

MECOSTA COUNTY BOARD OF COMMISSIONERS

APRIL 7, 2022

UNAPPROVED

Chair William Routley called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Marilynn Bradstrom, Linda Howard, Ray Steinke, Tom O'Neil and Wendy Nystrom.

Others present: Paul Bullock, County Administrator, Mindy Taylor, Finance Officer and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

R. Steinke moved to approve the Agenda with the addition of New Business 6.5 – Committee of the Whole Discussion. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

M. Bradstrom moved to approve the March 17, 2022 Board Minutes as presented. L. Howard seconded; motion carried.

PUBLIC COMMENT:

None

NEW BUSINESS:**6.1 CLARIFICATION OF OPEN MEETINGS ACT**

R. Steinke moved to adopt Michigan Township Association's recommendation regarding the Open Meetings Act - that if a commissioner is not physically present for a meeting, but appearing virtually, they can listen but not participate in that meeting. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 DISTRICT COURT SOBRIETY COURT COORDINATOR

J. Strong moved to concur with the District Court's appointment of Clyde Whaley to the Sobriety Court Coordinator vacancy. W. Nystrom seconded; motion carried.

6.3 COA FUNDRAISER APPROVAL

J. Strong moved to approve the Commission on Aging's request to participate in the Mecosta County Fair July 11-16 by selling "Darn Good Pies" as a fundraiser for the home delivered meals program. M. Bradstrom seconded; motion carried.

6.4 COMPUTER FOR SENIORS – COA

J. Strong moved to approve the Commission on Aging's request to accept \$9,350 in funding from Area Agency on Aging to purchase tablets for Seniors. R. Steinke seconded; motion carried.

6.5 COMMITTEE OF THE WHOLE

W. Routley addressed the Board in regard to scheduling a Committee of the Whole meeting to discuss expenditure of the ARP funds and marihuana retail sales tax funds that the county received.

J. Strong moved to schedule a Committee of the Whole Meeting for Monday, May 2, 2022 from 10:00 to 2:00 p.m. at the County Services Building, Conf. Room F. M. Bradstrom seconded; motion carried.

UNFINISHED BUSINESS:

None

SCHEDULED APPEARANCE:

None

FINANCIAL MATTERS:

Dragon Trail Bid Update – Parks Superintendent

R. Steinke moved that up to \$225,000 of the marihuana distribution funds be transferred to the Parks Fund and utilized to complete the Mecosta County position of the Trail. M. Bradstrom seconded; motion carried.

Cost Allocation Contract Extension Proposal - Administrator

R. Steinke moved that the extension proposal from Maximus to extend the Cost Allocation Plan contract for 3 years, FY 21-23, at the current rate of \$8,000/year be approved and the Chair authorized to sign the agreement. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

FY 23 Veterans Service Fund Grant

R. Steinke moved to approve the FY 23 Letter of Intent to apply for the Veterans Service Fund Grant. L. Howard seconded; motion carried.

Proposed Comparables/Negotiations

R. Steinke moved that the recommended comparables be submitted to the Union for use in 2022 negotiations. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Travel and Meal Policy Review – Administrator

R. Steinke moved that the meal reimbursement rates be increased to \$15/breakfast, \$16/lunch and \$27/dinner effective May 1st. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$537,188.74 and approve and pay non-approved vouchers in the amount of \$97,358.84. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Other Business:

Distributions from the Broomfield Trust Fund Corpus were reviewed.

COMMITTEE REPORTS:

L. Howard reported attending Central Michigan Community Mental Health/Executive Meeting, Building & Grounds Conference, Sheriff & Jail Committee, MAC Conference and today's Commission Meeting.

Building & Grounds:

L. Howard moved to approve a request from Bob Cassidy to purchase a 54" John Deere zero turn mower from Hutson at a cost of \$7,059. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

L. Howard moved to approve Bob Cassidy's request to have the generator radiator and strip heaters replaced at a cost of \$7,430.27. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

W. Nystrom reported attending City of Big Rapids Meeting, Big Rapids Township Meeting and today's Commission Meeting.

M. Bradstrom reported attending MAC Conference, Finance Committee, Michigan Works/Ludington and today's Commission Meeting.

J. Strong reported attending Area Agency on Aging Meeting, Finance Committee, Sheriff & Jail Committee, Mid-Michigan Community Action Meeting, MAC Conference, Fork Township Meeting, Sheridan Township Meeting, Chippewa Township Meeting and today's Commission Meeting.

T. O'Neil reported attending District 10 Meeting, MAC Conference, Sheriff & Jail Committee and today's Commission Meeting.

Sheriff & Jail:

T. O'Neil moved to approve acceptance of a donation from Michigan Sheriff's Association of \$1,000 for the Victim Services Unit. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

T. O'Neil moved to approve the Sheriff's request to apply for a AAA Grant in the amount of \$14,305 for 7 radar units and 1 laser unit. M. Bradstrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

R. Steinke reported attending MAC Conference, District 10 Health Meeting, Millbrook Township Meeting, Finance Committee and today's Commission Meeting.

W. Routley reported attending several Area Agency on Aging West Michigan Meetings, Celebrity Server at Commission on Aging, Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- Had Mindy give an update on lost revenue; mechanism by which ARP funds are recognized, receive into General Fund, and use as we see fit.
- WCMCA meeting – Marion 4/25 – needs to know who is attending.
- May need to take Family Medical Leave as early as next week.

PUBLIC MATTERS & COMMENTS:

Karla Miller – Drain Commission - gave an update on the Ives Drain.

Wendy Nystrom noted a book sale will be happening at Methodist Church tomorrow and Saturday.

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

M. Bradstrom moved to accept and place on file Communications #1-7, Minutes & Reports #1- 2 and Resolutions #1-3. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke moved to adjourn to the next regular scheduled meeting or call of the Chair at 11:05 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

William Routley, Chair
Mecosta County Board of Commissioners