

MECOSTA COUNTY BOARD OF COMMISSIONERS

JULY 1, 2021

Chair Marilynn Bradstrom called the morning session of the Mecosta County Board of Commissioners to order at 10:00 A.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Linda Howard, Ray Steinke, Tom O’Neil, Wendy Nystrom and William Routley.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

REVIEW & APPROVAL OF AGENDA:

R. Steinke moved to approve the Agenda with additions to New Business 6.3 – Request to Purchase Additional Tethers/Community Corrections and 6.4 – Request to Approve MMRMA Contract/Administrator. J. Strong seconded; motion carried.

APPROVAL OF MINUTES:

L. Howard moved to approve the June 17, 2021 Board Minutes as presented. W. Routley seconded; motion carried.

PUBLIC MATTERS & COMMENTS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

6.1 PROPOSED ZONING ORDINANCE AMENDMENT #21-002

Michelle Stenger – Building & Zoning Administrator – appeared before the Board to request approval of Zoning Amendment Recommendation #21-002, amending the Zoning Ordinance Map from C-1 to AF per petition #PPC21-016. W. Routley moved to adopt proposed Zoning Ordinance Amendment #21-002. R. Steinke seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.2 RESOLUTION PLEDGING FULL FAITH & CREDIT – BRADY LAKE BONDS

Karla Miller – Drain Commissioner – appeared before the Board to request adoption of Resolution #2021-14 – approving costs and special assessment roll and pledging full faith and

credit to Brady Lake – Lake Level District. L. Howard moved that the resolution be adopted and placed on file. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.3 PURCHASE OF 8 GPS TETHERS – COMMUNITY CORRECTIONS

J. Strong moved to approve Community Corrections' request to purchase 8 additional tethers, at a cost of \$6,400, to use for juvenile offenders through the Probate Court. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

6.4 MMRMA - RENEWAL FOR PROPERTY AND LIABILITY COVERAGE

J. Strong moved to approve the Administrator's request to renew the property and liability coverage through MMRMA for the period July 1, 2021 through July 1, 2022 at a cost of \$202,782. W. Nystrom seconded; roll call vote: 7 yeas, 0 nays; motion carried.

SCHEDULED APPEARANCE:

None

FINANCIAL MATTERS:

2022 Non-Union Pay Scales - Administrator

R. Steinke moved that a 2.5% increase be granted to the non-union and casual part-time pay scales for 2022. J. Strong seconded; motion carried.

Update on Vehicle Purchases – Administrator

R. Steinke moved that the Administrator's actions and purchase orders to secure 6 vehicles for the Sheriff's Office be affirmed. W. Routley seconded; motion carried.

West Law Contract Renewal - Administrator

R. Steinke moved that the Circuit Court be authorized to sign the 3-year extension contract with West Law. J. Strong seconded; motion carried.

Deferred Compensation Contract/Empower Retirement – Administrator

R. Steinke moved that the Administrator be authorized to electronically sign a contract with Empower Retirement, who has acquired Mass Mutual. J. Strong seconded; motion carried.

Other Business

Part-Time Security Officers

R. Steinke moved to approve the Administrator's request to pay \$20/hour for the casual part-time security officers being used for jury selections and to augment Capt. Wood's staff during jury trials. J. Strong seconded; roll call vote: 7 yeas, 0 nays; motion carried.

Listed Bills:

R. Steinke moved to pay the pre-approved vouchers in the amount of \$527,200.10 and approve and pay non-approved vouchers in the amount of \$53,017.69. W. Routley seconded; roll call vote: 7 yeas, 0 nays; motion carried.

COMMITTEE REPORTS:

W. Nystrom reported attending City of Big Rapids Meeting, DHHS Meeting, Drain Committee and today's Commission Meeting.

L. Howard reported attending Morton Township Meeting, Central Michigan Community Mental Health Meeting, Drain Committee and today's Commission Meeting.

J. Strong reported attending Fork Township Meeting, Security Meeting, Finance Committee and today's Commission Meeting.

R. Steinke reported attending District 10 Health Meeting, Finance Committee and today's Commission Meeting.

T. O'Neil reported attending District 10 Health Meeting, Drain Committee and today's Commission Meeting.

W. Routley reported attending Finance Committee, Sheriff & Jail Committee, AAAWM Meeting, Finance Committee and today's Commission Meeting.

M. Bradstrom reported attending Finance Committee and today's Commission Meeting.

ADMINISTRATOR'S REPORT:

Paul Bullock reported on the following:

- 7/26 – WCMCA Meeting in Newaygo County at Sandy Beach Pavilion – needs to know who is attending.
- Requesting to conduct a MERS election to elect an Employee Delegate/Alternate for the conference in October at Amway Grand; will only ask to send employee delegate. R. Steinke so moved. L. Howard seconded; motion carried.
- Requesting to name Mindy Taylor as Employer Delegate to MERS conference. J. Strong so moved. R. Steinke seconded; motion carried.
- Requesting permission to attend MMRMA Annual Conference 8/19-21. R. Steinke so moved. W. Nystrom seconded; motion carried.
- MAC Conference is scheduled for Mackinaw Island in late August; are we interested in participating? W. Routley moved to approve attendance at the MAC Conference at Mackinaw Island. L. Howard seconded; motion carried [R. Steinke, T. O'Neil opposed].
- Veterans Affairs Grant – Paul MacKersie requested submission of an amendment to the grant request to get \$2,500 more in Meijer vouchers for Veterans in-need; Administrator approved the request and funds were granted.
- Current State of Emergency is set to end July 31, 2021; do we want to extend or end it? No action would indicate it expires. No action taken.

PUBLIC MATTERS & COMMENTS:

None

MISCELLANEOUS & ANNOUNCEMENTS:

None

COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:

J. Strong moved to accept and place on file Communications #1-4, Minutes & Reports #1-3 and Resolutions #1-4. W. Nystrom seconded; motion carried.

ADJOURNMENT:

R. Steinke adjourned to the next regular scheduled meeting or call of the Chair at 10:53 A.M.



Marcee M. Purcell, Mecosta County Clerk and
Clerk for the Board of Commissioners

Marilynn Bradstrom, Chair
Mecosta County Board of Commissioners