

UNAPPROVED

MECOSTA COUNTY BOARD OF COMMISSIONERS

JULY 15, 2021

Vice-Chair William Routley called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: William Routley, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O’Neil and Wendy Nystrom; Marilyn Bradstrom not present.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA – ADDITIONS:

R. Steinke moved to approve the Agenda as presented. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the July 1, 2021 Board Minutes as presented. R. Steinke seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

Shari Spoelman – Regional Director MSU Extension – appeared before the Board to relay updates and staff changes at MSU Extension. Shari also shared a positive letter received from a 2017 4-H scholarship recipient.

UNFINISHED BUSINESS:

5.1 PLANNING COMMISSION BOARD VACANCY

No candidates yet for this vacancy; will table to next meeting.

NEW BUSINESS:

6.1 AREA AGENCY ON AGING FY 2022 ANNUAL IMPLEMENTATION PLAN

R. Steinke moved to approve the Area Agency on Aging of Western Michigan FY 2022 Annual Implementation Plan. J. Strong seconded; motion carried.

6.2 MEALS PROGRAM INCREASE - COA

J. Strong moved to approve a \$40,000 increase in Federal funding for the Home Delivered Meals Program, which will provide an additional 8,830 meals for seniors in need. Further, the COA Director be authorized to sign the contract amendment. R. Steinke seconded; motion carried.

6.3 ZONING AMENDMENT RECOMMENDATIONS – PROPOSED ORDINANCE 21-003

J. Strong moved to adopt Proposed Zoning Ordinance Amendment #21-003, which will amend ordinance text by adding information about Cargo/Shipping/Storage Containers. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

6.4 COUNTY VETERAN SERVICE FUND GRANT FY2022

L. Howard moved to approve the FY2022 County Veteran Service Fund Grant in the amount of \$74,420 and authorized the Director to sign. W. Nystrom seconded; motion carried.

6.5 VICTIM RIGHTS GRANT FY2022 – PROSECUTOR

J. Strong moved to approve the Prosecutor’s Office Victim Rights Grant for FY 2022 in the amount of \$73,898. R. Steinke seconded; motion carried.

FINANCIAL MATTERS:

Financial Reports/April – Finance Officer

R. Steinke moved to adopt and place on file the April Financial Reports. J. Strong seconded; motion carried.

Commissioner Per Diem & Travel

R. Steinke moved to approve all Commissioner per diems and travel. J. Strong seconded; motion carried.

Other Business:

None

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$1,161,209.33 and approve and pay non-approved vouchers in the amount of \$44,414.29. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

None

COMMITTEE REPORTS:

L. Howard reported attending Human Services Collaborative Meeting, Building & Grounds Committee/Paris and today’s Commission Meeting.

Linda gave an update on the Building & Grounds Meeting.

W. Nystrom reported attending Building & Grounds Committee/Paris, Sheriff & Jail Committee, Personnel Committee, WISE Meeting and today’s Commission Meeting.

J. Strong reported attending Finance Committee, Area Agency on Aging Advisory Board, Supervisor/Commissioner Meeting, Sheridan Township Meeting, Chippewa Township Meeting, Personnel Committee, EMS Committee and today's Commission Meeting.

EMS:

J. Strong moved to approve the June 2021 write-offs of \$155,303.16, non-contractual write-offs of \$921.86 and collections write-offs of \$12,328.53. R. Steinke seconded; roll call vote: 6 yeas, 0 nays; motion carried.

R. Steinke reported attending Deerfield Township Meeting, Millbrook Township Meeting, Hinton Township Meeting, Finance Committee, Aetna Township Meeting, MOTA Meeting, EMS Committee and today's Commission Meeting.

T. O'Neil reported attending Building & Grounds Committee/Paris, Sheriff & Jail Committee, Mecosta Township Meeting, Austin Township Meeting, EMS Committee and today's Commission Meeting.

W. Routley reported attending Sheriff & Jail Committee, Personnel Committee, Finance Committee, Dial-A-Ride Meeting, Finance Committee, Area Agency on Aging West Michigan/Executive Meeting, Central Dispatch Meeting and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- MOTA – board vacancy for the City Rep; has not heard anything from the City.
- Sent a Memo re: MERS annual conference; requesting the Board certify the election to MERS with Jennifer Clark as Employee Delegate and Chris Schroeder as the Alternate. J. Strong moved to certify the MERS election results. R. Steinke seconded; motion carried.
- Prosecuting Attorney's Office has a vacancy for Legal Assistant; requesting permission to fill. W. Nystrom so moved. L. Howard seconded; motion carried.
- Probate Court has a vacancy; Court is requesting concurrence by the Board to fill. W. Nystrom so moved. L. Howard seconded; motion carried.
- Personnel looked at request from Community Corrections to upgrade the Placement Officer position. Since that time, the Placement Officer resigned to take employment elsewhere. Requesting permission to fill that position with overlap and pay to start at the 1-year rate, due to current County employee with several years' experience being hired. J. Strong so moved. W. Nystrom seconded; motion carried.
- Discharged a mortgage for \$7,225 – Housing Rehab mortgage that was paid off.
- Aug 13 from 1:00 – 6:00 p.m. there will be a Celebration Day at Brower Park hosted by Consumers Energy. They will have food trucks, bounce house and yard games to recognize the Dragon Trail running through Brower Park. Consumers has contributed more than \$100,000 for construction on the trail.

PUBLIC MATTERS & COMMENTS:

None

MISCELLANEOUS & ANNOUNCEMENTS:

R. Steinke reminded the Board that the County Alliance Meeting is scheduled for 7/26/21 at Sandy Beach Park.

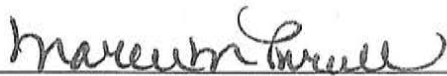
B. Routley gave an update on costs/expenses for the MAC Conference on Mackinaw Island. Reminded Commissioners the County will pay the registration fee, up to \$150 plus tax per night & mileage.

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Communications #1-4 and Minutes & Reports #1-4. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 3:44 P.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

William Routley, Vice Chair
Mecosta County Board of Commissioners