

# **MECOSTA COUNTY BOARD OF COMMISSIONERS**

**MAY 20, 2021**

Chair Marilynn Bradstrom called the afternoon session of the Mecosta County Board of Commissioners to order at 3:00 P.M. in Conference Room F of the County Services Building with access to the public via Zoom. All those present stood and recited the Pledge of Allegiance to the United States Flag.

Commissioners present on roll call: Marilynn Bradstrom, Jerrilynn Strong, Linda Howard, Tom O'Neil, Wendy Nystrom and William Routley; Ray Steinke not present.

Others present: Paul Bullock, County Administrator and Marcee Purcell, Mecosta County Clerk.

## **REVIEW & APPROVAL OF AGENDA – ADDITIONS:**

J. Strong moved to approve the Agenda as presented. W. Routley seconded; motion carried.

## **APPROVAL OF MINUTES:**

L. Howard moved to approve the May 6, 2021 Board Minutes as presented. W. Nystrom seconded; motion carried.

## **PUBLIC MATTERS & COMMENTS:**

Desiree Winans, Mecosta County resident, appeared before the Board requesting Mecosta County work together to prohibit vaccine mandates and vaccine passports.

## **UNFINISHED BUSINESS:**

### **5.1 MECOSTA COUNTY RESOLUTION #2021-12 – EXTENSION OF STATE OF EMERGENCY FOR THE COUNTY OF MECOSTA**

J. Strong moved to adopt and place on file Mecosta County Resolution #2021-12 – Extension of a State of Emergency for the County of Mecosta. W. Nystrom seconded; roll call vote: 6 yeas, 0 nays; motion carried.

## **NEW BUSINESS:**

### **6.1 JURY BOARD MEMBER TERM RENEWAL**

Upon recommendation of Hon. Scott Hill-Kennedy – 49<sup>th</sup> Circuit Court Judge – J. Strong moved to reappoint Pete Kent to the Mecosta County Jury Board for a 6-year term. W. Routley seconded; motion carried.

**FINANCIAL MATTERS:**

**2022 Budget Timeline – Finance Officer**

W. Routley moved that the proposed Budget Timeline for 2022 be adopted. J. Strong seconded; motion carried.

**Audited vs Budgeted Fund Balances – Finance Officer**

W. Routley moved that the request to amend the budgeted 2020 year-end fund balances to the audited amounts be approved. J. Strong seconded; motion carried.

**American Rescue Plan SLFRF – Administrator**

W. Routley moved that the Administrator be authorized to apply for the American Rescue Plan funding on behalf of Mecosta County. J. Strong seconded; motion carried.

**Broomfield Trust Fund Update**

W. Routley moved that \$5,000 be granted to Hope House Free Medical Clinic for their community clinic, upon submission of the necessary information. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**Financial Reports – Finance Officer**

W. Routley moved that the February Financial Reports be accepted and placed on file. J. Strong seconded; motion carried.

**Other Business:**

W. Routley moved that the Administrator be instructed to end the Furlough Program effective May 31, 2021. J. Strong seconded; motion carried.

W. Routley moved that a special appropriation from the Area Agency on Aging for \$20,450 be accepted and list of items to be purchased for COA approved as requested by the Director. J. Strong seconded; motion carried.

**Listed Bills:**

W. Routley moved to pay the pre-approved vouchers in the amount of \$626,658.12 and approve and pay non-approved vouchers in the amount of \$56,319.94. J. Strong seconded; roll call vote: 6 yeas, 0 nays; motion carried.

**SCHEDULED APPEARANCE:**

Jennifer Schmidt – DHHS Director – appeared before the Board via Zoom and presented the DHHS Annual Report for 2020.

**COMMITTEE REPORTS:**

W. Nystrom reported attending 2 City of Big Rapids Meetings, Wise Meeting, Finance Committee, Drain Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

**Building & Zoning:**

W. Nystrom moved to approve a request to solicit applicants to fill a vacancy on the Planning Commission. L. Howard seconded; motion carried.

W. Nystrom moved that the matter re: property located at 17530 Pretty Street Barryton be forwarded to the Prosecutor to begin abatement proceedings. W. Routley seconded; motion carried.

J. Strong reported attending Fork Township Meeting, Sheridan Township Meeting, Martiny Township Meeting, Area Agency on Aging Meeting, Road Commission Meeting, COA Meeting, EMS Committee, Finance Committee and today's Commission Meeting.

**EMS:**

J. Strong moved to approve the April 2021 write-offs of \$130,880.83, non-contractual write-offs of \$3,754.76 and collections write-offs of \$9,049.14. W. Nystrom seconded; motion carried.

L. Howard reported attending Human Services Collaborative Meeting, Drain Committee, Building & Zoning Committee and today's Commission Meeting.

W. Routley reported attending Planning/Zoning Meeting, Central Dispatch Meeting, 2 Area Agency West Michigan Meetings, Commission on Aging Meeting and today's Commission Meeting.

W. Routley addressed the need to attend extra meetings for Area Agency on Aging. The Board Rules require action for more than 2 meetings per month for per diems and mileage. J. Strong moved to support Bill Routley attending extra meetings for Area Agency by paying the per diems and mileage incurred. L. Howard seconded; motion carried [W. Routley abstained].

T. O'Neil reported attending Brady Lake Meeting, Mecosta Township Meeting, Austin Township Meeting, Drain Committee, Building & Zoning Committee, EMS Committee and today's Commission Meeting.

M. Bradstrom reported attending Grant Township Meeting, Finance Committee, Parks Meeting and today's Commission Meeting.

**ADMINISTRATOR'S REPORT:**

Paul Bullock reported on the following:

- COA restart plan –Will be keeping a close eye on orders re: capacity and how we're going to do things; will adjust as necessary to ensure safety.

**PUBLIC MATTERS & COMMENTS:**

None

**MISCELLANEOUS & ANNOUNCEMENTS:**

Mindy Taylor, Finance Officer, reported to the Board that Sheila Lee in the Accounting Office will be retiring after 31 years with the County, 13 of them in Accounting. Mindy requested permission to post and fill the vacancy with up to 2 weeks of overlap training. W. Nystrom so moved. J. Strong seconded; motion carried.

**COMMUNICATIONS, MINUTES & REPORTS, RESOLUTIONS:**

J. Strong moved to accept and place on file Communications #1-2, Minutes & Reports #1-2 and Resolutions #1-2. W. Nystrom seconded; motion carried.

**ADJOURNMENT:**

W. Routley adjourned to the next regular scheduled meeting or call of the Chair at 4:07 P.M.



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Marcee M. Purcell, Mecosta County Clerk and  
Clerk for the Board of Commissioners

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Marilynn Bradstrom, Chair  
Mecosta County Board of Commissioners