

Finance Committee Agenda

4/19/2022

1:30 PM

Conf Rm F and Zoom ID#6084719153

Meeting called by: Ray Steinke **Note taker:** Mindy Taylor

Attendees: Bill Routley, Jeri Strong, Marilyn Bradstrom

----- Agenda Topics -----

Call To Order

Public Comment

Michigan Drug Court Grant Application FY 2023 Finance Officer

AAAWM Grant Application FY 2023-2025 COA Director

Housing Rehab Emergency Roof Repair Finance Officer

Broomfield Trust Fund Update Finance Officer

Other Business

Commissioner Per Diem and Travel

Listed Bills

Adjournment

Finance Committee Minutes

4/19/2022

1:30 PM

Conf Rm F and Zoom ID#6084719153

| | | | |
|---------------------------|---|--------------------|--------------|
| Meeting called by: | Ray Steinke | Note taker: | Mindy Taylor |
| Attendees: | Bill Routley, Jeri Strong, Marilynn Bradstrom | | |

----- Agenda Topics -----

| | |
|---|-----------------|
| Call To Order | 1:30 PM |
| Public Comment | NONE |
| Michigan Drug Court Grant Application FY 2023 | Finance Officer |
| <p>Discussion: The Committee reviewed the FY 2023 Michigan Drug Court grant application. The application request has been increased to cover pay for the Coordinator position, anticipated increase in cost of fringe benefits, and the paid mileage rate.</p> <p>Conclusions: The Committee will recommend to the Board that the application be approved as presented.</p> | |
| AAAWM Grant Application FY 2023-2025 | COA Director |
| <p>Discussion: The Committee reviewed the Area Agency on Aging of West Michigan grant application for FY 2023-2025. The application requests funding for the same services currently provided but with increases to offset the current rising costs. It has been over 10 years since they have been able to ask for increases to offset actual costs.</p> <p>Conclusions: The Committee will recommend to the Board that the application be approved as presented.</p> | |
| Housing Rehab Emergency Roof Repair | Finance Officer |
| <p>Discussion: The Finance Officer informed the Committee that she signed an authorization form for an emergency roof repair from program income for the housing commission in the Controller's absence.</p> | |
| Broomfield Trust Fund Update | Finance Officer |
| <p>Discussion: The Finance Officer advised the Committee that the two Broomfield Trust requests had been completed and checks were mailed last Friday.</p> | |

Other Business

Discussion:

The Committee was briefed on a recent mortgage discharge for the Housing Rehab Program totaling \$33,080.

The Finance Officer informed the Committee of a request to order a new laptop for the Assistant Prosecuting Attorney as the current one had the screen detaching. After checking with Microsoft, they will not cover fixing it due to age. Permission was given to order a new laptop and costs will be split between the Prosecutor's Drug Forfeiture Fund and the Prosecutor's Deferral/Crime Victims Advocate Fund.

The Committee discussed placing into the appropriations budget 1 million dollars to be used evenly for the 16 townships (\$62,500 each) that they would need to match for local road projects during the remainder of this year and next. This would be from the money received for ARPA lost revenue replacement. **The Committee will recommend to the Board that the transfer be approved and the budget be amended.**

Commissioner Per Diem and Travel

Discussion: **The Committee reviewed and approved all Commissioner per diem and travel.**

Listed Bills

Discussion: **The Committee reviewed all bills.**

Conclusions: **The Committee will recommend that all bills be paid.**

Adjournment

2:11 PM

**77th DISTRICT COURT PROBATION DEPARTMENT
400 ELM STREET - ROOM 218
BIG RAPIDS, MICHIGAN 49307
PH: 231-592-0190 / FAX 231-592-0181**

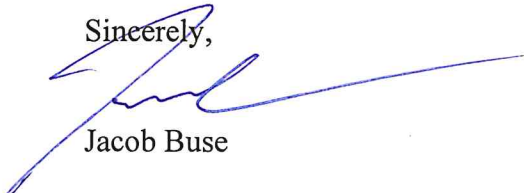
April 18, 2022

This is the 2023 Treatment Court Grant application and budget. The changes from last year's budget are pay for the Coordinator position, anticipated increase in fringe benefits, and the paid mileage rate. I am requesting the full budget from SCAO with the hopes we can limit the expense to the participating counties. Once we know what the award amount is the budget will be amended to address any shortfalls from the grant and costs allocated to each county based on participation.

| | |
|--|--------------|
| Personnel - \$67,654.32 | |
| Field Service Worker | \$10,000 |
| Treatment Court Coordinator | \$57,564.32 |
| Fringe - \$35,882 | |
| FICA, Retirement, Dental, Vision, etc. | \$35,882 |
| Contractual - \$7,200 | |
| Criminal Defense Attorney | \$7,200 |
| Supplies - \$14,500 | |
| Drug tests | \$12,500 |
| Office supplies | \$500 |
| Participant Awards | \$1,500 |
| Travel & Training - \$12,410 | |
| Personnel Mileage | \$11,700 |
| 2023 MATCP Conference (two attendees) | \$710 |
| Total Budget | \$137,646.32 |

Please let me know if you have any questions.

Sincerely,



Jacob Buse

RECEIVED
APR 18 2022
BOARD OF
COMMISSIONERS

28559 - FY 2023 Treatment Court Grant

Application Details

Funding Opportunity: 28485-Fiscal Year 2023 Michigan Drug Court Grant Program (MDCGP) Operational and Planning Programs
Funding Opportunity Due Date: May 31, 2022 11:59 PM
Program Area: Michigan Drug Court Grant Program (MDCGP)
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name: Mr. Jacob Burdette Buse
Salutation First Name Middle Name Last Name
Title: Probation Officer
Email*: jbuse@77districtcourt.org
Address*: 400 Elm St Rm 218

Phone*: Big Rapids Michigan 49307
City State/Province Postal Code/Zip
(231) 592-8309 Ext.
Phone
###-###-####
Fax: (231) 592-0190
###-###-####

To access the WebGrants Access form click here.

WebGrants Authorization Approval Form: Jacob WebGrants Access Form.pdf

Organization Information

Name*: 77th District Court - Mecosta County (D77)
Organization Type*: State Court Administrative Office
Tax Id:
Organization Website:
Address*: 400 Elm Street

Big Rapids Michigan 49307
 City State/Province Postal Code/Zip
 Phone*: (231) 592-9252 Ext.
 ###-###-####
 Fax: (231) 592-0181
 ###-###-####

FY 23 Application

Program Information

Select your court*: D77 Mecosta/Osceola
 County*: Mecosta
 Please pick your program type*: Hybrid DWI/Drug Court
 Federal Tax ID *: 38-605901
 What is the program's most recent LAO number.
 LAO#*: 2014-01J
 Is this a regional program? *: Yes
 Chief Judge *: Hon. Peter M. Jaklevic
 Program Judge 1 Name*: Hon. Peter M. Jaklevic
 Number of years as a program judge.*: >2 years
 Program Judge 1 Email Address*: pjaklevic@77districtcourt.org
 Program Judge 2 Name:
 Number of years as a program judge.:
 Program Judge 2 Email Address:
 Program Judge 3 Name:
 Number of years as a program judge.:
 Program Judge 3 Email Address:
 Program Judge 4 Name:
 Program Judge 4 Email Address:
 Number of years as a program judge.:
 Court Administrator*: Thomas Lyons
 Financial Officer*: Jacob Buse
 Project Director*: Jacob Buse
 Project Director E-mail Address*: jbuse@77districtcourt.org
 Project Director Phone Number*: 231-592-8309 Ext.
 DCCMIS Administrator Name*: Jacob Buse
 DCCMIS Administrator E-mail Address*: jbuse@77districtcourt.org
 DCCMIS Administrator Phone Number*: 231-592-8309 Ext.
 Authorizing Official (individual who will sign the grant contract) Name*: William Routley
 Authorizing Official E-mail Address*: pbullock@mecostacounty.org
 Authorizing Official Phone Number*: 231-796-2505 Ext.
 Authorizing Official Title *: Chairperson Board of Commissioners

SIGMA Vendor ID #:

CV0048191

This number begins with CV, followed by 7 digits. Review previous payments from the State for this number. If you would like assistance, please contact PSC@courts.mi.gov.

Program Operations

Is the program applying for planning or operational funds? *: Operational Application

How many years has the program been operational? : 11

When does your program plan to begin accepting participants? :

What is the program's capacity? : 50

What is the current number of active participants? : 13

Does the program accept transfers? : Yes

Provide a description of your program as it relates to project goals and funding needs:

Did your program receive SCAO-administered grant funds in the current fiscal year?: Yes

Please select all of the grant programs which funded this program in the current fiscal year. : MDCGP

What was the total amount of SCAO-administered grant funds the program was awarded in the current fiscal year?: \$90,000.00

Will the program likely expend all of its grant award during the current fiscal year? : Yes

What are the reasons that the program will likely not spend the entire grant award during the current fiscal year? :

Have any of the service(s) and/or good(s) rates increased from the current fiscal year? Yes

(e.g. coordinator pay increased from \$23/hr to \$24.50/hr, drug tests increased from \$12 to \$15)

:

List the service(s) and/or good(s), the current fiscal year rate, and the new rate.:

Coordinator rate of pay is \$28.66-\$30.91/hr. based on a starting wage of \$28.66/hr with a step increase on 5/2/2023 and 2% increase from 2022 rate to \$30.91/hr for an annual salary of \$56,263.20 + a sick time payout of \$1,391.12. or 45 hrs/year. Rate of pay for FY22 was \$28.15.

Aside from increases covered above, are you requesting more grant funds in this application than the program was awarded during the current fiscal year?: Yes

Please explain why more funds are being requested.

(e.g. program expansion, increase in services, or operational adjustments)

:

We are asking for more funds for continuation of the program and defray the costs each participating county may not be able to fully assume.

For the upcoming/next fiscal year, will the program receive funding from another source (non SCAO-funding, such as local or federal funding), or has the program applied for funding from another source?* No

Please provide the following information

- 1.) Have you received notification of award?
- 2.) What is the funding source?
- 3.) What is the maximum amount per year?
- 4.) When will the funds expire?
- 5.) Are these funds restricted? If yes, please explain.

Budget

Personnel

| Name | Position | Rates | Request | Other Grant Or Funding Source | Local Cash Contribution | Local In-Kind Contribution | Total |
|--------------|-----------------------------|---|--------------------|-------------------------------|-------------------------|----------------------------|--------------------|
| Jaycee Baker | Field Service Worker | \$10.00/hr x 1000 hrs/year | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Clyde Whaley | Treatment Court Coordinator | \$28.66-\$30.91/hr. x 1950hrs/year + sick time payout for 45 hours x\$30.91 | \$57,654.32 | \$0.00 | \$0.00 | \$0.00 | \$57,654.32 |
| | | | \$67,654.32 | \$0.00 | \$0.00 | \$0.00 | \$67,654.32 |

Personnel

Describe the personnel costs (i.e., wages) associated with the proposed project.

Personnel is being charged to the grant in order to maintain operations of the program.

The Mecosta Osceola Treatment Court Coordinator is a full-time position. Work schedule is Monday through Friday, 8:30 a.m. to 5:00 p.m. Working 37.5 hours a week or 1950 hours for the year. Rate of pay for this position is \$28.66-\$30.91/hr. based on a starting wage of \$28.66/hr with a step increase on 5/2/2023 and a 2% increase from 2022 rate to \$30.91/hr for an annual salary of \$56,263.20 + a sick time payout of \$1,391.12. or 45 hrs/year. This is a regional position, not a local position, and will require travel to other courts and coordination of multiple courts. Responsibilities include case management, as well as all grant reporting, training new staff, writing and implementing programmatic changes, works closely with the Sobriety Court Judge, Prosecuting Attorneys, and Defense Attorneys. All hours worked are Treatment Court related.

The Field Service Worker is a casual Part Time employee working up to 20 hours/week at the rate of \$10.00/hr. up to 1000 hours/ year. Responsibilities include travel to participants homes, drug testing, and attending review hearings. All hours worked are Treatment Court related.

Fringe Benefits

| Types of Fringe Benefits to be Claimed | Request | Other Grant Or Funding Source | Local Cash Contributions | In-Kind Contributions | Total |
|---|--------------------|-------------------------------|--------------------------|-----------------------|--------------------|
| FICA Retirement, Hospital, Dental, Vision, Workers Comp, Life Insurance | \$35,882.00 | \$0.00 | \$0.00 | \$0.00 | \$35,882.00 |
| | \$35,882.00 | \$0.00 | \$0.00 | \$0.00 | \$35,882.00 |

Fringe Benefits

Describe in detail each fringe benefit amount. If you are requesting funds in the "Other" category, include a detailed description of those expenses.

Fringe is being charged to the grant in order to cover costs that the counties are not able to fully assume. The fringe benefits listed are what Mecosta County currently provides/ pays for these particular positions with an estimated increase which will potentially occur. The Treatment Court Coordinator also contributes for retirement, hospital insurance, vision insurance, dental insurance, and life insurance. The Field Service Worker position would only be included in the FICA and Worker's Compensation as they are not eligible for any other benefits as part time employees. An increase from FY 2022 rates was estimated.

Contractual

| Service to be Provided | Contractor(s) | Rates | Request | Other Grant or Funding Sources | Local Cash Contribution | Local In-Kind Contribution | Total Subrecipient/Contractor |
|---------------------------|---------------|---------------------------|-------------------|--------------------------------|-------------------------|----------------------------|-------------------------------|
| Criminal Defense Attorney | Nick Ward | \$100/hr x 6hrs/mo x 12mo | \$7,200.00 | \$0.00 | \$0.00 | \$0.00 | \$7,200.00 Contractor |
| | | | \$7,200.00 | \$0.00 | \$0.00 | \$0.00 | |

Contractual

Describe the contractual costs associated with the proposed project.

We are requesting funding for our defense attorney that serves on the Treatment Court Team. Currently we have just one defense attorney providing these services. His responsibilities include: 2-1 hour team meetings, and 4 – 1 hour review hearings each month for a total of 6 hours.

Supplies

| Type of Supply | Rates | Request | Other Grant or Funding Sources | Local Cash Contribution | Local In-Kind Contribution | Total |
|---|--|--------------------|--------------------------------|-------------------------|----------------------------|-------------|
| Drug Testing Supplies | urine cups/oral swabs up to \$20/test, PBT straws not to exceed \$.25/each | \$12,500.00 | \$0.00 | \$0.00 | \$0.00 | \$13,000.00 |
| Office supplies/Copies | Not to exceed \$500/yr | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| Incentives (includes graduation awards) | not to exceed \$25/incentive | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 |
| | | \$14,500.00 | \$0.00 | \$0.00 | \$0.00 | |

Supplies

Describe the supply costs associated with the proposed project.

Grant funds are being utilized to assist in covering incentives, testing and office supplies, and graduation refreshments that the county cannot fully assume. The Treatment Court will be requesting funding for our drug testing and alcohol testing supplies. The supplies currently used are 10 panel instant read urine cups which test for marijuana, opiates, methamphetamine, amphetamines, benzodiazepines, cocaine, PCP barbiturates, methadone, and oxycodone. The oral swab tests are 10 panel, instant read which test for marijuana, opiates, methamphetamine, amphetamines, PCP, methadone, barbiturates, benzodiazepines, methadone, and cocaine. The testing supplies have various ranges, but will not exceed \$20 per test. We will also purchase PBT tubes for our PBT at the cost of no more than \$.25/ each. We have increased our request to facilitate the best practices of drug testing.

Incentives (graduation awards) are provided to the participant at the transition of one phase to the next, for achieving milestones within the program, as well as graduation. Incentives can be mugs, pens, calendars, gift cards, as well as personalized graduation plaques. Each incentive shall not exceed the \$25 maximum award per participant per incentive.

The 77th District Court/ Treatment Court will be responsible for all non-allowable expenses related to supplies and operating costs, to include computers, printers, phone, and postage. These costs are to be paid for with In-Kind contributions.

Travel and Training

| Type of Travel or Training | Rates | Request | Other Grant or Funding Sources | Local Cash Contribution | Local In-Kind Contribution | Total |
|----------------------------|----------------------|--------------------|--------------------------------|-------------------------|----------------------------|-------------|
| Personnel Mileage | \$.585/mile x 20,000 | \$11,700.00 | | \$0.00 | \$0.00 | \$11,700.00 |
| 2023 MATCP Conference | \$305/staff x 2 | \$710.00 | | \$0.00 | \$0.00 | \$710.00 |
| | | \$12,410.00 | \$0.00 | \$0.00 | \$0.00 | |

Travel and Training

Describe the travel and training costs associated with the proposed project.

Travel expenses are being charged to the grant for the costs that the counties cannot assume in their budget. The 77th District court/ Treatment Court will be sending (2) team members to the 2023 MATCP conference at a cost of \$305/ person, totalling \$710.00.

Personnel mileage will include Field Service Agent Mileage and Coordinator Mileage. The Field Service Agent is required to travel to participant's homes to conduct home searches, as well as testing for drugs and alcohol. We cover a 3 county area. The coordinator is required to travel to the courthouses located in each participating county. This travel would be done in order to conduct in person reports, as well as for intake meetings with individuals in the jails. Mileage will be reimbursed at the county rate, current rate is \$.585/mile.

Total Budget

| Budget Category | Request | Other Grant or Funding Sources | Local Cash Contributions | In-Kind Contributions | Total Cost |
|-----------------|--------------|--------------------------------|--------------------------|-----------------------|--------------|
| Total | \$137,646.32 | \$0.00 | \$0.00 | \$0.00 | \$137,646.32 |

**MECOSTA COUNTY COMMISSION ON AGING & ACTIVITY CENTER**12954 80th Avenue Mecosta, MI 49332 P: 231-972-2884 F: 231-972-4735 www.mecostacounty.org/mccoa

To: Paul Bullock, County Controller/Administrator
Mecosta County Board of Commissioners
From: Cynthia Mallory, Director
Date: 04/18/2022
RE: AAAWM Grant for review and signature

Please find attached the request for the Area Agency grant for FY2023-2025. We are asking for funding for the same services we currently provide but have asked for increases to offset increasing costs. This grant is due no later than noon on May 4.

An earlier request to commissioners included a 20% increase in unit rates. This was a number suggested if we needed to request higher unit rates. However, the Director of Contract Services stated he wanted to know actual costs reflected in the unit rates agencies are requesting. This number is much higher than 20% as it has been over 10 years since we have been able to ask for increases to offset actual costs. Because of this Area Agency is expecting to see unit rates that could be double from the previous contract. They will not deny funding based on a request for an increase. I am submitting the following for your review:

Thank you for your attention to this matter

II - A. AGENCY OVERVIEW

| | | |
|---|----------------------------|---|
| Proposing Agency Name: Mecosta County Commission on Aging | | Phone: 231-972-2884 |
| Website (if applicable): mecostacounty.org/mccoa | | Fax: 231-592-4735 |
| | | E-mail: mccoam@mccoam.com |
| Address: 12954 80th Avenue Mecosta, MI 49332 | | |
| Executive Director Name: Cynthia Mallory | Phone: 231-972-2884 | E-mail: cynthia.mallory@mccoasc.org |
| Proposal Contact Name: Cynthia Mallory | Phone: 231-972-2884 | E-mail: cynthia.mallory@mccoasc.org |
| Program Contact Name: Cynthia Mallory | Phone: 231-972-2884 | E-mail: cynthia.mallory@mccoasc.org |
| Finance Contact Name: Mindy Taylor | Phone: 231-796-2505 | E-mail: mtaylor@mecostacounty.org |
| Proposing Agency Board Chair Name: ¹ William Routley | | Board Chair Mailing Address: 400 Elm Street |
| Phone: 231-796-2505 Email: | | City, State, Zip: Big Rapids, MI 49307 |
| Board Chair's term expires: 2023 | | |
| Tax ID #: 38-600-5901 | Year Incorporated: | Is Proposing Agency a minority agency? ² Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> |
| Legal Status of Proposing Agency: <input type="checkbox"/> Public Agency <input type="checkbox"/> Private Non-Profit Agency <input type="checkbox"/> For-Profit Agency <input checked="" type="checkbox"/> Other (Describe): | | |

¹ A for-profit agency should list contact information for Company President.

² Definition is found in the Proposal General Information packet.

Proposed Services and Funding Requested Summary:

| Proposed Service ³ | 2023 Funding Request (Whole Dollars) | 2022 Funding (if applicable) | Is this a new service for the Agency? (Yes or No) | Geographic Area Service Will Be Provided ⁴ |
|-------------------------------|--------------------------------------|------------------------------|---|---|
| Homemaker | \$95,094 | \$51,500 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| Respite | \$21,210 | \$16,500 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| Senior Center Staffing | \$32,857 | \$14,762 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| Transportation | \$35,389 | \$20,315 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| DP/HP Enhance Fitness | \$4,021 | \$3,826 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| DP/HP Tai Chi Arthritis | \$0 | \$0 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| DP/HP Matter of Balance | \$1,372 | \$1,174 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| Congregate Meals | \$33,950 | \$20,000 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| Home Delivered Meals | \$250,000 | \$146,053 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Mecosta County |
| | \$ | \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |

³ See list of approved services on Proposal Content page.

⁴ Geographic Area could be a county, part of a county or more than one county within Region 8.

END OF AGENCY OVERVIEW

EXEMPT PROJECT DETERMINATION Program Income

Program Year 07/01/2020 - 06/30/2021
Grant Number [Click here to enter the grant number.](#)
Project Name Traviss
Project Address 822 Mechanic Street, Big Rapids
County Mecosta County
Project Cost \$ 6160.00

RESPONSIBLE ENTITY (24 CFR §58.10)

Mecosta County
400 Elm Street, Big Rapids, Michigan 49307

PERSON PREPARING THIS FORM

Linda Miller, Certified Grant Administrator
Big Rapids Housing Commission, Program Coordinator
Big Rapids, Michigan 49307
Phone: 231-796-8689

PROJECT DESCRIPTION (24 CFR §58.32)

Roof replacement

FINDING OF EXEMPT ACTIVITIES (24 CFR §58.34)

The following project activities have been reviewed and determined Exempt per 24 CFR §58.34(a):

(10) Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair, or restoration activities.

LEVEL OF ENVIRONMENTAL REVIEW DETERMINATION (24 CFR §58.38)

All project activities have been reviewed and the project requires the following level of environmental review:

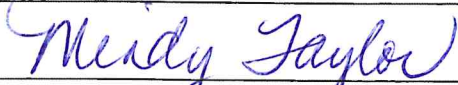
✓ **Exempt**

COMPLIANCE WITH §58.6: Other Requirements (24 CFR §58.6)

| Other Requirements 24 CFR §58.6 | Select or state each compliance determination Reference and <u>attach source documentation</u> , as applicable, used to make each determination. |
|--|---|
| Flood Disaster Protection Act Resources: HUD Flood Insurance FEMA Flood Maps | The project does not require flood insurance or is excepted from flood insurance See attached flood hazard map |
| Coastal Barrier Resources Act Resources: HUD Coastal Barrier Resources FWS CBRS Maps | The project is not located in a coastal barrier resources area (CBRS) See attached Coastal Barrier Map |
| Runway Clear Zones/Clear Zones Resources: HUD Airport Hazards 24 CFR Part 51 Subpart D | The project is not within 15,000 feet of a military airport or 2,500 feet of a civilian airport. See attached map: 211 miles from the closest military airport & 2.9 miles from the nearest civilian airport |

CERTIFYING OFFICER (24 CFR §58.13)

I, **Mindy Taylor, Finance Officer, Deputy Controller Administrator, Mecosta County**, certify that all project activities have been identified and are Exempt Activities per 24 CFR 58.34(a) and request authorization to incur costs for this exempt project.

| | |
|--|-------------------------|
|  Certifying Officer Signature | 4/8/2022 Date |
|--|-------------------------|

(Section Reserved for MEDC Use Only)

AUTHORIZATION (For MEDC use only)

Approved: The request to incur costs for the exempt project and dollar amounts identified on this form is approved.

Not Approved: The request to incur costs for the exempt project and dollar amounts identified on this for is **not** approved.

MEDC Program Specialist: Enter first and last name here.

| | |
|---|--|
| Program Specialist Signature | Click or tap to enter a date. Date |
|---|--|

National Flood Hazard Layer FIRMette



85°28'33"W 43°42'52"N



85°27'56"W 43°42'26"N

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

| | |
|--|---|
| | Without Base Flood Elevation (BFE) <i>Zone A, V, A99</i> |
| | With BFE or Depth <i>Zone AE, AO, AH, VE, AP</i> |
| | Regulatory Floodway |

| | |
|--|---|
| | 0.2% Annual Chance Flood Hazard. Area of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile <i>Zone 1</i> |
| | Future Conditions 1% Annual Chance Flood Hazard <i>Zone X</i> |
| | Area with Reduced Flood Risk due to Levee. See Notes. <i>Zone X</i> |
| | Area with Flood Risk due to Levee <i>Zone D</i> |

OTHER AREAS OF FLOOD HAZARD

| | |
|--|---|
| | NO SCREEN |
| | Area of Minimal Flood Hazard <i>Zone X</i> |
| | Effective LOMRs |
| | Area of Undetermined Flood Hazard <i>Zone</i> |

OTHER AREAS

| | |
|--|----------------------------------|
| | Channel, Culvert, or Storm Sewer |
| | Levee, Dike, or Floodwall |

GENERAL STRUCTURES

| | |
|--|--|
| | Cross Sections with 4% Annual Chance Water Surface Elevation |
| | Coastal Transect |
| | Base Flood Elevation Line (BFE) |
| | Limit of Study |
| | Jurisdiction Boundary |
| | Coastal Transect Baseline |
| | Profile Baseline |
| | Hydrographic Feature |

OTHER FEATURES

| | |
|--|---------------------------|
| | Digital Data Available |
| | No Digital Data Available |
| | Unmapped |

MAP PANELS



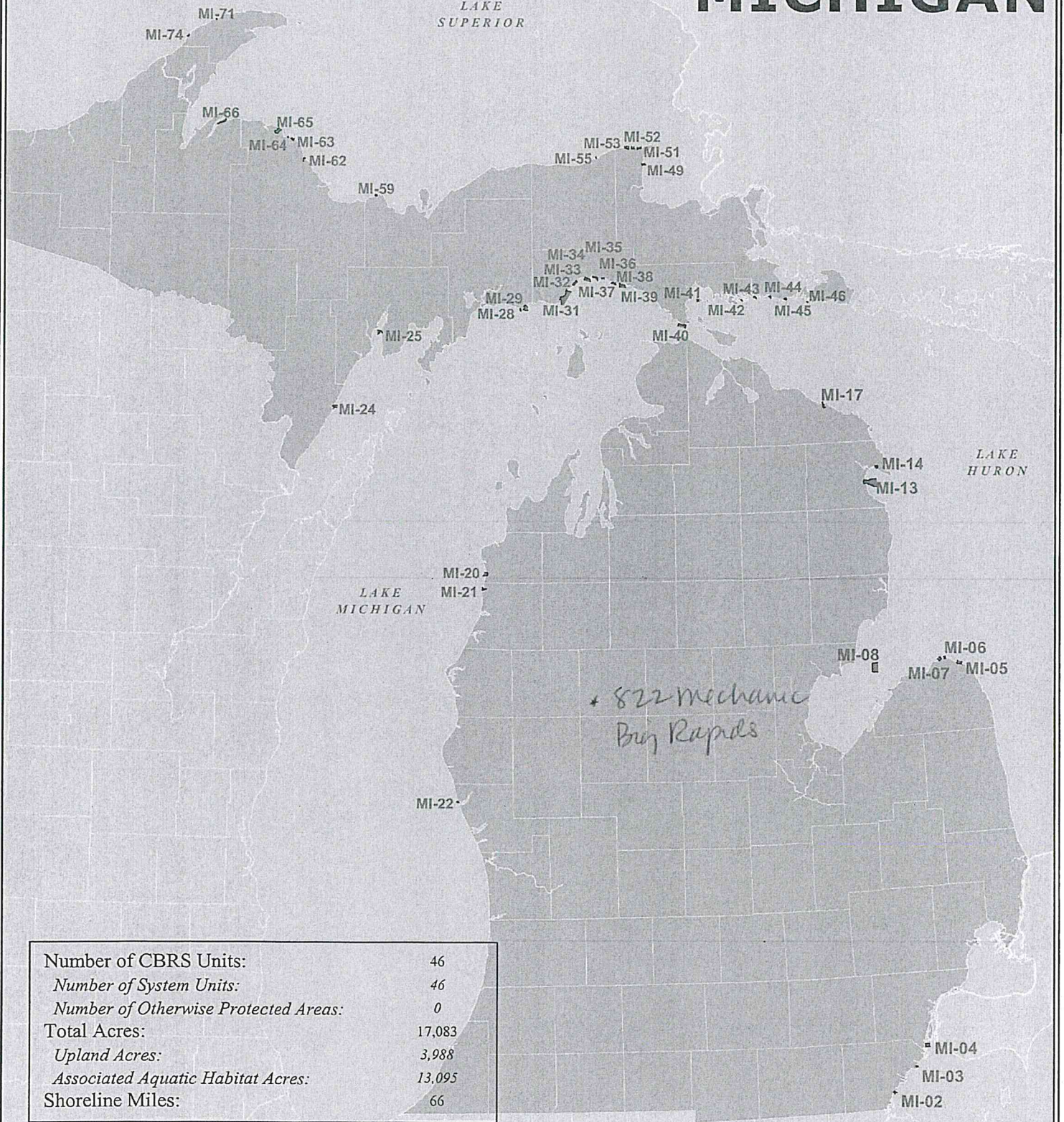
The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 3/30/2022 at 3:00 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

JOHN H. CHAFEE COASTAL BARRIER RESOURCES SYSTEM MICHIGAN



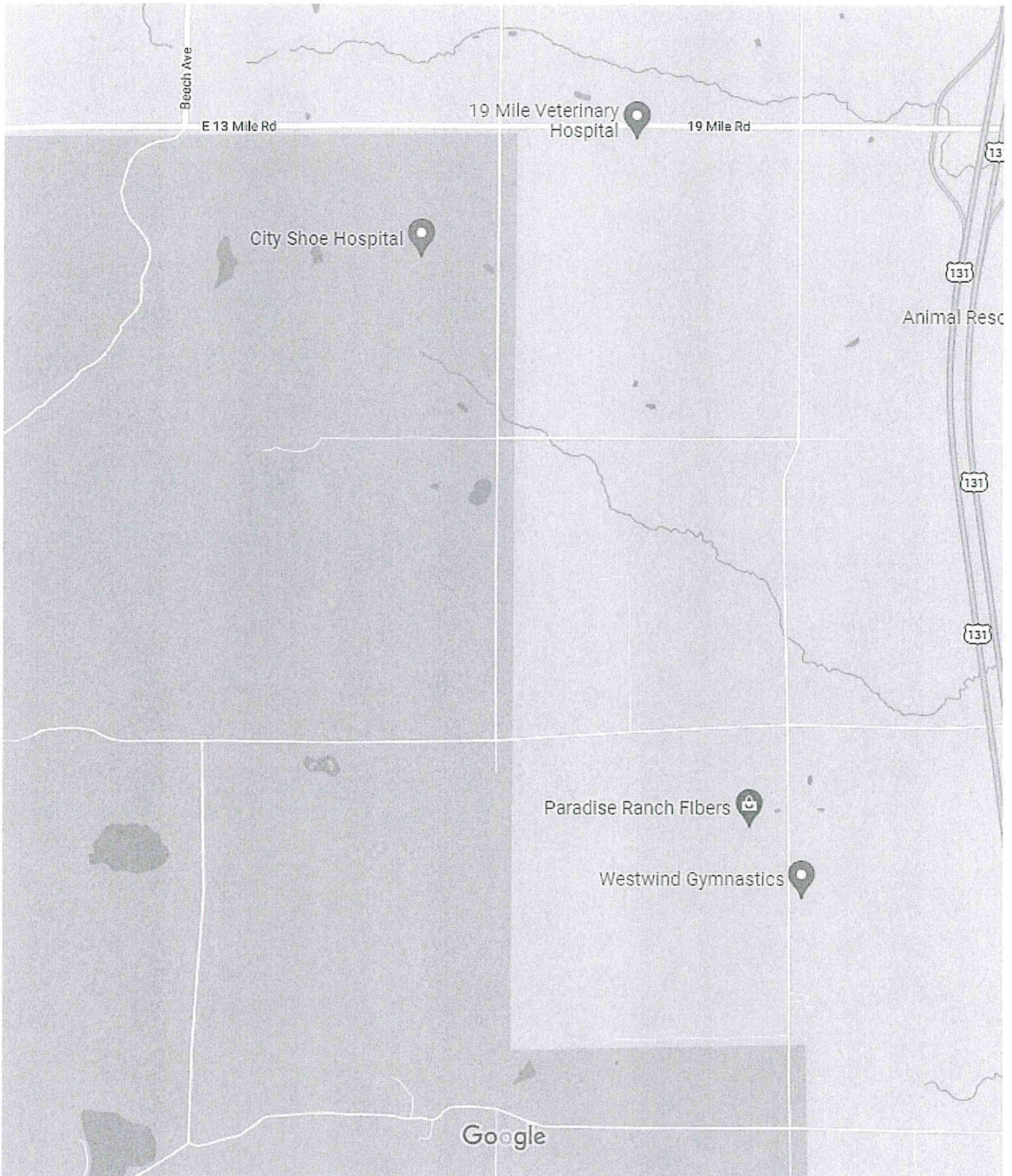
Boundaries of the John H. Chafee Coastal Barrier Resources System (CBRS) shown on this map were transferred from the official CBRS maps for this area and are depicted on this map (in red) for informational purposes only. The official CBRS maps are enacted by Congress via the Coastal Barrier Resources Act, as amended, and are maintained by the U.S. Fish and Wildlife Service. The official CBRS maps are available for download at <http://www.fws.gov/CBRA>.

Map Date: March 14, 2016



Google Maps

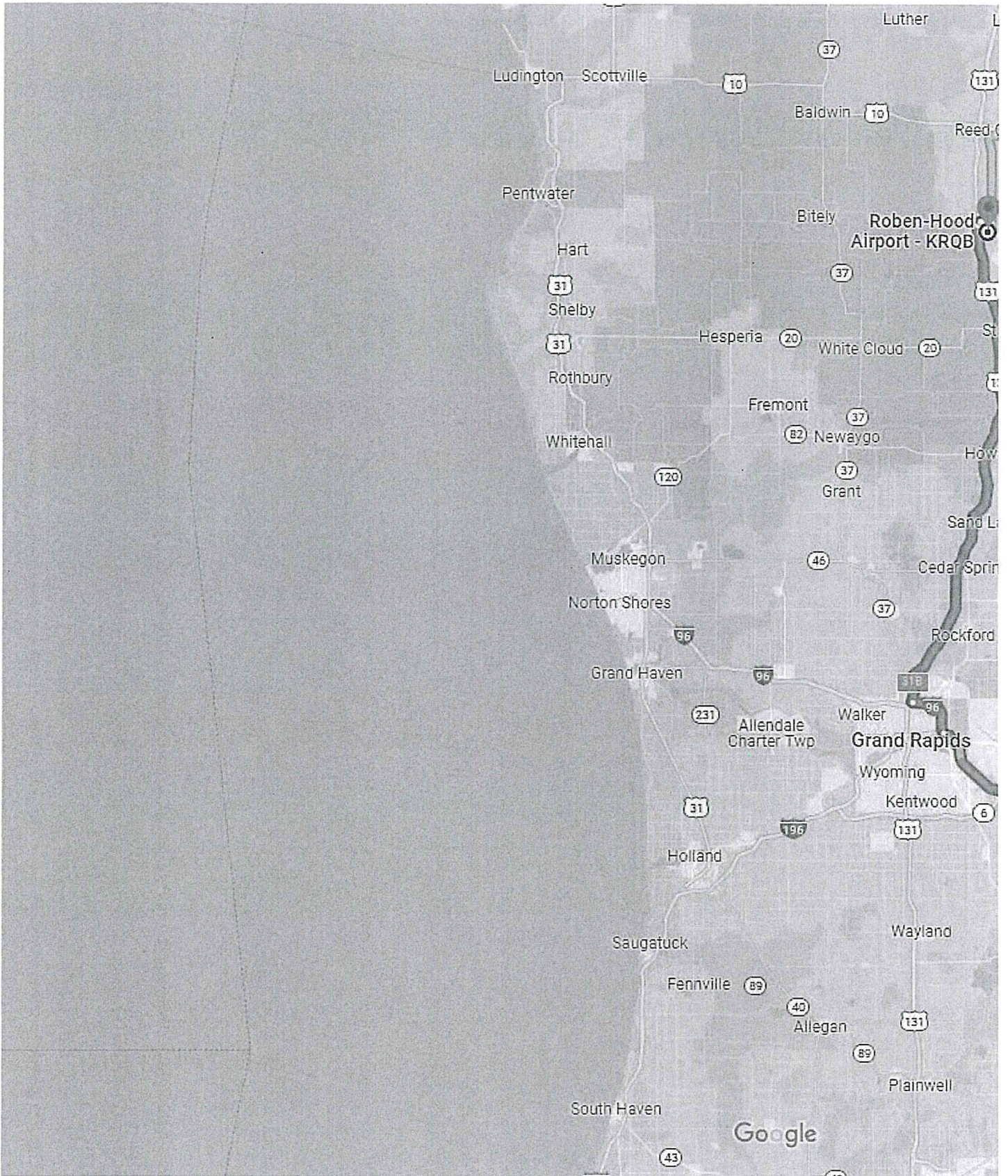
822 Mechanic St, Big Rapids, MI 49307 to Roben-Hood Airport - KRQB Drive 2.9 miles, 6 min



Map data ©2022 Google 2000 ft

Google Maps

Detroit Arsenal - U.S. Army to Roben-Hood Airport Drive 211 miles, 3 hr 6 min - KRQB



Map data ©2022 Google 10 mi

**Mission**

Our mission at Angels of Action is to provide children and their families access to food, essential needs and community resources with love, respect and understanding. (1)

Agency Overview

Angels of Action is a non-profit organization that serves children and families in both Mecosta and Osceola Counties. Angels of Action is home to nine programs that work to assist our community in several ways, addressing physical, emotional, and educational needs. The team at Angels of Action works together creatively with great flexibility and quick responses to help meet these needs. Angels partners with schools, churches, community agencies, volunteers, and local businesses to ensure physical, emotional and educational needs are being met within all aspects of the family unit.

Backpack Blessing Info

Each school year, Angels of Action works hard in the fight against childhood hunger in both Mecosta and Osceola Counties. Our Backpack Blessings program is designed to help feed children on the weekends who may otherwise experience hunger. We are currently serving 26 schools and reaching over 1,100 children with this program between both counties. The weekend bags are filled with both milk and juice, two breakfasts, two lunches and two snacks. Survey results have indicated that milk is a favorite among the children. (2,3,4,6)

Grant Request - Mecosta County Specific

We are requesting funding for milk specifically for our Backpack Blessings Program. There are 807 children in 21 schools located in Mecosta County in need. Right now, the cost is .19 per child/week.

Data - Mecosta County Need

- Mecosta County is home to just over 8,500 children [birth - age 18], with 59.9% eligible for free and reduced lunch. [mlpp.org]
- The USDA stated in 2020, that food insecurity in U.S. households with children increased, even as overall food insecurity stayed the same. [mlpp.org]
- Children, living in high poverty, account for just over 2,400 children. This is 30.5% of the children within the county. [mlpp.org]
- In Mecosta County, 17.4% of the children [2018 data] are experiencing food insecurity. [mlpp.org]
- Approximately 2,700 are considered obese in Mecosta County. [nihcm.org]



Budget

The need continues to increase. Currently, Angels of Action provides 807 Backpack Blessings weekend food bags to children in Mecosta County (5).

$$807 \text{ students} \times .19/\text{milk} \times 19 \text{ weeks} = \$2,913.27$$

Other Revenue Sources

We appreciate your consideration on this project and look forward to hearing from you as we have no other request out for additional sources of revenue to cover milk at such a low price. The goal is to secure milk for the next 19 weeks as soon as possible. The amount will help us finish the 2021-2022 school year, and begin the 2022-2023 school year. Each year the children in need of Backpack Blessing increases, and these funds will be extremely helpful.

Statistics

Angels of Action would like to warmly welcome The Broomfield Trust Board to an upcoming Lunch & Learn. Come and learn about all of the new updates and programs while enjoying a homemade hot lunch. Limited seating is available. To reserve your spot, please call Kim at 231.629.8140 or email [kim@angelsfaction.org].

- A tour of the facility will be provided
- Visit our new tutoring center, Literacy in Action
- Participate in making a weekend food bag for a child in need
-and more!

In addition, once the funds have been exhausted, a report will be provided [total children, total milk, and number of schools]. (7,8)



Thank you for considering this grant and becoming a Hunger Hero!

If you need any additional information or have any questions, please feel free to reach out to me.

I would love to answer any questions.



2022 Board

| Name | Email | Phone |
|----------------------------------|--|----------------|
| Anne Gielczyk (President) | anne.gielczyk@nocti.org | (231) 349-4957 |
| Danielle Hansen (Vice-President) | daniellehansen9603@gmail.com | (231) 823-4027 |
| Julie Miller (Treasurer) | julie.marie2228@gmail.com | (231) 598-2018 |
| Kayla Kesting (Secretary) | kkesting@bigrapidsrealty.com | (231) 527-5371 |
| Lori Suppes | lori@lernerfinancial.com | (231) 598-0495 |

Agency

| | | |
|---------------------------------|--|----------------|
| Joni Thompson (President & CEO) | joni@angelsfaction.org | (231) 629-8140 |
|---------------------------------|--|----------------|

U. S. BOX 1500
CINCINNATI, OH 45201

Date: JUL 05 2011

ANGELS OF ACTION
C/O JULIE MILLER
PO BOX 1020
BIG RAPIDS, MI 49307

Employer Identification Number:
45-2035970
DIN:
17053160326021
Contact Person:
ZENIA BURK ID# 31522
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170 (b) (1) (A) (vi)
Form 990 Required:
Yes
Effective Date of Exemption:
April 18, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 347 (00/06)



Order# 865176

Agency: 02275 - Angels of Action - Backpack Blessings

Order Status: Confirmed 1/13/2022

Order Placed: 12/10/2021

Warehouse: FA West Michigan

Shipping Method: Delivery

Delivered/Picked Up: 1/13/2022 At 10:50 AM

Deliver/Pick Up Location: No Del/PU Location

| Product Ref | Product | Type | Category | Quantity | Weight | Unit Measure | Total Cost |
|-------------|--|-------------------------|--------------|----------------|-------------|--------------|-------------------|
| 800294 | (U.S.D.A.) MAC & CHEESE DINNER (316) E | 06-MEALS/ENTREES/S OUPS | USDA | 400 | 5200 | CASE | \$832.00 |
| 800315 | (U.S.D.A.) PEACHES, DICED IN CUPS | 10-FRUITS CANNED/FROZEN | USDA | 230 | 1610 | CASE | \$257.60 |
| 800248 | (U.S.D.A.) SOUP, VEGETABLE, CANS E | 06-MEALS/ENTREES/S OUPS | USDA | 100 | 1800 | CASE | \$288.00 |
| 709038 | CEREAL, FROSTED FLAKES SINGLE SERVE POUCHES (SP) | 05-CEREAL | PURCHASE OTH | 12 | 288 | CASE | \$547.68 |
| 709196 | CEREAL, INSTANT OATMEAL APPLE/CINNAMON | 05-CEREAL | PURCHASE OTH | 20 | 380 | CASE | \$848.80 |
| 102496 | DAIRY, MILK, GIVING COW 2% SHELF STABLE W/STRAW | 07-DAIRY PRODUCTS | DONATED | 500 | 7000 | CASE | \$1,120.00 |
| 709207 | JUICE, FRUIT PUNCH W/STRAW, 100% SHELF STABLE | 14-JUICES | PURCHASE OTH | 72 | 1512 | CASE | \$997.92 |
| 400021 | JUICE, ORANGE/TANGERINE SHELF STABLE JUICE W/STRAW | 14-JUICES | DONATED | 53 | 1060 | CASE | \$169.60 |
| 900160 | MEAT, CANNED CHUNK CHICKEN | 15-MEAT/FISH/POULTY | DONATED | 13 | 130 | CASE | \$20.80 |
| 708560 | NOODLES, CHICKEN FLVR. RAMEN, PILLOW PK. (U) | 06-MEALS/ENTREES/S OUPS | PURCHASE OTH | 100 | 500 | CASE | \$747.00 |
| 102528 | SNACK, LAYS PARTY MIX UP CHIPS | 25-SNACK FOODS/COOKIES | DONATED | 110 | 440 | CASE | \$70.40 |
| | | | | Totals: | 1610 | 19920 | \$5,899.80 |

Mecosta County Board of Commissioners

7/11/21

Administrators of the Broomfield Trust

To the board,

Hope House Free Medical Clinic, a prior recipient of Broomfield fund support, requests grant support through the fund in the amount of \$2500 for 2022. Operating in Big Rapids since 2006 we provide general, non-emergency medical care to uninsured adults within Mecosta and surrounding counties.

Having a population without health insurance creates a number of problems both for the individual and the community. The individual faces a financial threat every time they experience a symptom and either seek care that they can't afford or forego care risking possible greater health consequences down the line. The health system is often challenged to cover uncompensated care for patients who may utilize the emergency department and often cannot pay for their care. Employers deal with days lost to illness for their employees who cannot get the care that they need.

We utilize the Broomfield funds to provide prescriptions, testing, treatment and limited referral services. We assist uninsured adults with incomes below 200% of the federal poverty limit as an important part of the so-called "health care safety net" for our county. Our practice panel in 2022 consists of 137 individual active patients. The number of patients served dropped in 2021 due to patients enrolling in Medicaid, the Covid pandemic limiting the number of patients we could see safely, and the loss of a provider which caused us to limit our hours of operation. We have added two providers this year and resumed our prior clinic schedule as of March. Our 2022 budgeted income is \$67,800. Our two highest expense categories are medications for patients (\$33,500) and diagnostic tests (\$3,600). We remain an all-volunteer organization. Our other sources of funding include individual donations, church mission sponsorship, and annual Blue Cross Blue Shield of Michigan and Michigan State Department of Health and Human Services grants.

A copy of the IRS communication documenting our 501(c)3 status was provided in our earlier applications and is unchanged as of 2022.

You will note on the board roster that I am no longer a member of the Hope House Board of Directors. After 15 years I have passed the president's gavel on to Stephen Durst. We have added several new board members in the past year as well. I remain Medical Director for the clinic.

Hope House Free Medical Clinic appreciates the ongoing support of our outreach to the uninsured population by the commissioners through the Broomfield Fund.



Thomas Wright DO

Hope House Free Medical Clinic

RECEIVED
APR 13 2021
BOARD OF
COMMISSIONERS

Hope House Free Medical Clinic

Board of Directors

2021

President:

Stephen Durst

220 Ferris Drive
Big Rapids, MI 49307
231-591-2254

Vice President:

Trisha Jadhav

523 Ridgeview Dr
Big Rapids, MI. 49307
616-298-4813

Treasurer:

Aaron Kuhn

711 Lilac Avenue
Big Rapids, MI 49307
989-600-2192

Secretary:

Jim King

14330 175th Avenue
Big Rapids, MI 49307
231-796-1394

Sandy Gholston

616 Lilac Avenue
Big Rapids, Michigan 409307
(231) 629-6702

Carol Wilson

14366 Park Drive
Mecosta MI 49332
231-670-3220

Mark Young

220 Ferris Drive
PHR 209
Big Rapids, MI 49307
231-591-2248

VOUCHER

COUNTY OF MECOSTA

Commissioners

Date 19-Apr-22

Pay to: Jerrilynn Strong
District #2 County Commissioner
1137 17 Mile Road
Remus, Michigan 49340


| DATE | ITEMS | AMOUNT |
|----------|------------------|---------|
| 4/5/2022 | FINANCE | \$50.00 |
| 4/6/2022 | SHERIFF AND JAIL | \$50.00 |
| 4/7/2022 | BOC | \$50.00 |
| | | \$0.00 |
| | | \$0.00 |
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TOTAL \$150.00

Charge to: Per Diem
 Account #: 101 101 705.000

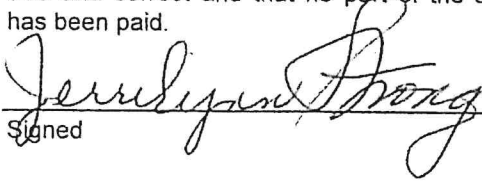
Finance Committee Approval

COPY



It is hereby certified that the above account is true and correct and that no part of the same has been paid.

RECEIVED
 APR 18 2022
 BOARD OF
 COMMISSIONERS


 Signed _____