FEE FOR MAINT AGRMN'	1583235	04/04/22	30.00	3369
701-000-285.010	TETHER DEPOSITS PAYABLE	KELLY AUERNHAMER	TETHER DEPOSIT RETURN	MAR28/2022	04/06/22	64.00	260356
701-000-285.010	TETHER DEPOSITS PAYABLE	ANGLEIEEQUE ABLIN	TETHER DEPOSIT RETURN	APR11/2022	04/13/22	25.00	260561
701-000-285.010	TETHER DEPOSITS PAYABLE	MARK TODD	TETHER DEPOSIT RETURN	APR11/2022	04/13/22	100.00	260562
Total For Dept 000						207,707.35	
Total For Fund 701 TRUST & AGENCY FUND						207,707.35	
Fund 801 DRAIN FUND							
Dept 000							
801-000-813.000	PROF.&CONTRACT SVCS/NON-EM	STEVE JONES CONSTRUCTI	MEC40 DRAIN COMM/DAM BOARDS-BURGESS	003004	04/13/22	120.00	260564
Total For Dept 000						120.00	
Total For Fund 801 DRAIN FUND						120.00	



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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL OPERATING FUND			411,569.76	
			Fund 210 EMERGENCY MEDICAL SERVICES			57,302.70	
			Fund 214 DISTRICT COURT CASEFLOW MANA			25.49	
			Fund 215 FRIEND OF THE COURT FUND			9,678.44	
			Fund 216 PROSECUTOR'S DRUG FORFEITURE			90.70	
			Fund 249 BUILDING DEPARTMENT			9,433.04	
			Fund 256 REGISTER OF DEEDS TECHNOLOGY			1,000.00	
			Fund 259 CONCEALED PISTOL LICENSING			507.06	
			Fund 260 MICHIGAN INDIGENT DEFENSE CO			24,059.25	
			Fund 264 JAIL MAINTENANCE FUND			20,344.48	
			Fund 265 DRUG LAW ENFORCEMENT FUND			14,547.00	
			Fund 267 COMMUNITY CORRECTIONS PROGRA			6,471.83	
			Fund 268 PROSECUTOR DEFERRAL PROGRAM			81.40	
			Fund 269 LAW LIBRARY FUND			79.04	
			Fund 273 COMMISSION ON AGING MEALS			11,647.15	
			Fund 274 COMMISSION ON AGING FUND			17,259.05	
			Fund 289 SECONDARY ROAD PATROL FUND			126.35	
			Fund 292 CHILD CARE FUND			12,770.72	
			Fund 405 CAPITAL EQUIPMENT FUND			1,771.29	
			Fund 508 PARK/RECREATION FUND			17,486.50	
			Fund 516 DELINQUENT TAX REVOLVING			212.80	
			Fund 646 EQUALIZATION REVOLVING FUND			224.00	
			Fund 653 MAILING DEPARTMENT FUND			1,000.00	
			Fund 677 HEALTH BENEFITS INSURANCE FU			378.35	
			Fund 701 TRUST & AGENCY FUND			207,707.35	
			Fund 801 DRAIN FUND			120.00	
Total For All Funds:						825,893.75	

**COUNTY OF MECOSTA**

Invoices to be paid by Paper Check

**BOARD OF COMMISSION MEETING APRIL 21, 2022**

# of Invoices: 205	TOTALS:	95,831.75
# of Credit Memos: 2	TOTALS:	(165.62)
205 INVOICES TOTALING:		\$95,666.13

**205 INVOICES TOTALING: \$95,666.13 ARE RECOMMENDED TO BE PAID**

## --- TOTALS BY FUND ---

101 - GENERAL OPERATING FUND	43,234.58
210 - EMERGENCY MEDICAL SERVICES	7,072.82
214 - DISTRICT COURT CASEFLOW MANAGEMENT	624.93
215 - FRIEND OF THE COURT FUND	192.50
216 - PROSECUTOR'S DRUG FORFEITURES	479.79
249 - BUILDING DEPARTMENT	3,161.55
260 - MICHIGAN INDIGENT DEFENSE COMMISSION FUND	20,715.41
262 - CORRECTIONS OFFICER TRAINING FUND	150.00
264 - JAIL MAINTENANCE FUND	5,685.60
273 - COMMISSION ON AGING MEALS	2,292.17
274 - COMMISSION ON AGING FUND	8,423.27
287 - PA 302 LAW ENFORCEMENT TRAINING	300.00
292 - CHILD CARE FUND	3,333.51

## --- TOTALS BY DEPT/ACTIVITY ---

000 -	52,431.55
101 - BOARD OF COMMISSIONERS	505.93
131 - 49TH CIRCUIT COURT	151.66
136 - 77TH DISTRICT COURT	862.90
148 - 18TH PROBATE COURT	2,547.85
149 - PROBATE COURT JUVENILE DIVISION	250.00
151 - CIRCUIT COURT PROBATION	103.29
215 - COUNTY CLERK	245.07
235 - Mimeo & PHOTOCOPY	306.00
248 - CENTRAL SERVICES	522.93
265 - COURTHOUSE/BLDG/GROUNDS	1,006.75
267 - PROSECUTING ATTORNEY	867.72
268 - REGISTER OF DEEDS OFFICE	371.85
301 - SHERIFF'S DEPARTMENT	11,121.15
302 - LAW ENFORCEMENT/ROAD PATROL	4,435.21
426 - CIVIL DEFENSE	43.36
648 - MEDICAL EXAMINER	16,044.71
681 - VETERANS' BURIAL SERVICES	1,500.00
682 - VETERANS AFFAIRS	102.88
721 - PLANNING COMMISSION	893.12
999 - APPROPRIATIONS	1,352.20

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-810.000	TRAVEL/MILEAGE EXPENSE	JERRILYNN STRONG	REIMBURSE 382 MILES&MEALS/TWP MTG&M	MAR02-MAR24/22	04/21/22	223.47	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	JERRILYNN STRONG	REIMBURSE 382 MILES&MEALS/TWP MTG&M	MAR02-MAR24/22	04/21/22	33.84	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	MARILYNN BRADSTROM	REIMBURSE MILEAGE&MEALS/MAC CONF&MT	MAR21-MAR16/22	04/21/22	205.22	
101-101-810.000	TRAVEL/MILEAGE EXPENSE	MARILYNN BRADSTROM	REIMBURSE MILEAGE&MEALS/MAC CONF&MT	MAR21-MAR16/22	04/21/22	43.40	
Total For Dept 101 BOARD OF COMMISSIONERS						505.93	
Dept 131 49TH CIRCUIT COURT							
101-131-729.000	CLERKS' EXPENSES	INTEGRITY BUSINESS SOL 58232	CLERK/FILE FASTENERS	2341801-0	04/21/22	7.26	
101-131-729.000	CLERKS' EXPENSES	INTEGRITY BUSINESS SOL 58232	CLERK/FILE FLDRS,PREINK STAMP	2340980-0	04/21/22	50.78	
101-131-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58162	CIRCUIT CRT/WRLSS MOUSE	2338509-0	04/21/22	25.65	
101-131-807.000	TRANSCRIPTS/LEGAL	SABRINA PECKHAM	T HAGEL/11 PGS COPIED	CASE#21-10224	04/21/22	25.85	
101-131-810.000	TRAVEL/MILEAGE EXPENSE	ELIZABETH DENNIS	REIMBURSE 72 MILES TO CONDUCT JURY	MAR08/2022	04/21/22	42.12	
Total For Dept 131 49TH CIRCUIT COURT						151.66	
Dept 136 77TH DISTRICT COURT							
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58092	77TH DC/STACKING TRAY,PPR,STA	2322022-0	04/21/22	35.87	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58092	77TH DC/TONER	2328451-0	04/21/22	363.96	
101-136-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58092	77TH DC/BRTHR DCP,PENS	2334293-0	04/21/22	97.95	
101-136-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58092	77TH DC/STACKING TRAY,PPR,STA	2322022-0	04/21/22	6.29	
101-136-807.000	TRANSCRIPTS/LEGAL	STEPHANIE LINTEMUTH	J TOWNE JR/62 PAGES PRINTED&COPIED	APR12/2022	04/21/22	145.70	
101-136-830.000	BOOKS/PRINTED MATERIAL	WEST GROUP PAYMENT CEN 10000688018	77TH DC/MONTHLY SUBSCRI	846213768	04/21/22	213.13	
Total For Dept 136 77TH DISTRICT COURT						862.90	
Dept 148 18TH PROBATE COURT							
101-148-804.000	APPOINTED ATTORNEY	CHERYL STERLING	M FOLKEMA/RSLVD, EVIDENTIARY HEARIN	18THPC/22-2344	04/21/22	125.00	
101-148-804.000	APPOINTED ATTORNEY	ERIN CARRIER	L HUNTLY/RSLVD, HEARINGS, INVSTGTNX2	18THPC/17-1165	04/21/22	355.35	
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	P DAVENPORT/RESOLVED,EVIDENTIARY HE	18THPC/13-278	04/21/22	125.00	
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	A LINDEMAN/INVSTGTN,INTL HEARING,EV	18THPC/21-2310	04/21/22	275.00	
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	D CARIMI/INTIAL HEARING	18THPC/21-2279	04/21/22	125.00	
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	B HURST/RESLVD,INITIAL HEARING	18THPC/17-1321	04/21/22	125.00	
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	J CARTER/RESOLVD,INTL HEARING	18THPC/83-70-131	04/21/22	125.00	
101-148-804.000	APPOINTED ATTORNEY	GOULD LAW FIRM, PC	K PARDEE/RESLVD,INITL HEARING,MENTL	18THPC/16-1121	04/21/22	150.00	
101-148-804.000	APPOINTED ATTORNEY	MARY K GOLDEN	T ENOS/REVIEW,DEFERRAL	18THPC/22-2356	04/21/22	82.50	
101-148-804.000	APPOINTED ATTORNEY	MICHAEL M. MISHIC, P.C	Z BERGEY-PETERSON/DEFERRAL	18THPC/18-1465	04/21/22	150.00	
101-148-804.000	APPOINTED ATTORNEY	RENEE L WAGENAAR	H OTTOBRE/DEFERRAL	18THPC/03-214	04/21/22	55.00	
101-148-804.000	APPOINTED ATTORNEY	RENEE L WAGENAAR	G HIGGINS/DEFERRAL	18THPC/12-107	04/21/22	55.00	
101-148-804.000	APPOINTED ATTORNEY	STACY FLANERY	D HUNT/EVIDENTIARY HEARING	18THPC/22-2337	04/21/22	125.00	
101-148-804.000	APPOINTED ATTORNEY	STACY FLANERY	J PATRICK/INVSTGTN&EVIDENTIARY HEAR	18THPC/22-2345	04/21/22	200.00	
101-148-804.000	APPOINTED ATTORNEY	STACY FLANERY	K RAAK/INVSTGTN&HEARINGS	18THPC/03-59	04/21/22	275.00	
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	R MAREK/REVIEW HEARING	18THPC/07-174	04/21/22	75.00	
101-148-804.000	APPOINTED ATTORNEY	SUSAN HAUT	A CHRZANOWSKI/EVIDENTIARY HEARING	18THPC/15-897	04/21/22	125.00	
Total For Dept 148 18TH PROBATE COURT						2,547.85	
Dept 149 PROBATE COURT JUVENILE DIVISION							
101-149-804.000	APPOINTED ATTORNEY	STACY FLANERY	A CAMPBELL/HEARING	49CCFAM/20-6647	04/21/22	75.00	
101-149-804.000	APPOINTED ATTORNEY	STACY FLANERY	M COMPOE/HEARING&FTM	49CCFAM/21-6719	04/21/22	175.00	
Total For Dept 149 PROBATE COURT JUVENILE DIVISIOI						250.00	
Dept 151 CIRCUIT COURT PROBATION							
101-151-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58081	PROB PAROLE/TONR,HGHLGHTR,CLM	2341241-0	04/21/22	103.29	
Total For Dept 151 CIRCUIT COURT PROBATION						103.29	
Dept 215 COUNTY CLERK							

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INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 215 COUNTY CLERK							
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/DESK PADS	2244362-1	04/21/22	29.32	
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/PASTEL STICKY NOTES	2340980-2	04/21/22	6.16	
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/COPY PAPER	2340980-1	04/21/22	21.84	
101-215-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58232	CLERK/TAPE	2340980-0	04/21/22	15.98	
101-215-728.000	OFFICE SUPPLIES	RR DONNELLEY	4854-00097-0001-00001 CLERK/NON-BIR'	326759023	04/21/22	171.77	
Total For Dept 215 COUNTY CLERK						245.07	
Dept 235 Mimeo & PHOTOCOPY							
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58089	BRD OF CMMSSNRS/PAPER	2340216-0	04/21/22	76.50	
101-235-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58089	BORD OF CMMSSNRS/PAPER	2342574-0	04/21/22	229.50	
Total For Dept 235 Mimeo & PHOTOCOPY						306.00	
Dept 248 CENTRAL SERVICES							
101-248-810.000	TRAVEL/MILEAGE EXPENSE	JANET LANGELL	REIMBURSE 240 MILES/COA X11 TRIPS	MAR11-APR06/22	04/21/22	140.40	
101-248-830.000	BOOKS/PRINTED MATERIAL	PRINTING SYSTEMS	2933 AP/LASER CHECKS	222877	04/21/22	382.53	
Total For Dept 248 CENTRAL SERVICES						522.93	
Dept 265 COURTHOUSE/BLDG/GROUNDS							
101-265-773.000	SUPPLIES/MINOR EQUIPMENT	PHIL'S AUTO PARTS	COURTHOUSE/SOCKET,BOX,BLADES&GRINDE	MAR25/2022	04/21/22	24.75	
101-265-852.000	EQUIPMENT MAINTENANCE CON	W.W.WILLIAMS COMPANY,	947212 MAINT/GENTERATOR SERVICE	058W11600	04/21/22	850.00	
101-265-871.000	ELEVATOR/FIRE SYSTEM INSPE	ELEVATOR SERVICE LLC	OG-700 COURTHOUSE/PREV MAINT/APR-JU	88019	04/21/22	132.00	
Total For Dept 265 COURTHOUSE/BLDG/GROUNDS						1,006.75	
Dept 267 PROSECUTING ATTORNEY							
101-267-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58085	PROSCTR/CREDIT FOR CALENDAR	C2330331-1	04/21/22	(13.37)	
101-267-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58085	PROSCTR/TONER&INK CARTRDGE	2340339-0	04/21/22	188.48	
101-267-810.000	TRAVEL/MILEAGE EXPENSE	JONATHAN PETERSON	REIMBURSE 66 MILE FOR SPCL PROSCTN	MAR24/2022	04/21/22	38.61	
101-267-830.000	BOOKS/PRINTED MATERIAL	THOMSON REUTERS - WEST 1000703696	PROSCTR/MI COURT RULES&K	846214437	04/21/22	252.00	
101-267-830.000	BOOKS/PRINTED MATERIAL	THOMSON REUTERS - WEST 1000703696	PROSCTR/MI COURT RULES 2	846038421	04/21/22	402.00	
Total For Dept 267 PROSECUTING ATTORNEY						867.72	
Dept 268 REGISTER OF DEEDS OFFICE							
101-268-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58287	ROD/INK CARTRIDGES	2338882-0	04/21/22	371.85	
Total For Dept 268 REGISTER OF DEEDS OFFICE						371.85	
Dept 301 SHERIFF'S DEPARTMENT							
101-301-750.000	UNIFORMS & SHOES	NYE UNIFORM COMPANY	SHERIFF/SHIRTS - GREEN	803522A	04/21/22	204.00	
101-301-750.000	UNIFORMS & SHOES	TERESA O'NEIL	REIMBURSE CLUTCH QTR ZIP,SHRT SLV T	APR07/2022	04/21/22	37.11	
101-301-811.000	TRAINING EXPENSES	MICHIGAN SHERIFFS' ASS	REG MECOSTA/SUMMR CONFRNCE-T ONEIL	20220205	04/21/22	150.00	
101-301-812.000	EMPLOYEE PHYSICALS	SHMG OCCUPATIONAL HEAL	SHERIFF/EMPLOY PHYSICAL-MINNS, JESS	731450	04/21/22	107.00	
101-301-826.000	DATA PROCESSING/MICROFILM	JEPS	1014846000 JAIL/ACCESS CONTRL SRVC/I	A1291530	04/21/22	980.85	
101-301-826.000	DATA PROCESSING/MICROFILM	MECEOLA CENTRAL DISPAT	SHERIFF/ZUERCHER MAINTENANCE FEES	334513	04/21/22	8,846.33	
101-301-848.000	PLANT MAINTENANCE	CENTRAL HVAC SUPPLY	1098 JAIL/AIR FILTERS	26789	04/21/22	188.76	
101-301-848.000	PLANT MAINTENANCE	MCCARDEL CULLIGAN	1163381 JAIL/8-40 # CUBE SALT	82022TL	04/21/22	68.60	
101-301-848.000	PLANT MAINTENANCE	MCCARDEL CULLIGAN	1163381 JAIL/10-70 # CUBE SALT	83429TL	04/21/22	84.50	
101-301-848.000	PLANT MAINTENANCE	MCCARDEL CULLIGAN	1163381 JAIL/10-40 # CUBE SALT	84908TL	04/21/22	84.50	
101-301-854.000	VEHICLE MAINTENANCE	LEE'S RAPIDS WASH, INC	SHERIFF/3 CAR WASHES	FEB25-MAR22/22	04/21/22	12.00	
101-301-861.000	LAUNDRY	PETE'S CLEANERS	SHERIFF/UNIFORM CLEANING	1947	04/21/22	357.50	
Total For Dept 301 SHERIFF'S DEPARTMENT						11,121.15	
Dept 302 LAW ENFORCEMENT/ROAD PATROL							
101-302-730.000	POLICE SUPPLIES	JOHN BONGARD	REIMBURSE GEAR BAG,TACT PENS,FLSHLG	1149113600545780	04/21/22	567.90	
101-302-770.000	VEHICLE REPLACEMENT	CHROUCH COMMUNICATIONS 5078	SHERIFF/EQUIPMENT REMOVAL	11864000	04/21/22	375.00	
101-302-770.000	VEHICLE REPLACEMENT	CHROUCH COMMUNICATIONS 5078	SHERIFF/EQUPMENT REMOVAL	1184100	04/21/22	338.86	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL OPERATING FUND							
Dept 302 LAW ENFORCEMENT/ROAD PATROL							
101-302-770.000	VEHICLE REPLACEMENT	CHROUCH COMMUNICATIONS	5078 SHERIFF/EQUIPMENT REMOVAL	11864300	04/21/22	279.62	
101-302-850.000	RADIO MAINT. CHARGES	CHROUCH COMMUNICATIONS	5078 SHERIFF/RADIO REPAIRS	11864400	04/21/22	50.00	
101-302-853.000	EQUIPMENT REPAIR	BRITE	SHERIFF/MODEM REPLCMNT SIERRA WIREL	INV24245	04/21/22	1,331.75	
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/5414-2019 CHRGR OIL CHANGE	158447	04/21/22	29.99	
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/5404-2018 CHRGR OIL CHNGE	158293	04/21/22	30.00	
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/5408-2019 CHARGER OIL CHANG	158382	04/21/22	29.99	
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2018 IMPALA OIL CHNGE	158468	04/21/22	29.99	
101-302-854.000	VEHICLE MAINTENANCE	BIG RAPIDS PENNZOIL	SHERIFF/2018 IMPALA WIPER BLADES	158469	04/21/22	33.98	
101-302-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	SHERIFF/2018 CHRGR/EXHAUST REPAIR	46586	04/21/22	45.00	
101-302-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	SHERIFF/2018 CHRGR/COOLING FAN REPA	46522	04/21/22	627.99	
101-302-854.000	VEHICLE MAINTENANCE	CHUCK & MEREDY'S	SHERIFF/2018 CHARGR/COOLANT&HEATER	46616	04/21/22	178.81	
101-302-854.000	VEHICLE MAINTENANCE	CURRIE'S CARWASH COMPA	SHERIFF/35 CAR WASHES/MARCH	9	04/21/22	157.50	
101-302-854.000	VEHICLE MAINTENANCE	CURRIE'S STANDARD INC	SHERIFF/5414 2019 CHRGR/TIRE SERVIC	22-0328-14576	04/21/22	61.20	
101-302-854.000	VEHICLE MAINTENANCE	CURRIE'S STANDARD INC	SHERIFF/5414 2019 CHRGR/TIRE SERVIC	22-0328-14576	04/21/22	5.00	
101-302-854.000	VEHICLE MAINTENANCE	DP TIRE	SHERIFF/5404 2018 CHRGR/TIRE REPAIR	142982	04/21/22	27.21	
101-302-854.000	VEHICLE MAINTENANCE	GINGRICH TIRE CENTER I	SHERIFF/5412 2020 TAHOE REPLACE TIR	088612	04/21/22	160.42	
101-302-859.000	INVESTIGATIVE SERVICES	SPECTRUM HEALTH HOSPIT	93212363232 SHERIFF/LEGAL BLOOD DRA	MAR09-MAR18/22	04/21/22	75.00	
Total For Dept 302 LAW ENFORCEMENT/ROAD PATROL						4,435.21	
Dept 426 CIVIL DEFENSE							
101-426-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMERGNCY MNGMNT/2021 EQUINOX OIL CH	0103014	04/21/22	43.36	
Total For Dept 426 CIVIL DEFENSE						43.36	
Dept 648 MEDICAL EXAMINER							
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	ASHLEIGH BUTLER	ME INVESTIGATION/REKENY,XAVIER,LOWR	MAR14-MAR28/22	04/21/22	575.00	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	ASHLEIGH BUTLER	ME INVESTIGATION/REKENY,XAVIER,LOWR	MAR14-MAR28/22	04/21/22	249.21	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	JEFF HULL	ME INVESTIGATIONS/WEEKS,VEBERLY	MAR28/2022	04/21/22	143.08	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	JENNYFER WALKER	ME INVESTIGATIONS/J TRIPP,C KENYON	MAR01/2022	04/21/22	115.00	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	JENNYFER WALKER	ME INVESTIGATIONS/J TRIPP,C KENYON	MAR01/2022	04/21/22	11.12	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	MID MICHIGAN ME GROUP	MEDICAL ADMINSITRATIVE SERVICE/1ST	JAN-MAR/2022	04/21/22	10,682.57	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	MOHNKE FUNERAL HOMES,	ME/REMOVAL&TRANSPORT-MERRITT&HOUGH	MAR14-APR04/22	04/21/22	500.00	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	SALLY MOMANY	ME INVESTIGATION/BAKER,MERRITT,TROY	MAR03-MAR19/22	04/21/22	410.00	
101-648-813.000	PROF.&CONTRACT SVCS/NON-EM	SALLY MOMANY	ME INVESTIGATION/BAKER,MERRITT,TROY	MAR03-MAR19/22	04/21/22	51.48	
101-648-889.000	AUTOPSYS	NMS	MEDICAL EXAM/LABS-DEVRIES	FEB09/2022	04/21/22	222.00	
101-648-889.000	AUTOPSYS	WMU HOMER STRYKER M.D.	ME/AUTOPSY-PALARDY	INV04076	04/21/22	3,085.25	
Total For Dept 648 MEDICAL EXAMINER						16,044.71	
Dept 681 VETERANS' BURIAL SERVICES							
101-681-833.000	VETERANS BURIALS	CHRISTINE MONDRELLA	VET BURIAL/RUTH WOOLWORTH	DOD: 03-01-22	04/21/22	300.00	
101-681-833.000	VETERANS BURIALS	COREY FUNERAL HOME	VET BURIAL/WILLIAM RANSHAW	DOD:11-27-21	04/21/22	300.00	
101-681-833.000	VETERANS BURIALS	DAGGETT-GILBERT FUNERA	VET BURIAL/EVELYN LOUISE TELLER	DOD: 02-17-22	04/21/22	300.00	
101-681-833.000	VETERANS BURIALS	DEBRA WHITMAN	VET BURIAL/WILLIAM WHITMAN	DOD: 12-28-21	04/21/22	300.00	
101-681-833.000	VETERANS BURIALS	VAL STOKELY JR	VET BURIAL/PHYLLIS STOKELY	DOD: 01-12-22	04/21/22	300.00	
Total For Dept 681 VETERANS' BURIAL SERVICES						1,500.00	
Dept 682 VETERANS AFFAIRS							
101-682-810.000	TRAVEL/MILEAGE EXPENSE	GLEN NORTON	REIMBURSE 31.6 MILES-BURIALS&APPLIC	VA/MAR17-MAR30	04/21/22	43.48	
101-682-810.000	TRAVEL/MILEAGE EXPENSE	RON MORSE	REIMBURSE 52 MILES-BURIALS&APPLICAT	VA/MAR17-MAR30	04/21/22	55.42	
101-682-810.000	TRAVEL/MILEAGE EXPENSE	WAYNE BENSON	REIMBURSE 6.8 MILES-BURIALS&APPLICA	VA/MAR30	04/21/22	3.98	
Total For Dept 682 VETERANS AFFAIRS						102.88	
Dept 721 PLANNING COMMISSION							
101-721-705.000	PER DIEMS	ETHAN RAY	PLAN COMM/PER DIEM&MILEAGE	APR04-APR06/22	04/21/22	50.00	

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Fund 101 GENERAL OPERATING FUND							
Dept 721 PLANNING COMMISSION							
101-721-705.000	PER DIEMS	GARY LAMBRIX	PLAN COMM/PER DIEM&MILEAGE	APR03-07/2022	04/21/22	50.00	
101-721-705.000	PER DIEMS	GLEN NORTON	PLAN COMM/PER DIEM&MILEAGE	MAR25-MAR26/22	04/21/22	50.00	
101-721-705.000	PER DIEMS	LORIE BEHRENS	PLAN COMM/PER DIEM&MILEAGE	MAR26-MAR07/22	04/21/22	50.00	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	ETHAN RAY	PLAN COMM/PER DIEM&MILEAGE	APR04-APR06/22	04/21/22	69.03	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	GARY LAMBRIX	PLAN COMM/PER DIEM&MILEAGE	APR03-07/2022	04/21/22	51.48	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	GLEN NORTON	PLAN COMM/PER DIEM&MILEAGE	MAR25-MAR26/22	04/21/22	69.03	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	LORIE BEHRENS	PLAN COMM/PER DIEM&MILEAGE	MAR26-MAR07/22	04/21/22	72.13	
101-721-810.000	TRAVEL/MILEAGE EXPENSE	WILLIAM ROUTLEY	PLAN COMM/MILEAGE	APR06/2022	04/21/22	50.90	
101-721-828.000	PRINTING/PUBLICATIONS	THE PIONEER GROUP	A0101580 BLDG&ZON/COMM MTG NOTICE/M	302313404/315723	04/21/22	380.55	
Total For Dept 721 PLANNING COMMISSION						893.12	
Dept 999 APPROPRIATIONS							
101-999-999.140	FUND #290-BOARD ADMIN.	JAN MCBRIEN	DHS BOARD/PER DIEM & MILEAGE	JAN-MAR/22	04/21/22	75.00	
101-999-999.140	FUND #290-BOARD ADMIN.	JAN MCBRIEN	DHS BOARD/PER DIEM & MILEAGE	JAN-MAR/22	04/21/22	59.67	
101-999-999.140	FUND #290-BOARD ADMIN.	JANICE COVEY	DHS BOARD/PER DIEMS X10,MILEAGE&MEA	JAN-MAR/2022	04/21/22	500.00	
101-999-999.140	FUND #290-BOARD ADMIN.	JANICE COVEY	DHS BOARD/PER DIEMS X10,MILEAGE&MEA	JAN-MAR/2022	04/21/22	42.12	
101-999-999.140	FUND #290-BOARD ADMIN.	JANICE COVEY	DHS BOARD/PER DIEMS X10,MILEAGE&MEA	JAN-MAR/2022	04/21/22	35.00	
101-999-999.140	FUND #290-BOARD ADMIN.	SUSAN HAUT	DHS BOARD/PER DIEM, & MILEAGE	JAN-MAR/2022	04/21/22	125.00	
101-999-999.140	FUND #290-BOARD ADMIN.	SUSAN HAUT	DHS BOARD/PER DIEM, & MILEAGE	JAN-MAR/2022	04/21/22	142.74	
101-999-999.140	FUND #290-BOARD ADMIN.	SUSAN HAUT	DHS BOARD/PER DIEM, & MILEAGE	JAN-MAR/2022	04/21/22	305.00	
101-999-999.140	FUND #290-BOARD ADMIN.	SUSAN HAUT	DHS BOARD/PER DIEM, & MILEAGE	JAN-MAR/2022	04/21/22	37.67	
101-999-999.140	FUND #290-BOARD ADMIN.	SUSAN HAUT	DHS BOARD/PER DIEM, & MILEAGE	JAN-MAR/2022	04/21/22	30.00	
Total For Dept 999 APPROPRIATIONS						1,352.20	
Total For Fund 101 GENERAL OPERATING FUND						43,234.58	
Fund 210 EMERGENCY MEDICAL SERVICES							
Dept 000							
210-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL	57396 EMS/BLTN BOARD,TONER	2340028-0	04/21/22	140.40	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	BOUND TREE MEDICAL, LL	113819 EMS/MISC AMBULANCE SUPPLIES	84477818	04/21/22	1,761.94	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	TELEFLEX	141293 EMS/EZ-IO POWER DRIVER	9505282089	04/21/22	606.07	
210-000-735.000	AMBULANCE/MEDICAL SUPPLIES	TELEFLEX	141293 EMS/EZ-IO 25MM NEEDLE	9505277310	04/21/22	557.43	
210-000-750.000	UNIFORMS & SHOES	ERIKA FLOWERS	REIMBURSE WOMENS ICON PANTS	20021186751	04/21/22	80.00	
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	57396 EMS/BLTN BOARD,TONER	2340028-0	04/21/22	152.25	
210-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL	57396 EMS/RETURNED BLTN BOARD	C23400028-0	04/21/22	(152.25)	
210-000-812.000	EMPLOYEE PHYSICALS	MED-1 LEONARD	EMS/EMPLOY PHYSICAL-JONES, JERRAD	LE-1357013-6085	04/21/22	260.00	
210-000-831.000	COLLECTION AGENCY FEES	CENTRAL PROFESSIONAL C	5017 EMS/TRUST RECON&BILLING/MARCH	501700000592	04/21/22	2.54	
210-000-854.000	VEHICLE MAINTENANCE	CURRIE'S STANDARD INC	EMS/TOWING AMBULANCE FROM 190TH AVE	22-0323-14481	04/21/22	140.00	
210-000-854.000	VEHICLE MAINTENANCE	CURRIE'S STANDARD INC	EMS/TOWING AMBULANCE FROM 130TH AVE	22-0324-14499	04/21/22	201.00	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2020 VAN-CANISTR PURGE VALVE, IN	0102983	04/21/22	769.60	
210-000-854.000	VEHICLE MAINTENANCE	QUALITY CAR & TRUCK RE	EMS/2017 VAN SHOCKS,BULB,SPRK PLUG,	0103038	04/21/22	1,674.47	
210-000-855.000	SOFTWARE MAINTENANCE CONT	TRIZETTO PROVIDER SOLU	EMS/ELECTRONIC CLAIMS MANAGEMENT	3WK1042200	04/21/22	195.33	
210-000-855.000	SOFTWARE MAINTENANCE CONT	VAIRKKO TECHNOLOGIES	EMS/EMPLOYEE TRACKING&SCHEDULING	18891	04/21/22	321.85	
210-000-861.000	LAUNDRY	WEST MI SHARED HOSPITA	000810 EMS/LINENS FOR AMBULANCES/MA	241587	04/21/22	362.19	
Total For Dept 000						7,072.82	
Total For Fund 210 EMERGENCY MEDICAL SERVICES						7,072.82	
Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT							
Dept 000							
214-000-773.000	SUPPLIES/MINOR EQUIPMENT	BIG RAPIDS TROPHY & T'	SOBRIETY COURT/SOBRIETY AWARDS	1-6161	04/21/22	25.00	
214-000-804.000	APPOINTED ATTORNEY	LOBERT & FRANSTED, PLC	SOBRIETY COURT/3 HOURS	FEB28-MAR23/22	04/21/22	300.00	
214-000-810.000	TRAVEL/MILEAGE EXPENSE	JAYCEE BAKER	REIMBURSE 512.7 MILES-FIELD SOBRIET	FEB26-MAR30/22	04/21/22	299.93	

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Fund 214 DISTRICT COURT CASEFLOW MANAGEMENT							
Dept 000							
Total For Dept 000						624.93	
Total For Fund 214 DISTRICT COURT CASEFLOW MANAGEI						624.93	
Fund 215 FRIEND OF THE COURT FUND							
Dept 000							
215-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58088	FOC/PHONE REST,LABEL,BK,MARKR	2342794-0	04/21/22	80.63	
215-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58088	FOC/PHONE REST,LABEL,BK,MARKR	2342794-0	04/21/22	35.82	
215-000-810.000	TRAVEL/MILEAGE EXPENSE	KRISTAL WIBLE	REIMBURSE 130 MILES TRAINING IN RC	FEB03-MAR29/22	04/21/22	76.05	
Total For Dept 000						192.50	
Total For Fund 215 FRIEND OF THE COURT FUND						192.50	
Fund 216 PROSECUTOR'S DRUG FORFEITURES							
Dept 000							
216-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58085	PROSCTR/SHREDDER	2333694-0	04/21/22	479.79	
Total For Dept 000						479.79	
Total For Fund 216 PROSECUTOR'S DRUG FORFEITURES						479.79	
Fund 249 BUILDING DEPARTMENT							
Dept 000							
249-000-728.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOL 58079	BLDG&ZON/MARKERS,PPR,SHREDDER	2337227-0	04/21/22	23.49	
249-000-773.000	SUPPLIES/MINOR EQUIPMENT	INTEGRITY BUSINESS SOL 58079	BLDG&ZON/MARKERS,PPR,SHREDDER	2337227-0	04/21/22	182.14	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	GERALD ANTOR	BLDG&ZON/28 CONTRACTED PLUM&MECH IN	MAR29-APR12/22	04/21/22	1,601.00	
249-000-813.000	PROF.&CONTRACT SVCS/NON-EM	MICHAEL CALIFF	BLDG&ZON/24 CONTRACTED ELECTRICAL I	MAR30-APR12/22	04/21/22	1,309.40	
249-000-984.000	COMPUTER EQUIPMENT	PRECISION DATA PRODUCT	MECO001/MOBILE DEMAND FLEX10 CAR CH	I0000584127	04/21/22	45.52	
Total For Dept 000						3,161.55	
Total For Fund 249 BUILDING DEPARTMENT						3,161.55	
Fund 260 MICHIGAN INDIGENT DEFENSE COMSSION FUND							
Dept 000							
260-000-813.000	PROF.&CONTRACT SVCS/NON-EM	NORTH COAST LEGAL, PLC	MIDC TRAVELING ATTORNEY PROJECT/FEB	19691	04/21/22	5,365.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	N WARREN/PRELIM,PRE-SENT,MLTPL CNTS	49THCC/21-10347	04/21/22	616.50	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	N WARREN/PROBATION VIOLATION	49THCC/20-9839	04/21/22	210.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	A HAIGHT/PRELIM,PRE-SENT,MLTPL CNTS	49THCC/21-10330	04/21/22	617.75	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	T BALLAARD/PRELIM,PRE-SENT,INTL INTR	49THCC/21-10331	04/21/22	472.50	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	J GARG/PRELIM,PRE-SENT,MLTPL CNTS, I	49THCC/22-10396	04/21/22	614.50	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	A VANSPIRELL/PRELIM,RSRCH&BRIEF,PRE	49THCC/21-10302	04/21/22	522.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	J THOMPSON/PROBATION VIOLATION	49THCC/21-10299	04/21/22	70.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	G FERRER/PROBATION VIOLATION	49THCC/21-10239	04/21/22	70.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	T TROUTMAN/PROBATION VIOLATION	49THCC/21-10318	04/21/22	280.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	P ADKINS/RSLVD,MLTPL CNTS,INTL INTR	49THCC/21-53116	04/21/22	380.50	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	J VARELA/RSLVD,RSRCH&BRIEF,PRE-SENT	49THCC/22-54153	04/21/22	680.50	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	B WILSON/RSLVD,PRE-SENT,MLTPL CNTS,	49THCC/21-53523	04/21/22	426.75	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	M BAUGHAN/RSLVD,PRE-SENT,INTL INTRV	49THCC/22-10398	04/21/22	446.50	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	E KLINE/PROBATION VIOLATION	49THCC/19-9805	04/21/22	70.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	K BOYCE/PROBATION VIOLATION	49THCC/21-10130	04/21/22	70.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	D SMITH/RSLVD,INTL INTRVW	49THCC/21-10324	04/21/22	397.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	DENNIS L. DUVALL	D SMITH/RSLVD,PRE-SENT,INTL INTRVW	49THCC/21-10194	04/21/22	445.75	
260-000-817.010	CIRCUIT COURT APPOINTED A1	ROBERT S HACKETT	21-10338-T HAGEL/PRE-SENT,PROB VIOL	49THCC/21-10224	04/21/22	170.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	ROBERT S HACKETT	C JOHNSTON/RSLVD,PRE-SENT,INTL INTR	49THCC/22-10394	04/21/22	440.00	
260-000-817.010	CIRCUIT COURT APPOINTED A1	ROBERT S HACKETT	C JOHNSTON/HABITUAL OFFENDER-3HRS	49THCC/22-10395	04/21/22	240.00	



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Fund 274 COMMISSION ON AGING FUND							
Dept 000							
274-000-728.000	OFFICE SUPPLIES	STAPLES	DET 1019751 COA/PAPER	8065792152	04/21/22	5.47	
274-000-740.000	BUILDING MAINT.SUPPLIES	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	36.52	
274-000-742.000	GAS/FUEL	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	13.93	
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	ARNOLD SALES	MECOS100 COA/NEW VACUUM ADVNC SPCTR	1364986	04/21/22	544.40	
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	52.89	
274-000-773.000	SUPPLIES/MINOR EQUIPMENT	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	18.53	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	AMY PROSSER	REIMBURSE 435 STAFF MILES	MARCH/2022	04/21/22	254.48	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DAWN KETCHUM	REIMBURSE 88 STAFF MILES	MAR/2022	04/21/22	51.48	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	DOLLY SNYDER	REIMBURSE 937 STAFF MILES	MARCH/2022	04/21/22	548.15	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	ELSA BOROWKA	REIMBURSE 172 STAFF MILES	MARCH/2022	04/21/22	100.62	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	JENNIFER CLARK	REIMBURSE 260 STAFF MILES	MARCH/2022	04/21/22	152.10	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	JESSICA SNYDER	REIMBURSE 1397 STAFF MILES	MARCH/2022	04/21/22	817.25	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KATHLEEN PAYTON	REIMBURSE 483 STAFF MILES	MARCH/2022	04/21/22	282.56	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	KELLI JOHANSEN	REIMBURSE 841 STAFF MILES	MARCH/2022	04/21/22	491.99	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	LINDA STEWART	REIMBURSE 912 STAFF MILES	MARCH/2022	04/21/22	533.52	
274-000-810.000	TRAVEL/MILEAGE EXPENSE	RICK PEREZ	REIMBURSE MEALS	MAR07-MAR22/22	04/21/22	34.45	
274-000-810.030	MILEAGE VOLUNTEER	GALE DENSLOW	REIMBURSE 271 ESCORT MILES	MARCH/2022	04/21/22	158.54	
274-000-810.030	MILEAGE VOLUNTEER	GORDON ALLERS	REIMBURSE 155 ESCORT MILES	MARCH/2022	04/21/22	90.68	
274-000-810.030	MILEAGE VOLUNTEER	KATHLEEN BIGHAM	REIMBURSE 3097 ESCORT MILES	MARCH/2022	04/21/22	1,811.75	
274-000-810.030	MILEAGE VOLUNTEER	KEVIN CHIPMAN	REIMBURSE 209 ESCORT MILES	MARCH/2022	04/21/22	122.27	
274-000-810.030	MILEAGE VOLUNTEER	MIKE BAKER	REIMBURSE 952 ESCORT MILES	MARCH/2022	04/21/22	556.92	
274-000-810.030	MILEAGE VOLUNTEER	RANDALL FOSTER	REIMBURSE 411 ESCORT MILES	MARCH/2022	04/21/22	240.44	
274-000-810.030	MILEAGE VOLUNTEER	RICHARD SEIBOLD	REIMBURSE 654 ESCORT MILES	MARCH/2022	04/21/22	382.59	
274-000-810.030	MILEAGE VOLUNTEER	SHERRY ANDERSON	REIMBURSE 127 ESCORT MILES	MARCH/2022	04/21/22	74.30	
274-000-810.030	MILEAGE VOLUNTEER	THOMAS FOSTER	REIMBURSE 179 ESCORT MILES	MARCH/2022	04/21/22	104.72	
274-000-813.000	PROF.&CONTRACT SVCS/NON-EM	APRIL HUMPHREY	COA/ENHANCED FITNESS CLASSES X10	MAR/2022	04/21/22	250.00	
274-000-821.000	POSTAGE	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	1.76	
274-000-821.000	POSTAGE	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	10.00	
274-000-821.000	POSTAGE	MECOSTA CO.COMMISSION	REPLENISH PETTY CASH/USPS,MNRDS,HXS:	DEC28-APR07/22	04/21/22	0.58	
274-000-849.000	GROUPS MAINTENANCE	REMUS FARM & GARDEN LL	COA/1 SKID OF SALT FOR SIDEWALKS	14374	04/21/22	539.50	
274-000-853.000	EQUIPMENT REPAIR	ARNOLD SALES	MECOS100 COA/VACUUM PARTS-JNT BASE	1363551	04/21/22	12.81	
274-000-854.000	VEHICLE MAINTENANCE	M&M COLLISION	COA/VAN19 SIGNAL LAMP,LOWER COVER	23384	04/21/22	61.05	
274-000-870.000	BUILDING REPAIR/MAINT.	REMUS LUMBER COMPANY,	12954 COA/DOWNSPOUT BND,ELBOW,GUTTE	2408518	04/21/22	59.24	
274-000-870.000	BUILDING REPAIR/MAINT.	REMUS LUMBER COMPANY,	12954.000 COA/SHR RIVET,BLANK PLATE	2408567	04/21/22	7.78	
Total For Dept 000						8,423.27	
Total For Fund 274 COMMISSION ON AGING FUND						8,423.27	
Fund 287 PA 302 LAW ENFORCMENT TRAINING							
Dept 000							
287-000-811.000	TRAINING EXPENSES	MICHIGAN SHERIFFS' ASS	REG MECOSTA/SUMMR CONFRNCE-MILLER&W	20220203	04/21/22	300.00	
Total For Dept 000						300.00	
Total For Fund 287 PA 302 LAW ENFORCMENT TRAINING						300.00	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-845.000	PRIV. AGEN. INSTIT. ROOM	MIDLAND COUNTY JUVENIL	G BANNEN/PLACEMNET COSTS/FEB28-MAR1	221022	04/21/22	2,325.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	FRANKLIN/HOME DETENTION MAR16-MAR29	EDDIE/MAR22	04/21/22	120.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	FRANKLIN/HOME DETENTION MAR16-MAR29	EDDIE/MAR22	04/21/22	140.40	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HEYER/HOME DETENTION/MAR16-MAR25	JAYDEN/MAR22	04/21/22	72.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HEYER/HOME DETENTION/MAR16-MAR25	JAYDEN/MAR22	04/21/22	35.10	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HUMAN/HOME DETENTION/MAR16-MAR29	HUNTER/MAR22	04/21/22	120.00	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	HUMAN/HOME DETENTION/MAR16-MAR29	HUNTER/MAR22	04/21/22	128.70	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	WALTER/HOME DETENTION MAR16-MAR27	CHANCE/MAR22	04/21/22	108.00	
292-000-846.000	IN HOME CARE-PROBATE	VINCENT WALLACE	WALTER/HOME DETENTION MAR16-MAR27	CHANCE/MAR22	04/21/22	284.31	
Total For Dept 000						3,333.51	
Total For Fund 292 CHILD CARE FUND						3,333.51	

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out

INVOICE GL DISTRIBUTION REPORT FOR COUNTY OF MECOSTA  
POST DATES 04/21/2022 - 04/21/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 9/9

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL OPERATING FUND			43,234.58	
			Fund 210 EMERGENCY MEDICAL SERVICES			7,072.82	
			Fund 214 DISTRICT COURT CASEFLOW MANA			624.93	
			Fund 215 FRIEND OF THE COURT FUND			192.50	
			Fund 216 PROSECUTOR'S DRUG FORFEITURE			479.79	
			Fund 249 BUILDING DEPARTMENT			3,161.55	
			Fund 260 MICHIGAN INDIGENT DEFENSE CO			20,715.41	
			Fund 262 CORRECTIONS OFFICER TRAINING			150.00	
			Fund 264 JAIL MAINTENANCE FUND			5,685.60	
			Fund 273 COMMISSION ON AGING MEALS			2,292.17	
			Fund 274 COMMISSION ON AGING FUND			8,423.27	
			Fund 287 PA 302 LAW ENFORCMENT TRAINI			300.00	
			Fund 292 CHILD CARE FUND			3,333.51	
Total For All Funds:						95,666.13	

**DOWNTOWN DEVELOPMENT AUTHORITY  
JANUARY 6, 2022  
UNAPPROVED MINUTES**

Chairman Mark Sochocki opened the meeting at 8:02 a.m. and asked for a roll call.

PRESENT: Mark Sochocki, Jeff Mossel, John Miedema (Hybrid), John Milan, Clinton Zimmerman (Hybrid), Bob Patterson (Hybrid)

ABSENT: Paula Robison and Charlene Nowlin

ALSO PRESENT: Heather Bowman, Director of Public Works, Aaron Kohn, City Treasurer, Paula Priebe, Director of Community Development (Hybrid), Mark Gifford, City Manager, and Jessie Black, Community Economic Development Specialist (Hybrid)

**APPROVAL OF MINUTES**

*Motion moved by Jeff Mossel, seconded by John Milan, to approve the minutes of the regular meeting, October 7, 2021. Motion passed unanimously.*

**FINANCIAL REPORT**

Aaron Kuhn presented the Quarterly Financial Status through December 31, 2021. The first of the four support transfers to the DBA totaled \$5,000. Expenditures this quarter related to fall decorations downtown and the remainder of the farmer's market. Total expenditures \$18,624. In addition, two quarterly transfers took place during this quarter, both regarding the remaining \$7,500 balance of the \$15,000 budget for the Hemlock Park Project. Overall expenditures for the year thus far is \$41,461.61. Total revenues for the year thus far total \$60,960.28. The current fund balance as of the end of the calendar year is \$76,809.35.

**PUBLIC COMMENT NOT RELATED TO ITEMS ON THE AGENDA**

None heard

**BUSINESS**

**Flowers - Karnemaat:** Heather presented the board with the flower lineup for 2022 downtown Big Rapids flower display. The hanging baskets will be the same as previous

years due to the many compliments from residents. Marlies Manning does an incredible job and City Staff have already placed the order. Excited for Spring!

**Capital Improvement Projects:** Heather stated that two capital improvement projects have been submitted, but Staff is still completing the process. The two projects submitted on behalf of the DDA and DBA are the downtown tree lighting project and for the repair of the two historical signs for downtown. The tree lighting project consists of lighting the entire tree from the branches to the trunk and will look vastly different from previous years. The estimated total for this project is \$49,500. The historical signs project includes the sign located on Perry Avenue and the sign located on N State Street near the Airport. The signs are ten years old and are showing their age. City Staff received a quote to repair both signs, which is estimated at \$22,000. Parking lot paving behind the Fairman building has been submitted and Staff will update board members with further information.

**Farmer's Market:** The past season was pretty successful, however, the 2022 farmer's market will have a few changes. Vendors suggest changing the Tuesday market hours between 10 a.m. - 3 p.m. and Friday market hours to 9:00 a.m. - 3:00 p.m. The change in hours focuses on the lunch hours as well as complimenting the Pocket Park Concert Series' hours. The 2022 season is scheduled for May 6, 2022- October 28, 2022 for the Friday markets and May 24, 2022 - September 27, 2022 for Tuesday markets. The holiday market will be on November 18, 2022. The pre-season meeting is scheduled for April 15, 2022. Other changes include more advertising through the radio and social media compared to previous years.

**Other:** John Milan asked Josh Pyles if Staff further discussed the conversation that took place during a DBA meeting in regards to helping downtown businesses. Josh summarized the conversation, stating that there was an idea of having a food truck court during Friday Farmer Market days. During the DBA discussion, members felt that instead of focusing on new restaurants coming into town, more help should be offered to the existing downtown businesses first. Josh stated that an idea in the works consists of marketing and advertising more for the existing downtown businesses. Staff will research options to help businesses and bring more information to the board.

Mark Gifford stated that he spoke to the building owner of the old JcPenney's who is in the process of removing the existing signage. Mr. Gifford has been having conversations with a housing developer who is interested in the old AMC Theater building downtown. Two issues arise: payment in lieu of taxes and the Zoning Ordinance stating that in the C-2 Commercial District, dwelling units within commercial structures are permitted, except on the main floor and basement of those structures.

Paula Priebe updated the board on the changes to the marihuana ordinance. One substantive change is in regards to curbside pickup for marihuana businesses. The Zoning Ordinance was written to prohibit curbside pickup. However, due to the COVID-19 Pandemic, every business started offering curbside pickup. The Staff recommendation to the City Commission is to allow curbside pickup only on private off-street parking lots. This would prohibit curbside pickup in public parking areas. All of the marihuana businesses located downtown do not have private parking lots, so they could not offer curbside pickup. If a business is interested in offering curbside parking, they would have to apply for it during their annual Permit renewal process. The Planning Commission will be discussing this matter during the January 19, 2022 meeting.

**Next meeting will be held on April 7, 2022 @8am this will be an informational meeting.**

Meeting adjourned at 8:39 a.m.

Respectfully submitted,

Emily Szymanski & Trina Poulos  
Recording Secretary



PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	QUARTER 03/31/2022 INCREASE (DECREASE)	03/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - SUBTOTAL						
248-000-402.000	PROPERTY TAX-CURRENT ALLOCATED	23,000.00	61.18	22,408.54	591.46	97.43
248-000-402.452	DDA TAX INCREMENT FINANCING	33,800.00	6,193.49	29,839.21	3,960.79	88.28
248-000-690.000	MISCELLANEOUS INCOME	0.00	1,219.60	1,219.60	(1,219.60)	100.00
248-000-690.005	FARMERS MARKET SPONSORSHIP	2,000.00	0.00	0.00	2,000.00	0.00
248-000-690.100	FARMER'S MARKET FEES	5,500.00	1,210.00	4,171.20	1,328.80	75.84
248-000-690.200	WIC COUPONS	1,000.00	0.00	315.00	685.00	31.50
248-000-690.400	SENIOR FRESH COUPONS	1,500.00	0.00	0.00	1,500.00	0.00
248-000-690.401	DUFBI-DONATIONS	200.00	0.00	0.00	200.00	0.00
248-000-690.402	DUFBI- FFI GRANT	5,000.00	0.00	0.00	5,000.00	0.00
248-000-690.403	SNAP	7,000.00	0.00	0.00	7,000.00	0.00
248-000-690.404	SPECTRUM REIMBURSEMENT	3,000.00	0.00	5,677.00	(2,677.00)	189.23
248-000-690.405	DDA FARMERS MARKET MERCHANT REVENUE	6,000.00	0.00	8,215.00	(2,215.00)	136.92
Total Dept 000 - SUBTOTAL		88,000.00	8,684.27	71,845.55	16,154.45	81.64
Dept 008 - INTEREST & RENTS						
248-008-665.000	INTEREST EARNED	200.00	0.00	0.00	200.00	0.00
Total Dept 008 - INTEREST & RENTS		200.00	0.00	0.00	200.00	0.00
TOTAL REVENUES		88,200.00	8,684.27	71,845.55	16,354.45	81.46
Expenditures						
Dept 806 - DOWNTOWN DEVELOPMENT AUTHORITY						
248-806-732.000	OPERATIONAL SUPPLIES	1,500.00	0.00	913.82	586.18	60.92
248-806-732.001	PLANTINGS	14,000.00	0.00	0.00	14,000.00	0.00
248-806-732.452	DDA DOWNTOWN DECORATIONS	8,000.00	2,439.19	12,018.33	(4,018.33)	150.23
248-806-732.453	DDA FARMERS MARKET MERCHANT FEES	500.00	49.99	50.39	449.61	10.08
248-806-801.000	CONTRACTED SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
248-806-852.000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
248-806-852.200	ADVERTISING-FARMERS MARKET	2,000.00	0.00	750.00	1,250.00	37.50
248-806-880.002	DDA DISCRETIONARY EXPENDITURES	5,500.00	116.25	787.50	4,712.50	14.32
248-806-880.008	DBA SUPPORT TRANSFERS	20,000.00	5,000.00	10,000.00	10,000.00	50.00
248-806-958.000	MEMBERSHIP FEES	300.00	0.00	0.00	300.00	0.00
248-806-964.200	WIC COUPONS	2,500.00	0.00	280.00	2,220.00	11.20
248-806-964.400	SENIOR FRESH COUPONS	2,500.00	0.00	576.00	1,924.00	23.04
248-806-964.401	DOUBLE UP FOOD BUCKS	7,000.00	0.00	6,782.00	218.00	96.89
248-806-964.403	SNAP	9,000.00	0.00	9,224.00	(224.00)	102.49
248-806-964.404	KIDS	900.00	0.00	0.00	900.00	0.00
248-806-964.405	VENDOR PRESCRIPTION REIMBURSEMENT	3,000.00	0.00	5,810.00	(2,810.00)	193.67
Total Dept 806 - DOWNTOWN DEVELOPMENT AUTHORITY		79,700.00	7,605.43	47,192.04	32,507.96	59.21
Dept 966 - TRANSFER BETWEEN FUNDS-OUT						
248-966-999.410	CONTRIBUTION TO HEMLOCK PARK	7,500.00	0.00	3,750.00	3,750.00	50.00
Total Dept 966 - TRANSFER BETWEEN FUNDS-OUT		7,500.00	0.00	3,750.00	3,750.00	50.00
TOTAL EXPENDITURES		87,200.00	7,605.43	50,942.04	36,257.96	58.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF BIG RAPIDS  
PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	QUARTER 03/31/2022	03/31/2022	BALANCE	
			INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		88,200.00	8,684.27	71,845.55	16,354.45	81.46
TOTAL EXPENDITURES		87,200.00	7,605.43	50,942.04	36,257.96	58.42
NET OF REVENUES & EXPENDITURES		1,000.00	1,078.84	20,903.51	(19,903.51)	2,090.35
BEG. FUND BALANCE		57,310.68		57,310.68		
END FUND BALANCE		58,310.68		78,214.19		

Building and Grounds/MSU Extension Committee  
April 5, 2022  
10:00 AM Conf Rm F C/S Building

CALL TO ORDER: 10:05 AM

PRESENT: Linda Howard – Chair, and Bill Routley

OTHERS PRESENT: Bob Cassidy, Paul Bullock

PUBLIC COMMENT: NONE

OLD BUSINESS:

- Lawn Mower: Mr. Cassidy presented 4 quotes for a new zero turn mower for the Count Building. The lowest proposal is from Hutson for a 54” John Deere with a 24 hp Kawasaki at \$7,059. **The Committee will recommend to the Board that the purchase of the John Deere from Hutson be approved.**
- County Building Generator: Mr. Cassidy requested permission to have the generator radiator and strip heaters replaced at a cost of \$7,430.27. **The Committee will recommend to the Board that the request be approved.**
- Benches and Trash Bins: Mr. Cassidy will be replacing the trash bins and bench seats.

NEW BUSINESS:

- Minor Asphalt Patching: Some minor patching will be taking place.

NEXT MEETING: July 5, 2022 at 10:00 AM in Conference Room F.

ADJOURNMENT: 10:30 AM

## SHERIFF AND JAIL COMMITTEE MINUTES

April 6, 2022 10:00 AM

Conf Rm F &amp; Virtual @ Zoom ID 608 971 9153

Call to Order: 10:00 AM

PRESENT: Tom O'Neil – Chair, Linda Howard, Jeri Strong, Sheriff Miller, Undersheriff Williams, Capt. Wood, and Paul Bullock.

## PUBLIC COMMENT:

- None

## SHERIFF'S REPORT:

- Calls for Service/March: The Sheriff provided a list of the calls for service for March.
- External Vests: The Sheriff and Undersheriff briefed the Committee on the external vests that are now in use.
- Donation for Victim Services Unit: The Michigan Sheriff's Association has offered a donation of \$1,000 for equipping the Unit. **The Committee will recommend to the Board that the donation of \$1,000 be approved for the unit.** Training for the new unit will be held April 12<sup>th</sup> from 5:30 PM to 8:00 PM.
- AAA Grant: The Sheriff requested permission to apply for a AAA grant in the amount of \$14,305 for 7 radar units and one laser unit. **The Committee will recommend to the Board that the application be approved.**
- MCYA: The Mecosta County Youth Academy planning continues.
- Invitation to Office Picnic and Jail Tour: The Sheriff invited Commissioners to tour the Office and attend the picnic on May 19<sup>th</sup> from 11:00 am to 1:00 pm.
- New Patrol Units: The two new units are about ready to go in service.
- The Sheriff advised that recruitment and retention continue to be an issue.

## UNDERSHERIFF'S REPORT:

- No Report

## JAIL ADMINISTRATOR'S REPORT:

- No Report

## MEMBER COMMENTS:

- None

ADJOURNMENT: 10:28 AM

NEXT MEETING: May 4, 2022 at 10:00 AM Location: Conf Rm F and Zoom 608 971 9153

**EQUALIZATION COMMITTEE MEETING****2:30 P.M. ROOM 202****April 13, 2022****PRESENT:** Ray Steinke and Linda Howard.**CALL TO ORDER:** 2:30 p.m.**OTHERS PRESENT:** Mindy Taylor, Shila Kiander**PUBLIC COMMENT:** NONE**OLD BUSINESS:** NONE**DIRECTOR'S REPORT:**

- L-4024 Equalization Report: The Director went over the report. She noted that overall taxable values increased 5.41% over 2021 values. Assessed values increased 8.87%. The 2022 Equalized Value of \$2,041,065,670 for Mecosta County will be reported to the Board on April 21<sup>st</sup>. This consists of \$1,927,337,570 Real Property and \$113,728,100 Personal Property. **The Committee will recommend to the Board that the L-4024 form be approved for signature as presented.**
- Maintenance and Printing: 11 units continue to contract with the Equalization Dept. for maintenance of the roll and printing/mailing of tax bills. The printing and mailing is contracted thru KCI.
- Principal Residence Exemption (PRE) Audits: The process continues with fewer and fewer denials each year. The local assessors are doing an excellent job of administering the program, with the County serving as a backup.
- AMAR: The Audit of Minimum Assessing Requirement (AMAR) which happens every five years will be occurring this year. Assessors are prepared for it and will get a letter with expectations so they can get everything gathered prior to their arrival.
- Michigan Association of Equalization Directors: Ms. Kiander requested permission to attend the MAED annual conference July 24<sup>th</sup> thru the 27<sup>th</sup>. The conference is currently scheduled for Drummond Island. **The Committee will recommend to the Board that the request be approved.**
- Michigan Assessors Association: Ms. Kiander has been asked to teach at the Conference August 14-17 at Shanty Creek.
- International Association of Assessing Officers: Ms. Kiander requested permission to attend the Conference in Boston August 28 thru September 1. She has been asked to present at the conference. She will be applying for a scholarship to cover costs and asked only that her time be covered. **The Committee will recommend to the Board that the request be granted.**

**NEXT MEETING:** Scheduled for October 11, 2022 at 2:30 PM.**ADJOURNMENT:** 3:03 P.M.

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**Iosco County**  
**Board of Commissioners**

CP 13-1

4

COURT HOUSE  
Tawas City, Michigan 48763

**RESOLUTION**

**DATE: April 6, 2022**

**THE HONORABLE BOARD OF COMMISSIONERS:**

**WHEREAS, AuSable Valley Community Mental Health has served for more than 40 years as the public mental health and developmental disabilities service provider for this community, serving over 2,000 residents of Ogemaw, Iosco, and Oscoda Counties each year; and,**

**WHEREAS, AuSable Valley Community Mental Health was created by Ogemaw, Iosco, and Oscoda Counties Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and,**

**WHEREAS, every year, thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and'**

**WHEREAS, Iosco County opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services, or seeks to privatize Medicaid behavioral health services; and,**

**WHEREAS, recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Iosco County Board opposes these proposals because:**

**Local public oversight, local governance, local operations, and local accountability would be ended;**

**Beneficiaries would stand to lose access to services, supports, and input into the design and operation of their services and support system. Many of our residents would be left out of the redesign proposals completely;**

**The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the people served by our public behavioral health system; and,**



WHEREAS, instead of damaging our public behavioral health system through pursuit of these proposals, recent innovations by the Public Health system should be supported. The Iosco County Board supports, and asks our Legislative and Executive Branch leaders to support:

Certified Community Behavioral Health Clinics (CCBHCs)  
Behavioral Health Homes  
Opioid Health Homes, and

WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable and needy people. We believe strongly that the public safety net behavioral health system must remain public in governance, public in accountability, funding, and operation. We believe strongly that Iosco County must have direct in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent state legislation by the Senate and House eliminates these key features of the behavioral health system. We stand united in opposing these proposals; and'

WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families, and our entire community relies on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our community throughout the pandemic period.


NOW THEREFORE BE IT RESOLVED by the Commissioners of the County of Iosco, that we request that our policy making representatives supports, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional, and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life, and community betterment, such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, State Senator Jim Stamas, State Representative Sue Allor, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.

Move:



Support:



Roll Call:

Ayes: 5

Nays: 0

Absent: 0